



The South Indian Association's
The S.I.A. College of Higher Education
(Affiliated to University of Mumbai)

Accredited 'B+' by NAAC

P-88, MIDC Residential Area, Dombivli Gymkhana Road,
Near Balaji Mandir, Dombivli (East) -421203

Tel. No: 02512449891/92/93 Website:

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Email ID: office@thesiacollege.com

sia.iqac@gmail.com

Internal Quality Assurance Cell (IQAC)

Annual Quality Assurance Report (AQAR)
(2019-20)

Submitted to



National Assessment and Accreditation Council

An Autonomous Institution of the University Grants Commission

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

P. O. Box. No. 1075, Opp: NLSIU,
Nagarbhavi, Bangalore -560 072 India



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	THE S.I.A. COLLEGE OF HIGHER EDUCATION
Name of the head of the Institution	DR.PADMAJA ARVIND
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09323786842
Mobile no.	9323786842
Registered Email	principal@thesiacollege.com
Alternate Email	office@thesiacollege.com
Address	P- 88 MIDC residential area,Dombivli Gymkhana Road , Near Balaji Mandir,Dombivli (East)-421203
City/Town	Dombivli
State/UT	Maharashtra
Pincode	421203

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			private																
Name of the IQAC co-ordinator/Director			Ranjana Mhalgi																
Phone no/Alternate Phone no.			09820981163																
Mobile no.			9820981163																
Registered Email			sia.iqac@gmail.com																
Alternate Email			iqac@thesiacollege.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://thesiacollege.com/AQAR2018-19.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://thesiacollege.com/Academic%20Calendar%202019-2020.pdf																
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>2.54</td> <td>2016</td> <td>05-Nov-2016</td> <td>05-Nov-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	2.54	2016	05-Nov-2016	05-Nov-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B+	2.54	2016	05-Nov-2016	05-Nov-2021														
6. Date of Establishment of IQAC			27-Apr-2015																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>workshop on naac</td> <td>07-Jan-2020</td> <td>20</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	workshop on naac	07-Jan-2020	20					
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workshop on naac	07-Jan-2020	20																	

[View File](#)
8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)
10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Workshops training organized for teaching faculty members relating to teaching Learning, Smart classroom training, LMS training - Microsoft Teams etc. 2) Organised training for preparedness for NAAC Documentation in RAF and also organised Outcome Based Learning in association with IQAC Cluster -India. 3) A programme was organised in association with University of Mumbai to empower non teaching /administrative staff for digitization process 4) Feedback were collected and Analysed related to Curriculum from all stakeholders (students, parents, alumni, employers, and teachers). In addition, the feedback relating to teaching faculty, facilities and support services, infrastructure facilities such as library, laboratory, ground etc. was obtained and analysed.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To enhance teaching learning	File uploaded
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Standing Committee of the college	16-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	27-Jan-2020
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17. Does the Institution have Management Information System ?	Yes
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<p>If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)</p>	<ul style="list-style-type: none"> • The IQAC has MIS reporting system which collects information from all departments and committees in the areas of academic programs, certificate courses, all college activities, achievements of staff and students, extension, research, collaborative work, seminars and workshops organized for staff and students, financial assistance given to students etc. • The department and committee heads submit their monthly activity report along with documentary evidences and photographs. A standard format of data collection is devised for systematic collection of information and the same submitted to IQAC. • The data and reports for admission ,attendance, examination ,library is generated through MIS. • Online registration by students during admissions has help to create an accessible student database. Academic Results are processed using software. Library Automation is carried out using E Granthalaya software, Financial Data of Transactions are maintained using Tally software.
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Feedback is taken online through feedback software module and google which generated required reports • The following In house software applications were developed by faculty members and students for smooth running of MIS in 201920: 1) e sanchalan upgraded with new modules and 2) SIA college website upgraded 3) Integrated Library Management System Module 2.0 was developed

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

? Syllabus is given by the University in modular form and credit based and the same is followed. The institution provides a) Core Subjects b) Elective options as per University syllabus. ? Academic calendar, Teaching plans, time tables for each programme is prepared by each department. It is displayed on notice board and College Website. ? Teachers are informed about their workload and courses for next academic year and are expected to execute their course deliverables as mentioned in Teaching plan. Teachers refer to the standard reference books prescribed by University along with latest information available through online and other resources for effective implementation of curriculum. ? Head of the Departments conduct periodical meetings to evaluate the progress of syllabus coverage through and undertake the remedial steps wherever needed. ? Teachers are encouraged to implement innovative teaching methods, such as lecture method, role play, group discussion, power point presentation, assignments, audio visuals, case study, LMS and tutorials to ensure effective curriculum delivery ? Feedback by external examiners, moderators and visiting faculty from industry also help the institution in effective curriculum delivery. ? Curriculum related to field of specialization are taken care by visiting faculty from industry. ? Online Teaching strategies are introduced from 19th March,2020 onwards due to Covid -19 Pandemic.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certification in BFSI-BDI	Nil	19/12/2019	50	Employability	Communication, Sales Aptitude, Customer Service, banking basic knowledge .
English Fluency - Basic Communication Skills	Nil	15/07/2019	7	Employability	Enhancement of English reading, writing and speaking

Tally-GST	Nil	02/07/2019	15	Employability	skills, and build confidence
ABC programme for Commerce students	Nil	22/06/2019	7	Employability	Enhancement of accounting, inventory and payroll skills
Facilitated NPTEL online courses	Nil	15/07/2019	84	Employability	Skill development
					Enhancement in knowledge

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Bachelor of Accounting & Finance	15/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Information Technology	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1022	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Corporate readiness programme	22/06/2019	420
CET/CAT training	01/02/2020	17
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Field Projects- Foundation Course for FY B Com Sem I	225

BCom	Field Projects- Foundation Course for FY B.Com(Banking & Insurance,) SEM I	61
BMS	Field Projects- Foundation Course for FY BMS SEM I	113
BCom	Field Projects- Foundation Course for FY BAF SEM I	60
BA	Field Projects- Foundation Course for FY BMM SEM I	65
BCom	Field Projects for TY B.Com(B&I)Semester VI	49
BMS	Field Projects for TY,BMS Semester VI	103
BMS	Internships	59
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words) The institution collects feedback on curriculum and courses, infrastructure, support facilities, administration from different stakeholders such as students, parents, teachers, employers and alumni. The feedback forms are designed to collect the data from each stakeholder. It is analysed and suggestions given were considered and the necessary actions were executed to enhance the institutional quality. 1) CURRICULUM FEEDBACK: The curriculum feedback has taken and analysed from students, parents, teachers and employers. 2) LIBRARY: 3) Infrastructure: 4) Principal: 5) Administration: 1. Curriculum : Objective:To understand the current scenario of the curriculum and the practical applications to identify industry academia gaps from Employers, students, alumni and teachers. Responses:Students:94 Faculty:23 Employers:10 Alumni:95 Findings: a)Students :Majority of the students feel that the curriculum is inadequate in terms of employability Provide with hands on workshops and courses b)Faculty :Syllabus should be updated regularly with latest case studies and practical examples. Syllabus should be focussed on bridging the gap between bookish knowledge and actual working environment. c)Employers: More practical subjects need to incorporate in the curriculum and practical aspect of finance and technology should be covered in the curriculum.Prioritise development of communication skills and technical skills.d)Alumni: Syllabus should be updated as per</p>

industry expectation and should be useful for subject domain skill enhancement .The findings will be conveyed to Board of studies subsequently at the time of curriculum revision and during syllabus workshops.Action taken: Initiative taken to conduct short term courses (In-house NPTEL) , Industry experts lectures are organised to provide exposure to industry expectations , Industrial visits. 2. Library : Objective:To develop and manage the library resources effectively Responses:937 Findings:The availability of library services and facilities should be advanced .Action taken:More number of text and reference books are purchased Spacious reading room was made available 3. Infrastructure: Name:Canteen Objective: To create an attractive and diverse menu Responses: 937 Findings:The quality ,quantity and cost of the food items have to be rated and maintained properly.Action taken: The issue was presented and resolved with the canteen committee. Name:Gymkhana Objective:To encourage more outdoor games.Responses: 937 Findings:Sports requirements have to be considered.Action taken: Efforts have been taken by sports incharge to organise outdoor games. Name:Classroom Objective: To understand the level of satisfaction regarding classroom environment.Responses: 937 Findings:Rating is satisfactory.Action taken:Allotment of classroom and timely availability of projector. Name:Laboratory Objective:To identify the condition and quality of hardware and software Responses: 865 Findings:Laboratory maintenance schedule has to be properly maintained Action taken:Faulty devices were repaired and purchased new devices. Name:Others Objective:To ensure the safety and security within the campus Responses: 937 Findings: Washroom cleaning schedule should be according to the convenience of the students 4. Principal:Name:Principal Objective:To understand the cordial relationship with the students. Responses: 650 Findings:Overall rating is very good. 6. Administration:Name:Administration Objective:To understand the support provided by the office for the documentation and information. Responses: 650 Findings:Overall rating is good

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountancy	410	335	233
BCom	Banking & Insurance	144	88	61
BCom	Accounting & Finance	60	60	60
BMS	Finance,Marketing,HR	144	188	124
BSc	Information Technology	144	102	73
BA	BA In Multimedia and Mass Communication (BAMMC)	72	88	64
MSc	Information Technology	22	22	22

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1458	30	32	Nil	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	15	4	16	2	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring Policy The policy of the programme is to bring commitment and develop mutual trust between two people (mentor-mentee) to engage in developing actions and plans to maximise the effectiveness of their learning. The objective of mentoring: • To create an environment to develop positive relationship between the mentor- mentee • To develop strategies for the effective teaching and learning during the mentoring process. • To identify and implement effective tools to improve the performance of slow and advanced learners.

Responsibilities of the mentor:- • Develop a cordial relationship and build a good rapport with the mentee. • Encourage the mentee to share the ideas and thoughts, viewpoints allow them to speak, and listen to them effectively. • Provide proper feedback and help them to connect professionally to achieve the goals. • Support the mentees and adopt strategies that facilitate them to enhance effective learning • Evaluate and communicate frequently to the mentees regarding their progress. • Motivate and encourage them to excel in various aspects of learning relating to specialisation of subject selection, career guidance and skill development. **Procedure:** • One faculty members takes the role of mentor for 40 students as mentee • The complete data of the mentee need to be collected and maintained by the mentor for imitating various strategies for the effective learning. • Maintenance of records such notices, meeting held with the students and parents. • Prepare an evaluate report to assess the effectiveness of learning during the process of mentoring. • Invite Parents twice in the semester to discuss the performance level of the ward.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1488	31	1 : 48

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	10	Nil	10	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2020	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	UBIFSI	Regular Semester-I November-2019	27/11/2019	24/12/2019
BCom	UBCOMFSI	Regular Semester-I November-2019	27/11/2019	24/12/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous internal evaluation is necessary to ensure that students and teachers are aware about the progress made in the subject, the conceptual clarity , and teaching method adopted by the teacher is effective. As per the framework provided by the University, 75 marks are allotted for external evaluation and 25 marks are reserved for internal evaluation, which is further sub-divided into 20 marks for test and 5 marks for attendance and overall performance. In this regard, the College has taken certain proactive steps/reforms to streamline internal evaluation which will help in overall development of the student. The College collects assignments and projects to foster experiential learning among the students. Periodic class tests and preliminary examinations are conducted to ensure that there is in-depth knowledge and clarity regarding the subject. This also increases the confidence level and time management when they appear for the term-end examinations. Activities like group discussions, role plays, quizzes, and power point presentation are conducted to build strong interpersonal communication and self confidence. These reforms/measures have improved the academic performance and to face the challenges at the professional level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The University of Mumbai introduced cluster colleges by creating a lead college for the smooth functioning of the examination process. Being an affiliated college to the University of Mumbai, the college prepares the examination calendar in accord to the instructions with the consent of lead college.
- The meetings are conducted by the lead college to finalise the term end examination. Based on the scheduled drafted by the lead college all the cluster colleges are expected to follow the instructions promptly for the conduct of the examination
- The examinations are conducted as per the rules and regulations .
- Unfair means committee play a vital role to deal with the cases if any form of unfair is reported during the time of examination and same is resolved within the stipulated time as per norms.
- The papers are assessed and moderated to declare the results within 30 days.
- The mark sheets are distributed to students within the 45 days of the completion of the examinations.
- The grievance committee provides scope for the students for revaluation and the results are declared within the stipulated time.
- In 2019-2020, due to corona pandemic, the University of Mumbai issued a directive

to process the result for Semester II and semester IV and promote the students to next year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://thesiacollege.com/courses.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UBCOM	BCom	Accountancy	176	96	54.54
UBI	BCom	Banking and Insurance	49	44	89.79

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://thesiacollege.com/FEEDBACK%20COMMITTEE%20REPORT%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights (IPR)	IQAC and IPR cell	07/12/2019
A talk on Digital Marketing - Social Media Marketing Entrepreneurship talk Workshop on computer networks	Department of Management studies	19/07/2019
Entrepreneurship talk	Bachelor of Management studies	24/07/2019
Workshop on computer networks	Department of IT and Mathematics	29/08/2019

Webinar on HRM in Global Perspective	Department of Management studies	01/05/2020
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Information Technology and Mathematics	3	3.7
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Management Studies and Economics	4
Department of Commerce	1
Department of Banking and Insurance	2
Department of Accountancy and Financial Management	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	NIL	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nill	Nill	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	30	Nill	30
Presented papers	2	5	Nill	Nill
Resource persons	Nill	Nill	Nill	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Pulse Polio Drive	KDMC Primary Health centre	2	27
World Environment Day	University of Mumbai ,NSS cell	2	14
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Attendend 10 days Avhan - Disaster Management camp	Recognition	SRTM University , Nanded	1
District level Elocution competition	SECOND PRIZE	Bharat College , Badlapur	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Women Development	Women Development	Awareness Session on	1	89

cell	Cell in association with Anubhuti Trust NGO	Mental Health well being		
National Service Scheme	Patanjali Yog Trust	International Yoga Day	2	96
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Future Generali Life Insurance	22/10/2019	22/12/2019	12
Internship	Internship	Aditya Birla Capital	18/10/2019	31/12/2019	32
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1311000	2451990

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased	Newly Added

during the year (rs. in lakhs)	
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SIA-Granthalaya	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9882	1145665	1498	248436	11380	1394101
Reference Books	2005	873436	95	57636	2100	931072
e-Books	58	Nill	19	Nill	77	Nill
Journals	40	277945	Nill	59116	40	337061
e-Journals	Nill	Nill	3	Nill	3	Nill
CD & Video	161	Nill	33	Nill	194	Nill
Weeding (hard & soft)	1187	184614	Nill	Nill	1187	184614
Others(s pecify)	1	35400	Nill	35400	1	70800
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Tarun Kukian	HR (Conflict and Negotiation)	Google Class Room	21/11/2019
Sandhya Pandey	Microservice Architecture	Gnomio.com	15/01/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	141	3	1	4	4	8	15	15	108
Added	25	0	0	0	0	0	0	0	0
Total	166	3	1	4	4	8	15	15	108

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Google Group	https://classroom.google.com/c/NzA5ODQ4MDAwNzZa?cjc=hqfcuhh
gnomio.com	http://sreekalnair.gnomio.com/
gnomio.com	https://mathematicalandstatistics2.gnomio.com/
Google Group	https://classroom.google.com/c/NDgwNzYwOTEzOTIa?cjc=xgdtxmy
Google Group	https://classroom.google.com/u/0/c/NDc3Mzc2OTM1NzVa
Google Group	https://classroom.google.com/c/OTg5NDQ1OTA5OTIa?cjc=kwfq7ml
gnomio.com	https://sandhya24.gnomio.com
gnomio.com	https://sandhyapandey.gnomio.com/
gnomio.com	https://tejaswinis.gnomio.com/
Google Classroom	https://classroom.google.com/c/NDc3Mzc2OTM1NzVa?cjc=ojkbcsq
Google Classroom	https://classroom.google.com/c/NDc3Mzc2OTM1NzVa?cjc=ojkbcsq
Google Classroom	https://classroom.google.com/c/NTcyNDExNTIwMTBa?cjc=fhyuywd
Google Classroom	https://classroom.google.com/u/0/c/MTQ1MTAwNjk0NjIw
Google Classroom	

	https://drive.google.com/folderview?id=0B2nvuBq8p83lfl9faklZREaUUdDVVlxSWVDRmV0NHhKRUNITFpDdnczd1RnakhWWnNQMUU
Google Classroom	https://drive.google.com/folderview?id=0BzTWUK-47kOtfmpXRklkT0pXdWFackJ1bFVScTZXUHhtR0tZbmh2N00wZDNAR0J4bWJ6UGc
Google Classroom	https://drive.google.com/folderview?id=0BzTWUK-47kOtfmQ5aXNZLXp5RDBFMVJNS09VUEtKeTN4bkdTbVRSbVEzRzV0RjZpZXNBdTA
Google Classroom	https://drive.google.com/folderview?id=0BzTWUK-47kOtfjE3bXdXZnkyaDFyQlFgLW1EMFAwNUVCR1pHV1V6QVgtMkIwdWpWQWVuZlU

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
266400	293911	5060695	4644021

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and policies for Physical, academic and support facilities - College is having "Infrastructure and maintenance Committee" who recommends new infrastructure requirements and takes care of all Infrastructure maintenance related activities. Laboratory: • Concerned Head of department and time table committee decides the allocation of the laboratory according to necessary of time table in such a manner that will ensure maximum utilization without any problem. • Half Yearly Preventive Maintenance of all computers. • IT Helpdesk number is available to register IT related complaints. • Half Yearly Preventive Maintenance of 8085 Microprocessor kits and yearly purchasing ICs and other components for electronic laboratory. Library: • Library working hours from 8.00 am to 4.30 p m. • Day book maintained for teachers and students. • E-Granthalaya Software is used for issue and Return of books, where students have to send online request for books in 3 slots. • Library is having 10 computers with internet facility. • Paid Xerox facility is available, if students want to take photocopy of books. Sports complex: • Sport equipment's issue register is available. • For replacement of equipment's recommendation is done via "Infrastructure and maintenance Committee". Computers: • All new Computers are under Warranty. • Vendor is coming and repairing after logging the call. • Old Computer repair and maintenance done by IT support team. • Firewall used for internet traffic filtering. • Anti-virus is updated automatically from server. • External devices forcefully scanned when it get connected to computers. Classrooms: • All 16 classrooms are equipped with wall mounted projector and Screen. • 6 classrooms are of 1000 square feet and 9 classrooms are of 750 square feet. • 12 classrooms are equipped with LAN connectivity.

<http://thesiacollege.com/Procedure%20and%20policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	1. Government of India Post-Matric Scholarship.	5	96075
b) International	nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
1. Corporate readiness programme	22/06/2019	420	Mindflex Solutions.
Bridge Course for Maths	03/07/2019	57	Department of Banking Insurance
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	career guidance on BFSI Sector BCOM	Nill	21	Nill	83
2019	Gudiance for competitive examinations - UPSC, IBPS	66	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	ICICI Bank	83	14
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	Bachelor of Commerce	Department of Commerce	IDEAL College	Diploma in Education
2019	11	Bachelor of Commerce	Department of Commerce	IDOL, Model, KV Pendarkar, SVKM's Monjee Institute	Master of commerce
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GMAT	2
Any Other	4
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
States level junior sub junior girls tug of war championship 4	State Level	34
Thane district tug of war senior states selection trials 4	District Level	18
Inter collegiate selection trials for college students(chess, kho kho, football, tug of war, kabaddi, cricket, volleyball, athletics 4	Intercollegiate	160
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold	National	4	Nil	CF19470	Sivabala

						Nadar
2019	Silver	National	Nil	Nil	CF19470	Sivabala Nadar
2019	Gold	National	Nil	Nil	CF18064	Pratika Ramraje
2019	Silver	National	Nil	Nil	CF18064	Pratika Ramraje
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is the student welfare body that focuses on organising various events and activities to inculcate team spirit, leadership qualities and values among the students. The Student council. The council organises festivals such as Gurupoornima, Onam, Pongal, Kargil Vijay Diwas and also various literary activities. The council comprises of student representatives from various courses and they also represent the council in various committees such as Library Riddlers club, Sports, NSS, DLLE and WDC. In addition, the General Secretary and the Assistant General Secretary represent the students at various committees and forum like CDC,,IQAC The students are sent to various intercollegiate and university level competitions and activities. In addition, several competitions are organised at the College level by the student council.

The student council regularly organises several competitions like poster painting,, essay writing, debates, rangoli . In addition every year the council organises Ganpati Idol making workshop. In addition to cultural activities the council also encourages students to undertake research and participate in research paper presentation and other competitions organised by several colleges.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes institution has registered Alumni Association. It has been registered as SIA ALUMNI ASSOCIATION DOMBIVLI UNDER Societies registration act 1860 (Act no.21 OF YEAR 1860) on 23rd March 2010 with registration number MAH/923/10/THANE. The S.I.A Alumni Association Dombivli is registered under Public Trust Act 1950 (Act No 29 of year 1950) with a registration number F/22355/Thane in public trust registration book on 17th September 2011.

5.4.2 – No. of enrolled Alumni:

394

5.4.3 – Alumni contribution during the year (in Rupees) :

9850

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has a mechanism for delegating authority and providing

operational autonomy to various functionaries to work towards decentralized governance system. The Principal of Institute is assisted by HODs, Administrative Head, and coordinators of various cells/committees in decision making process of the Institute. Faculty and staff are assigned with the roles and responsibility to work in a harmonious environment with complete transparency. IQAC has a well developed process to ensure quality benchmarks of academic and administrative activities. The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management .Both students and faculty members are given freedom of expression and also give suggestions to improve the quality and excellence in all aspects of the Institution. 1. The Governing Body of the college delegates all the academic ,administrative and operational decisions based on policy to the various monitoring committees headed by the Principal in order to fulfil the vision and mission of the institute. 2. Faculty members are given representation in various committees/cells and are authorized to organize various programs in their respective departments and college. They are encouraged to develop leadership skills by being in charge of various academic, co -curricular and extracurricular activities. They are given authority to conduct seminars/workshops/ conferences /FDP and other college activities. 3. Students are empowered to play an active role as event in charge of various co -curricular and extra-curricular activities , social service group , etc. They are also given representation in various college committees such as IQAC,CDC,WDC,DLLE,WDC etc The students' council serves as a good interface between college authority and students. 4. For effective implementation and improvement of the institution following committees are formed under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college: Student Council, Examination, Placement cell, Short Term course Committee, Industry Academia Interface, Feedback , Attendance and Parent Teacher Meeting, Infrastructure and Maintenance, Admission Committee, Eco-club (Nature Club), Marathi Wangmaya Mandal, Alumni, Grievance Cell, anti-ragging cell, Magazine, library, NSS,WDC,DLLE . 5.Inputs from Alumni helps to plan activities for the students such as Industrial visits, Internships and placement. • Interaction with employers helps to plan placement activities and future planning of activities/courses. • Interaction with diverse external agencies helps faculty members who are participating in various activities like seminars, orientation and refresher courses, universities, committee meetings etc. share their experiences/ ideas to continuously bring about improvement in our functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Admission committee of the college has representation of both teaching and non- teaching staff. ? The committee prepares the prospectus and takes measures to propagate the availability of seats. ? The college follows the admission schedule recommended by the University. ? The admission is done via the university portal and declaration of merit list based on the applicant score at the entry level. ? The merit

list schedule is followed as per the of the University guidelines.

Industry Interaction / Collaboration

? The placement cell of the college organizes seminars and workshops related to career opportunities in various sectors in tie up with industry experts from corporate sector. ? Industry academia interface cell organizes talks by industry experts on various topics like interview preparation, goal setting, managing networking. ? The college has collaborated with Aditya Birla capital and Future Generalli Insurance companies for internships for students. ? Placement cell has signed MOU with Tata Strive for providing training and placements to students.

Human Resource Management

? The College has initiated several measures for the teaching and non-teaching staff. ? The teaching staff are deputed to various training programmes, Orientation, Refresher courses organized by various Universities and administrative Staff colleges. ? Reimbursement for attending workshops, conferences, seminars is provided to teaching faculty. ? The Non-teaching staff are provided training related to NAAC. ? Various welfare measures are provided like loans, raincoat, Uniforms to class 4 staff. ? ? In addition, staff academy organises various workshops for faculty members.

Library, ICT and Physical Infrastructure / Instrumentation

1) Library: The college has well equipped central library that stocks reference books, text books, journals, magazines etc. Computers with internet connection is provided in the library for the students to work on their projects and assignments. The department library stocks text books, notes, question papers for students' reference. ? 2) ICT: Smart classroom with live streaming facility is available. All the classrooms have mounted projectors and the faculty members are provided laptops for delivering lectures ? 3) Infrastructure: ? Class room: The classrooms are spacious, well ventilated, equipped with ICT infrastructure and provides for comfortable movement. ? Laboratory: The college has 3 well equipped computer laboratories for Undergraduate and Post Graduate programs, Electronics

laboratory. ? Gymkhana: In order to facilitate the conduct of indoor sports activities gymkhana with various indoor games like Carom board, chess, table tennis etc. are available. ? Sports Ground: The college provides training for various sports activities like football, tug of war, fencing, athletics etc. in order to facilitate training as well as to conduct various sports activities and tournaments. ? Canteen: The vegetarian canteen serves several snacks and lunch items at reasonable price. They are prepared hygienically and priced keeping in mind the requirements of the students and staff. ? Sanitation and drinking water: The college has provided water purifier and coolers in every floor. In addition, washroom facilities are provided in every floor. The hygiene of the premises is maintained through continuous cleaning and upkeep of the premises with the housekeeping team. ? Security: The college has trained security guards placed at the main gate and the entire campus is secured through CCTV surveillance system. ? Lift, Ramp and Wheel Chair facilities: In order to support differently abled students the college has installed lifts, and ramp facilities with railings and also wheel chair for their comfortable movement within the premises.

Research and Development

The institution has developed a positive environment for research and development with the faculty members actively working with students on various practical projects that address the needs of the industry as well as the institution. The faculty members have also developed SIA -Granthalaya library software second module, examination software, admission software. In addition, the faculty members participate and present papers in various research conferences. Some of the faculty members have published their research papers in journals and chapters in edited volume of book.

Examination and Evaluation

Periodic assessment are undertaken to evaluate the understanding of the students. In this regard, Formative and summative assessments are taken. The assessment comprises of quizzes, class tests, projects, presentations and also

	term end examinations
Teaching and Learning	<p>Teaching and learning is done through various traditional and modern methods. ICT based teaching is adopted by faculty members. In addition, after understanding the needs of diverse learners the teaching methods are designed which include audio based, video based, activity based as well self -learning method. The faculty members adopt several synchronous and asynchronous teaching methods like smart class, google class room, gnomio, moodle, etc.</p>
Curriculum Development	<p>Being affiliated to University of Mumbai the college has adopted and follows the syllabus designed by the board of studies of the University. However, the implementation of the same is through a well-designed curriculum that covers delivery, evaluation and assessment. The curriculum comprises of classroom learning, projects, assignments, group activities and the learning is evaluated through in class quiz, periodic tests and viva-voce.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Institute has integrated E - sanchalan software which used for planning of admission, administration, maintaining Accounts, Examination, generating student and faculty related reports . ? Online LMS system is used for classes, assignment , institute has its own LAN connection and website. Implemented the following: Attendance Management Software , Feedback Software , Integrated library management software: SIA- Granthalaya etc.</p>
Administration	<ul style="list-style-type: none"> • Faculty related details such as workload, academic profile, seminars and presentations, publications ,etc. are uploaded on the E-Sanchalan software. • E-sanchlan is a integrated software that provides information related to admission, examination, finance and other related info such as related to AISHE/MISH/ Roll call/MAHADBT etc.
Finance and Accounts	<p>? Maintaining Fee collection record, outstanding fees details, miscellaneous fee collection, generating receipts expense vouchers etc. are done through E- sanchalan</p>

Student Admission and Support	<ul style="list-style-type: none"> • University facilitates online registration for admission to various programmes at first year ,second year and third level. • Online Admission form filling through college website and generating merit lists. • Support for fee refund, admission cancellation, TC issuance, Bona fide certificate etc. are provided through electronic mode.
Examination	<p>? Examination module of E -sanchalan facilitates planning (Timetable, hall ticket generation, Linking of fee payment to hall ticket generation for ATKT examinations, room and supervisor allocation) conduct of examinations smoothly. ? It provides facility to enter marks electronically, application of resolution, ordinances, and finalization of results, eligibility checking ,promotion etc. ? Examination related reports such as mark sheet or grade card generation ,result analysis, progression report are generated through E-sanchalan</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	TARUN SADANAND KUCKIAN	IQAC NAAC WORKSHOP	nil	1000

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	nil	Online webinar New Provisions related to Income Tax Return filing and Investment Awareness	26/05/2020	26/05/2020	Nil	4

2020	Training session on Smart Classroom	nil	11/02/2019	11/02/2019	25	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	22	01/06/2019	30/05/2020	120
Short Term Course	1	22/06/2019	23/06/2019	2
Refresher	2	01/09/2019	15/01/2020	137
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	32	8	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Loan facility to meet medical expenses of self and relatives. • Maternity leave facility. 	<ul style="list-style-type: none"> • Uniforms , Bags, rain coats provided to class IV employees. • Practice of giving salary in advance to nonteaching staff members during festivals 4 class 4 employees given loans 	<ul style="list-style-type: none"> • As per the University guidelines, the College has introduced a Group Insurance Scheme in which @ Rs. 40/ GST per student per year is paid as instalment. Thus all the students are covered under the group insurance scheme which provides insurance cover of Rs. 2,00,000/ per student per year. • Facility to pay College fees in instalment as per economic situation of students. • Scholarship facility from Govt. • Book Bank Scheme for needy students. • Personal counselling for students by separate counsellor available twice a week for their personal and academic related problems. • Endowment prizes for ranker students. • Photocopying facility at

subsidized rates in the library. • Well equipped canteen facility on the ground floor and quality food items are provided at a subsidized rate .

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution maintains financial and accounting records systematically. Institution conducts external financial audit regularly after end of financial period. External auditors are appointed by S.I.A. Association. Audit report and audited statements of accounts are presented to the association. Queries and suggestions are resolved satisfactorily.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	nil
No file uploaded.		

6.4.3 – Total corpus fund generated

2190000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) PTA Meetings were organized on 15th June,2019, 5th Oct,2019 and 7th march,2020 for all classes. 2) Parents are invited to participate in various college activities such as annual function, blood donation camp , Convocation and prize distribution ceremony etc. 3) Provide feedback and suggestions for development of the institution in the meetings.

6.5.3 – Development programmes for support staff (at least three)

1) Support Staff participated in cultural , Co -curricular and extracurricular activities organised by the college. 2) Organised Online webinar New Provisions related to Income Tax Return filing and Investment Awareness

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Organised Workshops relating to Teaching skills and methods ,LMS Training, Research for enhancing teaching learning skills for faculty members. 2) Training for placements relating to soft skills , career guidance programmes and Internships and placement opportunities provided by placement cell. 3) Value added courses and facilitated courses are continued.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Co-organised One Day Workshop on NAAC Documentation DVV	31/08/2019	31/08/2019	31/08/2019	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Girls participation in Pinkathon	22/09/2019	22/09/2019	4	Nill
POSH Act Training for the students	09/12/2019	12/12/2019	663	Nill
Session on Women related Laws	16/01/2020	16/01/2020	71	47
Video Screening on Women Empowerment	04/03/2020	04/03/2020	76	21
Essay writing Competition on Gender Issues (Inequalities and Empowerment)	05/03/2020	05/03/2020	36	Nill
Poster Making Competition on Women related issues (Empowerment, Image and Abuse)	06/03/2020	06/03/2020	11	Nill
Discussion on Gender Equality	09/03/2020	09/03/2020	49	32

Session on Gender Equality	09/03/2020	09/03/2020	43	25
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Sewage water is being treated and consumed for gardening (approx. 598 m3 / month) 2. Rain Water Harvesting mechanism is implemented. 3. Wet waste is composted and Dry waste is sold to vendors for recycling. 4. Efforts are being made to achieve carbon neutrality by planting more trees in the college premises.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	1
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	01/06/2019	10	CS Examination	Proximity to students residence	4231
2019	1	Nil	25/12/2019	10	CS Examination	Proximity to students residence	5056
2019	1	Nil	01/11/2019	18	CA Examination	Proximity to students residence	4088
2019	Nil	1	01/12/2019	1	Rally on awareness on AIDS	Created Awareness on AIDS	199
2019	Nil	1	05/12/2019	1	Cycle Rally on pollution awareness	created Awareness on issues related to Air pollution	17
2019	1	Nil	25/09/2019	1	Mumbai University Interco	Utility of college	670

					Illegiate Tug of War Tournament	play ground and proximity to surrounding colleges	
2019	1	Nil	26/09/2019	7	Practice Camp organised by Mumbai University 20	Utility of college playground and proximity to surrounding colleges	20
2020	Nil	1	28/01/2020	1	Rally Population control awareness	created Awareness about Population Growth issues	74
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct handbook exists for students, teachers, administration support staff, Heads of Departments, Principal	01/06/2019	Reviewed and revised annually

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	82
Kargil Vijay Diwas	26/07/2019	26/07/2019	125
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. RWH and ground water recharge 2. Waste water treatment plant 3. Development of Nursery 4. Composting Garden Waste 5. Development of Rose Garden 6. Plantation of 300 shed loving trees along campus wall 7. Bicycle rally 8. Orientation programme for teaching and non-teaching staff for Green Campus promotion
--

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Empowering students for making right career choices 2) Community Centeredness
Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

https://thesiacollege.com/BEST_PRACTISES-2019_20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The SIA Tech link provides opportunity for students to get hands-on experience and involve them in various projects . They also provide crash courses and facilitates the students to involve need based projects for the building skills to become employable. Activities of the SIA-Tech Link -2019-20 ? Organised Five -day workshop on Android Application Development ? Organised Techno-Quiz 2020: Intercollegiate quiz competition ? Guest Lecture on Data Science lecture was organised ? Three days free hands on workshop on Machine learning using Python Language. Soft wares successfully developed and implemented by the faculty members and students in 2019-20 ? The S.I.A. College Website upgraded ? E-Sanchalan Software upgraded with new modules ? SIA Physiotherapy College Administration Module ? Integrated Library Management System Module 2.0 was developed

Provide the weblink of the institution

https://thesiacollege.com/SIA_TECHLINK_19_20.pdf

8.Future Plans of Actions for Next Academic Year

Plans for Academic Year - 2020-21 • Organize Counselling sessions related to mental health for students due to pandemic. • Organize training for effective implementation online teaching and assessment. • Organize Research series sessions on research methodology to encourage Ph.D. registration. • Assign faculty members for workshops/seminars /orientation/refresher and Faculty Development Programs and non -teaching staff members for office administration workshops. • Build awareness and strengthen Entrepreneur Development Cell. • Organize career guidance sessions for students on modern and off-beat careers. • Conduct certificate and value added courses for overall development of students. • Augment infrastructure and other facilities as per growing needs of the college. • Organize Online National Seminar/Conference.

Ranjana Rehalgi
Ranjana Rehalgi
IQAC Co-ordinator
The S.I.A College of Higher Education
Dombivli (E)

Padmaja
Dr padmaja Arvind
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