The South Indian Association's

The S.I.A. College of Higher Education

Accredited B⁺ by NAAC
(Affiliated to University of Mumbai)

P-88, MIDC Residential Area, Dombivli Gymkhana Road, Near Balaji Mandir, Dombivli (East) - 421203.
E-mail : sia.college@yahoo.com   Website : www.thesiacollege.com

Ref. No. 528/2018-19

Date 17/12/18

To,
The Director,
National Assessment and Accreditation Council,
PO BOX NO 1075, ,Nagarbhavi,
Bengaluru . 560072 . Karnataka, India .

Sub: Submission of Annual Quality Assurance Report for 2017-18

Dear Sir/Madam,

We take pleasure to submit our second AQAR for 2017-18.

Name of the College: The South Indian Association's
                    The S.I.A College of Higher Education
                    (Affiliated to University of Mumbai)
                    Accredited 'B+' by NAAC
                    P-88,MIDC Residential Area, Dombivli Gymkhana Road,
                    Near Balaji Mandir, Dombivili (East) – 421203
                    Tel. No: 02512449891/92/93   E-mail : office@thesiacollege.com

The TRACK ID : MHCOGN22966 The SIA College of Higher Education.

The web link for the same : http://www.thesiacollege.com/AQAR2017-18.pdf
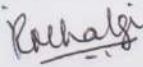
We kindly request you to accept the same and acknowledge .

Kindly oblige.

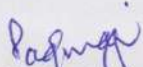Thanking You,

Regards,

Yours Sincerely,

Mrs Ranjana Mhalgi

IQAC Co-ordinator

Encl : AQAR 2017-18 ,

MHCOGN22966 The SIA College of Higher Education.

Dr Padmaja Arvind

Principal
PRINCIPAL
The S.I.A. College of Higher Education
DOMBIVLI (E)

The South Indian Association's
The S.I.A College of Higher Education
(Affiliated to University of Mumbai)
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Tel. No: 02512449891/92/93   Website: www.thesiacollege.com
Email ID: office@thesiacollege.com

Internal Quality Assurance Cell (IQAC)

Annual Quality Assurance Report (AQAR)
(2017-18)

Submitted to

National Assessment and Accreditation Council
An Autonomous Institution of the University Grants Commission
राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

P. O. Box. No. 1075, Opp: NLSIU,
Nagarbhavi, Bangalore - 560 072 India

Table of Contents

The Annual Quality Assurance Report (AQAR)
2017-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **THE S.I.A.COLLEGE OF HIGHER EDUCATION**

1.2 Address Line 1

> **P- 88 MIDC RESIDENTIAL AREA**

Address Line 2

> **GYMKHANA ROAD, NEAR BALAJI MANDIR**

City/Town

> **DOMBIVLI (EAST)**

State

> **MAHARASHTRA**

Pin Code

> **421203**

Institution e-mail address

> principal@thesiacollege.com,
> office@thesiacollege.com

Contact Nos.

> **0251-2449891 / 92 / 93**

Name of the Head of the Institution:

> **DR.PADMAJA ARVIND**

Tel. No. with STD Code:

> **0251-2449891 / 92 / 93**

Mobile:

> **9323786842**

Name of the IQAC Co-ordinator:

> **RANJANA MHALGI**

Mobile:	9820981163

IQAC e-mail address: **sia.iqac@gmail.com,**

1.3 NAAC Track ID
(For ex. MHCOGN 18879)   **MHCOGN22966**

1.4 NAAC Executive Committee
No. & Date: **NAAC/WH/ EC 18TH SC /1051/2016**

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: **www.thesiacollege.com**

Web-link of the AQAR: **www.thesiacollege.com/AQAR2017-18.pdf**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**B+**	**2.54**	**2016-17**	**5 Years**
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY   27/04/2015

1.8 AQAR for the year *(for example 2010-11)*   **2017-18**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

AQAR ___   2016-17_ submitted to NAAC on   05/04/2018

1.10 Institutional Status

University   State ☑   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution Yes ☐   No ☑

 (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men   ☐   Women   ☐

                         Urban   ☑   Rural   ☐   Tribal   ☐

Financial Status   Grant-in-aid ☐   UGC 2(f)   ☐   UGC 12B   ☐

                         Grant-in-aid + Self Financing   ☐   Totally Self-financing   ☑

1.11 Type of Faculty/Programme

     Arts ☐   Science ☑   Commerce ☑   Law ☐   PEI (Phy Edu) ☐

     TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☑

Others   (Specify)   .   ---

1.12 Name of the Affiliating University *(for the Colleges)*   **UNIVERSITY OF MUMBAI**

1.13 Special status conferred by Central/ State Government

                                                                 No
        -- UGC/CSIR/DST/DBT/ICMR etc

   Autonomy by State/Central Govt. / University

        University with Potential for Excellence   ☐   UGC-CPE   ☐

        DST Star Scheme   ☐   UGC-CE   ☐

        UGC-Special Assistance Programme   ☐   DST-FIST   ☐

        UGC-Innovative PG programmes   ☐   Any other (*Specify*) ☐

        UGC-COP Programmes   ☐

2. IQAC Composition and Activities

2.1 No. of Teachers | 7 |

2.2 No. of Administrative/Technical staff | 1 |

2.3 No. of students | 1 |

2.4 No. of Management representatives | 2 |

2.5 No. of Alumni | 0 |

2. 6 No. of any other stakeholder and

   community representatives | 0 |

2.7 No. of Employers/ Industrialists | 1 |

2.8 No. of other External Experts | 3 |

2.9 Total No. of members | 15 |

2.10 No. of IQAC meetings held | 4 |

2.11 No. of meetings with various stakeholders: Faculty | 4 |

   Non-Teaching Staff | 4 | Students | 0 | Alumni | 1 | Others (Parents) | 2 |

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

        If yes, mention the amount   [   ]

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos: International   National   State   Institution Level

                     [   ] | 1 | [   ] | 3 |

(ii) Themes	1) Three days' workshop on Teaching Skills.
	2) One day workshop on Statistical Package for the Social Sciences (SPSS).
	3) MHRD , Government of India sponsored National Workshop on e-learning, MOOC's and Basic ICT Tools for Educators.
	4) MHRD , Government of India sponsored National Seminar on Basic ICT Tools for Educators.

2.14 Significant Activities and contributions made by IQAC

- Submitted AQAR for 2016-17.
- Organised workshop for faculty on Teaching skills, SPSS, e-learning, MOOC's and Basic ICT Tools for Educators
- Result analysis was made and various steps were taken to improve results such as remedial lectures, intensive coaching ,extra lectures were conducted and the same was evaluated through mid term exams and preliminary exams.
- MIS system was actively implemented.
- Organised workshop on Yoga and meditation, work life balance ,diet and nutrition,through staff academy for physical and mental well being of staff members.
- Faculty Induction Programme on E-learning & MOOCs was completed by two faculty members.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Outcome/Achievements
Analyzing the profiles of students at the entry level and providing supportive measures.	• Student profiles were analysed and compared with current year results. • Orientation for new students and Bridge course was conducted in the subjects like Mathematics, Accountancy etc
Enhancing Results: Result analysis and preventive and curative measures to improve academic performance	• For result improvement, preventive measures like intensive coaching ,class test, special lectures for slow learners were conducted for all classes • Remedial lectures were conducted for ATKT students • Mid term and preliminary examinations were conducted. • Result analysis for 2017-18 was completed.
Feedback system from all stakeholders	• Feedback forms were generated for students ,parents and feedback was obtained relating to academics ,faculty ,college facilities ,library etc. Feedback analysis was done.
Short term and certificate courses to develop employability	• Short Term Certificate Course TALLY ERP 6.1 was started in the campus for 20 hrs.19 students completed tally course successfully.
Organizing programs under extension activities that will be beneficial for the community at large.	**1)NSS** Organized activities like Blood Donation, Eye Check-up Camp, Tree plantation, Consumer awareness program, Aids awareness, Cleanliness drive, Social Awareness Lecture on Drugs and Impact of Drug Addition on Youth, Voter Registration Drive, Eye check-up camp, Training programme on waste to Compost, Nirmalya collection, Pulse Polio Drive, Milk Testingdrive, . It is also organizing 7 days Residential camp where NSS volunteers render services to the community. **2) Women Development Cell** organized activities like Lectures on Women and Law , Women and Health ,Health check up camp etc to create awareness

	among girl students.
	3) Department Of Life Long Learning And Extension :
	• Completed 1st & 2nd term training programme was organised for students who enrolled for this programme.
	• A survey on Status of Women in Society and Population Education Club was conducted
	• 15 Students participated and won 1st Prize in Street Play Competition and 1 Student participated in Poster Making Competition in UDDAN FESTIVAL- University of Mumbai-Intercollegiate DLLE Programme
	• Population Education Club activity was organised at Janani Ashish Charitable Trust, Dombivli, Aacharya Bhise Guruji Prathamik Vidyalaya, Dombivli. PPT Presentation on Cleanliness Food Wastage was shown.
Enhancing Value based education	Value based education programmes/activities are organized by NSS unit and student council such as Ganapati celebrations,Navaratri and Garba ,Pongal, Onam , Gurupournima Programmes, Kargil Vijay Diwas,Independence day and Republic day celebration, Meditation and Stress Management Session, Sparkler's 2017-Inter Collegiate Fest, National Sports Day Celebration
Library events	Celebrated National Library day on 12th August,2017 and following activities were organised: • Session on GST • Inter collegiate Quiz Competition .
Developing communication mechanisms for parents	• Four Parent Teacher meetings were conducted to interact with parents. They were briefed about the progress of students , short term courses etc. Feedback was also obtained from parents. • Parent-Teacher Whatsapp groups were created for smooth communication .
Placement cell to create employment avenues	• Organised industry placement awareness drive through guest lectures on careers in Govt jobs, Banking & Insurance sector and others and invited companies such as AXIS Bank, QUASTEC , SEED InfoTech ,for providing placement for students. • Internship and Recruitment Drive in tie-up with Bajaj Finance, Aditya Birla Capital, Udyogini foundation an NGO and Tech Mahindra

* **Attach the Academic Calendar of the year as Annexure. (Annexure 1)**

2.16 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management [✓]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

The AQAR was placed before the managing Committee meeting . The Committee acknowledged and encouraged the efforts made by the IQAC towards overall development of the Institution. The AQAR submitted for approval was accepted and approved.

Part – B   Criterion – I

1. Curricular Aspects

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	4	0	4	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				1
Others				1
Total	4	0	4	2
Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: CBCS/Core/Elective option   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☑   Employer ☐   Students ☑

(on all aspects)

Mode of feedback :   Online ☐   Manual ☑   Co-operating Schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure (ANNEXURE 2)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> YES ,
> * There is a revision in syllabi and update of regulation, for all Second Year courses for Semester 3& 4
> * The evaluation pattern and grading system was continued for SY BCOM course for 100 marks and 75 : 25 for self financing courses

1.5 Any new Department/Centre introduced during the year. If yes, give details.   NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
	10			

2.2 No. of permanent faculty with Ph.D.   01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	NIL	NIL	NIL	NIL	NIL	NIL	NIL		NIL

2.4 No. of Guest and Visiting faculty and Temporary faculty

17   10   10

2.5 Faculty participation in conferences and symposia: **ANNEXURE 3**

No. of Faculty	International level	National level	State level
Attended			
Presented papers	05	05	01
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduction of mid-term examination for B com programme
- Real time projects by BSC IT students
- Industry Academia interface lectures
- Case study, group discussion, role plays, topic presentations etc methods of teaching adopted
- Academic and personal counselling for students
- Workshops for the faculty on Teaching Skills, Statistical Package for the Social Sciences (SPSS), e-learning, MOOC's and Basic ICT Tools for Educators
- Industrial visit for B C-om, educational tour, Bank visit and BSE visit
- Projects based on current issues of banking and insurance sector and internships .
- Assignments based on analysis of Annual Reports of Companies.
- Social awareness on various issues through visits to community centres, experiential learning sessions etc.

2.7 Total No. of actual teaching days during this academic year   184

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Examination process as per University norms.
- Regular class tests, midterm exams, preliminary exams.
- Photocopy and Revaluation facility for college and University Examination as per University norms.
- Moderation of First year and Second year papers by the External Examiners.
- Practical Examination and Project work as per University norms.
- Feedback by the moderators .

2.9   No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL

2.10 Average percentage of attendance of students

65% - 75%

2.11 Course/Programme wise distribution of pass percentage :

Course	Total Number of students Appeared	O Grade (No of students and %)	A Grade (No of students and %)	B Grade (No of students and %)	C Grade (No of students and %)	D Grade (No of students and %)	E Grade (No of students and %)	Pass Percentage (No of students and %)
TY Bachelor of Commerce (2017-18) Sem V	92	6 (6.52%)	27 (29.35%)	14 (15.22%)	12 (13.04%)	6 (6.52%)	1 (1.09%)	66 (71.73%)
TY Bachelor of Commerce (2017-18) Sem VI	92	2 (2.17%)	20 21.73%)	20 (21.73%)	11 (11.96%)	19 (20.65%)	2 (2.17%)	74 80.43%)
TY Bachelor of Commerce (Banking and Insurance (2017-18) Sem V	63	04 6.35%	25 39.68%	12 19.04%	14 22.22%	4 6.35%	NIL	93.65%
TY Bachelor of Commerce (Banking and Insurance (2017-18) Sem VI	63	03 4.76%	33 52.38%	13 20.63%	10 15.87%	NIL	NIL	93.65%

TY Bachelor of Management Studies- (2017-18) Sem V	59	NIL	26 44.06%	13 22.03%	8 13.55%	6 10.16%	NIL	89.83%
TY Bachelor of Management Studies- (2017-18) Sem VI	59	1 1.69%	24 40.67%	15 25.42%	7 11.86%	4 6.77%	1 1.69%	88.13%
TY Bachelor of Science (Information Technology)- (2017-18) Sem V	34	4 11.76%	11 32.35%	8 23.53%	2 5.88%	NIL	NIL	25 73.53%
TY Bachelor of Science (Information Technology)- (2017-18) Sem VI	34	13 38.24%	9 26.47%	4 11.76%	2 5.88%	NIL	NIL	28 82.35%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

 IQAC has contributed in the following ways to improve the Teaching learning process of the college:

- Preparation of Teaching plan and review of the same by IQAC.
- Encouraged faculty members and students participation in seminars and workshops.
- Conducted workshop on Teaching Skills, Statistical Package for the Social Sciences (SPSS), e-learning, MOOC's and Basic ICT Tools for Educators for in house faculty members.
- Conducted students feedback and discussion of the same with the faculty members.
- Review of departmental report.
- Conducted academic audit for 2017-18.
- Involvement of stakeholders like parents,industry experts,NGOs, alumni in college activities.

2.13 Initiatives undertaken towards faculty development (**Annexure 3)**

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	0

UGC – Faculty Improvement Programme	3
HRD programmes	20
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	20
Others(Post Graduate Diploma in Higher Education)	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	NIL	NIL	NIL
Technical Staff	01	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes research culture through the following activities :

1. Organised Research Methodology lectures for students
2. Assigning research based projects to promote research aptitude amongst students.
3. One Faculty members undertook minor project from University of Mumbai.
4. Encouraging Faculty participation and research paper presentation at National & International Seminars and Conference.
5. One faculty member registered for P hD programme.

3.2   Details regarding major projects

	Completed	On going	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3   Details regarding minor projects ANNEXURE : 3

	Completed	On going	Sanctioned	Submitted
Number	01	Nil	Nil	01
Outlay in Rs.	Rs. 10000	Nil	Rs. 10000	Rs. 10000

3.4   Details on research publications ANNEXURE : 3

	International	National	Others
Peer Review Journals	08	8	1
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range | 3 to 6 | Average | | h-index | | Nos. in SCOPUS | |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

ANNEXURE : 3

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	6 months	Mumbai University	Rs 10000	Rs 10000
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No. | Nil | Chapters in Edited Books | Nil |

ii) Without ISBN No. | Nil |

3.8 No. of University Departments receiving funds from

UGC-SAP | Nil | CAS | Nil | DST-FIST | Nil |

DPE | Nil | DBT Scheme/funds | Nil |

3.9 For colleges   Autonomy | Nil | CPE | Nil | DBT Star Scheme | Nil |

Inspire | Nil | CE | Nil | Any Other (specify) | Nil |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | NIL |

3.13 No. of collaborations   International | Nil | National | Nil | Any other | Nil |

3.14 No. of linkages created during this year | Nil |

3.15 Total budget for research for current year in lakhs : Rs 50,000/-

From Funding agency | Nil | From Management of University/College | |

Total | Nil |

Type of Patent	Status	Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.16 No. of patents received this year | Nil |

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution

who are Ph. D. Guides   Nil

and students registered under them   Nil

3.19 No. of Ph.D. awarded by faculty from the Institution   Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   Nil   SRF   Nil   Project Fellows   Nil   Any othe   Nil

3.21 No. of students Participated in NSS events:

University level   01   District &State level   05

National level   01   International level   Nil

3.22 No. of students participated in NCC events:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

3.23 No. of Awards won in NSS:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

3.24 No. of Awards won in NCC:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

25 No. of Extension activities organized

University forum   Nil   College forum   Nil

NCC   Nil   NSS   43   Any other   WDC: 02   DLLE : 04

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

Survey on Status of Women in society (DLLE)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12000 Sq mtrs	NIL	NIL	12000 Sq mtrs
Class rooms	12	NIL	NIL	12
Laboratories	3	NIL	NIL	3
Seminar Halls	1	NIL	NIL	1
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	--	01		01
Value of the equipment purchased during the year (Rs.)		Rs 14,93,669.00	Management	Rs 14,93,669.00
Others				

4.2 Computerization of administration and library

- "E-Sanchalan" software was successfully developed in the academic year 2016-17 and the same was continued in 2017-18 for generating administration and library reports. Admission module is added in the "E-Sanchalan" Software.
- College Website Upgradation was successfully completed.
- Library software was successfully developed and lunched for Library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5512	5,56,564	2227	2,85,144	7739	8,41,708
Reference Books	1605	6,85,317	151	75,941	1756	7,61,258
e-Books	43	-	10	-	53	-
Journals	40	2,30,622	40	58527	-	2,89,149
e-Journals						
Digital Database						
CD & Video	134	-	15	-	149	-
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing Desktops	97 07	2 labs (64	Joister Infoserve Pvt Ltd	3centres	3centres	8	5	Principal office:1 SIA Techlink : 5 Gymkhana: 1

Laptops		Computers)						NSS:1
Added	0	0		0	0	0	0	0
Total	104	02		3	3	8	5	8

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Training is provided to the all the staff regarding technology up-gradation.
- Information related to college website up-gradation was given to all the stakeholders through prospectus, demos, and notices.

4.6 Amount spent on maintenance:

i) ICT

Rs 2,09,184.00

ii) Campus Infrastructure and facilities

Rs 2,63,510.00

iii) Equipment

--

iv) Others

Rs 2,710.00

Total :

Rs 4,75,404.00

Criterion –V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has suggested the following student support activities:
- Orientation programme for the first year students .
- Create awareness among the students regarding Vision, Mission and Objectives of the College, rules and regulations, and activities conducted throughout the year .
- Provide Information relating Scholarship offered by Govt and college management.
- Offer book bank facility for economically weak students
- Enhance Placement services
- Financial support by faculty members for needy students
- Department library services
- Counselling services relating to academic and personal guidance
- Allotment of class responsibility to each faculty member for support and guidance of students
- Remedial coaching for slow learners
- Sessions on career guidance and competitive exams

5.2 Efforts made by the institution for tracking the progression

- Student performance and progression was documented at the entry-level marks/grade of all new admissions in the office.
- The class teacher and course faculty monitors student progression through semester-wise summative evaluations.
- Periodic open house meetings with parents are conducted by the class teachers to communicate about their ward's progress.
- The subject faculty helps students in writing notes and assigns tutorial work.

5.3 (a) Total Number of students 2017-18

UG	PG	Ph. D.	Others
1182	nil	Nil	nil

Men

NO	%
588	49.75

Women

NO	%
594	50.25

(b) No. of students outside the state   NA

(c) No. of international students   NA

Demand ratio   1.6:1   Dropout %   < 1 %

Last Year 2016-17						This Year 2017-18					
General	SC	ST	OBC(Others)	Physically Challenged	Total	General	SC	ST	OBC (Others)	Physically Challenged	Total
888	14	0	42	0	948	1054	39	2	84	3	1182

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

* Coaching classes started for IBPS Examination in association with Mahindra Classes in January 2018.

* Guidance and awareness lecture on competitive exams was organised for parents of the students .

No. of students beneficiaries   29

5.5 No. of students qualified in these examinations

NET   NA   SET/SLET   NA   GATE   NA   CAT   NA

NA   NA   NA

IAS/IPS etc [NA]   State PSC   UPSC   Others

5.6 Details of student counselling and career guidance:

Counselling:

- ➤ Class wise counselling lectures were organised on personal, academic and other related topics.
- ➤ Individual counselling sessions were held by the college counsellor.

Career Guidance

*A session by Axis Bank on 20th August 2017, for TY students of BMS, BBI and B Com. The session focussed on career opportunities with Axis Bank for fresher's and also covered their online test procedure.

* Interview Session was organised on 15th September 2017 for TYBSc-IT Batch of 206-2017 which was attended by 6 students Out of 6 student Ms Yamini Agerwal was selected for Software Testing and currently she has been provided with free training of One month in Software Testing.

* Total 131 students from TYB Com, TYBMS, TYB&I and Alumni had appeared for the Online Test conducted by Axis Bank. Total 77 students cleared the Online Test and successfully placed in Axis Bank.

* Internship Recruitment Drive in tie-up with Bajaj Finance for SYBCOM students on 9th August 2017. Mr. Sandeep from Bajaj Finance interacted with the students on the career prospects available with Bajaj Finance Ltd.

* The Session on Skill Development and Placement by Udyogini foundation an NGO and Tech Mahindra was well attended by the students of BMS, BBI and B Com of TY classes.

* Winter Internship of Aditya Birla Capital -Total 23 students were selected and 10 of the students have successfully completed the Internship

* Internship Drive: Aditya Birla office, Ghatkopar 25 students were selected for internship with Aditya Birla group and they successfully completed their training in November and completed their internship in December 2017

*Students from TYBCOM, TYBMS, TYBBI and TYBSc IT gave the test. The test carries a score which is considered by the industry during placement

* Graduate Aptitude Test by NIIT- Students from TYBCOM, TYBMS, TYBBI and TYBSc IT gave the test. The test carries a score which is considered by the industry during placement

* SEED InfoTech - IT Idol Hunt- Total 104 students of FYIT,SYIT and TYIT students attended the Test conducted for IT Idol .

* * Short term course on ERP Tally- was offered to students. Total 28 students have enrolled for the course

* Preparation for CET-2018 Examination- NCRD's Sterling, Institute of Management Studies- Students from all TYIT,TYBCOM,TYBMS and TYBI attended the session

*Aptitude test and interview session was conducted by BSE Institute Ltd for their course on Investment Banking.132 students attended the test and 76 students attended the interview.

No. of students benefitted-   317

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	83	77	44

5.8 Details of gender sensitization programmes

Women Development Cell organized activities like Lecture on Women and Law , Women and Health etc to create awareness among girl students.

5.9 Students Activities

9.1   No. of students participated in Sports, Games and other events

State/ University level | 21 | National level | NIL | International level | Nil |

No. of students participated in cultural events

State/ University level | 36 | National level | 2 | International level | Nil |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports :   State/ University level | 6 | National level | Nil | International level | Nil |

Cultural: State/ University level | 14 | National level | Nil | International level | Nil |

5.10 Scholarships and Financial Support

Particulars	Number of students	Amount
Financial support from institution	9	62393
Financial support from government	2	6000
Financial support from other sources	3	42,787
Number of students who received International/ National recognitions	N/A	N/A

5.11   Student organised / initiatives

Fairs   : State/ University level | NA | National level | NA | International level | NA |

Exhibition State/ University level | NA | National level | NA | International level | NA |

5.12   No. of social initiatives undertaken by the students | |

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- **VISION:**

The SIA College of Higher Education strives for comprehensive education by equipping students with latest skills and tools to acquire competence, quality education to face the dynamically evolving society.

- **MISSION:**

To build rich pool of talented, employable, professionals with strong foundation of ethical ,moral values and social values to become responsible citizens.

6.2 Does the Institution has a Management Information System   : YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

The college is affiliated to University of Mumbai and hence limited scope in curriculum development and modification. However, college initiated these activities for curriculum development:
- Faculty members attended Syllabus Revision workshops and gave their inputs regarding modification and development of curriculum.

6.3.2   Teaching and Learning

- Our faculty members participated in various faculty development programmes and seminars organized by University of Mumbai and other Educational Institutions.
- 3 members attended the short term certificate course of UGC-HRD conducted at University of Mumbai
- Document such as academic calendar, Teaching plans, workload, time tables,activity records attendance records were maintained properly.
- Students are encouraged to go for internship.
- Special coaching for slow Learners and remedial lectures for ATKT students were conducted.
- ICT and internet based teaching was extensively carried out.
- Students were taken to Field Trips, and Industrial visits Bank Visit ,BSE VISIT for practical learning.

6.3.3   Examination and Evaluation

- Examination and Evaluation system is in place and information regarding examination pattern and rules pertaining to students is published in the prospectus.
- Examination and Evaluation system is given by University of Mumbai. It has a semester system where traditional B.COM course is of 100 marks and self-financing courses like Banking & Insurance ,BMS and B.Sc.(I T) are of 75/25 marks.
- The college was allotted centre by the University of Mumbai to conduct TY BCOM, BMS B&I Examination for SEM V and VI

6.3.4 Research and Development

- Research activities of both teachers and students are guided and promoted by the Research Cell of the college.
- Budget provision for seminars and research paper presentation for faculty.
- Real time projects by BSC IT students through SIA Techlink incubation centre.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library
- Library provides a variety of information Resources for Teaching, Learning and Research.
- The library possesses both print and e-resources to satisfy the information needs of its users. The number of books has seen a steady rise
- Library has well-organized and specific racks for reference section, periodical section and book bank section to facilitate easy accessibility
- IT facilities exist in the library. The seating arrangement is provided for the individual reading.E-Books are available for references
- Printer and reprography machine is available for effective functioning and services .Clippings of events are filed and kept for ready reference
- College library has membership in INFLIBNET N – List. This facilitates the users to have access to e-resources and their services

ICT
- Additional computers and printers are provided and internet facility is provided for smooth functioning of college activities (both academic and administrative).
- Each class room is provided with wall mounted overhead projector and separate Laptops for each department.

Infrastructure
- College has well equipped computer lab with relevant software and electronic lab.
- The security personnel have been provided
- Close Circuit cameras are installed at strategic locations in the College to monitor activities / Infrastructural facilities / students' movement and discipline.

6.3.6 Human Resource Management

- The Institution has adopted Self-Appraisal Method to evaluate the performance of the faculty in teaching. At the end of the academic year every teacher is given Self-Appraisal Form. Self-Appraisal by teaching staff is mandatory.
- Teaching enhancement workshops and training is organised for faculty members for continuous improvement
- Faculty members are encouraged and supported to takeup research and present papers at various seminars and conferences.
- The Principal appreciates good performance by any faculty member and persuades the other faculty members to enhance their performance for Institution and self-development.
- Open door policy by management and Principal
- Conducive work environment and motivation for research

6.3.7 Faculty and Staff recruitment

- Full time appointments as per university of Mumbai norms and management guidelines.
- Appointment of visiting faculty on the basis of professional experience.

6.3.8 Industry Interaction/ Collaboration

- Efforts to bridge the gap between industry and academia by way of projects from industry, industrial visit, field visit,
- The college has a Multi-disciplinary Research Center namely "SIATechLink [IT and Development Division]" under which real time projects are undertaken
- The College has collaborated with Balaji Mandir and Brahman Samooha to develop software.
- Students are encouraged to undertake software development for in house requirement
- The Industry Academia Interface Committee invites eminent personalities from different fields to address our faculty members and students
- The Industry Academia Interface committee works towards bridging the gap between academics and industry and provide first-hand learning experience
- Balaji Mandir and Brahman Samooham software development was successfully completed.
- The client is satisfied with the project and the overwhelming response indicates that credibility concerns are addressed successfully

6.3.9 Admission of Students

- Admission process of students is streamlined as per the guidelines of the University of Mumbai.
- On-line admission process has been implemented
- Merit list is displayed on college notice board.
- Counselling of students is also done by faculty members and the Principal at the time of admission.

6.4 Welfare schemes for :

Teaching	• Loan facility to meet medical expenses of self and relatives • Maternity leave facility
Non teaching	• Uniform provided to class IV employees. • Practice of giving salary in advance to non-teaching staff members during festivals
Students	• As per the University guidelines, the College has introduced a Group Insurance Scheme in which @ Rs. 20/- per student per year is paid as instalment. Thus all the students are covered under the group insurance scheme which provides insurance cover of Rs. 50000/- per student per year. • Well-equipped canteen facility on the ground floor and quality food items are provided at a subsidized rate • Personal counselling for students by separate counsellor appointed by the college • Career Counselling sessions for students by Placement Cell • College has gymkhana and ground facilities for indoor and outdoor games

6.5 Total corpus fund generated

> Rs 17,75, 500/-

6.6 Whether annual financial audit has been done   Yes ☑   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External experts	yes	Departmental staff
Administrative	Yes	Auditor of college	yes	Internal Authority

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☑   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- As Examination system is under purview of Mumbai University the college follows the same pattern as suggested by University.
- In order to ensure transparency, revaluation process as stated by University is followed. students are given photocopy of answer sheet to know the marking system.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages colleges to undergo academic audit. The college conducted academic audit for 2017-18 by inviting external experts.

6.11 Activities and support from the Alumni Association

- Alumni Members gave motivational talks to our present students.
- A few alumni members were invited as 'Resource Persons'.
- Active support of alumni for extension activities of the college such as NSS activities, WDC etc

6.12 Activities and support from the Parent – Teacher Association

- Suggestions relating to performance evaluation, college facilities, progress of wards, counselling etc are taken in the parent teacher meetings and a few of them are implemented.
- Attendance of students is monitored and parents are updated on the same.
- The Parents-Teachers meetings are organised every semester and the parents are involved in decisions regarding intensive and remedial coaching, short term courses ,placements etc.
- The college maintains an open door policy and Parents meet the Principal for discussion and feedback.

6.13 Development programmes for support staff

- Training workshop related to MKCL's online admission and examination process was organized to enhance the efficiency of office administration.
- Participation in workshops related to support staff in other institution.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The campus already has a large number of trees. Yet every year a number of plants / saplings are planted in the campus under Tree plantation drive.
- The students who are pursuing Environmental Sciences course were assigned projects on environment related topics.
- NSS unit of the college implemented some activities in the college and in the adopted area.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Automation in Office administration ,continued for generating administration and library reports. Admission module is added in the "E-Sanchalan" Software.
- Library software – Phase I was developed
- The S.I.A College Official Website is upgraded
- Student involvement in Real time projects.
- Completion of 2 industry projects : 1) Shree Balaji Temple Website

                                    2) Brahman Samooham Standalone Software

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> All the plans chalked out during the beginning of the year as mentioned in 2.15 as in Part A, were completed successfully.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> ANNEXURE - 4

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Environmental education course is conducted at the first year of B.Com and BMS graduation programmes.
- Students are encouraged to undertake the projects on various issues of environment studies.
- Participation in Swacch Bharat drive .
- Tree Plantation activity in the campus as well as active participation in Tree Plantation drive organised by Mumbai University.
- Celebrated Swacch Bharat Pakhawara from in the month of August cleaning campus and nearby areas.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC

Strengths
- Visionary and Proactive Management.
- Committed Teaching and non-teaching staff.
- well maintained infrastructure.
- Constructive support of stakeholders.

Weaknesses
- Non-availability of research and other grants from UGC or any central funding agency as the college is permanently unaided.
- Shortage of Add-on/Career oriented courses.
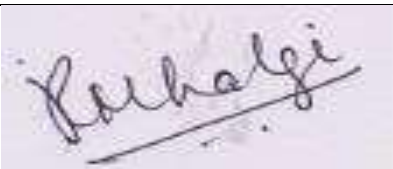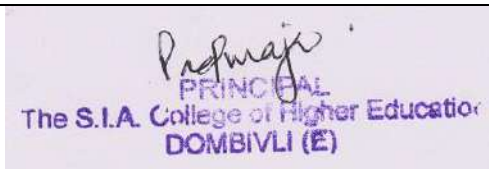
Opportunity
- Scope for starting new courses at UG &PG level and need-based courses.
- Introduce skill enhancement programmes.
- Partner with corporates for placements and internships.
- Community collaboration programmes under extension activity.

Challenges
- Bridge the gap between industry and academics.
- Developing expertise to offer consultancy
- Compete with a number of good institutions around.

8. Plans of institution for next year

1. Equip faculty members to enhance classroom learning.
2. Adopt various measures to accelerate academic performance.
3. Collaborate with industry partners for student's holistic development.
4. Encourage development of indigenous technology for smooth functioning of institution.
5. Augment infrastructural facilities as per needs of the college.
6. Enhance accessibility of learning resources.
7. Develop IT infrastructure as per growing needs of the college.
8. Identify various schemes for student support and progression.
9. Empower administrative staff for digitization process.
10. Organize training programs for professional growth and development of faculty members.
11. Initiate new quality assurance measures.
12. Adopt various eco-friendly methods for Green Campus.
13. Impart ethical ,moral and social values.

		PRINCIPAL The S.I.A. College of Higher Education DOMBIVLI (E)
Name : Prof Ranjana Mhalgi *Signature of the Coordinator, IQAC*		*Name : Dr Padmaja Arvind* *Signature of the Chairperson, IQAC*

Abbreviations:

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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✓ **ANNEXURE 1: ACADEMIC CALENDAR**

Academic Calendar

MONTH	DATE	EVENTS
JUNE 2017	5th June	• College re- opening and • Commencement of regular lectures for SY & T.Y classes of B.COM, B& I, BMS , B SC (IT)
JULY 2017	1st week 1st Week 11TH JULY 19TH JULY 26TH JULY 28TH JULY	• SY and TY Midterm examination • Course wise orientation of first year students • Bridge course for F.Y. students • Commencement of regular lectures for FY students • World population day • Guru Purnima celebration • Kargil Vijay divas • Departmental Club activities • Blood Donation • Nature Conservation Day
AUGUST 2017	1st week 12th AUG 15th AUG 29th AUG 31st AUG 22nd AUG 25th AUG to 29th AUG	• Midterm examination (FY/SY/TY) • Library Day celebration • Independence Day celebration • National Sports Day • Consumer Awareness Program • Tree Plantation • Departmental Club Activities • Syllabus completion for FY ,SY and TY classes • Semester II and IV ATKT Examinations for SY and TY Classes • Ganpati Vacations
SEPTEMBER 2017	5th SEPT 13th SEPT 11th to 18th SEPT 20th SEPT to 27th SEPT	• Teacher's day celebration • Syllabus completion for SY and TY classes • Preliminary examination for SY and TY Classes of all courses • Preliminary examination for FY classes of all courses • Navratri Celebrations • University examinations
OCTOBER 2017	2nd OCT 17th OCT to 8th NOV	• Gandhi Jayanti Celebrations • University examinations • Diwali vacations
NOVEMBER 2017	9th NOV	• Term II re-opening • Library club activity

ANNEXURE 1 (contd)

Academic Calendar

MONTH	DATE	EVENTS
DECEMBER 2017	1st DEC 15th DEC 22nd DEC 25th DEC 25th DEC to 1st JAN	• AIDS Day Awareness Program • Dazzlers Sports (Inter & Intra Collegiate Event) • Cultural Days Celebration • Sparklers Inter Collegiate Fest • NSS Camp • Christmas Vacation
JANUARY 2018	12th JAN 14th JAN 26th JAN	• Yuva Divas Celebration • Pongal Celebration • Republic Day Celebration • Departmental Club Activities • Mid term examinations
FEBRUARY 2018	 27th FEB 28th FEB	• Internal Examination For B Com for SEM II .IV.VI • Annual Prize Distribution Function • Marathi Bhasha Divas Celebrations • Mid term examinations • National Science Day Celebration • Departmental Club Activities
MARCH 2018	8th MAR 15th MAR	• Women's Day • Commencement Of Regular and ATKT Semester II and IV Examinations
APRIL 2018	20th APR 30th APR	• Semester II and IV Examinations Results • Term closes

Note: The sequence in the above calendar is subect to change , if necessary,by the Principal.

ANNEXURE 2

✓ ***Student Feedback Analysis Report***

THE SIA COLLEGE OF HIGHER EDUCATION,DOMBIVILI (E)

ENTRY LEVEL FEEDBACK 2017-18

1. How did you come to know about this institution?
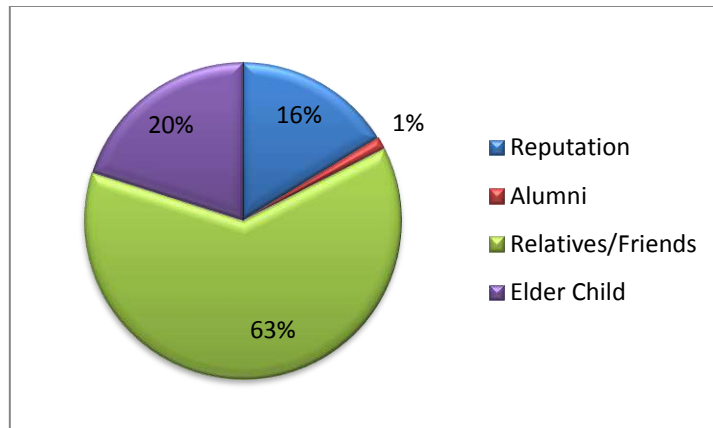
2. College Atmosphere
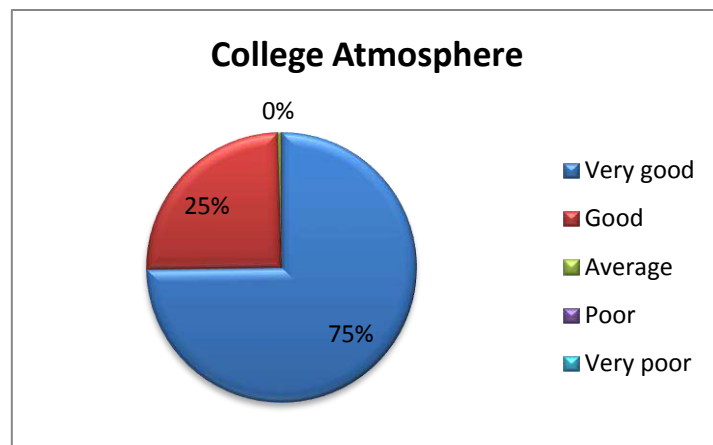
3. Discipline
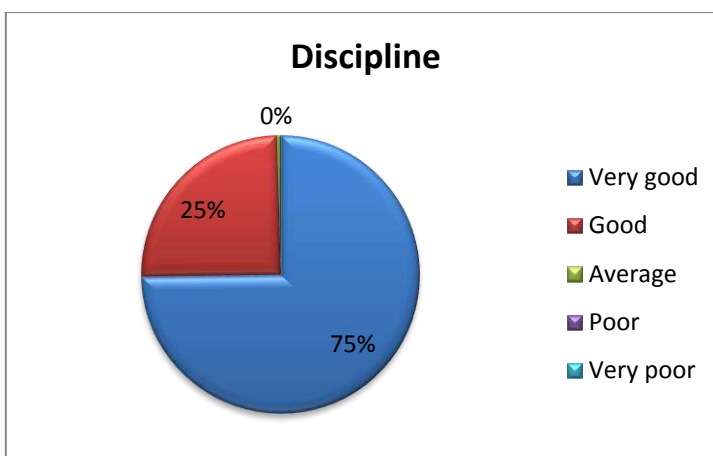
4. Approach/Support provided by the faculty members

Approach/Support provided by the faculty members

0%

25%

75%

- Very good
- Good
- Average
- Poor
- Very poor

5. Administration

Administration

0%

25%

75%

- Very good
- Good
- Average
- Poor
- Very poor

6. Ward's opinion about the college

Ward's opinion about the college

1%

35%

64%

- Very good
- Good
- Average
- Poor
- Very poor
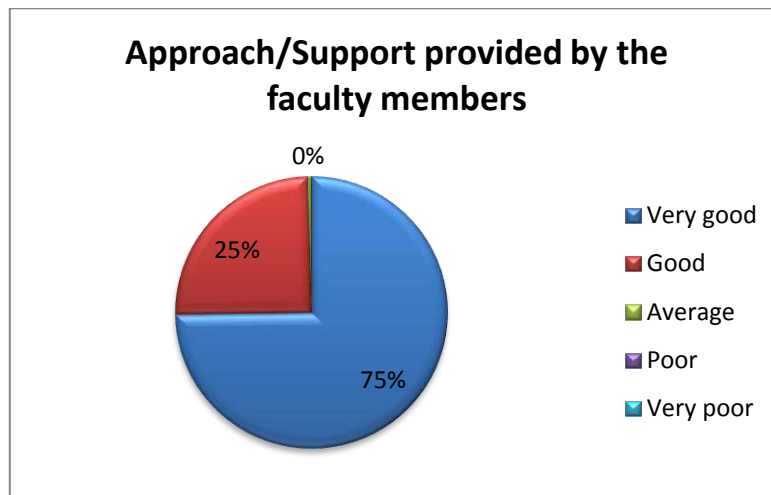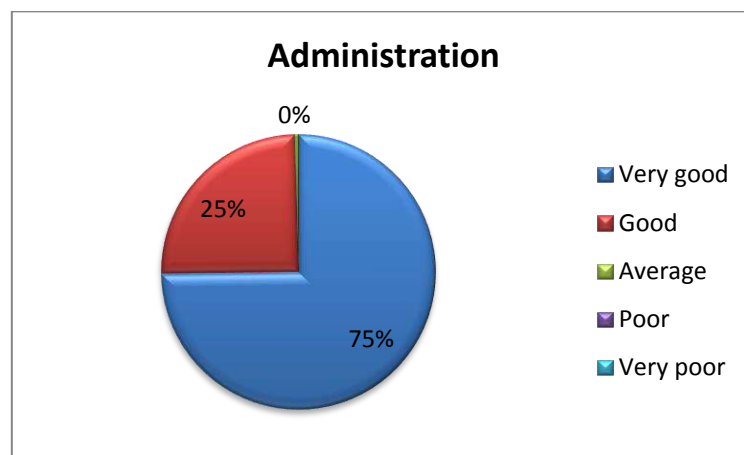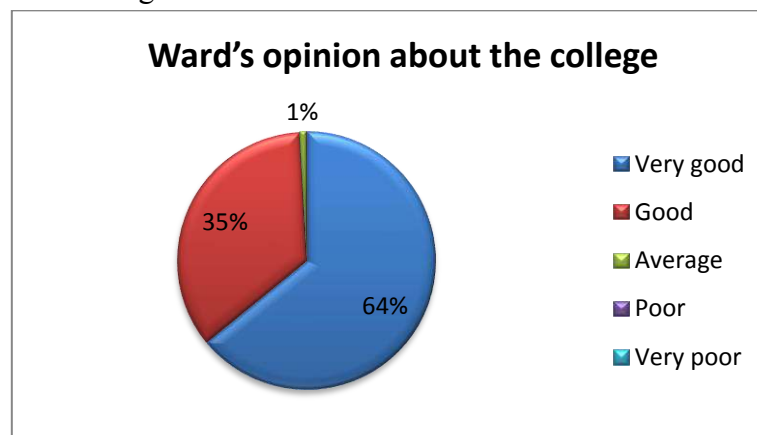
7. Principal's support

Principal's support
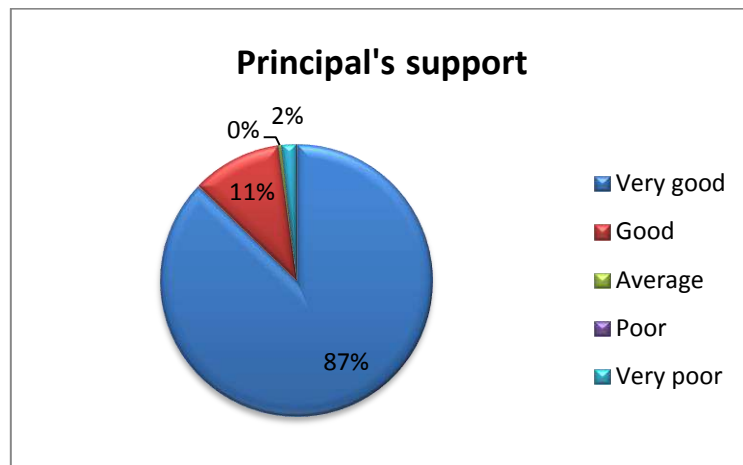
8. Security of your ward

Security of your ward
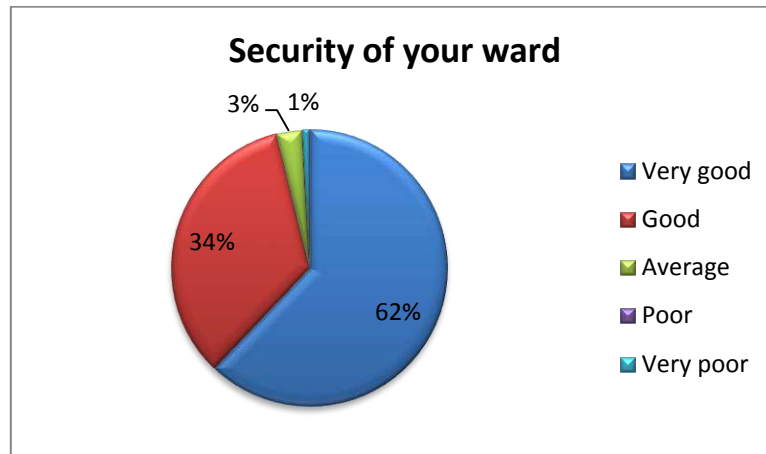
Feedback Analysis:
1. The above feedback shows that 63% parents admitted their wards through relative's information about the college
2. 75% parents found college as disciplined with good atmosphere as well as good support from administration and other faculty members.
3. 87% parents are happy with Principal's support and interaction.
4. 62% parents found their wards safe in college while 3% found average safety over the campus.

✓ **ANNEXURE 2   :Parents Feedback**

<u>**PARENTS FEEDBACK 2017-18**</u>

1. My ward is feeling happy joining in this college

Legend: Strongly agree · Agree · Disagree · Strongly disagree

Strongly agree: 39%
Agree: 61%
Disagree: 0%
Strongly disagree: 0%
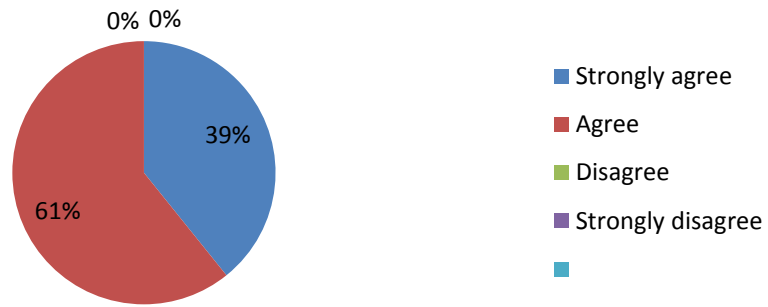
Analysis:

1. Overall 61% parents strongly agreed that their ward is happy by joining in this college while 39% parents agreed about the same.

2. My ward is safe in this college

Legend: Strongly agree · Agree · Disagree · Strongly disagree

Strongly agree: 49%
Agree: 47%
Disagree: 4%
Strongly disagree: 0%
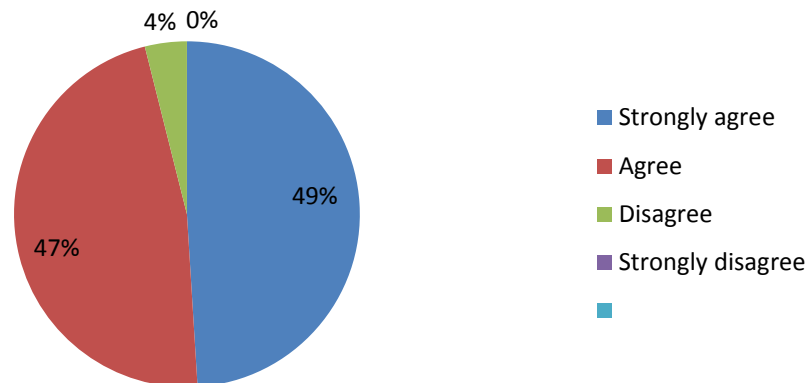
Analysis:

1. Overall 49% parents strongly agreed that their ward is safe in this college while 47% parents were agreeing about the same.
2. Only 4% parents are disagreed that their ward is safe in this college.

3. She/He makes good progress in academics

■	Strongly agree
■	Agree
■	Disagree
■	Strongly disagree
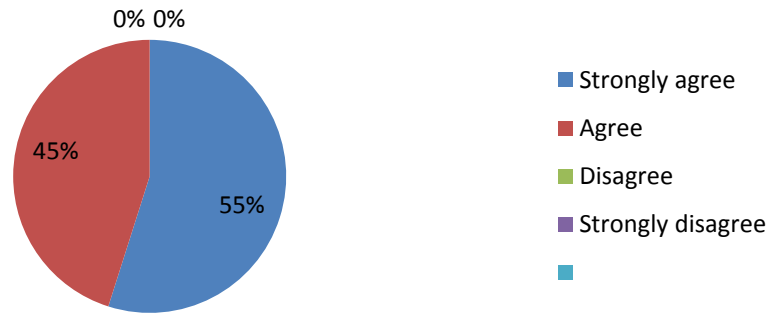
Analysis:

1. Overall 55% parents strongly agreed that their ward can make good progress in academics in this college while 45% parents only agreed about the same.

4. She/He is taught well

■	Strongly agree
■	Agree
■	Disagree
■	Strongly disagree
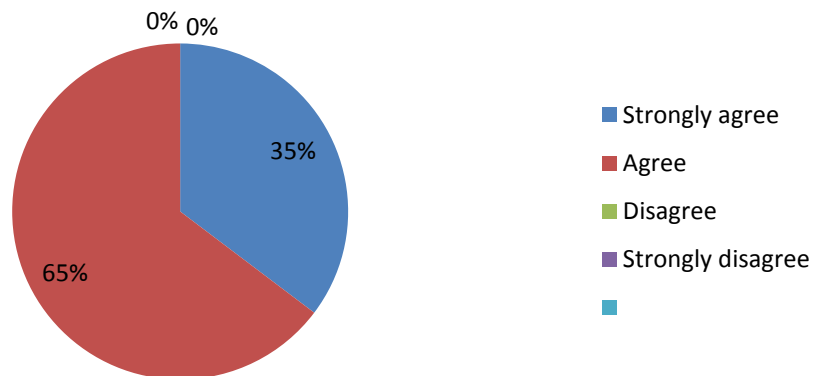
Analysis:

1. Overall 35% parents strongly agreed that their ward has taught well in this college, while 65% parents only agreed.

5. I receive valuable information from the college about my ward

0% 0%

- Strongly agree
- Agree
- Disagree
- Strongly disagree

33%

67%
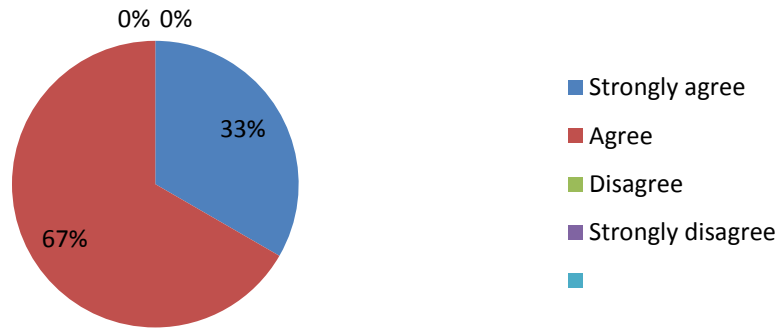
Analysis:

1. Overall 33% parents strongly agreed that they received valuable information from the college about their ward while 67% parents were agreeing about the same.

6. Your opinion about academic standard of the college

0% 0%

- Excellent
- Good
- Average
- Poor

49%

51%
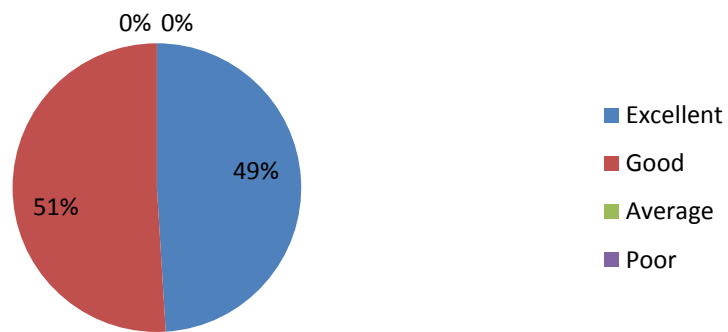
Analysis:

1. Overall 49% parents registered 'excellent' feedback about maintaining good academics standard while 47% parents registered 'good' feedback about the same.

7. Your rating of college discipline
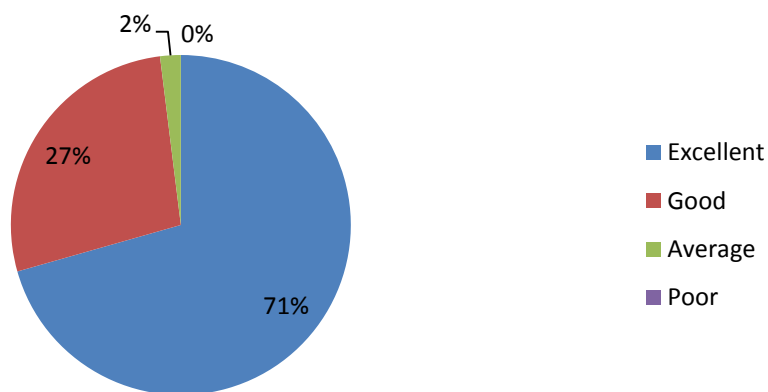
Analysis:

1. Overall 71% parents registered 'excellent' feedback about maintaining Discipline while 27% parents were registered 'good' feedback about the same.
2. 2% parents registered 'average' feedback about maintaining Discipline

8. Your opinion about training programme given to the students
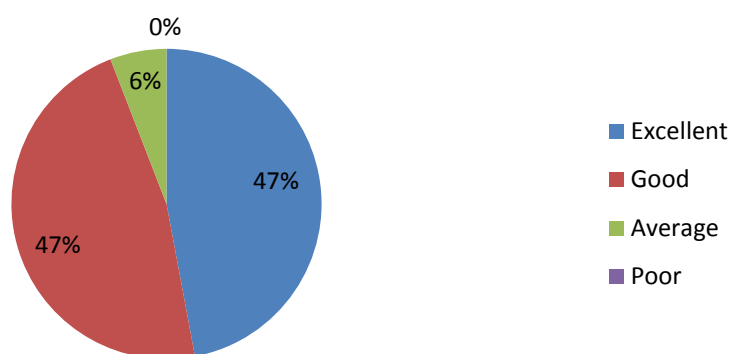
Analysis:

1. Overall 47% parents registered 'excellent' feedback about training programme given to the students while 47% parents registered 'good' feedback about the same.
2. 6% parents registered 'average' feedback about training programme given to the students.

9. Co-operation of the office staff in providing information
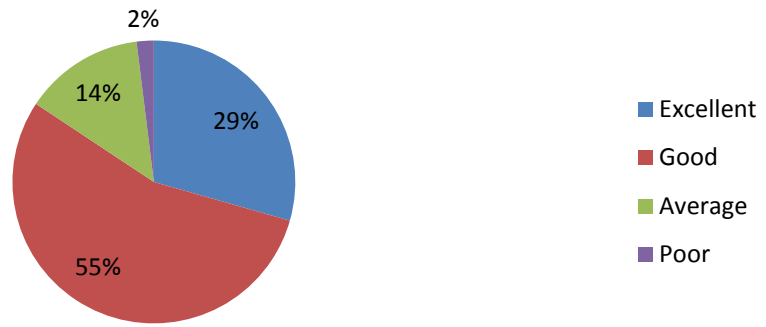
Analysis:

1. Overall 47% parents registered 'excellent' feedback about co-operation of the office staff in providing information while 47% parents registered 'good' feedback about the same.
2. 14% parents registered 'average' feedback and 2% parents registered 'poor' co-operation of the office staff in providing information.

10. Behavioural changes noticed in the ward after joining this college development
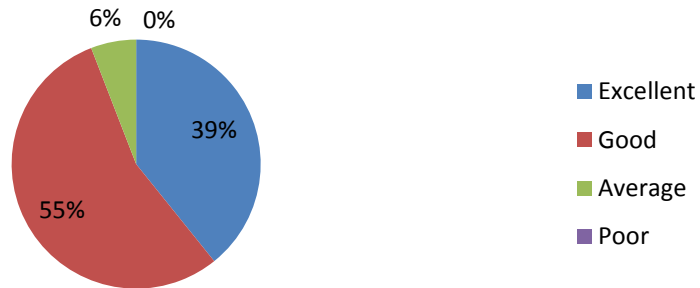
Analysis:

1. Overall 39% parents registered 'excellent' feedback about behavioral changes noticed in the ward after joining in this college while 55% parents registered 'good' feedback about the same.
2. 6% parents registered 'average' feedback about behavioral changes noticed in the ward after joining in this college.

11. Your relationship and opinion about the Principal

Legend: Excellent, Good, Average, Poor

2% | 0% | 20% | 78%
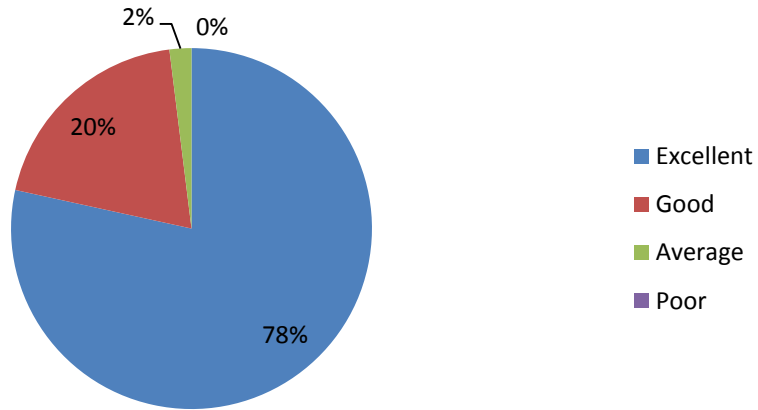
Analysis:

1. Overall 78% parents registered 'excellent' feedback about relationship and opinion about the Principal while 20% parents registered 'good' feedback about the same.
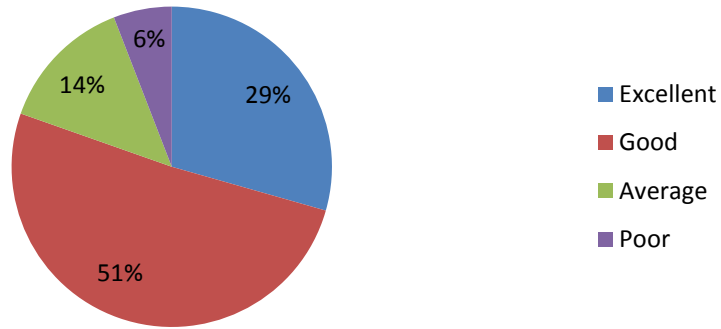2. 2% parents registered 'average' feedback about relationship and opinion about the Principal

12.Your opinion about Faculty members

Legend: Excellent, Good, Average, Poor

0% | 0% | 49% | 51%
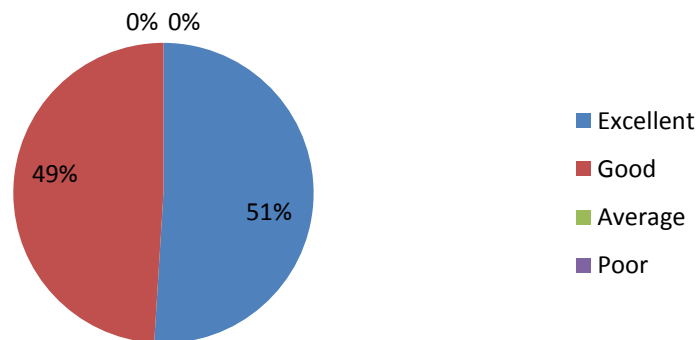
Analysis:

1. Overall 51% parents registered 'excellent' feedback about opinion about Faculty members while 55% parents registered 'good' feedback about the same.
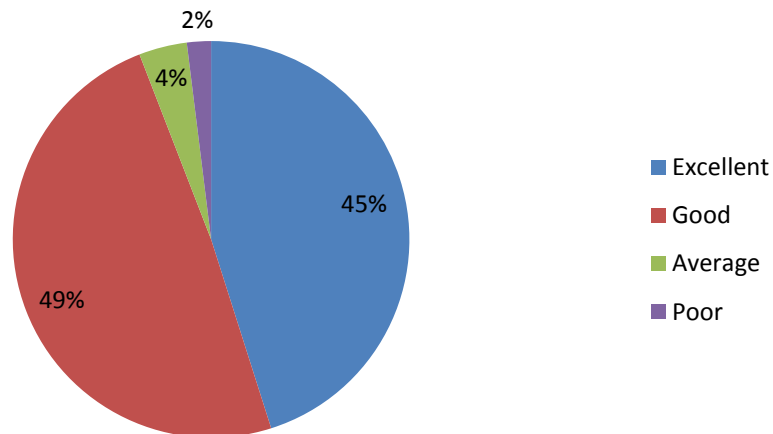
13. a) Your opinion about Library

Analysis:

1. Overall 29% parents registered 'excellent' feedback about Library while 51% parents registered 'good' feedback about the same.
2. 14% parents registered 'average' feedback while 6% registered 'poor' feedback about Library.
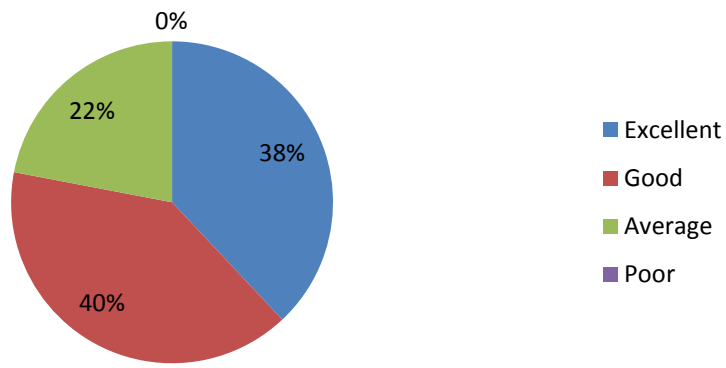
13. b) Your opinion about Classroom

Analysis:

1. Overall 45% parents registered 'excellent' feedback about classroom while 49% parents registered 'good' feedback about the same.
2. 4% parents registered 'average' feedback while 2% registered 'poor' feedback about classroom.

13. c) Your opinion about Computer Lab

0%

22%

38%

40%

- ■ Excellent
- ■ Good
- ■ Average
- ■ Poor

Analysis:

1. Overall 38% parents registered 'excellent' feedback about computer lab facility while 55% parents registered 'good' feedback about the same.
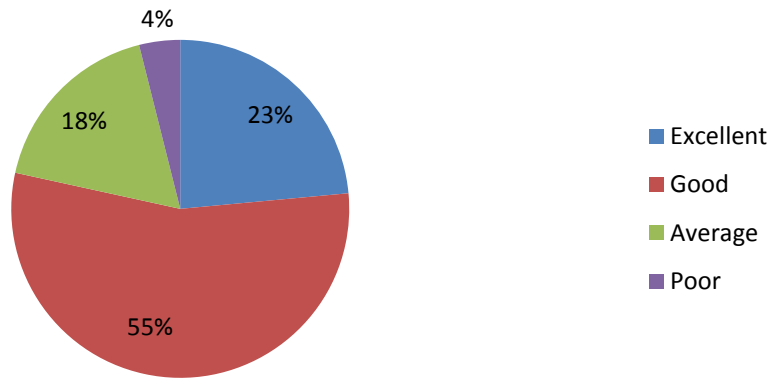2. 22% parents registered 'average' feedback about computer lab facility.

13. d) Your opinion about Gymkhana

6%

22%

27%

45%

- ■ Excellent
- ■ Good
- ■ Average
- ■ Poor
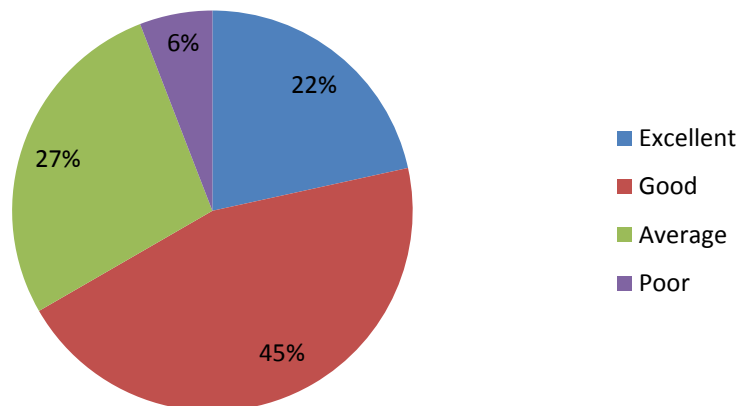
Analysis:

1. Overall 45% parents registered 'excellent' feedback about Gymkhana while 55% parents registered 'good' feedback about the same.
2. 27% parents registered 'average' feedback while 6% registered 'poor' feedback to gymkhana.
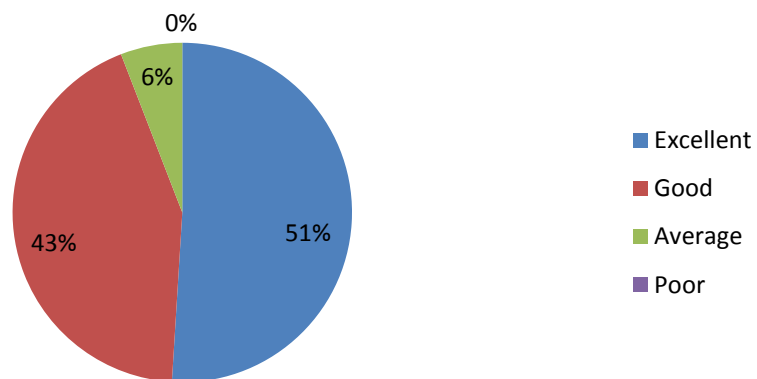
14. a)Your opinion about sports

Analysis:

1. Overall 23% parents registered 'excellent' feedback about sports while 55% parents registered 'good' feedback about the same.
2. 18% parents registered 'average' feedback while 4% registered 'poor' feedback to sports.

14. b) Your opinion about Cultural Activities

Analysis:

1. Overall 51% parents registered 'excellent' feedback about cultural activities while43% parents were registered 'good' feedback about the same.
2. 6% parents were registered 'average' feedback about cultural activities

15. Relationship between faculty members and parents in providing information:

Legend:
- Excellent
- Good
- Average
- Poor

Values shown: 2%, 2%, 47%, 49%
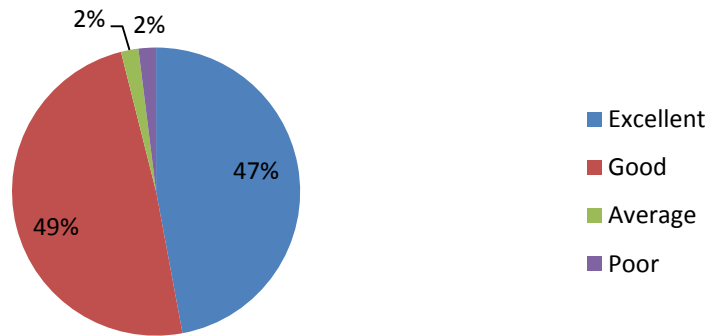
Analysis:

1. Overall 47% parents were registered 'excellent' feedback about relationship between faculty members and parents in providing informationwhile49% parents were registered 'good' feedback about the same.

2. 2% parents were registered 'average' feedback as well as 'poor' feedback about relationship between faculty members and parents in providing information

Analysis of Feedback:

1. Overall feedback shows that the parents are strongly agree about the ward's academic improvements, training, discipline and behavioral changes.

2. The services such as Gymkhana, computer lab facility and Library needed some up gradation as some of the parents rated as 'average' feedback.

✓ **ANNEXURE : 3**
International Paper/Journal Publication

- ✓ **ANNEXURE 3:International Paper/Journal Publication**

Year	
Faculty Name	International Paper/Journal Publication
Dr.Padmaja Arvind	• Journal - Publication : Television Viewing- A paradigm Shift – Impact of Advertisement a Case study of SunNXT app with Impact Factor 4.621 in 'IOSR Journal Of Humanities And Social Science (IOSR-JHSS) Volume 22, Issue 8, Ver. 16 (August. 2017) PP 01-04 e-ISSN: 2279-0837, p-ISSN: 2279-0845 • Journal – Publication: Advertising as Social Construction for Business : A Case Study of HAMAM in EPRA Journal of Economic and Business Review on 12th December, 2017
Mr.Hasitkumar Nagariya	• Published paper on Analysis of Role of Govt. and its agencies in providing satisfactory support to the Entrepreneurs at Thane MIDC on 1st January,2018 in International Journal of Innovative Knowledge Concept,Volume VI,Issue1 with ISSN:2454-2415. • Published paper on Analysis of Perception of Industrial Units towards Land Acquisition and Allotment Policies of MIDC, Thane on 27th April,2018, in International Journal of Innovative Knowledge Concept,Volume VI,Issue 4 with ISSN:2454-2415
Mrs.Sandhya Thakkar	• Presented technical paper entitled "Data Analytics- Analyzing Maggi's Product Line Extension Strategy and Consumer Preferences Using JASP" at NCRD's Sterling Institute of Management Studies, Nerul, Journal Details: Navi Mumbai. NCRD's Business Review: e-Journal, Volume 3, Issue 1(Jan-Dec 2018) ISSN: 2455-0264 NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai on 9th & 10th March 2018
Mrs.Sandhya Pandey	• Presented Paper on "Digital Transition in Higher Education" in " Multidisciplinary International Conference at Pragati College, Dombivli on 6th January,2018. • Presented and Published Paper in "NCRD's Technical Review Annual Online Peer Reviewed Journal ISSN 2455-166X Volume 3, Issue 1, on "STUDENTS GRADE IMPROVEMENT IN HIGHER STUDIES"
Mrs.Booma Halpeth	• Presented paper on 'Applications of ICT for Effective Outcomes in Higher Education' at NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai on 9th & 10th March 2018

National Paper Presentation 2017-18

Year	
Faculty Name	National Paper/Journal Publication
Mrs.Sandhya Thakkar	• Presented a technical paper entitled "Market Analytics - Branding Educational Institution using FACEBOOK" Birla Global University, Bhubaneshwar, Odisha, on 6th January 2018. • Presented technical paper entitled "Applications of ICT for Effective Outcomes in Higher Education" at National Symposium on Innovation in Teaching – Impact on Learner's Performance at S. K. Somaiya College of Arts, Science & Commerce, with ISSN NO.2321-5488 IMPACT FACTOR 5.1723(UIF) on 9th &10th March 2018.
Mrs.Sandhya Pandey	• Presented and published paper on " You Tube as a learning tool" in Vidyalankaar college of information technology, National Conference on "INDIA 2025-Vision for the next decade" on 3rd February, 2018.
Mrs.Booma Halpeth	• Presented technical paper entitled "Market Analytics - Branding Educational Institution using FACEBOOK" at Birla Global University, Bhubaneswar, Odisha on 6th January,2018. • Presented paper on "Innovation in Teaching – Impact on Learner's Performance at S.K.Somaiya College of Arts, Science & Commerce, on 9th & 10th March,2018.
Mrs.Renu Verma	• Presented and published paper on " You Tube as a learning tool" in Vidyalankaar college of information technology, National Conference on "INDIA 2025-Vision for the next decade"on 3rd February, 2018. • Presented and published paper on "The way to raise capital – An exploratory study about invetsors preference to crowdfunding new projects"at Finance research conference 2018 BFSI sector on 2nd feb 2018 at SIES college Nerul.
Mrs. Mithili Gaurishankara	• Attended National seminar on "SYMBIOTIC CORRELATION OF MATHEMATICS AND INFORMATION TECHNOLOGY PAN-INDUSTRY"-Presented a PAPER title "SOFTWARE USED FOR MATHEMATICAL ANALYSIS at Shailendra Education Society's Arts, Commerce and Science College, Dahisar(East) on 20th January 2018.

State Level Paper Presentation 2017-18

Year	
Faculty Name	State level Publication
Mrs.Ranjana Mhalgi	Presented paper in Symposium on "Best Practices followed in colleges" for Quality Enhancement" organised by IQAC, Pillai College of Arts, Commerce and Science on 26th March, 2018

Year: 2017-18 Workshops Attended by faculty members.

1) Mrs.Ranjana Mhalgi

- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018
- Attended One day workshop on revised syllabus of SYBI (Sem III and IV) at Pragati College of Arts and Commerce, Dombivli East on 20th June 2017.

2) Ms.Salochna Nagdev

- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017.
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018
- Attended Workshop on Revised Syllabus of SYBCOM Sem III and IV in the subjects of Commerce, Advertising and Accountancy at Board of Studies in Commerce and Accountancy, University of Mumbai and Department of Commerce and Accountancy, Gurukul College Commerce on 24th June 2017.
- Attended one day workshop on "New NAAC Guidelines and Self Study Report" at SIES (Nerul) College of Arts, Science and Commerce on 7th October, 2017

3) Ms.Babita Nagdev

- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018
- Attended Workshop on Revised Syllabus of SYBCOM Sem III and IV in the subjects of Commerce, Advertising and Accountancy at Board of Studies in Commerce and Accountancy, University of Mumbai and Department of Commerce and Accountancy, Gurukul College Commerce on 24th June 2017.

4) Mrs.Sreekala Nair

- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November,1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018

5) Mr.Hasitkumar Nagariya

- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017

- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November,1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018
- Attended one day workshop on revised syllabus of SYBMS (Sem III and IV) at Pragati College of Arts and Commerce, Dombivli East on 20th June 2017.

6)Mr.Mahesh Kandalkar
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November,1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018

7)Mrs.Tejaswini Shivsharan
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018

8)Mrs.Nandini Kadam
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018

9)Mrs.Sandhya Thakkar
- Attended Workshop on Revised Syllabus of S.Y. BSc.-I.T. For Sem III "Department of Information Technology, S.M. Shetty College, Mumbai" on 21st June 2017.
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November,1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018

10)Mrs.Sandhya Pandey
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018

- Attended Workshop on Revised Syllabus of S.Y.BSc.-I.T. For Sem III held at Department of Information Technology, S.M.Shetty College, Mumbai on 21st June,2017.
- Attended National level workshop on DATA ANALYTICS in association with CSI and IEEE at Dept. of IT, Terna Engineering College on 3rd to 7th July,2017.

11)Mrs.Booma Halpeth
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November,1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018
- Attended one day workshop on revised syllabus of SYBMS (Sem III and IV) at C.K. Thakur college of Arts, Commerce and Science, jointly with Board of Studies of Management, University of Mumbai on 17th June,2017.
- Attended a 3 day workshop on Structural Equation Modelling by IIM Ahmedabad on 31st May to 2nd June 2018

12)Mrs.Renu Verma
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018
- Attended Workshop on NSS planning session at Goveli College ,Kalyan on 23rd June,2017
- Attended Workshop on "Empowering Self" at Rizvi College , Bandra on 10th August,2017.
- Attended one day workshop on "New NAAC Guidelines and Self Study Report" at SIES (Nerul) College of Arts, Science and Commerce on 7th October, 2017

- Participated in one day Workshop on Organ Donation at KEM Hospital, Mumbai on 7th December,2017

13)Mrs. Manju Sasikumar   Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018
- Attended Workshop on "Empowering Self" at Rizvi College , Bandra on 10th August,2017

14)Mrs. S.Saisree
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th

February 2018
- Participated in Two Day Faculty Development Program on Python for revised syllabus of S.Y.BSc.-I.T. for Sem III for the subject "Python Programming at Vikas College of Arts & Commerce, Kannamwar Nagar - 2, Vikhroli (East), Mumbai, Maharashtra on 15th & 16th June 2017.

15)Mrs.Vandana Jadhav
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended National level workshop on DATA ANALYTICS in association with CSI and IEEE at Dept. of IT, Terna Engineering College on 3rd & 4th july,2017.

16)Ms. Kiran Khubachandani
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018

17)Mrs. Mithili Gaurishankara
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018
- Attended Workshop on Statistical technique in R Language at Takur college of Arts and commerce, Kandivili on 12th and 13th August 2017.

18)Kailaivani Mudaliar& Hema Iyengar
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017
- Attended MHRD sponsored National Workshop and National Seminar on e-learning and MOOC's at The S.I.A College of Higher Education , Dombivli(East) in association with GAD-Teaching Learning Centre of MHRD, Khalsa College, New Delhi from 23rd and 24th February 2018
- Attended One day workshop on revised syllabus of SYBCom (Sem III and IV) at Pragati College of Arts and Commerce, Dombivli East on 20th June,2017.
- Attended Workshop on NSS planning session at Goveli College ,Kalyan on 23rd June,2017

19)Dipika Iyer
- Participated in one day Faculty Development Programme on Data Analysis using SPSS organized by ITM-SIA-Business School, Dombivli (east) 4th December 2017
- Attended Three days' workshop Teaching skills conducted by Plumes & Pages by Maitrayee Ghosh at THE S.I.A COLLEGE OF HIGHER EDUCATION, Dombivli (EAST) on 30th November, 1st and 2nd December 2017

- Attended one day workshop on revised syllabus of SYBMS (Sem III and IV) at C.K. Thakur college of Arts, Commerce and Science, jointly with Board of Studies of Management, University of Mumbai on 17th June,2017.

Year : 2017-18   Staff Training Attended by faculty members in other Institutes:

1) Mrs.Booma Halpeth
- Attended and completed level I 15 days FDP on FDP101x - "Foundation Program in ICT for Education" by IIT Mumbai & Kharagpur
- Attended and completed level II 15 days FDP on FDP201x - "Pedagogy for Online and Blended Teaching-Learning Process" by IIT Mumbai & Kharagpur
2) Mrs.Renu Verma
  - Attended Training programme for N.S.S Orientation at Empanelled Training Institute , Ahmednagar college, Ahmednagar on 14th February 2018 to 20th February 2018.
3) Sandhya Thakkar
  - Faculty Induction Programme on e-learning at SGTB Khalsa College , New Delhi.Sponsored by MHRD,GOI and organised Guru Angad Dev Teaching Learning Center, New Delhi, on 16th December to 13th January 2017
4) Nandini Kadam
  - Faculty Induction Programme on e-learning at SGTB Khalsa College , New Delhi.Sponsored by MHRD,GOI and organised Guru Angad Dev Teaching Learning Center, New Delhi, on 16th December to   13th January 2017.

✓ **Details of Minor project :**

Subject	University Minor Research Grant(Unapproved teachers)
Year	2016-17
Sanction Date	18th March 2017
Program	Science(Information Technology)
Project Number:	U10
Amount Sanctioned	10,000/-
Project name:	Student Grade improvement in higher studies.
Synopsis	To analyse data using big data tools for student's Grade improvement in higher studies. In University of Mumbai credit based system implemented in all the courses. Students grades can be improved with analysis of other areas performances like Class test, practicals etc. Initially data (like class test marks, Attendance, Interaction in class, Assignment Performance, practical Knowledge etc) can be collected from college students. Then analysis can be done using big data tools. For Example: Hadoop, Mapreduce, Pig and Hive, Tableau or R It can be implemented on any credit and grading based system.
Final Submission	31-Jul-17

ANNEXURE 4

Best Practice - I
1. **Title of the Practice:**
   - Student Centric Approach for the Holistic Development of Students

2. Goals
Describe the aim of the practice followed by the institution. Mention the underlying principles or concepts in about 100 words

- To attain academic excellence:
  - ✓ The college in its journey towards excellence has identified a number of curricular and co-curricular activities and has been successful in implementing the same
  - ✓ Curricular activities include class room based learning, practical learning via projects and assignments, presentations, tutorials, intensive coaching, remedial lectures .
  - ✓ Co-curricular activities such as club activities which include debates and group discussions on current affairs, budget discussion, quiz competition, motivational video screening session and subject expert lectures
- To improve the Employability of students
  - ✓ The college organizes several capacity building programmes such as personality development programmes, soft skill training, , certificate programme in Tally.
  - ✓ The college also organizes industry expert lectures to bridge the gap between industry and academia and provide practical insight to the students
  - ✓ The college encourages students to undertake internships.
- To develop Community Consciousness
  - ✓ The NSS, WDC and Eco-club jointly organize various activities to sensitize students on community issues and develop number of programmes for adopted area
  - ✓ The annual residential NSS camp helps the students acclimatize with the hardships of the society and empowers them to handle the challenges and be humane in nature

3. The Context
Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.
- The college has heterogeneous group of students with substantial number of students having less marks in the qualifying examination
- The financial Condition of students is a factor which prevents them to join other courses in skill development
- The college being permanently self-financing is yet to receive any financial support from UGC or central funding agencies. However the management, well-wishers and philanthropist extend support to a larger extent
- The placement cell has initiatives to identify companies who could organise campus placement drive.
- Channelizing students to undertake employability oriented programs/courses is a challenging task.

4. The Practice
Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.
- Identifying the needs of the students and developing suitable short term courses so as to enhance the employability
- Identifying and introducing certificate courses at subsidised
- Involving parents in overall development of students through orientation programme regular parent teachers meeting, feedback etc.
- Encouraging students to participate in community centric activities organised by NSS ,WDC

5. Evidence of Success
- The academic results of all the programmes has improved significantly at all levels.

- 29 students have successfully completed short term course TALLY.
- 80 students are successfully placed in IT & Banking companies.
- 29 students have completed training for competitive exams.
- Students participated in academic and co-curricular & extracurricular activities at inter collegiate level and won several prizes.

6. Problems Encountered and Resources Required
   - The college admissions are purely on merit basis with no capitation fees at any stage
   - The college has to manage within the revenue from students admission and deficit being met by the college management
   - Identifying sponsors is a challenge

7. Notes (Optional)
   Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution (about 150 words). NIL

Best Practice - II
1. Title of the Practice:
   - Research and Collaboration

2. Goals
   Describe the aim of the practice followed by the institution. Mention the underlying principles or concepts in about 100 words

   - To develop research aptitude among faculty members and students.
     - ✓ The college believes that research is essential for the progress of a teacher hence to instil research aptitude among them the college has undertaken several measures
     - ✓ The college has Research Committee which motivates teachers for research and for academic publications.
     - ✓ Teachers are encouraged to write papers for the conferences/seminars organized by the institution or others
     - ✓ Proceedings of the in-house conferences are published and provide a platform for the teachers to bring out their research work
     - ✓ The teachers are encouraged to apply for the UGC and University's minor research project grants

   - To promote real-time projects
     - ✓ The college has a Multi-disciplinary Research Center namely "SIATechLink [IT and Development Division]" under which real time projects are undertaken
     - ✓ The College has collaborated with Balaji Mandir and Brahman Samooha to develop software.
     - ✓ Students are encouraged to undertake software development for in house requirement

   - To arrange Industry Academia Interface activities to bridge the gap.
     - ✓ The Industry Academia Interface Committee invites eminent personalities from different fields to address our faculty members and students
     - ✓ The Industry Academia Interface committee works towards bridging the gap between academics and industry and provide first-hand learning experience.

3. The Context
   Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.

- Being a new college it was difficult for the college to undertake research projects funded by outside agencies
- As far as the collaboration is concerned, we are still in the nascent stage to acquire large scale industry related projects
- Building credibility was another challenge faced from the client side. However this was resolved through frequent meetings, discussions and by sending the sample modules. It created goodwill about our service.

4. The Practice

Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.

- College through support of the Management organizes workshops annually and provide a platform for skill development .
- Encouraging the faculty members to present papers at conferences, seminars and attend workshops on research methodology.
- The college also works towards developing research aptitude among the students by organizing workshops for paper presentations and encourages students to participate and present papers at inter collegiate level conferences.
- Providing hands-on experience to the students in various areas by assigning real-time projects under the guidance of the faculty members
- well-stocked library along with e-resources facilitate the research work
- The college has tied up with British Council Library and has subscribed to INFLIBNET-N-LIST thereby helping the faculty members and students to access the work done by researchers across the globe.

5. Evidence of Success

Provide evidence of success such as performance against targets and benchmarks and review results. What do these results indicate? Describe in about 200 words.

- The college has managed to organised 3 workshops on different aspects and had overwhelming participation from faculty members and students
- The Research work undertaken by the college has not only helped the teachers in facilitating better classroom experience for the students but also helped the students to undertake real time projects
- Balaji Mandir and Brahman Samooha software development was successfully completed.
- The client is satisfied with the project and the overwhelming response indicates that credibility concerns are addressed successfully
- Library software was developed by students and the same has been commissioned.

6. Problems Encountered and Resources Required

Please identify the problems encountered and resources (Financial, Human and other) required to implement the practice in about 150 words.

- Financial resources is the major constraint and in addition most of staff members are in the initial years of teaching profession
- Most of the research projects need to be funded by the management and getting the financial support of outside agencies is a difficulty that the college encounters.

7. Notes (Optional)

Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution (about 150 words). NIL

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