



Managed by The South Indian Association, Dombivli

# THE S.I.A. COLLEGE OF HIGHER EDUCATION

DOMBIVLI (E), THANE, MAHARASHTRA

*(Affiliated to University of Mumbai)*

**NAAC ACCREDITATION – 1st CYCLE**

## SELF STUDY REPORT

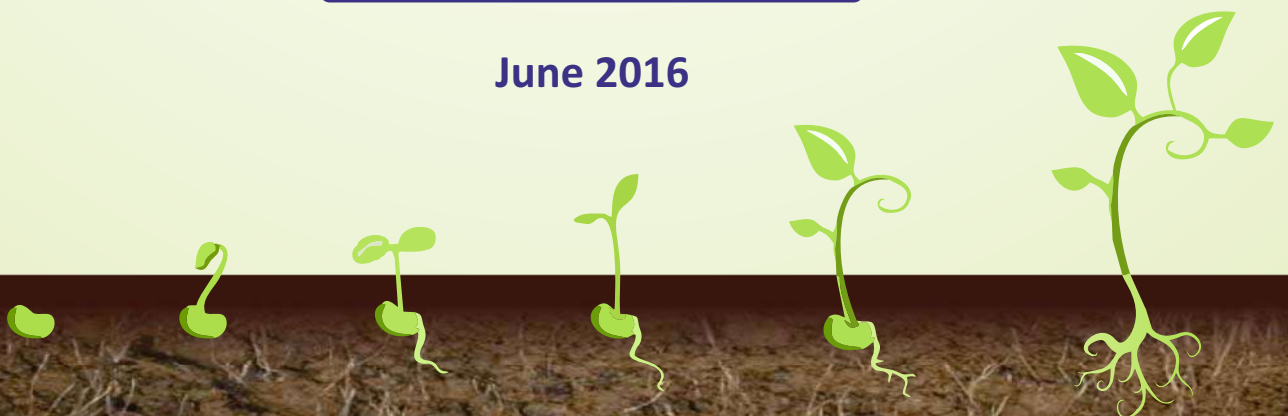


**SUBMITTED TO**

**National Assessment and Accreditation Council (NAAC)**

**Track ID : MHCOGN22966**

**June 2016**





सरस्वति नमस्तुभ्यं वरदे कामरूपिणि।  
विद्यारम्भं करिष्यामि सिद्धिर्भवतु मे सदा ॥

**Salutations to Devi Saraswati,  
who is the giver of boons and fulfiller of wishes,  
O Devi, when I begin my studies,  
please bestow on me the capacity of  
right understanding, always.**

# Contents

Sr No	Particulars	Page No
	NAAC Steering Committee	01
	Preface	02
	Executive Summary	03
	<b>Self-Study Report</b>	
	Part-I Institutional Data	
<b>A</b>	<b>Profile of the Institution</b>	09
<b>B</b>	<b>Criteria-wise Inputs:</b>	
<b>1</b>	Criteria I : Curricular Aspects	21
<b>2</b>	Criteria II : Teaching : Learning and Evaluation	36
<b>3</b>	Criteria III : Research, Consultancy and Extension	62
<b>4</b>	Criteria IV : Infrastructure and Learning Resources	115
<b>5</b>	Criteria V : Student Support and Progression	135
<b>6</b>	Criteria VI : Governance, Leadership and Management	174
<b>7</b>	Criteria VII : Innovations and Best Practices	194
<b>C</b>	<b>Inputs from the Departments</b>	
	Department of Management Studies and Economics	204
	Department of Banking and Insurance	220
	Department of Commerce and Allied Subjects	228
	Department of Accountancy and Financial Management	238
	Department of Information Technology and Mathematics	254
	IEQA format submitted to NAAC	269
	Declaration by the Head of the Institution	273
	Mandatory Compliance for Assessment and Accreditation of HEIs	274
	<b>Annexure – I-V</b>	
	I State Government Approval	276
	II University Approval	278
	III List of the Teachers Attended Refresher Course/Orientation Programme / Short Term Courses	279
	IV List of Minor and Major Research	281
	V Master Plan of the Institution	282

Managed by The South Indian Association, Dombivli

# **THE S.I.A. COLLEGE OF HIGHER EDUCATION**

**DOMBIVLI (E), THANE, MAHARASHTRA**

*(Affiliated to University of Mumbai)*

## **NAAC ACCREDITATION – 1st CYCLE**

### **NAAC Steering Committee**

#### **Chairperson**

Dr. Padmaja Arvind

#### **Co-ordinator**

Ms. Salochna Nagdev

#### **Members**

Ms. Babita Nagdev  
Mr. Mahesh Kandalkar  
Mrs. Sreekala Nair  
Mrs. Nandini Gaikwad  
Mrs. Sandhya Thakkar  
Mrs. Booma Halpeth  
Mrs. Priyanka Joglekar

---

### **Sub Committees:**

#### **I - Curricular Aspects**

Mrs. Sreekala Nair  
Mrs. Ranjana Mhalgi  
Mrs. Tejaswini Shivsharan  
Mrs. Priyanka Joglekar

#### **III - Research, Consultancy and Extension**

Mr. Mahesh Kandalkar  
Mrs. Sandhya Thakkar

#### **V - Student Support and Progression**

Mr. Hasitkumar Nagariya  
Mrs. Nandini Gaikwad  
Mrs. Kalaivani Mudaliyar  
Mr. Ganesh More  
Mrs. S. Mary

#### **II - Teaching Learning and Evaluation**

Ms. Babita Nagdev  
Mrs. Tejaswini Shivsharan  
Mrs. Renu Verma  
Mrs. Vinaya Dhuri

#### **IV - Infrastructure and Learning Resources**

Mrs. Sandhya Pandey  
Mrs. Sreekala Nair  
Mrs. Bharati Rao  
Mrs. Harshada Thakkar  
Mr. Ajay Puro

#### **VI - Governance, Leadership and Management**

Ms. Salochna Nagdev  
Mrs. Ranjana Mhalgi

#### **VII - Innovations and Best Practices**

Mrs. Booma Halpeth  
Mrs. Sandhya Thakkar



Managed by The South Indian Association, Dombivli

# **THE S.I.A. COLLEGE OF HIGHER EDUCATION**

**DOMBIVLI (E), THANE, MAHARASHTRA**

*(Affiliated to University of Mumbai)*

---

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**

---



**Preface**

## **PREFACE**

The South Indian Association popularly known as the SIA, established in 1948, started with a school. Since its inception the Trust has been serving for the cause of quality higher education in the remote suburb Dombivli. Though the institution is enjoying linguistic minority status the Trust is conscious of upliftment of all sections of society.



**Dr. Padmaja Arvind**

Over the period of last almost 7 decades, Dombivli has witnessed tremendous growth in the middle class population, which craved for quality education and to cater to the needs of heterogeneous population, the association also extended the Tamil medium school to English as the medium of learning. Due to natural growth, The S.I.A College of Higher Education was established in the year 2010 in the MIDC area of Dombivli (E). The institution espouses the value of “Vidya Dhanam Sarva Dhana Pradhanam” which translates as education is supreme of all wealth. This value has been the guiding force in all the endeavours and the college since its inception has focussed on inclusive education.

The S.I.A College of Higher Education works with the motto –“Knowledge is Power”. The college believes in promoting quality education along with value system in life to empower the students to face the challenging life.

The College made a humble beginning with 10 students in 2010 and through its untiring efforts today has 791 students from different streams. Our quest for excellence has chaperoned us towards undertaking different measures in making quality education a reality. The college firmly believes in the motto “Knowledge is Power” and has strongly developed a research environment where the faculty members and the students engage and participate in research. The college, in its short journey has organised one State Level Seminar, and three National Level Seminars. Education is not complete without human values. Education is an important component in nurturing the values and promoting socially responsible citizenship. The role of higher education in creating an inclusive society is quite noteworthy. In this regard, the college has undertaken several extra-curricular, co-curricular and extension activities through NSS, Women Development Cell.

The college library has membership with British Council Library, INFLIBNET access and ever available Internet in the college campus thereby providing the resources needed for the research.

In our quest for knowledge the college has organised capacity building courses for faculty, short-term course for students, publications of research articles in journals, encouraging faculty members to present paper in National and International publications and inviting industry experts to drive practical knowledge there by culminating into symbiotic relationships

The college has spread over a wide area, with a huge sports ground, well ventilated and spacious class rooms and computer laboratories. We have a well-developed infrastructure and dedicated and motivated faculty members who provide unparalleled support in all our accomplishments

The college in its commitment towards quality education and education for all is going for its first cycle of NAAC which is a major step towards fulfilment of our vision. It gives me an immense pleasure to present the Self Study Report to the Accreditation Council for assessment.

I take this opportunity to extend a warm welcome to the members of the NAAC peer team and looking forward to a prolific interaction and their insight about our progress.

**PRINCIPAL (I/C)**

Managed by The South Indian Association, Dombivli

# **THE S.I.A. COLLEGE OF HIGHER EDUCATION**

**DOMBIVLI (E), THANE, MAHARASHTRA**

*(Affiliated to University of Mumbai)*

---

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**

---



**Executive Summary**



## EXECUTIVE SUMMARY

नचोरहार्यनचराजहार्यनभातृभाज्यनचभारकारि ।

व्ययेकृतेवर्धतएवनित्यंविद्याधनंसर्वधनप्रधानम् ।।

*(It cannot be stolen, nor it is the treasure to be submitted to kings and it is the property not to be shared amongst brothers and not a heavy object to carry, even though spent it keeps growing and that Vidya (knowledge) is the only wealth which is primary wealth of all wealth.)*

The founders of the institution believed in treading the path that empowers one through knowledge. This value was the pinning force behind the motto “**Knowledge is Power**”. The South Indian Association was established in 1948 to cater to the Tamil populace and inculcate this value among the students. With the natural growth and changing times it became imperative for the association to setup higher education in the year 2010. During these six years, the college has seen growth in the number of students, teachers, as well as infrastructural development for teaching and learning.

As Chanakya says, there are seven fundamental pillars to efficient management namely the king(Leader), The minister (manager), the country (your market), the fortified city (Head office) The treasury, The army(your team) the ally (friend/consultant). These seven pillars have been the guiding force of our college to “March towards Excellence”.

The governance and leadership as the leader of the institution play a significant role to attain set goals and provide platform to enhance or implement the quality policy effectively to shape and orient the learners to become a socially conscious, knowledgeable and responsible citizen. The Principal as the Manager being the key strategist and visionary has been pivotal in steering the college towards attaining excellence and on focussing on the much needed areas of competitive education such as research, industry academia links and industrial tie ups and so on. The ever encouraging and supportive stakeholders, the Market play a vital role in guiding the organisation towards academic excellence. The students and the parents have supported in all the endeavours. The unparalleled support by the various academic and industry experts has facilitated the college to initiate new measures. The office, the Head Office is the back bone of the college. The office processes are streamlined and are semi-automated. They play a very important role in building relationships with various stakeholders internally and externally. The management being the Treasury has been ever supportive and encouraging in the initiatives undertaken for the college’s progress. The college has well-developed computer laboratories, well-stocked library, well-ventilated class rooms, gymkhana, and spacious ground. The faculty members, the team are young and dynamic and are ever enthusiastic to undertake new challenges. They share an excellent rapport with students and are actively engaged in research and undertake measures to make the students competitive and face the challenging environment. The college believes that practical learning is possible when it bridges the gap between the academics and the industry which has made the institution to collaborate with industry for projects and interns. These seven elements are the guiding force in all our activities towards attaining the following seven criteria for our first cycle of accreditation



### **Criteria I- Curricular Aspects**

The college, affiliated to the University of Mumbai, ensures quality education by taking utmost care in the curriculum planning and implementation. It follows curriculum designed by the University and adopts different teaching methods and strategies to impart knowledge to the learners.

The vision, mission, and objectives emphasize on holistic development through comprehensive education. This empowers the students with professional skills and competency to meet the challenges of the society.

The college, right from its nascent days, has encouraged the faculty members to participate in workshops, seminars related to curriculum design. The college offers wide range of core and optional subjects at UG-level to enhance employability. To inculcate scientific temper and critical thinking, learners are encouraged to take up case studies and real time projects. The value based components are incorporated in the curriculum through the papers such as Foundation Course, Corporate and Business Ethics, Environmental Studies and Indian Management Thoughts and Practices.

Opportunities are available in the college for students to undertake courses such as Computer Literacy Programme and Basic Communication Skill to enhance their employability prospects. These courses are designed to equip students with additional skills and to imbibe interdisciplinary studies. The institution has designed a formal system of feedback from stakeholders.

### **Criterion II - Teaching, Learning and Evaluation:**

Teaching and learning are important aspects of any academic system. Our college believes on value based education along with practical learning. In this regard, the institution adopts appropriate and innovative strategies.

The admission process is transparent and is as per the University and Government norms. The students are admitted from diversified cultural setup, systems are in place to bring them at par with everyone. The IQAC plays a vital role in analysing the students and suggest bridge course to help the learners to familiarize with the courses. Teaching is one of the pivotal elements to transform the learners into knowledgeable and socially responsible citizens. The college provides ample opportunities for the faculty members to excel in their teaching by facilitating them to conduct and attend workshops and training. They are also deputed for training programmes conducted by the university and other agencies to upgrade their teaching.

The students are also given ample opportunities to learn through effective use of library resources, ICT facilities and also encourage them to take part in real time projects. In order to achieve good result intensive coaching is conducted to build confidence in the respective subjects. Additionally, the remedial lectures are arranged for the benefit of students. The college follows the CBSGS for evaluation as prescribed by University of Mumbai. The above endeavours pave a way in "Marching towards excellence".

### **Criterion III - Research, Consultancy and Extension:**

Education today is not just text and class room learning. Over and above it should stress on practical learning to face the challenges in the dynamic society. The college imbibes the research culture to develop analytical skill and critical thinking for the faculty members and students by providing various avenues for practical learning. The college atmosphere has encouraged the faculty members to organise seminars and conferences to strengthen the research culture. The students are also encouraged to take up real time projects. Moreover, the management plays a proactive role in encouraging research by liberal provision in the budget for minor and major projects. This encourages the faculty members and students to undertake projects to a great extent. As far as the consultancy is concerned, we have made a humble beginning by signing the MOU with M/s Firefly LED Products Pvt. Ltd., Vasai, Thane, Maharashtra, India to develop Material Planning Software System "EasyPlan". The humane values and commitment to society are inculcated through extension units such as National Service Scheme, Women Development Cell and Eco Club. The extension units conduct various community oriented activities jointly with NGOs.

### **Criterion IV-Infrastructure and Learning Resources**

The institution is conscious of the need for enhancement of infrastructure from time to time for ensuring effective teaching, learning and research.

The college advocates the value "Vidya Dhanam Sarva Dhana Pradhanam" reinforces the commitment towards attaining academic excellence. In order to attain this, the college provides a well-equipped infrastructure, spacious building, huge ground, computer laboratories, ICT enabled class rooms and library facilities to the learners. The institution has adequate physical facilities to run the educational programmes and administrative functions efficiently. The growth of the infrastructure keeps pace with academic growth of the college.

The college has requisite infrastructure facilities for indoor and outdoor activities, seminars, conferences, presentations, computer laboratories, ICT enabled teaching-learning, counselling, library with sufficient collection of books, Internet, spacious gymkhana, auditorium etc. The college also encourages students to undertake community centred activities through its extension units like NSS, WDC and Eco Club.

The college has a Library Advisory Committee which supports the functioning of the library through suggestions, review and recommendations. The library club- Riddlers is very dynamic and instrumental in improving the quality of the library services and in organizing book exhibitions, debates, quiz competition etc. The library has 5430 books, 38 journals and magazines for reference. In addition, the library has tied up with British Council Library. The college also offers INFLIBNET N-List services. Best Library user award is instituted to encourage the learners.

The college has good IT infrastructure with 2 Computer Laboratories, 1 Electronic Laboratory, ICT enabled teaching-learning facilities, internet connections. The college has around 84 computers and the timetable is designed to ensure the computer student ratio as 1:1 during practicals. All the computers are networked through LAN and the campus is equipped with *wi-fi* currently to a limited extent and likely to be total in the near future. The college believes in using updated and valid software licenses wherever ICT facilities have been put up. The college office and library are partially-automated and is in the process of total automation. The office uses off the

shelf accounting software, customized software for admission and other student related activities. The college has digitalised the examination management software and the results are prepared and printed in-house. The college makes adequate provisions in the budget for upkeep of the IT infrastructure.

The college has constituted Infrastructure and Maintenance Committee to look after the day to day requirement, cleanliness and the long-term planning of the college. The college regularly maintains the infrastructure and there are maintenance contracts for reprographic machines, fire extinguishers generators etc. The management provides adequate budget for maintaining the infrastructure of the college.

### **Criterion V: Student Support and Progression**

The college has effective student support system by formation of many committees with representation of students to address issues related to them.

The students are provided with various supportive measures to excel in their academic performance. They are also encouraged to participate in various cultural and extra-curricular activities to develop leadership quality, team work and competitive spirit.

The student council and sports committee creates platform for the students to identify their hidden talent and explore themselves in various aspects of life. The Student Council is formed as per the University norms. They undertake various activities pertaining to inter-collegiate cultural activities.

Sparklers an annual inter-collegiate cultural festival is organised by the student council. To inculcate the research culture among students the knowledge sharing forum provides a platform to share their ideas and views. The college magazine "Ratnottama" and the cultural leaflet Radiance provide opportunity to develop the creative skill of the students.

The college has a placement cell which coordinates with different industries to identify openings and provides opportunity for in house placements as well as placement pools. They also closely work with the industry in identifying and placing students on internships with various institutions.

### **Criterion VI-Governance Leadership and Management**

The institution has healthy surveillance mechanism for good governance. The college has well structured organizational hierarchy with a leader committed to the cause of quality education for the needy.

The fundamental framework of governance consists of the IQAC, LMC, Standing Committee and the Principal. The Standing Committee is a statutory body that brings together the management with the college. The LMC consists of members from management, experts from outside, teaching and non-teaching staff. The IQAC has representation from management, experts from industry and academics, teachers and student representatives. The IQAC identifies the areas for progress, suggests various measures and reviews the progress attained in the concerned areas.

The Principal spearheads the strategies for implementing the quality policies and also attaining academic excellence. The college undertakes several measures in addition to

the above framework to monitor the implementation of the quality policy. Formation of various committees to monitor and implement different activities, conducting interdepartmental audits, decentralization of responsibilities and also nurturing a conducive work environment facilitates the smooth implementation of the quality policy.

The perspective plan of the college provides direction and the IQAC team monitors the implementation of the same. The IQAC provides support to academic and administrative team by planning, monitoring and reviewing the progress. The IQAC analyses the results, implementation of quality policy and feedback mechanism to provide suggestions for attaining academic excellence.

### **Criterion VII-Innovation and Best Practices**

The College believes that comprehensive education along with social sensitivity is essential to bring responsible citizenship. The college conducts green audit and has identified several energy conservation measures which has been implemented in the college. The college boasts to have promoted green environment by planting a number of trees, flower garden and also undertake initiatives to create awareness and sensitize the students as well as common public regarding environmental protection. Innovative practices such as Parents Teachers Meeting, RFID communication with the stakeholders, Real time projects, MOUs with the industry partners, Community oriented programmes in adopted areas, Library club, and Faculty development programmes and so on.

The college has adopted 2 best practices oriented towards students and research. The Student Centric activities focus on academic excellence, employability and community consciousness. Research and Collaboration activities focuses on instilling research aptitude, undertake real time projects and to bridge the gap between Industry and Academics

## **SWOC ANALYSIS**

### **Strengths**

- Well qualified, young and dynamic faculty.
- Availability of industry expert lectures to bridge the gap between academics and industry
- Practical exposure to industries through industrial visit provides opportunities for the students to understand the practical aspects of learning
- Pro-active Management abreast with latest technology needed for quality education and academic excellence.
- Range of specialization at UG level
- Adequate and well developed infrastructure enhances academic growth
- Availability of huge playground motivates the students to participate in various kinds of sports
- Co-curricular and extra-curricular activities organized by the college provides opportunities for the holistic development of the students
- Encouraging faculty members to participate in various training programmes conducted by University and other agencies



- Short term courses for equipping students with employability skills
- Active Placement and Counseling Cell
- ICT enabled classrooms, seminar hall, library and computer laboratories
- MOU with M/s FireFly LED Products Pvt. Ltd, Vasai, Thane, Maharashtra, India to set up an Inter disciplinary Center.

### **Weaknesses**

- Non-availability of research and other grants from UGC or any central funding agency as the college is permanently unaided
- Non-availability of qualified staff in certain subjects

### **Opportunity**

- Provision of real time projects to be undertaken by students and faculty
- Provide support systems that would help employability of the students and first generation college learners
- Bring in new teaching methodology that will attract students and also help first generation college goers
- Best practices and training methods that would attract best minds into the institution
- Teaching quality standards would counter our disadvantage of being an unaided college that would encourage students to seek admission in our college over established colleges.
- Varied experience and opportunities for the faculty members to hone their skill for professional growth

### **Challenges**

- Enable vernacular medium students to successfully cope up with the curriculum in English medium
- Train and retain competent teaching pool by providing adequate compensation
- Resource mobilization
- Student friendly fee collection methods to help financially weak students

Managed by The South Indian Association, Dombivli

# **THE S.I.A. COLLEGE OF HIGHER EDUCATION**

**DOMBIVLI (E), THANE, MAHARASHTRA**

*(Affiliated to University of Mumbai)*

---

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**

---



**Profile of the Institution**

## SECTION B : PREPARATION OF SELF-STUDY REPORT

### Profile of the Affiliated / Constituent College

#### 1. Name and Address of the College:

<b>Name :</b>	The S.I.A. College of Higher Education	
<b>Address :</b>	P-88, MIDC Residential Area, Dombivli Gymkhana Road, Near Balaji Mandir, Dombivli (East)	
<b>City : Dombivli</b>	<b>Pin:</b> 421203	<b>State:</b> Maharashtra
<b>Website :</b>	<a href="http://www.thesiacollege.com">www.thesiacollege.com</a>	

#### 2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
<b>Principal(I/C)</b>	Dr. Padmaja Arvind	O: 0251-2449890 R:----	9323786842	2449891	sia.college@yahoo.com
<b>Vice Principal</b>	----	O: ---- R: ----	----	----	----
<b>Steering Committee Co-ordinator</b>	Ms. Salochna Nagdev	O: 0251-2449893 R:----	9322383715		nagdevsalochna@gmail.com

#### 3. Status of the Institution:

Affiliated College	<input checked="" type="checkbox"/>
Constituent College	<input type="checkbox"/>
Any other (specify)	<input type="checkbox"/>

#### 4. Type of Institution:

a. By Gender	
i. For Men	<input type="checkbox"/>
ii. For Women	<input type="checkbox"/>
iii. Co-education	<input checked="" type="checkbox"/>
b. By Shift	
i. Regular	<input type="checkbox"/>
ii. Day	<input checked="" type="checkbox"/>
iii. Evening	<input type="checkbox"/>

**5. It is a recognized minority institution?**

Yes	✓
No	

**If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.**

Linguistic
------------

**6. Sources of funding:**

Government	
Grant-in-aid	
Self-financing	✓
Any other	

**7. a. Date of establishment of the college:** 29/08/2010

**b. University to which the college is affiliated /or which governs the college (If it is a constituent college)**

University of Mumbai
----------------------

**c. Details of UGC recognition:**

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	--	Not Applicable
ii. 12 (B)	--	Not Applicable

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

**d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)**

Under Section/ clause	Recognition/ Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	--	--	--	Not Applicable
ii.	--	--	--	Not Applicable
iii.	--	--	--	Not Applicable
iv.	--	--	--	Not Applicable

(Enclose the recognition/approval letter)



**8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

Yes  No

**If yes, has the College applied for availing the autonomous status?**

Yes  No

**9. Is the college recognized**

a. by UGC as a College with Potential for Excellence (CPE)?

Yes  No

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes  No

If yes, Name of the agency ..... and  
Date of recognition: ..... (dd/mm/yyyy)

**10. Location of the campus and area in sq.mts:**

<b>Location *</b>	Rural
<b>Campus area in sq. mts.</b>	12,000 sq.mts.
<b>Built up area in sq. mts.</b>	5,213.20 sq.mts.

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

**11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

- Auditorium/seminar complex with infrastructural facilities
- Sports facilities
  - \* Play Ground -
  - \* Swimming pool
  - \* Gymnasium
- Hostel
  - \* Boys' Hostel - No
    - i. Number of hostels
    - ii. Number of inmates
    - iii. Facilities (mention available facilities)

- \* Girls' Hostel - No
  - i. Number of hostels
  - ii. Number of inmates
  - iii. Facilities (mention available facilities)
- \* Working Women's Hostel - No
  - i. Number of inmates
  - ii. Facilities (mention available facilities)

- **Residential facilities for teaching and non-teaching staff (Give numbers available – cadre wise)** - No

- **Cafeteria** – - Yes

- **Health Centre** - No

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance...

Health Centre staff –

Qualified Doctor	Full Time	No	Part Time	No
Qualified Nurse	Full Time	No	Part Time	No

- **Facilities like banking, post office, book shops** - In the vicinity

- **Transport facilities to cater to the needs of students and staff:**

Well connected to Dombivli station by Bus and Auto

- **Animal house** - Not Applicable

- **Biological waste disposal** - No

- **Generator or other facility for management/**

**regulation of electricity and voltage** - Yes

(Powerica Generator CVS 250F, 125 KVA)

- **Solid waste management facility** - Yes

- **Waste water management** - Yes

- **Water harvesting** - Yes

12. Details of programmes offered by the college (Give data for current academic year)

Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned / approved Student strength	No. of students admitted
<b>Under-Graduate</b>	Bachelor of Commerce	03 years	12 <sup>th</sup> standard	English	120	131*
	Bachelor of Commerce (Banking & Insurance)	03 years	12 <sup>th</sup> standard	English	60	72*
	Bachelor of Management Studies	03 years	12 <sup>th</sup> standard	English	60	72*
	Bachelor of Science. (Information Technology)	03 years	12 <sup>th</sup> standard	English	60	43
<b>Post-Graduate</b>	--	--	--	--	--	--
<b>Integrated Programmes PG</b>	--	--	--	--	--	--
<b>Ph.D.</b>	--	--	--	--	--	--
<b>M.Phil.</b>	--	--	--	--	--	--
<b>Ph.D</b>	--	--	--	--	--	--
<b>Certificate courses</b>	Certified Financial Consultant	02 years	12 <sup>th</sup> standard	English	60	52
<b>UG Diploma</b>	--	--	--	--	--	--

PG Diploma	--	--	--	--	--	--	--
Any Other (specify and provide details)	1.Basic Computer Skill	30 hours	12 <sup>th</sup> standard	English	--	--	54
	2. Basic Communication Skill	30 hours	12 <sup>th</sup> standard	English	--	--	54
	3.BSE Mutual Funds	60 hours	12 <sup>th</sup> standard	English	--	--	107
	4. Personality Development Programme	15 hours	12 <sup>th</sup> standard	English	--	--	19
	5. Personality Development Programme	15 hours	12 <sup>th</sup> standard	English	--	--	10
	6.Entrepreneurship Development Programme	30 hours	12 <sup>th</sup> standard	English	--	--	40
	7.ARM 7	30 hours	12 <sup>th</sup> standard	English	--	--	11

(\* As per University order)



**13. Does the college offer self-financed Programmes?**

Yes  No

If yes, how many?   
 --- All programmes are on self finance basis

**14. New programmes introduced in the college during the last five years if any?**

Yes  No  Number

**15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)**

Particulars	UG	PG	Research (M.Sc. by research + Ph. D.)
Science UG - 01	Department of Information Technology and Mathematics	--	--
Arts	--	--	--
Commerce UG - 03	Department of Banking and Insurance	--	--
	Department of Commerce and Allied Subjects	--	--
	Department of Accountancy and Financial Management	--	--
Management UG - 01	Department of Management Studies and Economics	--	--

**16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)**

- a. Annual system ---
- b. Semester system
- c. Trimester system ---

**17. Number of Programmes with**

- a. Choice Based Credit System ---
- b. Inter/Multidisciplinary Approach 01
- c. Any other ( specify and provide details) 04  
(Credit Based Semester and Grading System)

**18. Does the college offer UG and/or PG programmes in Teacher Education?**

Yes  No

If yes,

a. Year of Introduction of the programme(s).....(dd/mm/yyyy)and  
number of batches that completed the programme : Not Applicable

b. NCTE recognition details (if applicable):Not Applicable

Notification No.:.....

Date: .....

Validity: .....

c. Is the institution opting for assessment and accreditation of Teacher  
Education Programme separately?

Yes  No

**19. Does the college offer UG or PG programme in Physical Education?**

Yes  No

If yes,

a. Year of Introduction of the programme(s).....(dd/mm/yyyy)and  
number of batches that completed the programme : Not Applicable

b. NCTE recognition details (if applicable) : Not Applicable

Notification No. :.....

Date : .....

Validity: .....

c. Is the institution opting for assessment and accreditation of Physical  
Education Programme separately?

Yes  No

**20. Number of teaching and non-teaching positions in the Institution**

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC / University / State Government	--	--	--	--	14	06	--	--	--	--
Recruited					03	17				
Yet to recruit	--	--	--	--	--	--	--	--	--	--
Sanctioned by the Management/ society or other authorized bodies	--	--	--	--	--	--	04	04	01	--
Recruited							04	04	01	
Yet to recruit	--	--	--	--	--	--	--	--	--	--

\*M-Male\*F-Female

**21. Qualifications of the teaching staff:**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
<b>Permanent teachers</b>							
D.Sc./D.Litt.	--	--	--	--	--	--	00
Ph.D.	--	--	--	--	--	01	01
M.Phil.	--	--	--	--	--	--	00
PG	--	--	--	--	02	05	07
<b>Temporary teachers</b>							
Ph.D.	--	--	--	--	--	--	00
M.Phil.	--	--	--	--	--	--	00
PG	--	--	--	--	01	11	12
<b>Part-time teachers</b>							
Ph.D.	--	--	--	--	--	--	00
M.Phil.	--	--	--	--	--	--	00
PG	--	--	--	--	--	--	00

**22. Number of Visiting Faculty /Guest Faculty engaged with the College:**

08

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2012-2013		2013-2014		2014-2015		2015-2016	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	12	09	14	14	11	10	09	06
ST	00	02	00	00	01	00	00	00
OBC	31	21	33	25	32	33	36	33
General	196	140	270	235	314	314	339	368

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	100%	--	--	--	--
Students from other states of India	--	--	--	--	--
NRI students	--	--	--	--	--
Foreign students	--	--	--	--	--
<b>Total</b>					

25. Dropout rate in UG and PG (average of the last two batches)

UG	NIL	PG	---
----	-----	----	-----

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

a. Including the salary component

Rs. 17817/-

b. Excluding the salary component

Rs. 7948/-

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes  No



b) Name of the University which has granted such registration.

Not applicable

c) Number of programmes offered

---

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered

Programme	Teacher- student Ratio
Bachelor of Commerce	1:130
Bachelor of Commerce (Banking and Insurance)	1:72
Bachelor of Management Studies	1:72
Bachelor of Science (Information Technology)	1:55

29. Is the college applying for

Accreditation : Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment :

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only): Not Applicable

Cycle 1: ..... (dd/mm/yyyy)	Accreditation Outcome/Result.....
Cycle 2: ..... (dd/mm/yyyy)	Accreditation Outcome/Result.....
Cycle 3: ..... (dd/mm/yyyy)	Accreditation Outcome/Result.....

\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year

286

**32. Number of teaching days during the last academic year**

*(Teaching days means days on which lectures were engaged excluding the examination days)*

182

**33. Date of establishment of Internal Quality Assurance Cell (IQAC)**

**IQAC(dd/mm/yyyy)**

: 27/04/2015

**34. Details regarding submission of Annual Quality Assurance Reports**

**AQAR) to NAAC.**

: Not Applicable

AQAR (i) (dd/mm/yyyy)

: Not Applicable

AQAR (ii) (dd/mm/yyyy)

: Not Applicable

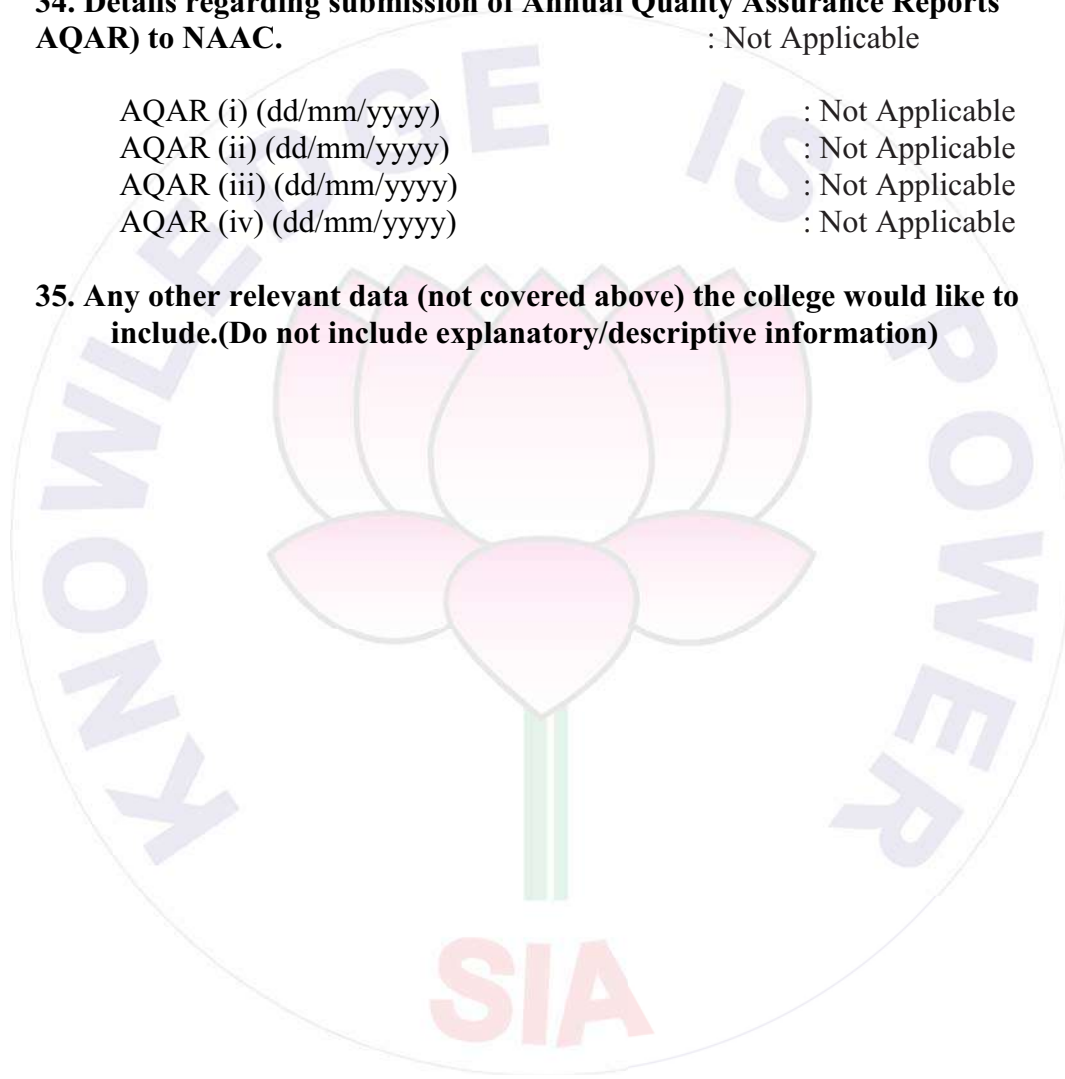
AQAR (iii) (dd/mm/yyyy)

: Not Applicable

AQAR (iv) (dd/mm/yyyy)

: Not Applicable

**35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)**



Managed by The South Indian Association, Dombivli  
**THE S.I.A. COLLEGE OF HIGHER EDUCATION**  
DOMBIVLI (E), THANE, MAHARASHTRA  
(Affiliated to University of Mumbai)

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**



**Criterion I : Curricular Aspects**

## **CRITERION I: CURRICULAR ASPECTS**

### **1.1 Curriculum Planning and Implementation**

#### **1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.**

The SIA College of Higher Education is managed by The South Indian Association, Dombivli with specific mission, vision and objectives.

#### **VISION:**

**“The SIA College of Higher Education strives for comprehensive education by equipping students with latest skills and tools to acquire competence, quality education to face the dynamically evolving society.”**

#### **MISSION:**

**“To develop rich pool of talented, employable professionals and with a strong foundation on ethical, moral values and social values to become responsible citizens.”**

#### **OBJECTIVES:**

- To sustain quality education through training and development with industry interface in diversified fields
- To develop scientific temper by encouraging and exploring various avenues for research
- To train students for industrial expectation by encouraging them for internship
- To create avenues for employment with the support of placement
- To develop the spirit of competition, responsibility, social awareness, team work through NSS, Sports and Student Council
- To instill and inculcate the values to become socially responsible citizens
- The College’s mission and vision statement is communicated to all the stakeholders through appropriate channels like college prospectus, college magazine and college website
- It is also displayed at the prominent locations like entrance, college campus, Principal’s office, staff room, student’s common room, library and canteen
- They are also communicated at various meetings and programmes held for stakeholders like Orientation, Induction, Parents’ Teachers’ Meetings

#### **1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

- College, being affiliated to University of Mumbai, follows the syllabus framed by the University
- However faculty members play a significant role in providing inputs in the workshop organized by syllabus revision committee



- Faculty members participate in pre and post syllabus revision workshop where in they contribute through interaction
- Faculty members prepare academic calendar, teaching plan, examination schedule and events of students activities planned so as to have undisturbed academic activities
- Teaching plans include tutorials in subjects such as Mathematics and Statistics, Business Communication and Professional Communication Skills
- Tutorial sessions have batches of smaller size so as to have effective individual attention
- Feedback from students plays an effective role in completion of curriculum well in time
- Interaction with students during open house is in place to measure the effective implementation of curriculum
- Library and ICT facility too contribute to effective implementation of curriculum
- External experts in IQAC provide support in effective implementation of curriculum through academic audit by senior and experienced faculty members from other institutions

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

**SUPPORT:**

- The respective boards of studies in various subjects organize post syllabus revision workshops for effectively translating the curriculum into action
- Institution encourages the faculty members to participate in these workshops thereby facilitating them to interact with senior faculty members of various colleges affiliated to University
- The institution provides all support to the faculty members to take advantage of orientation course organized by the Academic Staff College
- Institution provides all facilities to the faculty members to participate in refresher courses to identify the area of interest for research
- Websites of University and colleges provide details of various academic activities organized by different institutions

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.**

- The institution has constituted a committee to analyze the student feedback and the report is placed before IQAC
- Syllabus is in modular form, unitized and credit based
- Head of the Departments conduct periodical meetings to evaluate the progress of syllabus coverage and undertake the remedial steps wherever needed
- Teachers are encouraged to implement innovative teaching methods, such as lecture method, role play, group discussion, power point presentation, assignments, audio visuals, case study and tutorials

- Feedback by external examiners, moderators and visiting faculty from industry also help the institution in effective curriculum delivery
- Curriculum related to field of specialization are taken care by visiting faculty from industry

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalisation of the curriculum?**

- The institution engages experts from industry as visiting faculty for most of the courses to bridge the gap between academics and industry
- The institution has constituted Industry Academia Interface Committee to identify faculty from industry for specialization or for the topics which are highly industry oriented
- Internship as mandatory requirement for the award of degree in certain courses
- The faculty encourages students to undertake industrial projects as a part of curriculum
- Various projects pertaining to industry are undertaken by students
- The college also organizes industrial visits, within the state and outside the state
- Bank visits and visit to Reserve Bank of India facilitated the students to understand the fundamentals of banking system
- Certain departments have Research Methodology as a part of the curriculum which gives exposure to the students to undertake survey and data analysis
- Students are assigned projects related to retail marketing

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University ?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)**

- The Principal is the chairperson of syllabus committee and hence it provides link between the college and the University
- Faculty members contribute to University syllabus committee during workshop organized by respective Boards of Studies
- Senior faculty members invited as moderators provide valuable inputs to the development of the curriculum by the University

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating University) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

In 2015-16, the college introduced two short term courses, Basic Communication Skills and Computer Literacy Programme. These courses are purely based on students' demand.

**Need Assessment:**

On the basis of demand from students and also suggestions from IQAC members, the college introduced the two courses which involved:

- Development of curriculum for Basic Computer Literacy Programme and Use of ICT skills of 30 hours duration by the IT faculty members
- Development of Course in Basic Communication Skills of duration 30hours by other faculty members

**Development and Planning:**

- Students are made confident in English speaking, reading ,writing, listening through Newspaper reading, story writing, story telling, article writing, paragraph writing, sentence formation , word trail, dumb charade, sentence completion etc.
- They are also given training in verbal communication in the Basic Communication Skill Course
- Under Basic Computer Literacy Programme students are trained in using Windows operation system, Internet access, use Internet directories, search engines, locate www addresses, basics of e-mail, such as sending, forwarding and receiving mail, attaching documents, creating mailboxes, filters, and address books, basic word processing skills with Microsoft Word and Excel such as text input and formatting, editing, printing, as well as how to include some graphics such as pictures and charts

**1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

- The institution ensures that the stated objectives of curriculum are achieved by arranging expert lectures, by industrial persons,organising industrial and corporate visits to expose students to the practical aspects of curriculum
- Under Credit Based Semester and Grading System, as a part of internal assessment, practical application oriented topics related to syllabi are given to students as projects and viva- voce is conducted
- Internal tests and preliminary examinations are conducted which give writing practice to students of third year appearing for University Examination
- ICT enabled teaching at all levels equip the students to explore various aspects of the subject
- Various clubs and extension activities provide ample opportunities to develop spirit of competition, social responsibility and team work along with curriculum
- Academic Audit conducted by external peer committee on behalf of the University to ensures comprehensive review of curriculum and the transaction mechanism

## 1.2 Academic Flexibility

### 1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

- The college introduced two short term courses, Basic Communication Skill and Computer Literacy Programme which helps the students to enhance their morale and build confidence to a greater extent.

#### **The Basic Communication Skill Programme**

- The Basic Communication Skill Programme is given to all the students to improve language and communication skills. It is a 30hours programme developed to enrich the Basic English grammar, reading and writing skills as well as communication skills.
- ✓ **Objectives of Basic Communication Skill Programme:**
  - To improve basic communication skills through vocabulary building, fluency in reading, writing, speaking, comprehension and interaction
  - To motivate students to communicate in English
  - To provide for overall development of the personality of the students
  - To make students employable

#### **Computer Literacy Programme**

- Computer Literacy Programme is offered to all Commerce and Management students to develop Information Communication and Technology skills. It is a 30 hours duration programme comprising of hardware and software components.
- ✓ **Objective of Computer Literacy Programme:**
  - To train the students in ICT learning and introduce them to basics of computers and Information technology

### 1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

Not applicable

### 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- **Range of Core / Elective options offered by the University and those opted by the college**
- **Choice Based Credit System and range of subject options**
- **Courses offered in modular form**
- **Credit transfer and accumulation facility**
- **Lateral and vertical mobility within and across programmes and courses**
- **Enrichment courses**



- **Range of Core / Elective options offered by the University and those opted by the College.**

The following are the core options offered by the college

- ✓ Bachelor of Commerce
- ✓ Bachelor of Commerce (Banking & Insurance)
- ✓ Bachelor of Management Studies
- ✓ Bachelor of Science (Information Technology)

#### OPTIONAL PAPERS PROVIDED BY THE COLLEGE

Programme	Optional Papers
Bachelor of Commerce	At the second year level any one of the following can be opted by the students as paper VI. <ul style="list-style-type: none"> <li>• Advertising</li> <li>• Computer Systems and Application</li> </ul>
Bachelor of Management Studies	The University offers three options of specialization to the students at second year level onwards and the college offers all three options. <ul style="list-style-type: none"> <li>• Finance</li> <li>• Marketing</li> <li>• Human Resources</li> </ul>

- **Choice Based Credit System and range of subject options**

The college has implemented Choice Based Credit System and offers range of subjects as prescribed by the University

- **Courses offered in modular form**

All courses are offered in modular form as prescribed by the University. Every paper has four modules in each semester. Evaluation is spread across to assess the knowledge gained in each module.

- **Credit transfer and accumulation facility**

The College follows Credit Based Evaluation System Scheme of Examination prescribed by the University.

The performance of the learners is evaluated into two components:

- ✓ Internal Assessment with 25% marks in the first component
- ✓ Semester End Examinations with 75% marks in the second component

#### Passing Standard

- ✓ The learner should obtain a minimum of 40% marks in aggregate for each course
- ✓ The course consists of Internal Assessment and Semester End Examination. The learner has to score 10 marks in the Internal Assessment and 30 marks in the Semester End Examination separately,
- ✓ The learner should obtain minimum of Grade E to pass a particular semester
- ✓ A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together

### Performance Grading

- ✓ The performance grading of the learners is based on seven point ranking system.

The Grading details are given in the below mentioned table

#### SEVEN POINT RANKING SYSTEM

Grade	Marks	Grade Points
O	70 and above	7
A	60 to 69.99	6
B	55 to 59.99	5
C	50 to 54.99	4
D	45 to 49.99	3
E	40 to 44.99	2
F (Fail)	39.99 and Below	1

The performance grading is based on the aggregate performance of Internal Assessment and Semester End Examination.

- **Lateral and vertical mobility within and across programmes and courses**

- ✓ Self-financing courses across the programme offer Lateral mobility
- ✓ Vertical mobility allows mobility of students from Engineering Diploma course to admission in second year B.Sc. (IT)

- **Enrichment courses**

- ✓ The college offers a course on Basic Computer Literacy for Commerce students to enhance their computer skills. The course is designed for 30 hours duration
- ✓ Students are encouraged to develop their soft skills through Basic Communication Skill Programme offered by the institution for 30 hours

**1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

Yes.

The college is permanently un-aided and hence all courses are self-financed.

The courses offered are as under:

- Bachelor of Commerce
- Bachelor of Commerce (Banking & Insurance)
- Bachelor of Management Studies
- Bachelor of Science (Information Technology)

**Admission:**

- The admission to all the courses are based on University norms
- Students who have passed Higher Secondary Examination from all the streams can seek admission for Bachelor of Commerce and Bachelor of Management Studies degree course
- For other self-financed courses, a minimum of 45% aggregate marks (40% reserved category) is required for admission

**Curriculum:**

- The college follows the curriculum of self-financing courses framed by the Board of Studies of the course in the University
- All the self-financing courses offer semester pattern with optional and specialized subjects
- Projects, assignments and viva-voce are conducted according to University guidelines
- The majority of the courses are designed keeping in mind the expectation of industry
- The courses provide wide range of facility to invite industry experts as visiting faculty members
- The courses equip the students to develop their skill and potential to cater the needs of the employer

**Fees structure:**

- The fees structure for all course is prescribed by University of Mumbai and revised from time to time
- Reserved category students are provided fee scholarship facility as per Government norms

**Teacher qualification:**

- The qualification of the faculty is as per University norms

**Salary:**

- Approved staffs are placed in the 6<sup>th</sup> pay band scale and temporary staffs are paid consolidated salary.
- Visiting faculty are paid on lecture basis

**1.2.5 Does the College provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.**

Yes,

The college provides additional skill oriented programmes in the form of short term courses

Sr. No	Course Name	Duration	Beneficiaries	In Collaboration with
1	Basic Computer Skill	30 hours	54	In house faculty
2	Basic Communication Skill	30 hours	87	In house faculty
3	Certified Financial Analyst Level-I	45 hours	52	Eminent Minds Business Consulting LLP
4	BSE Mutual Funds	60 hours	107	Bombay Stock Exchange
5	Certified Financial Analyst Level-II	45 hours	33	Eminent Minds Business Consulting LLP
6	Personality Development Programme	15 hours	19	Era Consultancy Services with TBA
7	Personality Development Programme	15 hours	10	Mind Flex and Ecobricks

8	Entrepreneurship Development Programme	30 hours	40	Rajiv Gandhi National Institute of Youth Development and ICTACT, Chennai
9	ARM 7	30 hours	11	Embedded techno solutions

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?**

Yes.

- The University provides flexibility of face to face and distance mode of education to a limited extent
- University has permitted students to opt for dual degree recently
- Currently there are no students opting for dual degree

**1.3 Curriculum Enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?**

- The college has taken several measures to supplement the University curriculum to ensure the goal of academic excellence is attained
- The institution has created academic atmosphere for excellence in studies through use of latest technologies in providing knowledge, to acquire competitive skills and possess right attitude to ensure academic enrichment and development of students
- Every course has a club which organizes various activities like debates and group discussions on current affairs, budget discussion, quiz competition, motivational video screening session and subject expert lectures
- Various club and extension activities provide ample opportunities to develop spirit of competition, social responsibility and team work along with curriculum to ensure responsible citizenship
- Stress on real time projects to final year students to enhance their creativity, practical knowledge and encourage research aptitude
- The college organizes State and National level seminars to provide a supportive knowledge path for teachers and students
- The faculty members of Information Technology and Mathematics Department engage lectures in Bachelor of Management Studies and Banking and Insurance courses relating to technology in core subject as a part of inter departmental teaching learning process to enhance collaborative learning
- The institution ensures that academic enrichment is achieved by providing exposure to students through guest speakers from the industry
- Short term courses offered in the college help the students to build additional skills and competencies beyond the curriculum



**1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the so as to cope with the needs of the dynamic employment market?**

- The Principal who is the nominated by Board of Studies, in Syllabus Revision Committee actively contribute in framing the syllabi and training faculty members
- Experienced faculty members from other colleges are invited as subject experts to support the implementation of the curriculum
- The institution encourages the faculty members to participate in the workshops organized by the University and other agencies for implementing the curriculum effectively
- The Alumni also shares their experiences about the actual scenario in the job market and provide support and guidance on the skills needed for employability
- The college organizes interactive sessions of students with experts from outside agencies and industries
- The practical exposure of the curriculum is given to students through industrial visits, industry based projects, study tours and visits to corporates
- Short term courses are being offered after analyzing the lacunae so as to enrich and support the curriculum
- Department clubs organize lectures, seminars and competitions to enhance their potentials and skills
- The Placement and Counseling Cell coordinates with various companies in providing internship as well as placement for the students
- The Placement and Counseling Cell also organizes career counseling, aptitude tests and psychometric test sessions in association with NIIT and Seed InfoTech

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

- **Gender issues**
  - ✓ The curriculum facilitates awareness on health, cleanliness, self-protection, leadership qualities and self-motivation in the course wares such as Foundation Course, Business Law and Environmental Studies
  - ✓ The Women Development Cell of the college organizes lectures on issues related to dignity of women in society, sexual harassment, women health awareness
  - ✓ It also conducted various programmes on film screening and discussion, session on gender equality, yoga session, gender and leadership training for girl students, legal rights of women in association with NGO's

- **Environmental Education**
  - ✓ Environmental education is a part of curriculum at first year level
  - ✓ Eco club constantly undertake measures towards the protection of the environment by organizing tree plantation, cleanliness drive, rallies, street plays etc.
  - ✓ Involvement of NGOs for educational & environmental awareness programme is encouraged by the college
  - ✓ The committees of the college such as NSS, Eco club, WDC take initiatives to organize tree plantation programme and flower gardening in and around the campus
- **Human Rights**
  - ✓ The curriculum provides separate unit on human rights and constitutional rights in the Foundation Courseware and Business Law courseware at undergraduate level
  - ✓ The Constitutional day was observed for creating awareness about basic human rights
  - ✓ The Woman Development Cell also focuses on rights of women by organizing guest lectures
  - ✓ The National Service Scheme of the college organizes Consumer Guidance Programme regularly
- **ICT**
  - ✓ The college encourages ICT enabled teaching across the courses
  - ✓ The Bachelor of Commerce, Bachelor of Management Studies and Bachelor of Commerce (Banking and Insurance) courses facilitate the use of ICT in subjects relating to computers
  - ✓ Students of Bachelor of Commerce are given basic computer training through Basic Computer Literacy Programme
  - ✓ The college has ICT enabled classrooms, seminar hall, library and computer laboratory facilities available in the campus for students and faculty members
  - ✓ The entire campus is connected through LAN

**1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

- **Moral and ethical values,**
- **Employable and life skills**
- **Better career options**
- **Community orientation**
  
- **Moral and ethical values**
  - ✓ The programmes organized by various committees and council play a vital role to inculcate the value system and character building of the students. The college encourages these values by organizing various events on Kargil Vijay Divas, Yuva Divas, Independence Day and Republic day to understand the value of patriotism
  - ✓ The subjects such as Foundation Course, Business Ethics and Corporate Social Responsibilities, Organization Behavior, Indian Management Thought and Practices are part of the curriculum which enhances the moral and ethical values change to social responsibility.

- ✓ The institution takes initiatives to organize programmes related to Guru Purnima, Ganesh puja, Navaratri, Christmas, Pongal, Marathi Divas to enrich and preserve cultural values
- ✓ The NSS unit organizes activities such as street plays and skits to enhance the values of our society
- **Employable and life skills**
  - ✓ The college arranges guest lectures on career guidance and personality development to enable the students to develop their professional identity and subsequently to become employable
  - ✓ The college conducts Basic Computer Literacy Programme for the students to become computer literate, a basic requirement for employment
  - ✓ Communication Skill Programme prepares the students to communicate effectively and develop human relations in an organization
  - ✓ The college has introduced 7 short term courses to enhance the employability of the students
  - ✓ The Industry Academia Interface Committee arranges lectures of industry experts in diverse subjects to provide practical aspects and also the expectations of the industry
  - ✓ The Placement and Counseling Cell organizes career counseling sessions and has conducted Psychometric tests and aptitude tests for the students
- **Better career options**
  - ✓ The college provides courses like Management Studies, Banking & Insurance and Information technology which are the emerging fields for employment
  - ✓ The college has Placement and Counseling Cell which facilitates campus interviews at college and University level (pool campus) to provide opportunity for the students to be placed in the industry
  - ✓ The Placement and Counseling Cell coordinates with various companies in providing internship for the students
  - ✓ The Placement and Counseling Cell organizes career guidance lectures in association with TATA-AIG, Loksatta group, Prashra Academy and City Union Bank. NIIT and SEED Info-tech conducted aptitude test for the students to select their future career options
  - ✓ The students were placed in companies like Wipro, L&T, Axis Bank, City Union Bank, PNB MetLife, and Tech-Mahindra through placement cell
  - ✓ The Alumni of the college is invited to share their knowledge and experience about the changing needs of the industry
- **Community orientation**
  - ✓ The courses such as Foundation Course, Business Ethics and Corporate Social Responsibility and Indian Management Thought and Practices provides modules related to human rights, consumer protection, corporate responsibility towards social organization, social practices and customs which inculcates the spirit of social responsibility

- ✓ NSS unit of the college conducts blood donation camp, AIDS awareness campaign, Environmental awareness rally, Computer Literacy Programme, Eye checkup camp, Health checkup camp etc. to provide community oriented services
- ✓ WDC organizes General Health Camp, Cancer awareness lecture etc.
- ✓ Students also participate in inter-collegiate competitions to develop team spirit and community tolerance

### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

- The suggestions given by the students in the feedback helps to enrich the curriculum during the revision of the syllabus
- Informal discussions on curriculum with the industry experts enable us to send their representations to Board of Studies
- The feedback from parents and students are analyzed and the same is placed before the IQAC for further review.
- The IQAC reviews and suggests the new pedagogy to be adopted to address the needs of the stakeholders.
- The college has also introduced supportive short term courses to enrich the curriculum

### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

- The IQAC monitors the implementation of the enrichment programme and analyses the feedback of the stakeholders
- The annual inter-departmental audit is also used to monitor the functioning of the different programmes
- The Short Term Course Committee monitors the feedback of the stakeholders and based on the need they identify and suggest for the introduction of new courses

## **1.4 Feedback System**

### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

- Since the institution is affiliated to Mumbai University, the governing Board of Studies conducts workshops and seminars regarding the curriculum review and changes
- Our faculty members participate in the discussions related to the curriculum design and give suggestions at the workshops conducted by affiliated colleges on behalf of the University and it is represented to meet the present market trends
- The ideas and suggestions are also communicated to the Board members through the Principal of the college

- Alumni members who are employed provide the inputs on the industry expectations
- Principal is the chairperson of Syllabus Revision Committee and this provides an important link between the college and the University

**1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?**

Yes

- The college obtains feedback from the students on the curriculum and the same is represented by faculty in curriculum workshop
- Faculty members also attend syllabus revision workshops organized by University and their suggestions are taken in the workshops
- Board of Studies arranges meetings with various faculty members to get the inputs for framing the syllabus
- The feedback from the students and parents are presented to the IQAC and new short term courses and programmes are introduced

**1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?**

- Two new programmes/courses such as Bachelor of Commerce and Bachelor of Science (Information Technology) were introduced during the year 2011-12
- Short term courses were also introduced during the year 2015-16  
The details are given below:

Year	Course	Intake Capacity	Admissions
2011-12	Bachelor of Commerce	120	94
2011-12	Bachelor of Science (Information Technology)	60	47

**Short Term Courses (2015-16)**

Sr. No.	Course Name	Duration	Beneficiaries	In Collaboration with
1	Basic Computer Skill	30 hours	54	In house faculty
2	Basic Communication Skill	30 hours	87	In house faculty
3	Certified Financial Analyst Level-I	45 hours	52	Eminent Minds Business Consulting LLP
4	BSE Mutual Funds	60 hours	107	Bombay Stock Exchange



5	Certified Financial Analyst Level-II	45 hours	33	Eminent Minds Business Consulting LLP
6	Personality Development Programme	15 hours	19	Era Consultancy Services with TBA
7	Personality Development Programme	15 hours	10	Mind Flex and Ecobricks
s8	Entrepreneurship Development Programme	30 hours	40	Rajiv Gandhi National Institute of Youth Development and ICTACT, Chennai
9	ARM 7	30 hours	11	Embedded techno solutions

Sr. No.	Proposed Course Name	Duration	In Collaboration with
1	Tally- ERP	40 hours	Tally
2	Oracle Certification	20 hours	Embedded Techno Solutions
3	Advanced JAVA Certification	30 hours	Embedded Techno Solutions
4	Certified Financial Analyst Level-III	45 hours	Eminent Minds Business Consulting LLP

- The rationale for introducing new courses is mainly to cater to the demand from student community
- The new courses are also introduced keeping in view the expectations from the industry and also enable students to compete in the job market.
- The new courses also focuses on improving the basic communication skills and computer literacy
- The courses also aim at providing an array of career opportunities for the students

**Any other information relevant regarding curricular aspects which the college would like to include.**

Managed by The South Indian Association, Dombivli  
**THE S.I.A. COLLEGE OF HIGHER EDUCATION**  
DOMBIVLI (E), THANE, MAHARASHTRA  
(Affiliated to University of Mumbai)

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**



**Criterion II :**  
**Teaching-Learning and Evaluation**

## CRITERION II: TEACHING - LEARNING AND EVALUATION

### 2.1 Student Enrolment and Profile

#### 2.1.1 How does the college ensure publicity and transparency in the admission process?

##### Publicity in the admission process

- The college provides details of admission process in prospectus, brochures as well as instructions in the admission form
- College has website providing the details of the various courses and the details of faculty members handling these courses
- Wide publicity is given through display at various strategic points throughout cities and nearby suburbs
- Publicity is also given through handbills to the students of nearby colleges/ schools
- Faculty members visit the nearby colleges/ schools and interact with the students
- Publicity with the support of Alumni and parents as well as current students
- Affiliating University also gives wide publicity through print media both in English, Hindi and Marathi.

##### Transparency in the Admission process

- Admission process is in strict adherence with the norms of University and Government as mentioned in the prospectus
- The college constitutes an Admission Committee each year as per the norms of the University to monitor the entire admission process
- Admissions are centralized at the University level through online and the vacant seats at the end are through offline
- Admissions are strictly on merit and the merit lists are displayed on the notice board from time to time as per the guidelines issued by the affiliating University
- The Admission Committee is a statutory one with college Principal as Chairperson
- The quantum of seats for various categories are strictly complied with
- The Admission Vigilance Committee constituted by the affiliating University, visits during the admission and all admission related documents are made available to the committee as and when demanded
- The details of students admitted along with merit list are made available to any stakeholder
- CCTV cameras located at various points in the campus premises prevent external elements getting involved in the admission process



**2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

- All admissions are merit based
- Entrance test mode is not in vogue in the University
- The admission process involves counseling by Admission Committee to a limited extent
- Admission Committee provides necessary counseling to the students as and when they need

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

The following table shows the maximum and minimum percentage for admission to each programme at entry level from 2012-13 to 2015-16

**CUT OFF PERCENTAGE OF NEIGHBOURING COLLEGES**

<b>BACHELOR OF COMMERCE</b>								
<b>Name of the College</b>	<b>2012-13</b>		<b>2013-14</b>		<b>2014-15</b>		<b>2015-16</b>	
	<b>Maximum</b>	<b>Minimum</b>	<b>Maximum</b>	<b>Minimum</b>	<b>Maximum</b>	<b>Minimum</b>	<b>Maximum</b>	<b>Minimum</b>
Model College	83.33	39.33	87.83	45.00	91.69	40.00	91.84	40.46
Pragati College	60.00	35.00	60.00	35.00	60.00	35.00	60.00	35.00
The S.I.A. College	82.33	35.00	79.33	35.00	87.08	35.00	81.85	35.00

<b>BACHELOR OF COMMERCE (Banking and Insurance)</b>								
<b>Name of the College</b>	<b>2012-13</b>		<b>2013-14</b>		<b>2014-15</b>		<b>2015-16</b>	
	<b>Maximum</b>	<b>Minimum</b>	<b>Maximum</b>	<b>Minimum</b>	<b>Maximum</b>	<b>Minimum</b>	<b>Maximum</b>	<b>Minimum</b>
Model College	76.33	65.17	74.67	48.33	78.46	40.46	84.31	54.15
Pragati College	60	45	60	45	60	45	60	45
The S.I.A. College	74.17	45.67	78.33	42.33	78.92	46.15	84.46	47.38

<b>BACHELOR OF MANAGEMENT STUDIES</b>								
Name of the College	2012-13		2013-14		2014-15		2015-16	
	Maxi mum	Mini mum	Maxi mum	Mini mum	Maxi mum	Mini mum	Maxi mum	Mini mum
Model College	83.50	39.33	87.83	45.00	83.90	45.54	85.23	47.38
Pragati College	60	45	60	45	60	45	60	45
The S.I.A. College	69	45.83	76.17	40.50	79.54	45.46	80.15	46

<b>BACHELOR OF SCIENCE(INFORMATION TECHNOLOGY)</b>								
Name of the College	2012-13		2013-14		2014-15		2015-16	
	Maxi mum	Mini mum	Maxi mum	Mini mum	Maxi mum	Mini mum	Maxi mum	Mini mum
Model College	83.50	51.00	87.83	48.17	83.54	42.15	83.85	46
Pragati College	60	45	60	45	60	45	60	45
The S.I.A. College	66.83	40	69.67	41.17	73.69	40.31	68.31	44.92

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?**

- The Admission Committee prepares a report based on the experience during the admission and submits to the Principal
- The difficulties and suggestions for resolving the same are part of the report
- IQAC analyses this report and recommends to the Principal the mechanisms for overcoming the difficulties
- IQAC report also contains suggestions for improvement in the admission process

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

- \* **SC/ST**
- \* **OBC**
- \* **Women**
- \* **Differently abled**
- \* **Economically weaker sections**
- \* **Minority community**
- \* **Any other**



- Admission Committee comprises of faculty members from the various strata of the society to ensure inclusiveness is fulfilled in the process of admission
- Admission Committee takes all efforts to comply with the norms prescribed by the University/State Government with regard to reservation
- Separate counter, ramp and wheelchair facility for differently abled
- Providing information about financial support at the time of admission
- Counseling by the Admission Committee as and when needed by the students as well as parents
- Support to differently abled in filling online admission form
- Specially dedicated faculty members to help the students in filling online form
- Facilities for students to go around the campus prior to admission
- Photo copy facilities at an affordable cost managed by college staff at the time of admission

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement**

The following table shows details for various programmes offered by the institution during the last four years:

**PROGRAMMES OFFERED BY THE INSTITUTION**

Programmes	Number of Applications	Number of Students Admitted	Demand Ratio
<b>UG</b>			
<b>1.Bachelor of Commerce</b>			
2012-13	230	112	2.1:1
2013-14	202	120	1.7:1
2014-15	180	125	1.4:1
2015-16	251	131	1.9:1
<b>2.Bachelor of Commerce (Banking &amp; Insurance)</b>			
2012-13	33	16	2.1:1
2013-14	65	39	1.7:1
2014-15	93	65	1.4:1
2015-16	112	72	1.6:1
<b>3.Bachelor of Management Studies</b>			
2012-13	72	35	2.1:1
2013-14	75	45	1.7:1
2014-15	90	63	1.4:1
2015-16	140	72	1.9:1

<b>4.Bachelor of Science ( Information Technology)</b>			
<b>2012-13</b>	88	43	2:1
<b>2013-14</b>	97	58	1.7:1
<b>2014-15</b>	87	61	1.4:1
<b>2015-16</b>	87	43	2:1
PG			
1	---	---	---
2			
3			
M.Phil.	---	---	---
Ph.D.	---	---	---
Integrated PG Ph.D.	---	---	---
Value added	---	---	---
1			
2			
3			
Certificate	---	---	---
1			
2			
3			
Diploma	---	---	---
1			
2			
3			
PG Diploma	---	---	---
1			
2			
3			
Any other	---	---	---
1			
2			
3			

The above table shows that there is an increasing trend in all the courses in the four years because of the following reasons:

- Awareness about the college through publicity
- Word of mouth by the ex-students
- Infrastructural facilities of the college attract students
- Dedicated and selfless services by the faculty members

## 2.2 CATERING TO STUDENT DIVERSITY

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- Reservations of seats are as per University / Government norms
- Ramp facility is made available
- Wheel chair is available
- Additional time and provision of writer at the time of examination are given as per the University norms

### 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes

- IQAC of the college analyses the profiles of the students admitted and submits the report to the Principal along with recommendations
- Based on the report the following initiatives are taken  
During the Induction Programme, the students' need in terms of knowledge and skills are assessed and appropriate bridge courses are conducted before the commencement of the programme
  - ✓ Courseware is prepared and given to new entrants
  - ✓ Basic Induction Training is provided to the students in batches
  - ✓ Mechanisms are in place to assess the impact of training during Induction Programme

### 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

- Gaps are identified by the faculty members and remedial measures are designed through IQAC
- Based on the observation, Orientation and Bridge Courses are conducted to bridge the gap
- The study material for above mentioned courses includes basics in communication skills and quantitative techniques, designed by the faculty members
- Information Technology and Mathematics Department conducts separate Induction Programme to inculcate aptitude to basics in information technology to the students having no exposure at +2 levels
- Photocopies of specific terms of various courses along with the abbreviations are made available to students for conceptual clarity
- Initial Orientation Programme for all by the librarian in addition to slot in the time table for some courses
- 10 days of Intensive coaching prior to examination is effectively conducted by dividing the students into batches

- Basic Computer Literacy Programme is extended for students who do not have prior exposure
- Basic Communication Skills Programme is conducted to build confidence in the language among the students

#### 2.2.4 How does the college sensitize its staff and students on the issues such as gender, inclusion, environment etc.?

IQAC plays a vital role in designing the scheme for all these issues jointly with WDC, NSS, Staff Academy, Eco-Club and other committees.

##### **Gender issues**

##### **A) Women Development Cell:**

- Awareness lectures on legal provisions for rights and responsibilities of women
- Health awareness programmes for women and remedial measures
- Lectures on dignity of women and capacity building
- National Level Seminar on “*Challenges and Opportunities for Women in the Dynamic Society*” organized by Women Development Cell
- Facilitating students to organize / attend self-defense training
- Faculty participation in training programme for handling cases of sexual harassment
- Substantial women representation in the student council and other committees of the college
- Film screening and discussion on gender issues
- Photo gallery of the eminent women from various fields
- Gender and leadership workshop for girls students in association with Vacha Trust

##### **B) NSS:**

- Skit by NSS unit on various women protection issues including ‘Female foeticide’
- Organizing lectures jointly with WDC on awareness of legal provisions for women empowerment as a part of gender sensitization activity

##### **C) Staff Academy:**

- Efforts by Staff Academy to mobilize financial support to the needy in general and women in particular for higher education

##### **Inclusion:**

##### **A) WDC:**

- Awareness lectures supplemented by medical camp on women health jointly with NGO and NSS unit in the college premises
- Active participation in extension activities of NSS unit

##### **B) NSS:**

- Adoption of village and imparting Adult Computer Literacy
- Annual residential camp in tribal/rural area

- Medical camps with the support of Dombivli Welfare Society, an NGO
- Initiatives to instill self-confidence and competitive spirit in the school during residential camp
- Distribution of writing materials to the underprivileged

### **Environment**

#### **A) WDC:**

- Different varieties of flower plants are planted near the college office

#### **B) NSS:**

- Active participation in 'Mega Tree Plantation' programme conducted by NSS unit of University
- Organic farming was done in association with Cosmic Ecological Trust
- During 'Ganpati Visarjan' festival, NSS unit collected Nirmalya from Ganpati Talav from which they made manure which were used as a fertilizer for trees

#### **C) ECO CLUB:**

- Competition was organized for the students on model making and poster making related to environmental issues
- A workshop was conducted on creating "Best out of Waste"
- College Eco club has a tie up with NGO named 'Eco-Echo' for different types of environment conservation programmes

### **2.2.5 How does the institution identify and respond to special educational / learning needs of advanced learners?**

The college has mechanism for identifying the slow and advance learners at different levels. The specific measures are:

- IQAC analyses the student profile soon after the admissions and prepares a report with recommendations
- The teachers identify the knowledge gap during the initial lectures and design remedial measures
- The advanced learners are identified during the course of lectures and class test
- The tutorial sessions are used as an effective mode for the benefit of advance learners by encouraging them to take up challenging projects
- Advance learners are motivated to refer the standard reference books, magazines, journals and newspapers to upgrade their knowledge



**2.2.6 How does the institute collect, analyse and use the data and information on the academic performance (through the programme education) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**

- Students facing the risk of drop out/failure are identified during Bridge Course and remedial measures are designed
- IQAC plays a vital role in this process
- IQAC along with Admission Committee analyses the profile of the students of different levels and plan various strategies to nurture the students who are at the risk of drop out
- Financial supports to the needy and infrastructural facilities for differently abled are supplemented by college to minimize drop out ratio
- Initiatives such as revision of topics, revision test, library sessions, intensive coaching, remedial lectures, counseling of students, mentoring of students, interaction with parents during Parents' Teachers' meetings are conducted to minimize drop out ratio

## **2.3 TEACHING-LEARNING PROCESS**

**2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)**

### **Academic calendar:**

- Academic Calendar is prepared within the broad frame work given by the University
- Copies of Academic Calendar are given to the faculty members so as to help them to plan for teaching and other activities
- Portion of the Academic Calendar, pertaining to Examination and vacation, is printed in the prospectus for the benefit of the students
- The Academic Calendar is also available on the website [www.thesiacollege.com](http://www.thesiacollege.com)

### **Teaching Plan:**

- Each faculty member prepares semester wise Teaching Plan for respective subject
- The Academic Calendar and Teaching Plan are placed in the meeting of IQAC for additional inputs
- The course coordinators monitor the implementation of Teaching Plan through periodical meetings

### **Evaluation Schedule:**

- Evaluation details including passing standard are available in the prospectus
- College has an Examination Committee constituted as per University Ordinance in this regard
- Examination Committee interacts with the students during the orientation/induction programme with regard to evaluation process and redressal mechanisms related to examination grievances
- Every course has two components of Examination namely Internal Examination (25marks) and External Examination (75marks)
- Examination Schedule is given wide publicity through prospectus, notice board, website and also through announcements in the class rooms by respective subject teachers
- Notice board announcements are at least a month in advance
- Suggestions from students and faculty members are incorporated to maximum before finalization
- The results are declared well within the timeframe prescribed in the ordinance
- The blue-print is exhaustive and includes the paper pattern, marking scheme, answer key, process of moderation and rules regarding reevaluation and photo-copy facilities
- Rigorous efforts are taken by faculty members to discourage students from resorting to any unfair practice during examination
- Incidentally these efforts have proved positive

### **2.3.2 How does IQAC contribute to improve the teaching –learning process?**

- IQAC plays pivotal role in all activities, both academic and administration
- Members of the IQAC are also members of various committees connected with preparation of academic calendar, teaching plan, prospectus and college website
- IQAC members are also in the Examination Committee and Committee for Prevention of Unfair Means Practices and helps in the smooth conduct of the examination
- Members of Statutory Local Management Committee are in IQAC and they represent in all committees which ensures smooth implementations of various recommendations

### **2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

- The college gives much importance towards student centric approach
- The students play a participatory role in most of the activities of the college
- Student Council plays a healthy role in maintaining a student friendly atmosphere in the campus
- Students are encouraged to organize various Curricular, Co-curricular and Extra-curricular activities

- Students are motivated to take advantage of the ICT facilities available in the college
- Students are encouraged to take advantage of various facilities such as book bank, scholar card, recognition of best library user etc.
- College has adequate ICT facilities available to the faculty members to make teaching more interactive
- Faculty members enjoy autonomy to invite persons of eminence in various fields to motivate the students
- Internal Examination has various components including assignments and presentations
- Students are encouraged to participate in group discussions, role plays, debate and quiz
- Students are exposed to rural population so as to make them aware of social issues and understand the potential of rural marketing
- Students are encouraged to undertake live projects to develop IT products to meet the requirements of the college
- Students are motivated to identify projects in Financial Markets to make them employable
- Faculty members have ample opportunities to equip themselves with various modern techniques of teaching and learning
- College management is proactive and extends all support for the faculty members in all the academic ventures

**2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

- Students are encouraged to undertake projects involving critical thinking and scientific temper
- Visiting faculty from the industry also help the students in identifying projects
- Well-placed Alumni interact with the students with regard to emerging areas with employment opportunities
- Alumni provide guidance to the students during the project
- Guest lectures by experts in various fields give an opportunity for the students to develop scientific temper through interaction
- Alumni also contribute in extension activities to develop creative thinking among the students
- Alumni members interact with the students to develop critical thinking in professional courses
- To develop critical thinking and scientific approach among the learners case studies are included as a part of their learning

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

- The institution provides modern technologies and better facilities to supplement regular class room teaching to make the learning process effective
- LCD projectors are used for effective teaching
- The library is equipped with internet facility and E-journals are available for the benefit of faculty members and the students
- The standard material for references is well stocked in the library
- Computers with internet facilities are available for faculty members and learners to develop research attitude and critical thinking
- National Programme on Technology Enhanced Learning (NPTEL) is adopted for screening videos to conduct lectures in courses such as Information Technology
- Adequate e-Learning facilities are in place

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

- Faculty members are encouraged to participate in various faculty development programmes to update their knowledge in their respective subjects
- Guest lectures by experts and professional are organized for students
- The faculty members of our college take initiative in presenting papers in seminar, refresher and orientation courses, short term courses and workshops to enrich their knowledge in their area of specialization
- Soft Skill Training, Personality Development and Motivational lectures are organized for faculty members and students for progress and growth
- Industry personnel are invited to share their knowledge with students and faculty members
- Subject expert lectures are organized on regular basis
- Faculty members are motivated to undertake research activities and to register for PhD

**2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring/academic advise) provided to students?**

The students are provided with academic, personal, psycho social support and guidance services by the college.

- Class Teacher has been appointed for each class to develop inter-personal relationship

- Constant touch with the students and parents are facilitated and provide timely guidance
- Mentor: The faculty members are assigned 10-15 students for all third year classes and they continue to monitor the growth of the students in academic performance, capacity building etc.
- Parents-Teachers Meetings: Two meetings are conducted in each academic year to give feedback to the parents with respect to their wards' attendance, academic performances and participation in co-curricular activities
- Professional counselor visits the college twice a week

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

- The conventional teaching methods are supplemented by power point presentations, role play, debate, group discussions and other interactive methods
- Library session has been assigned to inculcate the habit of reading reference books and to expose them beyond text book reading
- Informative videos are screened by using LCD projector in the class to bring audio and visual inputs for the students
- Intensive coaching is scheduled by dividing students into batches depending upon the strength
- Guest lectures and soft skills development sessions to motivate the students
- Budget provision for encouraging faculty members to undertake projects in emerging areas
- Faculty members are encouraged to participate in FIP/FDP to update their knowledge in the respective and allied subjects
- Over the years the learning outcome has enhanced
- These efforts have enriched independent thinking and self-reliance among the students

**2.3.9 How are library resources used to augment the teaching- learning process?**

- Adequate resources in the library in the form of hard and soft copies of research journals to strengthen the teaching-learning process
- Orientation Programme to the first year students by the librarian regarding library resources
- Computer with internet facilities for faculty and students
- Students can retain text books for 7 days and reference books for a day or more depending upon the demand
- Faculty members can retain the reference books for 4 days or more depending upon the demand
- Facilities for borrowing books through inter-institutional library membership with British Council Library
- INFLIBNET-N LIST facility in the library
- E-Journals are available for faculty members and students



- Sample projects are available for students' in the library for the reference purpose only, no issuing practice entertained
- New arrivals are displayed in the library notice board
- The journals, magazines, newspapers are used by faculty and the students
- Books on popular topics available in the library
- Scholar card for meritorious students and book bank facility by management
- 'Riddlers' organizes variety of activities such as quiz, book exhibition, Union Budget review through presentation and so on for knowledge upgradation
- Open access system is available for students and staff
- Reprographic facility is available
- Library session is incorporated as part of regular time table

**2.3.10. Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

No

- Academic calendar and teaching plan are so designed to avoid any difficulty in completing the syllabus within the time frame
- In case of dire necessity additional lectures are conducted

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

The institution follows the following measures to monitor and evaluate the quality of teaching learning

- College has constituted a committee to collect feedback from students
- Feedback from students is obtained through a prescribed format, analysed and a report is prepared by the committee
- The report is submitted to the Principal for subsequent action
- Course coordinator and senior faculty collect feedback through open house
- Periodical departmental meetings to take stock of syllabus completed and compliance with teaching plan/academic calendar
- Inter course audit as a measure of introspection.
- Overall result analysis by a committee constituted for this purpose
- Academic Audit by external peers
- Semi-annual Parents' Teachers' meetings
- Feedback from senior faculty members from other institutions invited as moderators

## 2.4 Teacher Quality

**2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.**

- **Recruitment**

- ✓ Recruitment of faculty is as per the UGC norms adopted by the affiliating University
- ✓ Notification for recruitment, approved by the University is published in National and Regional daily
- ✓ Advertisement also published in University news, publication of AIU, Delhi
- ✓ Applications received are scrutinized by a committee constituted by the University
- ✓ Selection of candidates by a Selection Panel with nominees from University
- ✓ Approval of selected candidates by University
- ✓ Ad-hoc appointment by management during the process

- **Retention**

- ✓ Faculty members superannuated from other institutions are engaged as guest /visiting faculty
- ✓ Regularization of the Ad-hoc appointee as and when University approves
- ✓ Informal Exit-Interview by Principal on lines with corporate
- ✓ Attractive pay structure in comparison with neighboring institutes

The following table shows the recruitment and retention of its human resources to meet the changing requirements of the curriculum:

LIST OF HUMAN RESOURCE							
Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	--	--	--	--	--	--	00
Ph.D.	--	--	--	--	--	01	01
M.Phil.	--	--	--	--	--	--	00
PG					02	05	07
Temporary teachers							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--
PG	--	--	--	--	01	11	12
Part-time teachers							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--
PG	--	--	--	--	--	--	--

**2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

To cope up with the growing demand and scarcity of senior faculty to teach new programmes the following efforts are taken by the institution.

- Senior faculty members from other colleges are invited as visiting lecturers
- Faculty members superannuated from other institutions are engaged as Guest /Visiting Faculty
- Experts from industry and corporate sectors are invited to share their knowledge in their respective field
- Industry-Academia Interface Committee of the college organizes lectures by experts in various subjects

**2.4.3. Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

**a) Nomination to staff development programme**

The following Table shows the details on staff development programmes during the last four years:

**DETAILS ON STAFF DEVELOPMENT PROGRAMMES**

**Number of faculty nominated**

<b>Academic Staff Development Programmes</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Refresher courses	-	-	-	-
HRD programmes	-	-	-	-
Orientation programmes	-	-	-	01
Staff training conducted by the University	-	-	06	-
Staff training conducted by other institutions	-	-	-	03
Summer/winter schools, workshops, etc.	01	06	06	09

**b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.**

- ❖ Teaching learning methods/approaches
- ❖ Handling new curriculum
- ❖ Content/knowledge management
- ❖ Selection, development and use of enrichment materials
- ❖ Assessment
- ❖ Cross cutting issues
- ❖ Audio Visual Aids/multimedia
- ❖ OER's
- ❖ Teaching learning material development, selection and use

Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning is given in the following table

**FACULTY TRAINING PROGRAMMES**

<b>Teaching learning methods/approaches</b>			
<b>Date</b>	<b>Workshop/ Lecture</b>	<b>Particulars</b>	<b>Resource Person</b>
12 <sup>th</sup> December, 2013	Motivational Lecture	In order to encourage the teaching staff to explore their skill and capacity for self enhancement and consistent performance in their respective area of interest, motivational lecture was organized by the institution	Dr. G. V Subramanian, Secretary and Joint Director of Bharatiya Vidyabhavan, Kolkata
5 <sup>th</sup> March, 2014	Lecture on soft skill development	Importance of communication skills in teaching-learning.	Ms. Gayatri Hari
22 <sup>nd</sup> & 23 <sup>rd</sup> April, 2014	Workshop on Accountancy	In order to teach the accounts in simple language two days' workshop was organized by the institution for Accounts Department	Prof. Dhan Balu (Somaiya College) Prof. Indumathi (SIES Nerul)
16 <sup>th</sup> July, 2015	Workshop on "Innovative Teaching Methods"	Empowerment in Teaching Methods at Higher Academics	Ms. Vaidehi Karanjika (Energia Well Being)
11 <sup>th</sup> to 14 <sup>th</sup> December, 2015	Workshop on Proficiency in Computer Skills	Advanced Excel and VBA	Mr. Akshay Patil Alumni of VJTI (Embedded Techno Solution)
<b>Handling new curriculum</b>			
<b>Date</b>	<b>Workshop/ Lecture</b>	<b>Particulars</b>	<b>Resource Person</b>
22 <sup>nd</sup> and 23 <sup>rd</sup> April, 2014	Marketing and Advertising Workshop	To make the marketing and advertising paper more practical and student oriented the workshop was organized by the institution for Commerce and BMS Department.	Principal Dr. Padmaja Arvind (The SIA College of Higher Education)
<b>Teaching learning material development, selection and use</b>			
<b>Date</b>	<b>Workshop/ Lecture</b>	<b>Particulars</b>	<b>Resource Person</b>
19 <sup>th</sup> August, 2013	Lecture on Role of Research in Higher Education	Guidance was given to select the research topic for PhD, minor research project, in the relevant subject of specialization. Need and importance of research in the higher education was also discussed in the lecture	Dr. Satyagrirajan (Retired senior professor from Madurai Kamraj University)

c) Percentage of faculty

- ❖ Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
- ❖ Participated in external Workshop/ Seminar/ Conferences recognized by national/ International professional bodies
- ❖ Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

SR.NO.	FACULTY PARTICIPATION	PERCENTAGE OF FACULTY PARTICIPATION			
		2012-13 No. of Faculty (11)	2013-14 No. of Faculty (15)	2014-15 No. of Faculty (18)	2015-16 No. of Faculty (16)
1)	<b>Invited as Resource persons</b>				
	Workshops	--	6.67%	5.56%	--
	Seminars and Conferences				
	State	--	--	--	--
	National	--	--	5.56%	6.25%
	International	--	--	--	--
2)	<b>Participation</b>				
	Workshops	9.09%	40%	33.33%	56.25%
	Seminars and Conferences				
	State	18.18%	80%	--	--
	National	18.18%	46.67%	72.22%	81.25%
	International	--	46.67%	38.89%	18.75%
3)	<b>Paper Presentation</b>				
	Seminars and Conferences				
	State	18.18%	80%	--	--
	National	--	46.67%	66.67%	81.25%
	International	--	46.67%	38.89%	18.75%
	Journal Publication	--	--	44.44%	50%

**2.4.4 What policies/systems are in place to recharge teachers?  
(eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

- Motivation to faculty members to undertake University funded projects
- Management's fund for projects by faculty
- Seed money provision for the projects
- Study leave to a limited extent
- Adjustment in Time-table and working hours
- Liberal budget provisions
- MOU with M/s FireFly LED Products Pvt. Ltd.,  
Vasai,Thane,Maharashtra,India



**2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

NIL

**2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

Yes

- Formal feedback by students is in place and monitored by Feedback Committee
- Academic Audit by external peers
- Formal feedback by senior faculty as moderators from other institutions
- Interactions with parent and alumni
- Open-house interaction by course-coordinators and senior faculty
- The Feedback received through above processes are analyzed and a report is prepared
- Report is submitted to the Principal for necessary action
- Principal interacts with the concerned faculty on one to one basis
- Subsequent feedback indicate improvement in the quality of teaching

## **2.5 Evaluation Process and Reforms**

**2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

- Tentative examination schedule is given wide publicity through prospectus, academic calendar, website and notice boards
- Wide publicity is also given through class-room notices and announcements during practical / tutorials
- Faculty members are made aware through monthly faculty meeting
- Examination Committee members give publicity through their meetings with faculty members/students
- Examination Committee interacts with students during Orientation Programme at the beginning of each academic year

**2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

- Credit Based Semester and Grading System as per the University norms
- Centralized question paper setting
- Centralized Assessment
- Moderation by senior faculty from other institutes
- Moderation is implemented even in examinations with less than 100 examinees as against the practice of University
- Display of answer-key in the library before declaration of results

- Efforts to declare the results well within the prescribed duration of 45 days
- Photocopy facilities to redress grievances related to examinations

**2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

- Examination Committee which is a statutory committee consists of senior faculty members from various courses. It ensures that examinations are conducted smoothly and the results are declared within the stipulated time specified by the University
- Ample IT facilities for expediting assessment well within time

**2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.**

Under the new Credit Based Semester and Grading System assessment of the learners has been done through two approaches: a) Formative b) Summative.

Formative evaluation includes class test, debates, group discussions, presentation, assignments, etc., for 25 marks. This has improved the attendance of the students and listening skills

Summative evaluation is done for 75 marks through semester-end examination.

The examination committee analyses the overall results and submits a report to the Principal. Later the result is declared and this helps in the proactive plan for the further growth and progress.

**2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.**

- Appropriate weightages provided in the internal component of 25 marks
- Internal assessment process is transparent where students' performance is evaluated by written test of 20 marks, and 5 marks class participation, behaviour and attendance
- Grading system of evaluation is adopted in internal assessment of student's performance
- The challenging projects are assigned to advanced level students to enhance their independent thinking and creativity
- The academic activities of various department clubs give wide exposure to students towards critical thinking and creativity
- The extension activity units also organize events/awareness programmes

**2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?**

The Academic attributes specified by the college are inculcation of scientific temper as an initiative to research, employability, competitive spirit, sensitivity to social issues and holistic development.

**Scientific temper**

- Project work in general as well as a part of curriculum, provides ample opportunities for development of scientific temper among the students
- ICT facility too contributes in this attribute
- Motivating students to participate and present papers in intercollegiate student seminar
- Motivating students to participate in workshop related to inter university activity Avishkar, an initiative of the Chancellor to promote research culture among students
- Power point presentation by students
- Ample opportunities to write articles in college magazine “Ratnottama”

**Employability**

- Efforts to bridge the gap between industry and academia by way of projects from industry, industrial visit, field visit, study tour
- Good number of visiting faculty from industry
- Making available to students opportunities for employment through internships
- Certificate programmes for enhancing employability
- Vibrant Placement and Counseling Cell coordinating between students and various agencies
- Conducting placement through University pool
- Workshop for preparing Curriculum Vitae, participation in group discussion and to develop skills for good performance in competitive examinations
- Organizing career fair by Placement and Counselling Cell, Banking and Insurance Mela by Department of Banking and Insurance
- Sessions on fundamentals of capital market and depository
- Employment opportunity in media organized by Student Council

**Competitive Spirit**

- Encouraging students to participate in various curricular competitions
- Motivating students to participate in sports competitions organized by the college as well as at inter collegiate and inter university level
- Efforts to inculcate the spirit of healthy competition and sportsmanship among students
- Environment of the college deters unhealthy competition

### **Sensitivity to Social Issues**

- Foundation Course, as a part of curriculum in first and second year of UG programme, contains number of modules on social issues such as evils of child marriage, domestic violence, challenges faced by senior citizens, child abuse, population explosion, drought leading to suicide by farmers and environmental issues
- Power point presentations by students on above mentioned issues
- Video screening sessions on specific instances of issues referred above
- Encouraging students to participate in poster competition and street play on social issues
- Numerous awareness programmes on AIDS, curability of malignancy, evils of consuming tobacco, thalassemia through extension activity
- Theme of the year based on social issues and organizing events based on that
- Implementation of Swachha Bharat Abhiyan by NSS unit
- Blood donation camp, eye check up and general health check up programmes organized jointly by WDC and NSS
- Gender sensitization workshop(2 Days) by WDC jointly with Vacha Charitable Trust
- Interaction on issues of women by screening of video shots
- Support by female students of our college in organizing awareness programmes at various institutions by Vacha Charitable Trust
- 2 Day National Seminar on “Challenges and Opportunities for Women in the Dynamic Society”
- Sessions on legal rights of women, health and hygiene of women and gender equality by WDC
- Encouragement to members of WDC to participate in online training organized by University on issues of sexual harassment at work place and methods to deal with it

### **Holistic Development**

- Ample opportunities for the students to participate in curricular, co-curricular and extra-curricular activities
- Sessions on yoga and meditation for NSS students during annual residential camp
- Tendays session on yoga by WDC
- Number of awareness programmes for girls by WDC
- Session on “Teachings of Vivekananda” organized by Student Council
- Screening of films on life of epoch making thinkers and social reformers
- Training sessions for students on preparation of Curriculum Vitae, facing competitive events and group discussions to instil self confidence

**2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

- The college has Grievance Redressal Cell to look into grievances related to examination
- In addition to this the institution has in place systems to obtain feedback including grievances
- The Principal, course coordinators and senior faculty have discussion with students through open house
- University has Board of Examination to look into the grievances related to University Examinations
- Facilities for revaluation and photocopy of answer scripts are in place

**2.6. Student performance and Learning Outcomes**

**2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

- The vision and mission statement of the college clearly indicate the learning outcome
- Students and staff are made aware of this through prospectus, magazine and display at various places in the premises and website
- Students are also made aware of this during orientation programme at the beginning of the academic year
- Many events are organized based on these learning outcomes
- Each Department organizes seminars, conferences and workshops to facilitate students to be aware of the learning outcomes

**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

- Constant monitoring of progress through class tests and periodical examinations
- Group discussion, power point presentation are in place for assessing the progress
- Encouraging slow learners to prepare notes in simple language in addition to the notes prepared by them during the lecture
- Intensive coaching supplemented by monitoring slow learners by individual teachers
- Tutorials / Practical in small batches thereby providing individual attention
- Guest lectures by senior faculty of other institutions prior to university examination



The following table shows Analysis of the students result programme wise over the last four years:

**College Result (2012-13 to 2015-16)**

YEAR	Bachelor of Commerce		Bachelor of Management Studies		Bachelor of Commerce (Banking and Insurance)		Bachelor of Science (Information Technology)	
	SEM V	SEM VI	SEM V	SEM VI	SEM V	SEM VI	SEM V	SEM VI
2012-2013	Not Applicable	Not Applicable	25.00	33.33	71.43	85.71	Not Applicable	Not Applicable
2013-2014	54.17	69.44	45.71	54.29	57.14	71.43	56.41	92.31
2014-2015	51.47	61.76	45.45	48.48	66.67	66.67	32.43	45.94
2015-2016	60.42	Appeared	41.86	Appeared	77.77	Appeared	45.41	Appeared

**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

**Teaching strategies:**

- Academic calendar is prepared by the faculty to plan and execute various curricular and co-curricular activities in the stipulated time
- Time Table Committee prepares the departmental time table and each department takes care of allotment of topics and teaching plan at individual level
- Each faculty prepares the teaching plan and the final teaching plan of the department submitted to the principal
- Departmental meetings are conducted to discuss various issues pertaining to teaching and learning

**Learning Strategies:**

- Learning is made student centric through periodical class test, assignments, participation and discussion in lecture, tutorial classes, Business quiz, guest lectures, viva, project presentation etc.
- Students are encouraged to participate in various curricular activities to enhance their skill and potential
- Various clubs play a significant role in inculcating independent learning and develop critical thinking
- Students are motivated to make presentations on the various areas of their interest and provide in-depth knowledge about the subject
- Industrial visits are arranged to expose the students on the actual functioning of the industry

**Assessment strategies:**

- Assessment is centralized and transparent
- Grievances related to assessment are attended to by Grievance Redressal Cell
- Feedback by the moderators for betterment is discussed with staff and implemented subsequently

**2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?**

- College has an active Placement and Counseling Cell to provide placements
- Lectures conducted to develop entrepreneurial skills among the students
- Industrial visits inside and outside of Maharashtra conducted to give industry exposure and practical knowledge to the students
- Industry based projects, home assignments etc. to enable students to carry out independent work which sharpen their innovative ideas and research aptitude
- Students are motivated to participate and present papers in the seminars and workshops

**2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

- Data regarding the performance of students is provided by the Examination Committee to the Result Improvement Committee
- Results are analyzed by the Result Improvement Committee and steps are taken to improve the performance of the students
- Intensive and Remedial coaching are provided to students in order to improve the performances

**2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

- Regular monitoring of students attendance
- Deterrent measures to check defaulters
- Slow learners are identified and are given remedial sessions
- Intensive coaching is scheduled by dividing students into batches depending upon the strength before commencement of the examination

**2.6.7. Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

Yes,

The institution and the individual teachers play a vital role in evaluating the student performances

- Internal assessment is done and performances are evaluated. The students who are having poor performance are given extra coaching by the subject teacher
- Revision lectures are held before the commencement of examinations
- Class test are conducted frequently to understand their proficiency in the topics
- Intensive coaching is scheduled batch wise before semester examination
- Preliminary examinations are scheduled for them to prepare them for the final examination
- Topic wise question banks are discussed and model answers are kept in the library for their references
- Real time project for better understanding of the subjects
- Home assignments to encourage and evaluate the extent of self-study by students
- Feedback on analysis of the results is discussed with the parents in parents' teachers' meeting for improving the performance of the students

**Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**



Managed by The South Indian Association, Dombivli  
**THE S.I.A. COLLEGE OF HIGHER EDUCATION**  
DOMBIVLI (E), THANE, MAHARASHTRA  
(Affiliated to University of Mumbai)

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**



**Criterion III :**  
**Research, Consultancy and Extension**

### CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

#### 3.1 Promotion of Research

##### 3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No.

- Currently the institution has no recognized research center
- The institution has entered into an MOU with M/sFireFly LED Products Pvt. Ltd., Vasai,Thane,Maharashtra,India.There is a scope in the MOU to form SIATechLink [ IT and Development Division] of THE SIA COLLEGE OF HIGHER EDUCATION, Dombivli (EAST), which will be converted into a Research Center subsequently
- This center will serve as Incubation and Interdisciplinary Research Center

##### 3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes.

###### Composition of Research Committee:

- The Institution has a Research Committee comprising of 05 members with the Principal as Chairperson
- The Committee has 04 external faculty members from different colleges of affiliating University

###### Recommendations:

- The Committee, at its meetings, observed that the faculty members need to be motivated for undertaking research projects from University as the college is not under 2f/12b of UGC Act-1956 and hence not entitled for financial support from funding agencies
- The committee suggested exploring the avenues from industry through formal MOU
- The committee also suggested strengthening the research components through student project
- The committee also suggested the awareness programme conducted through extension units should be documented with data collection and the data so collected should be analyzed and the report be published in appropriate journals

The committee also suggested bringing out Seminar/Conference Proceedings in the form of book with ISBN

###### Impact:

- Based on the recommendations of Research Committee the Governing Body of the institution made a budget provision in the form of seed money and academic expenses
- The proceedings of National and State-level Conference/Seminar were published with due scrutiny by review committee and with ISBN number



The details of the above Conference/Seminar are as under:

Sr No	Title	Particulars	Number of Papers		Date	ISBN No.
			Submitted	Published		
1.	Library as a source of Knowledge and Information	One day State-level Seminar	39	39	31 <sup>st</sup> August 2013	978-93-5142-133-7
2.	Challenges and Opportunities for Women in dynamic society	Two day National Seminar	42	41	23 <sup>rd</sup> and 24 <sup>th</sup> January 2015	978-93-5202-383-7
3.	Revolution and Transformation in Information Technology	Two day National Conference	30	27	21 <sup>st</sup> and 22 <sup>nd</sup> August 2015	978-93-5202-851-1
4.	Emerging trends in Business:Issues,Opportunities and Challenges	Two day National Seminar	37	35	11 <sup>th</sup> and 12 <sup>th</sup> September 2015	978-93-5202-876-4

- In order to encourage student research, the institution has entered into an MOU with M/s FireFly LED Products Pvt. Ltd., Vasai,Thane,Maharashtra,India
- The institution has initiated “KNOWLEDGE SHARING FORUM” an initiative by the Student Council to organize seminar for the students in particular.
- The NSS unit of the college conducted the survey on Computer Literacy in adopted area (2014-15), Issues of Women Health (2015-16), Hygienic Environment (2015-16) and the data are being analyzed.

Sr.No	Topic of survey	Year	No of respondents
1	Computer Literacy	2014-15	197
2	Issues of Women Health	2015-16	125
3	Hygienic Environment	2015-16	100

### 3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- Autonomy to the principal investigator
- Timely availability or release of resources
- Adequate infrastructure and human resources
- Time off, reduced teaching load, special leave etc. to teachers
- Support in terms of technology and information needs
- Facilitate timely auditing and submission of utilization certificate to the Funding authorities

- Principal Investigator enjoys total autonomy with regard to the conduct of research and progress
- The funds are released as and when requisitioned by principal investigator with periodical submission of accounts
- Adjustments in the working hours and leave as per the request by the principal investigator
- Management provides adequate infrastructural facilities such as computers, software and other consumables
- Timely auditing and submission of utilization certificates are ensured
- Liberal budget provision ensures smooth progress of the research

#### **3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

- The Institution takes effort by encouraging the students to take real time projects as part of their project work
- The college has adequate infra-structure, library resources to develop the research activity in the students
- Internet facility is available in the library to enhance their research ability
- The project at their final year level which play a significant role in developing scientific temper and research culture among the students
- The topics are allotted to them in such a way they are able to do provide justice to their research project
- They are encouraged to participate in competitions to present their research papers in inter-collegiate competitions
- Institution conducts student seminar for presentation of papers by the students

#### **3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.**

- The under graduate programme has project as part of the curriculum
- Faculty members are internal guide for their projects and assessed jointly by Internal and External Experts
- Faculty members also undertake research to present papers in the seminars and conferences
- The Institution has entered into an MOU with M/sFireFly LED Products Pvt. Ltd., Vasai, Thane, Maharashtra, India. to set up an Interdisciplinary Research Center for Collaborative Research

**3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

- The institution has conducted one state level seminar, two national level seminars and one national level conference to promote research culture among faculty members
- The institution has arranged a workshop for faculty members to train them to identify the emerging areas for research
- A session on “Research Methodology” is being organized every year to orient the students to identify the topics for project and the research methodology to be adopted
- Faculty members were deputed for 10 days Training Programme for “PhD Aspirants” organized by K.J. Somaiya College of Engineering in association with University of Mumbai
- Faculty members were deputed for 6 days short term course on “Research Methodology” conducted by Academic Staff College, University of Mumbai
- Faculty members were deputed for two weeks capacity building workshop on “Research Methodology” conducted by National Institute of Technology and ICSSR
- Faculty members were deputed for two days workshop on “R-Tool” for Statistical Computing in Research Analysis organized by S.K.Somaiya College of Arts, Commerce and Science.

**3.1.7 Provide details of prioritized research areas and the expertise available with the institution.**

- Currently the faculty members of Department of Information Technology and Mathematics are engaged in areas of :
  - ✓ Material Resource Planning Software System for M/s FireFly LED Products Pvt. Ltd., Vasai, Thane, Maharashtra, India SIA-Data warehouse for The SIA College of Higher Education
- Faculty members of Department of Management Studies and Economics are engaged in the area of Digital Marketing
- Experts from industry engaged as visiting faculty, provide guidance in these projects

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

- The institution organizes Seminars and Conferences where in researchers of eminence address the gathering
- The eminent persons who have visited in the past are
  - ✓ Prof. R. Gopal, Director, School of Management, D.Y. Patil University, Navi Mumbai
  - ✓ Prof. Shubhada Joshi, Head, Department of Philosophy, University of Mumbai

- ✓ Prof. Radhakrishnan Pillai, Director, Chanakya Institute of Public Leadership, University of Mumbai
- ✓ Dr. Shashidhran Kutty, Director and Consultant, Insurance Institute of India, AICAR Business School,
- ✓ Dr. Satyagirirajan retired senior Professor from Madurai Kamraj University

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

- There is no provision for sabbatical leave as per the norms of the State Government
- However, the management, sanctions leave and flexibility in working hours for faculty members engaged in research

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

- NSS unit of the college conducts regular survey on issues of social relevance
- The data collected out of this survey is analyzed and findings are put to practice
- Subsequent visits to these areas indicate positive change in these issues
- The projects undertaken under the MOU with M/s FireFly LED Products Pvt. Ltd Vasai, Thane, Maharashtra, India are expected to benefit the community in enhancing their employment opportunities
- Findings of some of the projects lead to case studies which are of academic value
- The publications of seminars and conference and proceedings are kept in the library for student and faculty members

**3.2 Resource Mobilization for Research**

**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

Provision is made in the college budget for research. The following table shows funds allocated by the college management for the research:

**FUNDS ALLOCATED FOR RESEARCH**

Academic Year	Budget				Actual Utilization					
	Research Projects		Seminar and Conferences		Faculty Development Programme		Research Projects		Seminar and Conferences	
	Amount (Rs)	%	Amount (Rs)	%	Amount (Rs)	%	Amount (Rs)	%	Amount (Rs)	%
2014-15	3,42,000	3.00%	8,54,000	7.50%	5,12,000	4.50%	44,362		1,18,060	
2015-16	5,89,000	4.00%	14,72,000	10.00%	8,83,000	6.00%	74,702		2,32,301	

**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

Yes

- The Institution has the seed money to reimburse registration money to the faculty members when they attend the seminar and conference
- The following Table displays the amount disbursed to faculty members for attending workshops, seminar, conferences and Faculty Development Programmes:

**AMOUNT DISBURSED TO FACULTY FOR LAST FOUR YEARS**

Year	Faculty Development Programme (Rs)	Amount Disbursed (Rs)	Percentage of Faculty Availed the Facility
2012-13	57,000	6,251	18.8%
2013-14	1,78,000	9,550	80%
2014-15	5,12,000	32,465	100%
2015-16	8,83,000	51,190	100%



### **3.2.3 What are the financial provisions made available to support student research projects by students?**

- Budget provisions under the heading academic expenses
- Travelling and other incidental expenses
- Total funding of the project by management for 22 students
- Adequate provision in the budget for ICT facilities
- Budget provision for upgrading computer laboratories with internet facilities
- Funding by the management for developing library with e- access and inter library borrowing facilities
- The student of NSS committee initiated a project “A study on the knowledge of Computer at Basic level in the adopted area – Sagarli.” Rs.5,000/- was allotted for collecting Primary data for research

### **3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

- Research undertaken by faculty members is generally interdisciplinary in nature
- The college organizes interdisciplinary seminars and conferences to facilitate interdisciplinary research
- Faculty members from different courses interact with one another and also undertake joint research work and present the same in the conferences
- Faculty members are encouraged to present papers in the conferences with interdisciplinary themes
- The college organizes expert lectures in different fields which provide ideas for the faculty members to undertake future research
- The college has organized two National level interdisciplinary seminar and conference where paper presenters across the state and outside the state presented their findings
- Being a young college, promoting the seminar across all states was a challenge. However we had overcome this by promoting it using different platforms
- Being a permanently unaided college the funding has been done by the management for the seminars and financial support from UGC, University or other bodies was not available

### **3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

- There is a well-equipped computer laboratory with minimum 12 hours accessibility
- The institution is in the process of moving into video conferencing mode
- The library provides ample reference materials to promote research facilities for students and faculty members

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

Yes

- The Institution has entered into an MOU with M/sFireFly LED Products Pvt. Ltd Vasai,Thane,Maharashtra,India
- The Consultancy services provided by the Department of Information Technology and Mathematics through SIATechLink [ IT and Development Division ], research wing of The SIA College of Higher Education, Dombivli (EAST) has yielded a resource mobilization of **Rs. 75000/-**

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

**ONGOING AND COMPLETED PROJECTS AND GRANTS RECEIVED DURING THE LAST FOUR YEARS**

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	October 2015- October 2016	Digital Marketing	The South Indian Association, Dombivli.	75,000	---	---
Major projects	2014-16	SIA- Data warehouse	The South Indian Association, Dombivli	2,50,000	1,19,065	1,19,065
Inter-disciplinary projects	--	--	--	--	--	--
Industry sponsored	2015-16	Material Resource Planning Software System called as "EasyPlan"	FireFly LED Products Pvt. Ltd Vasai,Thane, Maharashtra, India.	75,000/-	15,000/-	
Students' Research	--	--	--	--	--	--
Any other (specify)	--	--	--	--	--	--

### 3.3 Research Facilities

#### 3.3.1 What are the research facilities available to the students and research scholars within the campus?

- College has well equipped computer laboratory with updated software for research activities
- Inter institutional borrowing facilities with British Council Library and other institutions with research center
- Library resources including E-Journals, INFLIBNET-N-list available for references
- Setting up of inter disciplinary research laboratory in progress

#### 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- The Institution has perspective plan based on the recommendations by stakeholders
- Research Committee and IQAC play a pivotal role in preparing and updating the perspective plan
- Local management committee, based on the recommendations of a research committee and IQAC, makes provision in the budget for research
- Visiting faculty from well-established institutes and industry help the students and the faculty in identifying projects from emerging area

#### 3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments / facilities created during the last four years.

Yes

- The Institution has an MOU with M/sFirefly LED Products Pvt. Ltd Vasai,Thane,Maharashtra,India to set up inter disciplinary research center "SIATechLink [IT and Development Division]" to undertake projects on application of IT in various fields
- The cost of the project will be borne by the company and the physical infrastructure including equipment will be provided by the management

#### 3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- Internship facilities with industry such as Bajaj FinServ, M/sFireFly LED Products Pvt. Ltd Vasai,Thane,Maharashtra,India
- Internship facilities with media industry in the field of marketing

**3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?**

- Adequate reference books are available for research
- Magazines and journals in specialized areas are subscribed
- E-resources such as NPTEL are made available to the students
- Memberships in INFLIBNET N-list help the researchers to access to literature review
- Back volumes of magazines and journals are bounded and preserved for references and issue
- Computers with internet facilities provide easy access to the information required for research
- Clipping services and computerized cataloging services supports to get relevant materials for research

**3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.**

- The college has entered into an MOU with M/s FireFly LED Products Pvt. Ltd Vasai, Thane, Maharashtra, India. to develop software for inter disciplinary research activities under the aegis of SIATechLink [ IT and Development Division ], research wing of The SIA College of Higher Education, Dombivli (EAST)
- This Center will serve as Incubation and Interdisciplinary Research Center

**3.4 Research Publications and Awards**

**3.4.1 Highlight the major research achievements of the staff and students in terms of**

- **Patents obtained and filed (process and product)**
- **Original research contributing to product improvement**
- **Research studies or surveys benefiting the community or improving the services**
- **Research inputs contributing to new initiatives and social development**
- **Patents obtained and filed (process and product): No**
- **Original research contributing to product improvement: No**
- **Research studies or surveys benefiting the community or improving the services**
- NSS unit of the college under the guidance of the programme officer has conducted surveys on Computer Literacy among inhabitants of adopted area (2014-15)
- NSS unit, during residential camp, has conducted survey on issues of hygienic living conditions (2015-16)
- NSS unit has also conducted survey on issues related to women health in adopted area (2015-16)

- A faculty member from Department of Commerce and Allied subjects conducted a survey on “Effects of Social Networking Sites on Youth” and the findings were published in an International Journal of multidisciplinary Research
- The same faculty member has also conducted a survey on “Job Satisfaction among Nurses in Private Hospital in Ulhasnagar City” and the inferences were published in the proceedings of a National Seminar “Challenges and Opportunities for Women in the Dynamic Society”

#### **Research inputs contributing to new initiatives and social development**

- The Department of Information Technology and Mathematics has developed Material Resource Planning software under the patronage of the SIATechLink [IT and Development Division] which will enhance the production planning and inventory management of “M/sFireFly LED Products Pvt. Ltd Vasai, Thane, Maharashtra, India.”
- The findings of the survey conducted by the NSS unit of the college resulted in improving the computer literacy in the adopted area

#### **3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

Yes

- The college is yet to publish a formal research journal
- However the papers presented in the seminars / conferences organized by the college over the last three years have been published in the form of proceedings with ISBN
- The college constitutes a Scrutiny Committee for every seminar / conference before presentation of the paper
- The Scrutiny Committee comprises of four members, all external



**3.4.3 Give details of publications by the faculty and students:**

- Publications per faculty

Name: Dr.Padmaja Arvind

SrNo	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No
1.	5 <sup>th</sup> & 6 <sup>th</sup> October 2012	Memory: Impression & Reflection-an Analysis of Coca Cola.	Conference proceedings of International seminar on Information & Communication for Development - Reach, Impact, Opportunities & Challenges	NES Ratanam College of Arts, science and Commerce, Bhandup (W)	978-81-922163-1-7
2.	7 <sup>th</sup> & 8 <sup>th</sup> September 2012	Education As A Catalyst of Social Change	Proceedings of National Conference	--	9789382062561
3.	7 <sup>th</sup> & 8 <sup>th</sup> March 2014	Qualities of Teachers in 21 <sup>st</sup> Century	Proceedings of international conference on "Relevance of higher education for the development of Human resources"	Sunit's Institute of English Literature and Research , Jalgaon	978-81-926449-9-8
4	27 <sup>th</sup> and 28 <sup>th</sup> September 2014	"WOMEN" Ideological and cultural challenges	Proceedings of International seminar on women empowerment	Environmental Advisory for Sustainable Trust, Panayankottai, Tirunelveli, Tamilnadu	978-81-924744-6-5

5.	26th and 27th November 2014	Women Media and Empowerment	Proceedings of UGC sponsored National seminar on “women and Politics in India: 1913- 2013”	Department of Political Science, LALBABA College, Howrah	Under Publication
6.	21st and 22nd August 2015	E-Retailing in India	Proceedings of two day National conference on “Revolution and Transformation in Information Technology”	The SIA College of Higher Education, Dombivli	978-93-5202-851-1
7.	13th& 15th February 2016	Emerging trends in Marketing	Proceedings of International Seminar on Management & IT : INSEMIT 2016	Institute of Management & Computer Studies , Thane, Mumbai	Under Publication
8.	February 2016	Case Study on Dabur	International Journal of Socio-economic Environmental Outlook	--	P-ISSN-2348-1401 Impact Factor:4.132
9.	February 2016	Framing Analysis	IJHS	--	ISSN-232-9203 Impact Factor:0.981
10.	18th February 2016	Education- A Brand Game	Scaling New heights and horizons in Higher Education	Thakur College, Kandivali	ISSN-22311475 Impact Factor:1.2

Name: Mrs. Ranjana Mhalgi

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	31 <sup>st</sup> August 2013	Role of Library in Research	Proceedings of State level Seminar on Library as a Source of Information & Knowledge	The SIA College of Higher Education, Dombivli	978-93-5142-133-7
2.	8th February 2014	FDI in Insurance Sector	Proceedings of State level Seminar on Reforms in Banking & Insurance	SHM College of Commerce, Ulhasnagar	978-81-924894-6-9
3.	22nd February 2014.	Micro Insurance- Emerging Trends in Insurance.	Proceedings of INNOVA - 2014 National Conference on New Horizons in Business, Economics & Management.	SIES College Of Arts, Science & Commerce, Nerul	978-81-926449-9-8
4	7th & 8th March 2014	Application of ICT in teaching learning Process.	Proceedings of Interdisciplinary International Conference on Relevance of Higher Education for Development of Human Resources	Sunit's Institute of English Literature and Research, Jalgaon	978-81-926-449-9-8
5.	8th & 9th January 2015	Social Entrepreneurship -- An Emerging phenomenon in India	Proceedings of International Journal of Business, Management & Social Sciences (IJBMS)	P.D.Karkhanis College, Ambarnath	ISSN - 2249-7463

6.	23rd January 2015	Entrepreneurship in India ---Rise of Female Entrepreneurs in India	Proceedings of International Conference on Emergence of India as a Global Economy-Challenges & Opportunities.	NCRD Sterling Institute of management Studies, Nerul	ISSN: 2231-147
7.	24th January 2015	Women in Police	Proceedings of Two Day National Seminar on Challenges of women in dynamic society	The SIA College of Higher Education, Dombivli	978-93-5202-383-7
8.	22nd & 23rd August 2015	Accounting for Expenditure on Corporate Social Responsibility Activities by companies	International Journal of Business, Management and Social Sciences	PDEA's Institute of Technical Education, Research & Management, Akurdi, Pune In association with Indo Global Chamber of Commerce, Industries and Agriculture	ISSN: 2249-7463 Impact Factor: .3409
9.	21st August 2015	'E-Payment newbies'.	Proceedings of Two Day National Seminar on Revolution and Transformation in Information Technology.	The SIA College of Higher Education, Dombivli	978-93-5202-851-1
10.	11th & 12th September 2015	Mutual Funds	Proceedings of Two Day National Seminar on "Emerging Trends in Business: Issues, Opportunities and Challenges"	The SIA College of Higher Education, Dombivli	978-93-5202-876-4
11	13th January 2016	Green Banking	Proceedings of National Conference on Green Banking	K. T. Vaze and Kelkar College of Science, Mulund	ISSN-0976-8564

Name: Ms. Salochna Nagdev

Sr.No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	31st August 2013	Five Laws of Library Science and its General Applicability	Proceedings of one Day State Level Seminar on "Library as a source of Information and Knowledge"	The SIA College of Higher Education, Dombivli	978-93-5142-133-7
2..	8th February 2014	Impact of Reforms on Indian Banking Industry	Proceedings of State level Seminar on Reforms in Banking & Insurance	Swami Hansmuni Maharaj Degree College of Commerce	978-81-924894-6-9
3.	21st & 22nd February 2014	Health Insurance Portability in India	Proceedings of One day National Conference on "New Horizons in Business, Economics and Management	SIES (NERUL) College of Arts, Science and Commerce	978-93-83681-90-7
4.	19th April 2014	Globalization of Indian Business: Factors in its Favour and Against	Proceedings of National Conference on "Changing Trends and Sustainable Management Practices: Developments and Dimensions in the Area of Commerce	Kamala Devi College of Arts and Commerce at University Kalina Campus, Mumbai University	978-93-83072-217
5.	20th August 2014	Role of Self Help Groups in Economic Development	Proceedings of One Day National Conference on "Indian Economy in 21st Century" (Opportunities and Challenges)	Seth Hirachand Mutha College of Arts, Commerce and Science	978-93-83072-44-6



6.	20th December 2014	Role of Agriculture Insurance in Economic Development: with reference to Agriculture Insurance Co. of India.	Proceedings of International Conference on Indian Political and Economic Scenario: Issues, Opportunities and Challenges	Chandrabhan Sharma College of Arts, Science and Commerce	978-93-83072-65-1
7.	10th January 2015	Whistle blowing: An Effective Tool in Fight against Corruption	MNDC Journal of Arts and Sciences	Mahatma Night Degree College of Arts and Commerce	ISSN 2394- 1480
8.	9th & 10th January 2015	Student Buying Behaviour towards Online- Shopping	International Journal of Multidisciplinary Research	P.D. Karkhanis College of Arts and commerce	ISSN- 2277-9302
9.	23rd & 24th January 2015	Shahnaz Husain: Woman of the Decade-	Proceedings on Two day National Seminar on “Challenges and Opportunities for women in the Dynamic Society”	The SIA College of Higher Education	NO.978-93-5202-383-7
10.	7th March, 2015	Opportunities and Challenges in Human Resource Development (HRD)	Journal of International Conference on Skill Development: The Key to Economic Prosperity	Ramanand Arya D.A.V. College	2319-7935 (Print) 2319-7943 (Online) Impact Factor 2.1632

11.	11 <sup>th</sup> & 12 <sup>th</sup> September 2015	Non-Banking Finance Companies: An Overview Inter-relationship between Organizational Structure and organizational Culture	Proceedings of Two day National seminar on Emerging Trends in Business: Issues, Opportunities and Challenges	The SIA College of Higher Education, Dombivli	978-93-5202-876-4
12	4 <sup>th</sup> and 5 <sup>th</sup> February, 2016	Inter-relationship between Organizational Structure and organizational Culture	Journal Sameeksha-Shodh	ManghanmalUdharam College of Commerce	ISSN-2348-2362
13.	12 <sup>th</sup> March 2016	Globalization and Human Resource Management	Proceedings of One Day National Conference on Contemporary Issues in Management. "A Path Way for Vision 2020"	Ramanand Arya D.A.V. College	

Name: Ms. Babita Nagdev

Sr.No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	31 <sup>st</sup> August 2013	Five Laws of Library Science and its General Applicability	Proceedings of one Day State Level Seminar on "Library as a source of Information and Knowledge"	The SIA College of Higher Education, Dombivli	978-93-5142-133-7
2	8 <sup>th</sup> February 2014	Technological Innovations in Banking Sector	Proceedings of State level Seminar on Reforms in Banking & Insurance	Swami Hansmuni Maharaj Degree College of Commerce	978-81-924894-6-9
3.	21 <sup>st</sup> & 22 <sup>nd</sup> February 2014	E-Commerce: Its Prospects and Challenges	Proceedings of One day National Conference on "New Horizons in Business, Economics and Management	SIES (NERUL) College of Arts, Science and Commerce	978-93-83681-90-7
4.	19 <sup>th</sup> April 2014	Challenges faced by HR Manager in 21 <sup>st</sup> Century Organisation	Proceedings of National Conference on "Changing Trends and Sustainable Management Practices: Developments and Dimensions in the Area of Commerce"	Kamala Devi College of Arts and Commerce at University Kalina Campus, Mumbai University	978-93-83072-217
5.	20 <sup>th</sup> August 2014	Rural Marketing: Its Opportunities, Challenges and Future Prospects	Proceedings of One Day National Conference on "Indian Economy in 21 <sup>st</sup> Century" (Opportunities and Challenges)	Seth HirachandMutha College of Arts, Commerce and Science	978-93-83072-44-6
6.	20 <sup>th</sup> December 2014	Financial Inclusion and Rural Development	Proceedings of International Conference on Indian Political and Economic Scenario: Issues, Opportunities and Challenges	Chandrabhan Sharma College of Arts, Science and Commerce	978-93-83072-65-1

7.	9 <sup>th</sup> &10 <sup>th</sup> January 2015	Challenges and future prospectus of rural marketing in India	MNDC Journal of Arts and Sciences	Mahatma Night Degree College of Arts and Commerce	ISSN 2394- 1480
8.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	Impact of Social Networking Sites on youth	International Journal of Multidisciplinary Research	P.D. Karkhanis College of Arts and Commerce	ISSN- 2277-9302
9.	14 <sup>th</sup> January 2015	ITC E-Choupal an Idea for Upliftment of Rural India	Proceedings of International Conference on Rural India in 21 <sup>st</sup> Century	B.L. Amlani College of Commerce and Economics	978-93-83072-69-9
10.	23 <sup>rd</sup> & 24 <sup>th</sup> January 2015	Study on Job satisfaction level of nurses in private hospitals with reference to Ulhasnagar city	Proceedings on Two day National Seminar on “Challenges and Opportunities for women in the Dynamic Society”	The SIA College of Higher Education	978-93-5202-383-7
11.	7 <sup>th</sup> March, 2015	Niche Marketing- Targeting the right customer	Journal of International Conference on Skill Development: The Key to Economic Prosperity	Ramanand Arya D.A.V. College	2319-7935 (Print) 2319-7943 (Online) Impact Factor 2.1632
12.	11 <sup>th</sup> &12 <sup>th</sup> September 2015	Retail Banking: Opportunities and Challenges	Proceedings of Two day National seminar on Emerging Trends in Business: Issues, Opportunities and Challenges	The SIA College of Higher Education, Dombivli	978-93-5202-876-4
13	4 <sup>th</sup> and 5 <sup>th</sup> February, 2016	Globalization and Indian Culture	Journal Sameeksha-Shodh	ManghanmalUdharam College of Commerce	ISSN-2348-2362
14.	12 <sup>th</sup> March 2016	Overview of online Marketing	Proceedings of One Day National Conference on Contemporary Issues in Management. “ A Path Way for Vision 2020”	Ramanand Arya D.A.V. College	

Name: Mr. Hasitkumar Nagaria

Sr.No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	9 <sup>th</sup> February 2013	“FDI in various sectors including service sectors ,their problems and prospects”	Proceeding of one day state level conference on Foreign Direct Investment in India- Challenges and Opportunities	P.D Karkhanis College of Arts and Commerce, Ambernath	978-93-5097-952-5
2	31 <sup>st</sup> August 2013	“Dr.S.R.Rangnathan’s contribution to Library Science”	Proceeding of one day state level conference on Library as a source of Information and Knowledge	The SIA College of Higher Education, Dombivli east	978-93-5142-133-7
3.	18 <sup>th</sup> January 2014	“New issues and challenges in Capital Market”	Proceeding of one day international level conference on Transformation of Business Trends and challenges	SIES College of Management Studies, Nerul	978-81-921528-8-2
4.	8 <sup>th</sup> February 2014	“Asset –Liability Management in Indian Banks :Issues and Challenges”	Proceeding of one day state level conference on Reforms in Banking and Insurance	Swami HansmuniMaharaj Degree College of Commerce, Ulhasnagar	978-81-924894-6-9
5.	21 <sup>st</sup> & 22 <sup>nd</sup> February 2014	“Corporate valuations in Mergers and Acquisitions”	Proceedings of INNOVA - 2014-2 day National Conference on New Horizons in Business, Economics & Management	SIES College of Arts, Science & Commerce, Nerul	978-93-83681-90-7



6.	7 <sup>th</sup> & 8 <sup>th</sup> March 2014	“Indian Share Market-Overview”	Proceeding of two day international level conference on Relevance of Higher Education for the Development of Human Resources	Sunit’s Institute of English language, Literature & Research ,Jalgaon	978-81-926449-9-8
7.	30 <sup>th</sup> September 2014	“A study of the causes & measures of sick industrial units located at Dombivli, Ambernath&Badlapur MIDC Industrial Zone”	International Journal of Business, Management & Social Sciences-Paradigm Shift in Commerce, Engineering , Technology and Social Science	K.J.Somaiya College of Arts, Commerce and Science, Kopergaon	2249-7463,Impact Factor:1.3409
8.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	“Study of Efficiency of Business Administration of MIDC Units in Maharashtra”	International Journal of Business, Management & Social Sciences-Contemporary Issues in Commerce, Management ,Law & Social Sciences	P.D.Karkhanis College of Arts and Commerce, Ambernath	2277-9302
9.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	“Problems and Prospects of Chemical Industries in Maharashtra MIDC Area “	MNDC Journal of Arts and Sciences-Emerging Issues in Industry and Service Sector, A Global Scenario	Mahatma Night Degree College of Arts & Commerce, Chembur	2394-1480
10	1 <sup>st</sup> January 2015	“Effect of Insurance Regulation on Market Development”	Asian Journal of Multidisciplinary Studies		2321 8819(Online)2348-7186(Print),Impact Factor:0.923

11	23 <sup>rd</sup> & 24 <sup>th</sup> January 2015	“Women in Politics: Case Study Of Indira Gandhi”	Proceeding of two day National level conference on Challenges and Opportunities for Women in the Dynamic Society	The SIA College of Higher Education, Dombivli east	978-93-5202-383-7
12	20 <sup>th</sup> February 2016	“Analysis of Impact of Green Finance for Growth of India’s Economy”	Proceeding of one day International level conference on “Analysis of Impact of Green Finance for Growth of India’s Economy”	Vikas College of Arts, Science and Commerce, Vikhroli East	Publication in process
13	2015-16	“Analysis of Indian Women Entrepreneurs”	Journal on Women related Issues	Sree Narayan Guru College of Commerce, Chembur	978-81-931023-1-2

Name: Mr. Mahesh Kandalkar

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	31st August 2013	Role of Library in Research	Proceedings of One day State Level Seminar on “Library as a Source of Information and Knowledge”	The SIA College of higher Education, Dombivli	978-93-5142-133-7
2	22 <sup>nd</sup> & 23 <sup>rd</sup> August 2014	Small women entrepreneurs working in service sector their role, factors responsible to become entrepreneur & challenges ahead	Proceedings of Two Day National Seminar on “Challenges and Opportunities for Women in the Dynamic Society	KM Agrawal College Arts, Commerce & Science, Kalyan	81-89217-08-9

3.	9th& 10th January 2015	Advent of technology in insurance sector & changing role of insurance Agent	MNDC Journal of Arts and Sciences-Emerging Issues in Industry and Service Sector, A Global Scenario	Mahatma Night Degree College of Arts And Commerce, Chembur	2394- 1480
4	9th January 2015	Advent of Technology & Retail Industry	International Journal of multidisciplinary research	The SIA College of Higher Education, Dombivli	978-93-5202-851-1
5	23rd& 24th January 2015	VeenaPatil: The Queen of Indian Tourism Industry	Proceedings of Two Day National Seminar on “Challenges and Opportunities for Women in the Dynamic society	The SIA College of Higher Education, Dombivli	978-93-5202-383-7
6	24th January 2015	The changing scenario of retail entrepreneurship in India & its impact on unorganised retailers	Proceedings of One Day International Conference CENTUM on Emergence of India as a Global Economy: Challenges and Opportunities	Sterling Institute of Management Studies, Nerul (Navi Mumbai)	2231-1475

Name: Mrs. Tejaswini Shivsharan

Sr.No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	31st August 2013	Role of Library in Research	Proceedings of One Day State Level Seminar on “ Library as a source of information and knowledge”	The SIA College of Higher Education, Dombivli(E )	978-93-5142-133-7
2		Solar Energy: Natural Energy Resource	Proceedings of Two Days Interdisciplinary International Conference on Relevance of Higher Education on Human Development	Sunit's Institute of English Literature and Research Center, Jalgaon	978-81-926449-9-8

3.	23rd August 2014	Embedded Machines in Communication Technology" (Emerging trends in IT)	Proceedings of National Conference on Advancement in IT: Current Trends, Future Scenario and Impact on Society	S.M.Shetty College Powai	978-93-5142-876-3
4.	21st & 22nd August 2015	The Mathematical Enactment in ARM Processor	Proceedings of Two Days National Conference on Revolution and Transformation in IT	The SIA College of Higher Education, Dombivli (E)	978-93-5202-851-1

Name: Mrs. Sreekala Nair

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	31st August 2013	Library and its Multidimensional Role	Proceedings of One day State Level Seminar on "Library as a Source of Information and Knowledge"	The SIA College of Higher Education, Dombivli( E )	978-93-5142-133-7
2	7th and 8th March 2014	Linear Algebra and its Relevance	Proceedings of Two Day International Conference on "Relevance of Higher Education for the Development of Human Resources"	Sunit's Institute of English Literature and Research Center, Jalgaon	978-81-9264449-9-8
3.	23rd & 24th January 2015	Shakuntala Devi-Human computer	Proceedings of Two Day National Seminar on "Challenges and Opportunities for Women in the Dynamic Society	The SIA College of Higher Education, Dombivli (East )	978-93-5202-383-7

4.	20th February 2016	Women entrepreneurship	Proceedings of One Day National Inter Disciplinary Conference on "Women Empowerment for Sustainable Development of India 'Opportunities & Challenges	Saket College of Arts, Science and Commerce, Kalyan (EAST)	978-81-931-391-9-6
----	--------------------	------------------------	--	--	--------------------

Name: Mrs. Sandhya Thakkar

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	31st August 2013	Technological Revolution in Library Management	Proceedings of One day State Level Seminar on "Library as a Source of Information and Knowledge"	The SIA College of Higher Education, Dombivli( E )	978-93-5142-133-7
2	23rd August, 2014	GIS Technology for Environmental Management	Proceedings of National Conference on "Advancement in IT: Current trends, Future Scenario and Impact on Society"	S.M.Shetty College of Science, Commerce & Management	978-93-5142-876-3
3.	21st and 22nd August, 2015	Remote Sensing and GIS Techniques in Environmental Management	Proceedings of Two Days National Conference on "Revolution and Transformation in Information Technology"	The SIA College of Higher Education, Dombivli (East )	978-93-5202-851-1
4.	16th April 2016	Exploring big data and analytical tools for Educational ecosystem	Proceedings of One Day International Conference on "Business 2020: Issues & Challenges"	NCRD's Sterling Institute of Management Studies is one of the best B-Schools in Navi Mumbai	2455-166X



Name : Mrs. Sandhya Pandey

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	23rd August 2014	Internet and Economic revolution	Advancement in IT: Current Trends, Future Scenario and Impact on Society	S.M. Shetty College, Powai	978-93-5142-876-3
2	15th December 2014	Development of women entrepreneurship through SHG-A case study	Online Journal - "Episteme"	Bharat College, Badlapur	2278-8794
3.	24th January 2015	Data Mining & Data Warehousing	Proceedings of One Day International Conference CENTUMon Emergence of India as a Global Economy: Challenges and Opportunities	Sterling Institute of Management Studies, Nerul (Navi Mumbai).	2231-1475
4.	23rd & 24th January 2015	Challenges and Opportunities for women in the Dynamic Society	Proceedings of Two Day National Seminar on "Challenges and Opportunities for Women in the Dynamic Society"	The SIA College of higher Education, Dombivli	978-93-5202-383-7
5.	21st & 22nd August 2015	Data Mining in Education Sector	Proceedings of One Day National Seminar on "Revolution and Transformation in Information Technology"	The SIA College of Higher Education, Dombivli	978-93-5202-851-1
6.	15th December 2015	Data Mining In Different Scope	Online Journal - "Episteme"	Bharat College, Badlapur	2278-8794

7.	22nd and 23rd January 2016	The Role of ICT in Building Smart cities	Proceedings of Two Day National Seminar on India 2025- A Vision for the next Decade	Vidyalankar School of Information Technology	978-93-85880-98-8
8	16th April 2016	Datamining in Educational Sector	International Online Journal NCRD's Technical Review on "Business 2020: Issues and challenges"	NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai	2455-166X

Name: Mrs. Nandini Kadam

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	31st August 2013	Dr.Ranganathan's Contribution to Library Science	Proceedings of One day State Level Seminar on "Library as a Source of Information and Knowledge"	The SIA College of higher Education, Dombivli	978-93-5142-133-7
2	23rd and 24th January 2015	challenges and opportunities faced by women as social activist	Proceedings of Two Day National Seminar on "Challenges and Opportunities for Women in the Dynamic Society	The SIA College of Higher Education, Dombivli	978-93-5202-383-7
3.	24th January 2015	Data Mining & Data Warehousing	Proceedings of One Day International Conference of CENTUMonEmergence of India as a Global Economy: Challenges and Opportunities	NCRD's Sterling Institute of Management Studies, Nerul (Navi Mumbai)	978-93-5202-383-7

4	21st and 22nd August 2015	Feeling Machines	Proceedings of Two Day National Conference on Revolution and Transformation in IT	The SIA College of Higher Education, Dombivli	978-93-5202-851-1
5	22nd and 23rd January 2016	The Role of ICT in Building Smart cities	Proceedings of Two Day National Seminar on India 2025- A Vision for the next Decade	Vidyalankar School of Information Technology	978-93-85880-98-8
6	16th April, 2016	Blue eyes Technology	One day International Conference on "Business 2020: Issues and challenges"	NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai	978-93-5254-816-3.

Name: Mrs. Booma Halpeth

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	13th and 14th February 2015	"A study on internal customer satisfaction with reference to women working in corporate sector in Mumbai.	Proceedings of two day national conference on National Conference on "Accounting, Finance and Management: Current Issues and Developments"	K V Pendarkar College	
2	10th February 2015	"Popularity of film stars as celebrity endorsers for a brand among teens and pre-teens", February 2015	Proceedings of one day International conference on Skill development the key drivers	R A DAV College	ISSN 2319-7935 (PRINT)2319-7943 (ONLINE)IMPACT FACTOR 2.1632
3.	13th March 2015	"Brand awareness and brand preferences among middle class teenagers" March 2015	Proceedings of one day international conference on "Vibrant India in the 21st century"	KPB Hinduja College	978-93-83072-72-9

4	Published in January 2014 edition	“Investment preferences among middle class and upper middle class income group in thane – with special reference to mutual funds”, January 2014 “E-Retailing in India”	RJ Praja, Research Journal	RamniranjhanJhunjhunwalaCollege	978-81-925489-5-1
5	21st-22nd August 2015	Proceedings of two day National conference on “Revolution and Transformation in Information Technology”	The SIA College of Higher Education		978-93-5202-851-1
6	20th February 2016	Changing role of women in advertising	Proceedings of one day national interdisciplinary conference on women empowerment for sustainable development of India-Opportunities and Challenges	Saket College of Arts, Science and Commerce, Kalyan East	978-81-931-391-9-6
7	14th and 15th February 2016	Maggi- Pre and Post Crisis	Proceedings of International Seminar on Management & IT : INSEMIT 2016	Institute of Management & Computer Studies , Thane, Mumbai	Under publication
8	18th February 2016	Education- A Brand Game	Scaling New heights and horizons in Higher Education	Thakur Kandivali College,	ISSN-22311475 Impact Factor:1.2

Name: Mrs. Renu Verma

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	2nd February 2016	"Make in India - A landscape for Textile industries in India"	National seminar on - Opportunities, threat & issues of "Make In India"	SHM College, Ulhasnagar	978-93-84659-25-7
2	20th February 2016	"study of leadership Qualities among Women"	One day National Inter-Disciplinary conference on "Women Empowerment For sustainable Development of India : Opportunities & challenges"	Saket College, Kalyan	978-81-931391-9-6
3	16th April, 2016	Social-Ethical Issues in advertising	One day International Conference on "Business 2020: Issues and challenges"	NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai	978-93-5254-816-3.

Name: Mrs. Bharti Rao

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	31st August 2013	Librarian as a Catalyst for community Development	Proceedings of One day State Level Seminar on "Library as a Source of Information and Knowledge"	The SIA College of higher Education, Dombivli	978-93-5142-133-7
2	13th & 14th December 2013	Changing Role of Librarians in Digital Library Era and Promotion of Library Services in College Libraries	National conference on changing trends in Academic Librarianship in Electronic Environment	C T Bora College, Shirur, Pune	978-162951034-7



3.	24th & 25th November 2013	Information Literacy and LIS Professionals	Proceedings of Two Day National Seminar Academic & Public Libraries in Digital Era: Trends and Issues	Association of Technical Education Libraries of UP, Lucknow	978-81-7678-213-5
4	20th & 21st February 2015	Digital Library: Future and Challenges	Proceedings of Two Day International Seminar Role of Libraries in Creation of Knowledge Society	Sunit Institute of English Language, Literature and Research, Jalgaon	978-93-85026
5	9th and 10th January 2015	Library Co-operation through Resource sharing, Library Networking and Library Consortia,	CTBC's International Journal Special Issue on Challenges in 21st Century Librarianship	C T Bora College Shirur, Pune	2350-0905
6	23rd and 24th January 2015	Women Empowerment through Self Help Group	Proceedings of Two Day National Seminar on Challenges of women in dynamic society	The SIA College of Higher Education, Dombivli	978-93-5202-383-7
7	13th and 14th February 2014	Innovations and Best Practices in Libraries	Proceedings of Two Day National Seminar Emerging Trends, Advancements and Challenges of Academic and Public Libraries	SVKM's Narsee Monjee Institute, Mumbai	978-93-84093-13-6
8	21st and 22nd August 2015	Impact of Information Communication Technology on Libraries	Proceedings of Two Day National Seminar On Revolution and Transformation in Information Technology	The SIA College of Higher Education, Dombivli	978-93-5202-851-1

Name: Ms. Angel Wilson

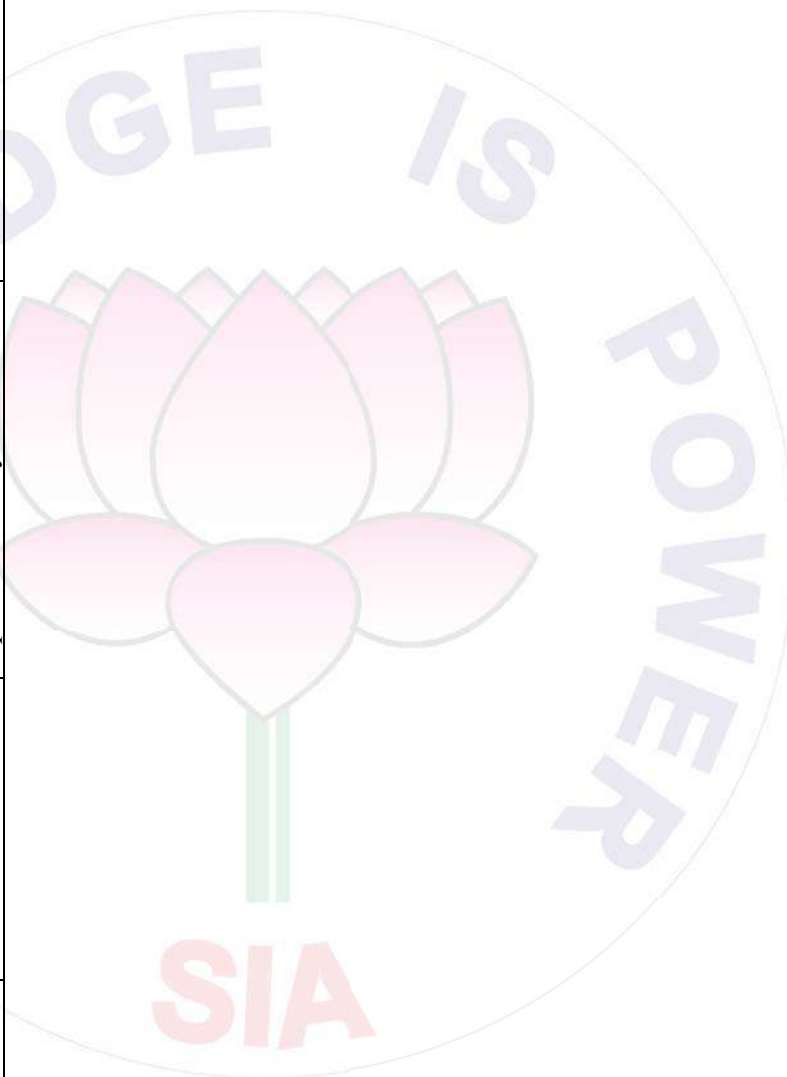
Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	18th and 19th October 2013	Emerging trends in Business Communication Modern business requires modern Technology	National conference on "Emerging trends in Commerce & Management"	Sydenham College of Commerce & Economics	978-93-82880-66-0
2	31st August 2013	Multidimensional role of library	Proceedings of One day State Level Seminar on "Library as a Source of Information and Knowledge	The SIA College of Higher Education, Dombivli	978-93-5142-133-7
3.	21st & 22nd February 2014	"Diasporic sensibility & literature	Proceedings of International conference on post modernism & Indian English literature	Bharati Vidyapeeth University Pune (India), Yashwantrao Mohite College	978-81-923438-85-3

Name: Mrs. Snehlata Sankpal

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	9th February 2013	FDI in various sector including service sector & their problems & prospects	Proceeding of one day state level conference on Foreign Direct Investment in India- Challenges and Opportunities	P.D Karkhanis College of Arts and Commerce, Ambarnath	978-93-5097-952-5
2.	31 <sup>st</sup> August 2013	Dr.S.R.Ranganathan's Contribution to Library Science	Proceeding of One Day state level conference on Library as Source of Information and Knowledge	The SIA College of Higher Education, Dombivli(EAST)	978-93-5142-133-7

Name: Mrs. Arti Nerkar

Sr No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	23rd August 2014	Software Engineering	National conference on Advancement in IT: Current Trends ,future scenario & impact on society	S.M.Shetty College of Science, Commerce & Management	978-93-5142-876-3



- Number of papers published by faculty and students in peer reviewed journals (national / international)

**PUBLICATIONS LISTED IN PEER REVIEWED JOURNALS  
(NATIONAL / INTERNATIONAL)**

**Name: Dr Padmaja Arvind**

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1	October 2014	Marketing as a Social Construction of Reality	EPR International Journal of Economics Business Review of monthly peer reviewed, refereed and indexed international Journal, vol ii issue 10		Impact factor 0.998 ISSN : 2349-0187
2.	August – July 2015-2016	Advertising and communication management for business activity, a case Study on Raymonds.	EPR International Journal of Economics Business and Management Studies of annual peer reviewed, refereed and indexed international Journal, vol iii		Impact factor of 3.059 ISSN: 2347-4378
3.	13th & 15th February 2016	Emerging trends in Marketing	Proceedings of International Seminar on Management & IT : INSEMIT 2016	Institute of Management & Computer Studies, Thane, Mumbai	under publication
4.	January- February 2016-17	Case Study on Dabur Honey – Socio-Cultural and environmental aspect of Marketing	International Journal of Socio-economic Environmental Outlook Vol iii		P-ISSN-2348-1401 Impact Factor:4.312
5.	January 2016	Parson's Pattern Variable in Marketing	International Journal of Research, Commerce, IT, engineering and Social Science, Vol iii, Issue 1	Enriched scientific Publication	ISSN: 2349-7793 Impact factor: 3.908

6.	February 2016	Framing Analysis	International Journal of Humanities and Social Studies	ISSN-2321-9203 Impact Factor:0.981
7.	18th February 2016	Education- A Brand Game	Scaling New heights and horizons in Higher Education	Thakur College, Kandivali under publication

**Name: Mrs. Ranjana Mhalgi**

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	8th & 9th January 2015	Social Entrepreneurship -- An Emerging phenomenon in India	Proceedings of International Journal of Business, Management & Social Sciences(IJBMS)	P.D.Karkhanis college, Ambarnath	ISSN – 2249-7463
2.	22 <sup>nd</sup> & 23 <sup>rd</sup> August 2015	Accounting for Expenditure on Corporate Social Responsibility Activities by companies	International Journal of Business , Management and Social Sciences	PDEA 's Institute of Technical Education, Research & Management, Akurdi, Pune In association with Indo Global Chamber of Commerce, Industries and Agriculture	ISSN: 2249-7463 Impact Factor: .3409

**Name: Ms. Salochna Nagdev**

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	10 <sup>th</sup> January 2015	Whistle blowing: An Effective Tool in Fight against Corruption	MNDC Journal of Arts and Sciences	Mahatma Night Degree College of Arts and Commerce	ISSN 2394- 1480



2.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	Student Behaviour towards Online- Shopping	International Journal of Multidisciplinary Research	P.D. Karkhanis College of Arts and commerce	ISSN- 2277-9302
3.	7th March, 2015	Opportunities and Challenges in Human Resource Development (HRD)	Journal of International Conference on Skill Development: The Key to Economic Prosperity	Ramanand Arya D.A.V. college	2319-7935 (Print) 2319-7943 (Online) Impact Factor 2.1632
4.	4 <sup>th</sup> and 5 <sup>th</sup> February, 2016	Inter- relationship between Organizational Structure and organizational Culture	Journal Sameeksha-Shodh	Maghanmal Udharam College of Commerce	ISSN-2348-2362

Name: Ms. Babita Nagdev

Sr.No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ ISSN No.
1.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	Challenges and future prospects of rural marketing in India	MNDC Journal of Arts and Sciences	Mahatma Night Degree College of Arts and Commerce	ISSN 2394- 1480
2.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	Impact of Social Networking Sites on youth	International Journal of Multidisciplinary Research	P.D. Karkhanis College of Arts and commerce	ISSN- 2277-9302
3.	7 <sup>th</sup> March, 2015	Niche Marketing- Targeting the right customer	Journal of International Conference on Skill Development: The Key to Economic Prosperity	Ramanand Arya D.A.V. college	2319-7935 (Print) 2319-7943 (Online) Impact Factor 2.1632
4.	4 <sup>th</sup> & 5 <sup>th</sup> February, 2016	Globalisation and Indian Culture	Journal Sameeksha- Shodh	Maghanmal Udharam College of Commerce	ISSN : 2348-2362

Name: Mr. Hasitkumar Nagaria

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	30 <sup>th</sup> September 2014	"A study of the causes & measures of sick industrial units located at Dombivli, Ambarnath & Badlapur MIDC Industrial Zone"	International Journal of Business, Management & Social Sciences-Paradigm Shift in Commerce, Engineering, Technology and Social Sciences	K.J.Somaiya College of Arts, Commerce and Science, Kopergaon	ISSN:2249-7463, Impact Factor:1.3409
2.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	"Study of Efficiency of Business Administration of MIDC Units in Maharashtra"	International Journal of Business, Management & Social Sciences-Contemporary Issues in Commerce, Management, Law & Social Sciences	P.D.Karkhanis College of Arts and Commerce, Ambarnath	ISSN 2277-9302
3.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	"Problems and Prospects of Chemical Industries in Maharashtra MIDC Area"	MNDC Journal of Arts and Sciences-Emerging Issues in Industry and Service Sector, A Global Scenario	Mahatma Night Degree College of Arts & Commerce, Chembur	ISSN:2394-1480
4.	1st January 2015	"Effect of Insurance Regulation on Market Development"	Asian Journal of Multidisciplinary Studies		ISSN: 2321-8819 (Online) 2348-7186(Print), Impact Factor:0.923
5.	15 <sup>th</sup> March 2016	"Analysis of Indian Women Entrepreneurs"	Journal on Women related Issues	Sree Narayan Guru College, Chembur	978-81-931023-1-2

**Name: Mr. Mahesh Kandalkar**

Sr.No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN / ISSN No.
1.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	Advent of technology in insurance sector & changing role of insurance Agent	MNDC Journal of Arts and Sciences-Emerging Issues in Industry and Service Sector, A Global Scenario	Mahatma Night Degree College of Arts And Commerce, Chembur	ISSN 2394- 1480
2	9th January 2015	Advent of Technology & Retail Industry	International Journal of multidisciplinary research	P.D.Karkhanis College of Arts and commerce	978-93-5202-851-1

**Name: Mrs Booma V Halpeth**

Sr.No	Date	Title of the Paper Published	Name of the Journal	College / Institution	ISBN/ISSN No.
1.	14th and 15th February 2016	Maggi- Pre and Post Crisis	Proceedings of International Seminar on Management & IT : INSEMIT 2016	Institute of Management & Computer Studies , Thane, Mumbai	under publication
2.	18th February 2016	Education- A Brand Game	Scaling New heights and horizons in Higher Education	Thakur College, Kandivali	under publication

Name: Sandhya Pandey

Sr.No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1	15th December 2014	Development of women entrepreneurship through SHG-A case study	Online Journal - "Episteme"	Bharat College, Badlapur	2278-8794
2.	15 <sup>th</sup> December 2015	Data Mining In Different Scope	Online Journal - "Episteme"	Bharat College, Badlapur	278-8794
3	16th April	Datamining in Educational Sector	Online Journal NCRD's Technical Review 'Business 2020-issues & challenges'	NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai	2455-166X

Name: Mrs. Sandhya Thakkar

Sr.No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1	16th April 2016	Exploring Big data and Analytical tools for Educational Eco system	Online Journal NCRD's Technical Review 'Business 2020-issues & challenges'	NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai	2455-166X

- Publications listed in international database

Name of the Faculty	No. of Publications
Dr. Padmaja Arvind	02
Mr. HasitkumarNagaria	01

- Monographs: NO
- Chapter in Books : 1
- Books Edited:
- Books with ISBN/ISSN numbers with details of publishers :05

**Number of Books published with ISBN/ISSN**

Name of the Faculty	Publication	Publisher	ISBN NO.
Mrs. Booma Halpeth	Text book on “Recruitment & Selection” for SYBMS	Himalaya publications	978-93-5202-763-7
	Text book on “Consumer Behaviour” for SYBMS	Himalaya publications	978-93-5202-654-8
	Text book on “ Organizational Behaviour& HRM” for SYBMS	Himalaya publications	978-93-5202-641-8
	Text book on “ Change Management” for SYBMS	Himalaya publications	978-93-5202-082-9
	Text book on “ Integrated Marketing Communication” for SYBMS	Himalaya publications	978-93-5202-188-8

- Citation Index: NA
- SNIP: NA
- SJR: NA
- Impact factor : YES
- h-index: NA



### 3.4.4 Provide details (if any) of

- research awards received by the faculty
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- Incentives given to faculty for receiving state, national and international recognitions for research contributions.
- research awards received by the faculty

The details of the faculty deputed as Project Guide and Faculty at Post-Graduate Level are as follows:

#### DETAILS OF FACULTY

Sr. No	Name of the Faculty /Student	Name of the University /Institution	Award/Recognition	Remarks
1	Mrs. Sandhya Pandey	SMU-DDE (2014-15)	Approved Project Guide for MCA(registration number "ITMH0783")	
2	Mrs.Sandhya Thakkar	Department Geoinformatics, University of Pune (2014-2015)	Project Guide for MSc. (Geoinformatics)	Pilot Project
3	Mrs.Sandhya Pandey	SMU-DDE (2015-16)	Engaged as University-approved faculty MCA(registration number "ITMH0783")	

- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally-NIL
- Incentives given to faculty for receiving state, national and international recognitions for research contributions-NIL

### 3.5 Consultancy

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- The college has well-structured policy to promote consultancy
- The college has entered into an MOU with M/sFireFly LED Products Pvt.Ltd.Vasai,Thane,Maharashtra,India to develop software for inter disciplinary research activities under the aegis of SIATechLink [ IT and Development Division ], research wing of The SIA College of Higher Education, Dombivli (EAST)
- The consultancy services provided by the Department of Information Technology and Mathematics through SIATechLink [ IT and Development Division ], research wing of The SIA College of Higher Education, Dombivli (EAST) has yielded a resource mobilization of Rs. 75000/-

**3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

- The college provides total autonomy to the faculty members to undertake consultancy services
- This Policy has been communicated to the faculty members through periodical interaction

**3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

- The institution encourages the staff to undertake consultancy services through leave facility, adjustment in the working hours and equipment available in the institution

**3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

- The College having been established six years ago has limited scope for consultancy
- The Consultancy services have been strengthened during the last year resulting in revenue generation of Rs. 75000/-

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

- The revenue generated is utilized fully for the development of the department concerned
- The revenue generated is also utilized for the empowerment of faculty members

**3.6 Extension Activities and Institutional Social Responsibility (ISR)**

**3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The institution takes efforts to inculcate the social responsibility to our students by organizing the following extension activities as represented:

**EXTENSION ACTIVITIES ORGANISED BY THE INSTITUTION**

<b>Sr. No.</b>	<b>Activities and Programmes</b>	<b>Beneficiary</b>	<b>Date/Month</b>
1	Computer Literacy	Sagarli Village, Dombivli (East)	16 <sup>th</sup> December 2014 to 21 <sup>st</sup> January 2015  13 <sup>th</sup> January 2016 to 23 <sup>rd</sup> January 2016
2	Blood Donation	1. Chidanand Trust 2. Chidanand Trust 3. Lokmanya Tissa Blood Bank 4. Plasma Blood Bank	7 <sup>th</sup> August 2015 26 <sup>th</sup> July 2014 1 <sup>st</sup> December 2014  11 <sup>th</sup> December 2013
3	Cleanliness Drive	Sagarli Village, Dombivli (East)	4 <sup>th</sup> September 2014 5 <sup>th</sup> December 2015
4	Entertainment Programme	Kshitij School for Mentally Challenged, Dombivli (West)	14 <sup>th</sup> November 2014
5	Health and Hygiene Programme Thalassemia Check up	Sagarli Village, Dombivli (East)	3 <sup>rd</sup> December 2014 to 15 <sup>th</sup> December 2014 7 <sup>th</sup> August 2015
6.	Workshop on Road Safety Measures, with RTO, Dombivli.	Students of The SIA College of Higher Education, Dombivli (East)	14 <sup>th</sup> January 2015

**3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

The mechanisms that are used to track the students involvement is by maintaining attendance record.

Submission of reports by the coordinators and the convenors of the respective committees regarding the activities to the Principal for review

**3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

- The Institution has conducted Perception Study to understand the quality of the institution. The findings of the study are used to improve the system
- Orientation programme provides overall information about the various academic and co-curricular and cultural activities of the institution
- Feedback from the students about the performance of the various activities are taken, reviewed and necessary steps are taken to satisfy the needs and wants of the stakeholder
- Parents – Teachers Meetings are held which serves as platform to share their opinion and views about the institution

**3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

At the beginning of the academic year, the NSS unit prepares a detail list of programmes to be organized. This facilitates the unit to arrange various outreach programmes meticulously. The expenditure for the activities are initially provided by the college, subsequently the money is reimbursed by the University of Mumbai. Following table reveals the budgetary details for the various outreach programmes organized by the college for past four years

**BUDGET DETAILS OF OUTREACH PROGRAMMES FOR THE YEAR 2011-2015**

<b>Academic Year</b>	<b>Amount (Rs)</b>
2012-13	40,300/-
2013-14	21,500/-
2014-15	25,500/-
2015-16	26,700/-

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

The College conducts orientation programme for all first year students where the convenors of different committees make a power point presentation on activities of NSS, Eco club, WDC. The student representative from each committee shares their experience with the new students to create awareness on various activities and motivate them to participate in the extension programmes. The students are encouraged to join the NCC in adjacent college. The following are the details of the student who have enrolled for NCC in adjacent college

**DETAILS OF NCC STUDENT**

<b>Year</b>	<b>No. of Students Enrolled for NCC</b>	<b>Name of the College</b>
2011-12	02	K V Pendharkar College of Arts, Science and Commerce, Dombivli(EAST)
2013-14	01	Jai Hind College, Mumbai

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from underprivileged and vulnerable sections of society?**

The college has organised various programmes to ensure social justice and empower students of underprivileged and vulnerable sections of the society in the following ways:

- **Computer literacy project:**  
A survey of 250 respondents in the adopted village was conducted through a questionnaire which revealed that the respondents were not computer literate. Based on the study, a “Basic computer literacy programme” was designed and conducted in our college for 20 hours
- **Entertainment Programme:**  
NSS Volunteers visited a school for mentally challenged students where they distributed notebooks and chocolates to the students. They also organized entertainment programme for them on children’s day
- **Dignity of women:**  
WDC and NSS jointly organized programme on health related issues for women. Self defence training programme was conducted for girls to defend themselves

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students’ academic learning experience and specify the values and skills inculcated.**

The extension activities mould the students to learn and inculcate various values and skills along with their academic learning. The following are the details of various Extension activities organized by the institution:

**DETAILS OF EXTENSION ACTIVITIES**

Sr.No.	Activities	Values and skills inculcated
1	Tree Plantation and Adoption of Trees by Students	Sustainability
2	Environmental Model and Posters for creating Environment Conservation	Accountability
3	Health and health related issues of women	Equality and justice
4	Computer Literacy Programmes	Social responsibility
5	Rally on World Population Day	Team work and Confidence
6	Skit and Street Play during Independence Day	Patriotism
7	Self Defence Training for girls	Self confidence and safety
8	Gender and Leadership Workshop	Equality and Justice

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

The institution creates awareness programmes for the community. The following is the list of reachout activities



**REACH OUT ACTIVITIES FOR COMMUNITY DEVELOPMENT**

SrNo.	Activities	In Association With	Communities Benefited
1	General Health Check-up	Global Vision, Cancer – Care NGO	Women from Sagarli Village and adjacent areas, Dombivli(East)
2	Medical Check-Up (BP and Weight)	S S Hospital, Bhiwandi, Thane	Brahman Karawale Post Malangadgad, Ambernath, Thane
3	Notebook Distribution	NSS Unit of the College	1. Kshitij School for Mentally Challenged Dombivli(West) 2. Kranti-veer Chafekar School, Dombivli(West) 3. Jhilha Parishad School, Brahman Karawale Post Malangadgad, Ambernath. 4. Jhilha Parishad Prathmik School, Dhoke Dapevli, Badlapur (W) 5. Jhilha Parishad Prathmik School, Ambeshiv Khurd, Badlapur (W)
4	Distribution of Educational Charts and Drawing books	NSS Unit of the College	Anganwadi Kendra, Brahman Karawale Post Malangadgad, Ambernath, Thane
5	Eye Check up Camp	Vasan Eye Care, Dombivli ( East )	Students and Parents from Sagarli Village and adjacent areas, Dombivli(East)
6	Thalassemia Check up	Think Foundation	

**The outreach activities organized for the adopted area:**

- NSS Unit organized various programmes during NSS week in the adopted area:
  - ✓ NSS students shared the information on nutritional diet and its relevance for good health
  - ✓ Cultural competition was held between the audience and NSS volunteers to build a rapport
  - ✓ The interaction between NSS unit and Department of Information Technology and Mathematics enabled them to understand the need for “Basic Computer Literacy Programme”
- Door to door cleanliness drive was conducted and awareness among villagers about symptoms, causes and consequence of Dengue disease was created. Preventive measures were also discussed with them
- Students collected Nirmalya during Ganesh immersion and used it as a manure for the plants in the college

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities**

The following are the details on the constructive relationships with other institutions of the locality for working on various outreach and extension activities:

**OUTREACH AND EXTENSION ACTIVITIES IN ASSOCIATION WITH OTHER INSTITUTION**

Sr.No.	Institution	Programmes
<b>NATIONAL SERVICE SCHEME</b>		
1	Plasma Blood Bank	Blood donation
2	Chidanand Trust Blood Bank	
3	LokmanyaTissa Blood Bank	
4	Consumer guidance society of India	Consumer Awareness Programme
5	Regional Transport Office, Dombivli (East)	Workshop on Road Safety
<b>WOMEN DEVELOPMENT CELL</b>		
1	Victory Judo Association	Self Defense Training
2	The SIA College of Higher Education, Dombivli(East)	National Seminar on” Challenges and Opportunities for Women in the Dynamic Society”
3	Global Vision, Cancer –Care NGO	Health check-up for women
4	Vacha Trust	Film Screening and Discussion and Gender and Leadership workshop
5	Swasthyam Research Center	Health Awareness and General Health Check up
6	Unisurge India	Health Awareness Campaign for Thyroid Prevention

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

The institution has received prizes for activities contributed to the social development. The following Table shows the data for the same:

**DETAILS OF AWARDS RECEIVED BY THE INSTITUTION FOR EXTENSION ACTIVITIES**

Sr. No	Activity	Organized by	Prize	Year
1	Civic Awareness Campaign	Rotary club of Dombivli and Bhiwandi	Second	2012-13
2	Poster-Painting competition	M.D. College, Parel	Second	2014-15
3	Power Point Presentation Competition (Best NSS Project)	M.D. College, Parel	Second	2014-15
4	Power Point Presentation Competition (Best NSS Project)	M.D. College, Parel	First	2015-16

5	Power Point Presentation Competition (NSS contribution in Social Development)	Manjunatha College, Dombivli	Second	2015-16
---	---	------------------------------	--------	---------

### 3.7 Collaboration

#### 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- The college has well-structured policy to promote consultancy
- The college has entered into an MOU with M/sFireFly LED Products Pvt. Ltd, Vasai,Thane,Maharashtra,India to develop software for inter disciplinary research activities under the aegis of SIATechLink [ IT and Development Division ], research wing of The SIA College of Higher Education, Dombivli (EAST)
- The consultancy services provided by the Department of Information Technology and Mathematics through SIATechLink [ IT and Development Division ], research wing of The SIA College of Higher Education, Dombivli (EAST) has yielded a resource mobilization of Rs. 75000/-

#### 3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- The college has signed an MOU with M/sFireFly LED Products Pvt. Ltd Vasai,Thane,Maharashtra,India. to develop software for inter disciplinary research activities under the aegis of SIATechLink [ IT and Development Division ], research wing of The SIA College of Higher Education, Dombivli (EAST)
- The consultancy services provided by the Department of Information Technology and Mathematics through SIATechLink [ IT and Development Division ], research wing of The SIA College of Higher Education, Dombivli (EAST) has generated a resource mobilization of Rs. 75000/-
- This has resulted in development of Material Resource Planning Software: “EasyPlan” for M/s FireFly LED Products Pvt. Ltd Vasai, Thane, Maharashtra, India.

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

- Currently the faculty members of Department of Information Technology and Mathematics are engaged in areas of :
  - ✓ Material Resource Planning Software System for M/s FireFly LED Products Pvt. Ltd Vasai, Thane, Maharashtra, India. by the Department of Information Technology and Mathematics through SIATechLink [ IT and Development Division ], research wing of The SIA College of Higher Education, Dombivli (EAST) has yielded a resource mobilization of Rs. 75000/
- The industry institution interaction facilitated the students to attain hands-on experience by participating in the project
- The project has helped in facilitating better class room learning and also made students to engage in developing newer and better solutions

**3.7.4 Highlighting the names of eminent scientists/participants, who contributed to the events, provides details of national and international conferences organized by the college during the last four years.**

The following are the details of eminent scientists/participants, who contributed to the events

Sr.No.	Date	Name of Speaker	Topic
1	20-08- 2015	Max William Dcosta, Customer Experience Manager, Quinnox	Revolution and Transformation in IT
2	26-11-2015	Mr Anupam Acharya, Director CEO , MINDFLEX and EcoBricks	Entrepreneurship in India
3	30-11-2015	Mr Shreepad Parkhe, Director, Pacific Training and Consulting Solutions	Employability in Insurance
4	03-12-2015	Mr Raveesh Pandey, Deputy Manager, Mother Dairy Fruits and Vegetables Pvt.Ltd.	Marketing to Rural Consumers
5	04-12-2015	Dr. (Prof.) Radhakrishnan Pillai, Author, Director, Chanakya Institute of Public Leadership	Chanakya on Management
6	05-12-2015	Mr Vijay S Halpeth, Product Manager, Berndernhard Schulte Ship Management Technology Delivery Solutions Ltd.	Project Management
7	10-12-2015	Mr Dino Shankar, Production Designer, Fox Star Studios	Filmi Duniya - Opportunities and Challenges
8	15-12-2015	Mrs Maitreyee Ghosh, Director, Plumes n Pages	Consumer Behaviour in Retail Sector

Seminar/Date		
State level 31st August 2013		
Theme	Chief Guest	Keynote Address
“Library as a source of Information and Knowledge”	Dr. Parvathi Venkatesh, Principal, Mulund College of Commerce, Mulund	Dr. P.G. Karmarkar, Retired Librarian, V.G. Vaze College, Mulund
Technical Session and Chairperson		
1) Dr. P.G. Karmarkar	2) Dr. (Smt.) Pratibha Gokhale	3) Mr. A.R. Sardesai

Seminar/Date					
National level 23 <sup>rd</sup> – 24 <sup>th</sup> January 2015					
Theme	Chief Guest			Keynote Address	Resource Person
“Challenges and Opportunities for women in the dynamic Society”	Dr. Kranti Jejurkar, Chairperson, Women Development Cell, University of Mumbai			Ms. R. Vimala, Deputy Secretary - EGS, Department of Planning, Government of Maharashtra	Chairperson
Business Session and Resource Person					
Women as a Lawyer	Women as Academician & Administrator	Women as Administrator	Women as Social Activist	Women in Media	Women in Politics
1) Dr. Rashmi Oza Associate Professor, Department of Law, University of Mumbai	2) Dr. Parvathi Venkatesh Principal, College of Commerce	3) Mrs. Maya Desai Director, IMC Bajaj National Quality Award Trust	4) Ms. Medhavinee Namjoshi chief project coordinator of Vacha Trust - Mumbai	5) Ms. Ritu Jindal Consultant - Marketing and Communication.	6) Mr. Mahesh Bhagwat Associate Professor, Mithibai College
Technical Session and Chairperson					
Women as Academician and Administrator	Women as a Lawyer and	Women as Corporate Czars	Women in Media and Politics	Women as Social Activist and on General Topics.	
1) Dr. Vaidehi Daptardar Principal, Adarsh College of Arts and Commerce	2) Dr. Swati Dheeraj Singh Rautela Associate Professor, Department of law, Fort, University of Mumbai	3) Dr. Shanti Suresh Associate Professor, SIES College Sion	4) Mr. Mahesh Bhagwat Associate Professor, Mithibai College	5) Mr. Rajkumar Sharma AGNI Coordinator, In charge of M - East & West Wards	



<b>Conference/Date</b>		
<b>National level</b>		
<b>21<sup>st</sup> and 22<sup>nd</sup> August 2015</b>		
<b>Theme</b>	<b>Chief Guest</b>	<b>Keynote Address</b>
Revolution and Transformation in Information Technology.	Mr.MaxD'costa, Customer expert Quinox	Dr.P.D.Shendge, Professor, Department of Instrumentation and Control, College of Engineering, Pune.
<b>Technical Session and Chairperson</b>		
1) Dr.R.Kamatchi, Professor, Somaiya Institute of Management and Research, Vidyavihar.	2) Prof.HirenDand, Mulund College of Commerce, Mulund.	3 Mr. A.R. Sardesai

<b>Seminar/Date</b>			
<b>National level</b>			
<b>11<sup>th</sup> – 12<sup>th</sup> September 2015</b>			
<b>Theme</b>	<b>Chief Guest</b>	<b>Keynote Address Resource Person Chairperson</b>	
“Emerging Trends in Business: Issues, Opportunities and Challenges”	Dr. Shashidharan k. Kutty, Director, AICAR Business School, Neral, Maharashtra	Mr. ManojSathe, Vice President- National Securities Depository Limited (NSDL)	
<b>Topics And Resource Person</b>			
Management of Banking sector in India	Digital Marketing	Human Resource Management	
1) Mr. KishorMushrif Professor, ITM SIA Business School	2) Ms. Shivani Gala Social Media Enthusiast, Content Creator & Brand Accelerator, Life Seeker	3)Mr. ArunSukumarKaimal Human Resource Manager, Danaher India.	
<b>Technical Session and Chairperson</b>			
Accounting, Banking and Finance	Accounting, Banking and Finance	Business Management	Marketing Management
1)Dr. SmitaParanjape Head of the Department of Commerce K.J. Somaiya college of Science and Commerce	2)Dr. SmitaParanjape Head of the Department of Commerce K.J. Somaiya college of Science and Commerce	3)Dr. Shanti Suresh Associate Professor, SIES College Sion	4)Dr. S. Surekha Associate Professor, Department of Commerce ICLES MotilalJhunjunwala College of Arts, Science and Commerce Vashi, Navi Mumbai

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -**

- a) **Curriculum development/enrichment:** No
- b) **Internship/ On-the-job training:** Yes
- c) **Summer placement:** No
- d) **Faculty exchange and professional development:** No
- e) **Research:** Currently the institution has no recognized research center
- f) **Consultancy**
  - The Institution has entered into an MOU with M/s Firefly LED Products Pvt. Vasai, Thane, Maharashtra, India Ltd
  - There is a scope in the MOU to form SIA Tech Link [IT and Development Division] of THE SIA COLLEGE OF HIGHER EDUCATION, Dombivli (EAST), which will be converted into a Research Center subsequently
  - This center will serve as Incubation and Interdisciplinary Research Center
- g) **Extension:** No
- h) **Publication:** No
- i) **Student Placement:** Yes
- j) **Twinning programmes:** No
- k) **Introduction of new courses:** Certificate Course “Certified Financial Consultant” in collaboration with Eminent MindsBusiness Consulting LLP
- l) **Student exchange:** No
- m) **Any other:** No

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.**

NA.

**Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.**

Managed by The South Indian Association, Dombivli  
**THE S.I.A. COLLEGE OF HIGHER EDUCATION**  
DOMBIVLI (E), THANE, MAHARASHTRA  
(Affiliated to University of Mumbai)

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**



**Criterion IV :**  
**Infrastructure and Learning Resources**

## **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 Physical Facilities**

#### **4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?**

- The policy of the institution is primarily to develop adequate infrastructure for effective teaching and learning in tune with the vision and mission
- The Governing body of the institution has constituted Infrastructure and Maintenance Committee to co-ordinate with the IQAC to upgrade the existing infrastructure facilities and also to augment from time to time as per the need
- Adequate provision in the budget to cover all expenses for upgrading and augmenting the infrastructure facilities
- Local Management Committee scrutinizes the budget taking into consideration the input from academic peers, stakeholders and prepares a perspective plan for phase wise implementation of the recommendations

#### **4.1.2 Detail the facilities available for**

**a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

**b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

#### **a) Curricular and co-curricular activities**

- **Classrooms:**
  - ✓ There are 12 classrooms, adequate to meet the current requirement
  - ✓ Of this 03 rooms have a capacity to accommodate around 130 students and rest to accommodate around 75 students
- **Technology enabled learning spaces**
  - ✓ All classrooms are equipped with LAN connectivity points
  - ✓ All classrooms have the facility for internet connectivity
- **Seminar halls**
  - ✓ Air conditioned Seminar Hall is available to accommodate 150 persons
  - ✓ In addition to above the college has a room for meetings of smaller groups up to 30 persons
- **Tutorial Spaces**
  - ✓ Existing classrooms are also used for conducting tutorials and remedial programmes



- **Laboratories**
  - ✓ The college has two Computer Laboratories and one Electronics Laboratory
  - ✓ The two Computer Laboratories have 63 computers all with internet facilities of bandwidth 4Mbps
- **Botanical garden:**
  - ✓ Flower garden developed by WDC
  - ✓ Tree plantation jointly by NSS and Eco-Club
- **Animal house:** Not Applicable
- **Specialized facilities and equipment for teaching, learning and research:**
  - ✓ Every classroom has LAN connectivity
  - ✓ Mounted projectors in 8 classrooms.
  - ✓ Portable LCD projectors are also available
  - ✓ Departmental Library for each department
  - ✓ The college has adequate internet facility for teaching, learning and research
  - ✓ There are 63 nodes with internet connectivity in Computer Laboratory, 10 nodes in library
  - ✓ College library is equipped with books, journals and e-learning facilities
  - ✓ Inter-library borrowing facilities with BCL and libraries of well-established institutions
- b) **Extra –curricular activities**
  - **Sports:**
    - ✓ The College has spacious ground with approximately 40,000sqft area to organize various sports activities for the students
    - ✓ College has a physical instructor to train the students and to conduct various sports activities
    - ✓ The college has a Gymkhana to facilitate students in games such as chess, carrom, and table tennis
    - ✓ Adequate space is available to organize outdoor games such as Badminton, Volleyball, Football, Cricket, Kabaddi, and Kho-Kho, Tug of War to motivate the students to participate in the sports
    - ✓ Incidental expenses are met by the college when students represent college at the university level
    - ✓ For certain games the students are sent to the neighboring Gymkhana for practice, the expenses of which are borne by the college
    - ✓ Students participating in various inter-collegiate sports activities are given extra coaching in curriculum and also special practical to compensate for the loss in academics
    - ✓ 03% of the total seats are allocated for the sports quota as per University norms
  - **Gymnasium**  
Not Available



- **Auditorium**
  - ✓ The open space between the two wings of the premises is used as open air Auditorium
  
- **NSS and NCC**
  - ✓ Separate room for NSS is available on the first floor to plan and organize various activities in the college
  - ✓ The students are motivated to join NCC though the college has no battalion attached to it
  
- **Cultural activities:**
  - ✓ The open space within the two wings of the premises is used to conduct various cultural activities including annual day and inter-collegiate cultural festival “Sparklers”
  - ✓ The college has spacious lounge for conducting smaller events with regional relevance
  
- **Public Speaking and Communication Skills**
  - ✓ Department clubs organize activities to strengthen public speaking and communication skills of the students
  - ✓ Short Term Certificate courses as skill development programmes for the students
  - ✓ Workshop of duration 03 days to 01 week for Personality Development and Presentation Skill for enhancing employability skill of students
  - ✓ Audio-visual exhibit of eminent personalities like Abdul Kalam, Steve Jobs organized
  - ✓ The birthday of Swami Vivekananda is observed as Yuva-Diwas. On that day lectures are organized by NSS unit to enlighten the students on “Value based life”
  - ✓ WDC organized screen show on speeches of Medha Patkar, Smriti Irani and Kiran Bedi to motivate students
  - ✓ Industry Academia Interface Committee of the college organized interactions of students with eminent persons from film industry and insurance sector regarding career opportunities
  - ✓ Industry Academia Interface Committee organized lecture on Chanakya and Management with extensive coverage on “Global Employment and Innovative Thinking”
  
- **Yoga**
  - ✓ Adequate space is available for Yoga
  - ✓ WDC organised 10 hours session on Yoga for girls
  - ✓ Staff Academy organised one week Yoga session for teaching staff
  - ✓ Around 47 students participated in Yoga camp organized by Patanjali Yog Peeth
  
- **Health and Hygiene**
  - ✓ The college has facilities for medical needs with a neighbourhood hospital

- ✓ NSS and WDC conduct medical camp for the students and faculty members in the college premises
- ✓ Health related issues are addressed by Women Development Cell in association with NGOs and other institutions such as Global Vision, Swasthyam Research Centre and Unisurge India
- ✓ Doctors are invited by Women Development Cell to the campus to create awareness on gynecological problems of women
- ✓ The college has appointed a counselor for psychological issues
- ✓ The institution has more than adequate washrooms for students and staff
- ✓ The campus has hygienic environment with emphasis on campus cleanliness
- ✓ NSS students contribute their best to maintain the cleanliness in the campus as a part of extension activity
- ✓ The college has outsourced the maintenance of campus cleanliness
- ✓ The college has made provision in the budget for campus maintenance

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The Infrastructure Maintenance Committee along with IQAC prepares a list of required infrastructure for the academic growth and proposes to the Principal of the institution. The proposal is further placed before the Local Managing Committee for their final concern/consideration. College went in for an ambitious extension of building in the academic year 2014-15.

The following table indicates the growth and optimum utilization of resources.

EXPANSION OF COLLEGE BUILDING

Existing Physical Facility:	2012-13	Amount Spent in lakhs	2013-14	Amount Spent in lakhs	2014-15	Amount Spent in lakhs	2015-16	Amount Spent in lakhs	Total	Total Amount Spent in lakhs
Class rooms	06	73.20	-	-	06	68.33	-	-	12	141.53
Computer laboratory	01	6.10	-	-	01	6.10	-	-	02	12.20
Seminar Hall	01	18.30	-	-	-	-	-	-	01	18.30
NAAC/IQAC room	-	-	-	-	-	-	01	1.62	01	1.62
Common faculty rooms	01	6.10	-	-	---	-	-	2.77	01	8.87
Girls common room	-	-	-	-	01	8.75	-	-	01	8.75
Boys common room	-	-	-	-	01	8.75	-	-	01	8.75
Generators	01	7.37	-	-	-	-	-	-	01	7.37
Library	01	12.56	-	-	-	-	-	5.34	01	17.90
Room for NSS	-	-	-	-	01	1.34	-	-	01	1.34
Room for WDC	-	-	-	-	-	-	01	1.34	01	1.34
Room for Placement and Counseling Cell	-	-	-	-	-	-	01	1.30	01	1.30
Room for Student Council.	-	-	-	-	01	1.34	-	-	01	1.34
Room for Gymkhana	-	-	-	-	01	8.87	-	2.85	01	11.72
Examination room	-	-	-	-	01	2.05	-	-	01	2.05
Room for Grievance Redressal Cell	-	-	-	-	-	-	01	1.34	01	1.34
Administrative Office	01	5.36	-	-	-	-	-	-	01	5.36
Principal's Office	01	2.60	-	-	-	-	-	3.61	01	6.21
Electronic Lab	01	4.88	-	-	-	-	-	-	01	4.88
Mini Conference Room	-	-	-	-	01	13.17	-	-	01	13.17
IT Department	-	-	-	-	-	-	01	1.30	01	1.30
Canteen	-	-	-	-	-	-	-	23.05	01	23.05
Safe Drinking water facility with water cooler	02	0.63	-	-	-	-	-	-	02	0.63
Car/ Two Wheeler parking	Yes	-	Yes	-	Yes	-	Yes	-	Yes	-

**4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

- Ramp and wheelchair facilities are provided for the students with physical disabilities
- Departmental Library provides books to physically disabled on priority

**4.1.5 Give details on the residential facility and various provisions available within them:**

- **Hostel Facility – Accommodation available**
- **Recreational facilities, gymnasium, yoga center, etc.**
- **Computer facility including access to internet in hostel**
- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual equipments**
- **Available residential facility for the staff and occupancy**
- **Constant supply of safe drinking water**
- **Security**

College does not have Hostel facility since all students are day scholars.

**4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

- NSS unit and WDC organize expert lectures and health checkups for students and staff.
- There is availability of first aid box for the immediate treatment.
- The hospital is located 0.5 km from the college for any kind of emergency and an undertaking with the hospital is created to have a doctor on call at the campus.

**4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

The details of common facilities are mentioned in the below table:

**Details of Common Facilities**

Sr. No.	Special units	Location
1.	NSS	Ground floor
2.	WDC	Ground floor
3.	Placement and Counseling Cell	Ground floor
4.	Examination room	Ground floor
5.	Grievance Redressal Cell	Ground floor
6.	Girls common room	First floor
7.	Boys common room	First floor
8.	Student council	Ground floor
9.	Gymkhana/sports	First floor
10.	NAAC/IQAC room	First floor
11.	Auditorium/ Seminar Hall	Second floor
12.	Canteen	Ground floor
13.	Safe drinking water facility	All floors

## 4.2 Library as a Learning Resource

### 4.2.1 Does the Library have an Advisory Committee? Specify the Composition of such a committee. What Significant initiatives have been implemented by the committee to render the library, students/user friendly?

Yes.

The college has Library Advisory Committee comprising of members as under:

Sr.No	Name	Designation
1	Dr. Padmaja Arvind	Chairperson
2	Mr. K.V. Ranganathan	Member
3	Mrs. Tejaswini Shivsharan	Member, Nominee of LMC
4	Mr. Hasitkumar Nagariya	Member
5	Mrs. Sandhya Pandey	Member
6	Mrs. Kalaivani Mudaliar	Member
7	Mrs. Renu Verma	Member
8	Mrs. Ranjana Mhalgi	Member, Nominee of IQAC
9	Jayesh Telure	Member, Student Representative
10	Mrs. Bharathi V Rao	Member Secretary

- The Library Advisory committee meets periodically to discuss on various aspects for enhancement and effective use of library facilities.
- The Library Advisory Committee prepares budget for the purchase of books, journals, other reading materials and augmentation of infrastructure
- The Library Advisory Committee and IQAC have recommended enhancement of computer facilities and total automation of the library.

Sr. No	Recommendations	Status
1	To form Library Club	Implemented
2	To institute Best Library User Award	Implemented
3	To conduct a Seminar on "Library as a source of Information and Knowledge"	Implemented
4	To Celebrate National Library Day and National Science Day	Implemented
5	Intranet facilities in the Library	Implemented
6	Scholar Cards for advanced learners are issued	Implemented
7	To conduct Orientation Programme in every class at the beginning of the Academic Year	Implemented

#### Resources:

- E- Books are available for references
- Printers and reprography machine are available for effective functioning and services
- Clippings of events are filed and kept for ready reference



Initiatives taken by Library Committee for students are displayed in the following table

**Activities conducted by Library Committee**

Sr. No.	Programmes	Activity
1.	Quiz competition	Literary
2.	Reflection on current affairs	General Knowledge
3.	Discussion on Union Budget	Current Affairs
4.	National Science day	Models Preparation
5.	Preparation of study material	Literary
6.	Discussion on current issues	Literary
7.	Debate on Lecture Method versus Techno Teaching	Literary
8.	Book Exhibition	Literary

**4.2.2 Provide details of the following:**

- **Total area of the Library (in Sq. Mts) : 102.26 Sq. Mts.**
- **Total seating capacity : 95 users**
- **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**

**LIBRARY WORKING HOURS**

Days	Time
Working days	8.00 a. m to 5.00 p. m
Examination days	7.30 a. m to 5.00 p. m
During Vacation	9.00 a. m to 3.00 p. m
On Holidays	Restricted

- **Layout of the Library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e- resources)**

Particulars	Area
Individual reading carrels	70 Sq. Mts.
Lounge area for browsing and relaxed reading	15.26 Sq. Mts.
IT zone for accessing e- resources	10 Sq. Mts.

- ✓ Library has well-organized and specific racks for reference section, periodical section and book bank section to facilitate easy accessibility
- ✓ IT facilities exist in the library
- ✓ The seating arrangement is provided for the individual reading

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

- In order to improve the teaching and learning updated information is required. The library adopted a well-defined policy to accumulate reading materials. The following steps are adhered to.
  - ✓ Preparation of the budget with Library Advisory Committee including infrastructure and resources to ensure purchase of reading materials
  - ✓ The library regularly entertains requisitions for books, journals, magazines and other reading materials from staff and students and tries to acquire the same at the earliest
  - ✓ The publisher's catalogues are received in the library periodically. Then they are circulated to the concerned departments. The books for purchases are recommended and they are placed on approval through local vendors for selection by the Staff
  - ✓ Once the proposed books are received the faculty members review and then the order is placed for the same
  - ✓ The current titles purchased by the library are regularly displayed in library, staff room and students notice board for their references
  - ✓ Library receives books on approval from local vendors on regular basis. These books are displayed in the library and concerned faculty is informed about the arrival for selection
  - ✓ The library conducts the books fair and exhibition wherein teachers and students participate and recommend books for the library.

The following table provides information on purchase of resources for the last four years.

**PROGRESSIVE INVESTMENT ON LEARNING RESOURCES**

Library holdings	Year -1 (2012-13)		Year -2 (2013-14)		Year -3 (2014-15)		Year -4 (2015-16)	
	No	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost
Text Books	883	84,559	388	45,029	765	88,984	877	1,07,904
Reference Books	256	76,677	357	1,61,429	188	1,37,159	185	97,086
Journals	1	-	3	5080	16	12,278	22	32,140
Periodicals	17	19,626	16	7783	16	18,461	16	10,869
News Papers	5	4666	8	4767	9	16,482	11	15,963
E-resources (INFLIBNET) N-List (E Books and Journals)						5,000		34,200
Any Other CD (Total)	44	-	78	-	93	-	119	-
Membership of British Council Library	-	-	-	-	-	-		11,000

Number of Computers	1		3		4		6	
Additions			2		1		1	
Miscellaneous		4,000		4,500		5,000		6,000

#### 4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC:** Computer facility is available for students to access the library catalogue
- **Electronic Resource Management package for e-journals**
  - ✓ Links for Library Information and INFLIBNET N-List e- Journals and E-books are available on college website.
- **Federated searching tools to search articles in multiple databases**
  - ✓ A list of search tools is available in the library to facilitate the users to source out the information.
- **Library Website**
  - ✓ Library related information uploaded on college website [www.thesiacollege.com](http://www.thesiacollege.com)
- **In-house/remote access to e-publications**
  - ✓ INFLIBNET N-List e-Books and e-Journals
  - ✓ The faculty members provide academic related resources for reference to the students in the form of:
    1. e Notes
    2. e- books
    3. Question Papers
    4. Soft copies of projects
- **Library automation**
  - ✓ Library is partially automated with *e-suvidya* software which takes care of Acquisition, Cataloguing, and Circulation of books.
- **Total number of computers for public access:** 10 with internet facility
- **Total numbers of printers for public access :** 01
- **Internet bandwidth/speed :** 4 mbps
- **Institutional Repository**
  - ✓ Student projects, presentations are saved as a digital library, e-books, and question papers of Semester-end Examinations are available in soft and hard copy format.
- **Content management system for e-learning:** N/A
- **Participation in Resource sharing networks/consortia (like Inflibnet)**
  - ✓ College has INFLIBNET-N-LIST facilities and Inter-library borrowing facilities with British Council Library.

#### 4.2.5 Provide details on the following items

- **Average number of walk-ins :** 40
- **Average number of books issued/returned**
  - ✓ On an average 50 books are issued and 30 books returned.
- **Ratio of library books to students enrolled :** 7:1

- **Average number of books added during last three years**
  - ✓ On an average 920 books added during last three years.
- **Average number of login in OPAC**
  - ✓ The College library works on e-suvidya (In house) software,
- **Average number of login to e-resources**
  - ✓ On an average 5 students are using computers to search information.
- **Average number of e-resources downloaded/printed**
  - ✓ On an average 5 – 6 e-resources downloaded
- **Details of Information Literacy training programmes are mentioned in below table**

Sr.No	Programme	Date
1.	Library Orientation	4 <sup>th</sup> July, 2014
2.	Lecture on “Role of Library in Education”	12 <sup>th</sup> August, 2014
3.	Library Orientation	26 <sup>th</sup> and 29 <sup>th</sup> June, 2015
4.	Lecture on Library and its significance in Education	12 <sup>th</sup> August, 2015

- **Details of “weeding out” of books and other materials**
  - ✓ As college is new, we have not weeded out books yet we remove the old syllabus books from the stack and store in different place to accommodate the present syllabus books.
  - ✓ The old newspapers are sold

#### 4.2.6 Give details of the specialized services provided by the library

- **Manuscripts** – Not Available
- **Reference**
  - ✓ The library prescribes books pertaining to syllabus, personality development, stories, general knowledge and competitive examinations
  - ✓ To enhance the research culture, there are journals and magazines for critical analysis. The back volumes are bounded and are kept for references and for issue
  - ✓ In order to make the students aware of current affairs, the library purchases different newspapers (English and Regional) with clipping service
  - ✓ Question paper sets for each course are kept in the library for the students for reference and practice. (Both in hardcopy and softcopy format)
- **Reprography**
  - ✓ Reprography facility is available
- **ILL (Inter Library Loan Service)**
  - ✓ Inter-library borrowing facilities with BCL and libraries of well-established institutions

- **Information deployment and notification (Information Deployment and Notification)**
  - ✓ News paper clipping file, proceeding of the state level seminar and national level seminars, college magazine, annual report are preserved in the library
  - ✓ Internet facility is available for downloading the relevant information for students and faculty members
- **Download**
  - ✓ 10 computers with internet facility for downloading the required information
- **Printing**
  - ✓ Printing Facilities are available for staff and downloading facilities for students
- **Reading list/Bibliography compilation**
  - ✓ The list of reading materials and bibliography are computerized to facilitate the readers to access the materials for references
- **In-house/remote access to e-resources**
  - ✓ INFLIBNET N-List programme. The user ID and password login is provided and it also enables the users to have remote access to these publications at their work place
- **User Orientation and awareness**
  - ✓ Orientation Programme is conducted for the first year students regarding the facilities available in the library
  - ✓ Library sessions, Book fair and exhibitions are organized
- **Assistance in searching Databases**
  - ✓ Available on request
- **INFLIBNET/IUC facilities**
  - ✓ College library has membership in INFLIBNET N – List. This facilitates the users to have access to e-resources and their services

#### **4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the College.**

- The library provides the scholar card for meritorious students
- Best Library User Award for maximum library user
- Increased working hours during examination
- Assigning individual ID to faculty members for e-access
- Assisting the students in their personal growth and sharpening their intellectual curiosity through programmes by Library Club
- Help the students to acquire the latest information in their area of specialization through internet and database services
- Provides reference and support to the users for their project work in providing relevant material
- To widen the use of library, the book-bank facility is available for different user categories



**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

- Construction of lift is in process for physically challenged students and persons with special needs.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)**

Yes

- Computerised questionnaire is generated to get feedback about the library and the same is analysed and reported to Library Advisory Committee
- The Library Advisory Committee represents the same to the Principal
- Also the library has a feedback register

**4.3 IT INFRASTRUCTURE**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**

**DETAILS OF COMPUTERS IN THE COLLEGE**

Sr. No.	Location	No. Of Computers	Processor	RAM	Hard Disk	Monitor	UPS
1	Computer Laboratory-I	30	Intel Core i3 @ 3.20 GHz	4 GB	500 GB	19" LCD Monitor	Powersafe
2	Computer Laboratory -II	28	AMD Athlon Dual Core @2.10 GHz	1 GB	80 GB	19" LCD Monitor	APC BACK-UPS RS 600
		05	Intel Core i5	4 GB	500 GB	19" LCD Monitor	Powersafe
3	Library	2	Intel Core 2 Duo @ 2.93 GHz	2 GB	500 GB	19" LCD Monitor	APC BACK-UPS RS 600
		8	AMD Athlon Dual Core @2.10 GHz	1 GB	80 GB	19" LCD Monitor	APC BACK-UPS RS 600
		1	AMD Athlon @ 2.20 GHz	1 GB	40 GB	19" LCD Monitor	APC BACK-UPS RS 600
4	Office	3	Intel Core 2 Duo @ 2.93 GHz	2 GB	500 GB	19" LCD Monitor	APC BACK-UPS RS 600
		1	Intel P4 @ 3.00 GHz	1 GB	40 GB	16" CRT Monitor	APC BACK-UPS RS 600
		1	AMD Athlon Dual Core @2.10 GHz	1 GB	80 GB	19" LCD Monitor	APC BACK-UPS RS 600

5	Examination Room	1	Intel Core 2 Duo @ 2.93 GHz	2 GB	500 GB	19" LCD Monitor	APC BACK-UPS RS 600
6	Principal Cabin	1	Intel Core 2 Duo @ 2.93 GHz	2 GB	500 GB	19" LCD Monitor	APC BACK-UPS RS 600
7	Staff Room	1	Intel Core 2 Duo @ 2.93 GHz	2 GB	500 GB	19" LCD Monitor	APC BACK-UPS RS 600
		2	AMD Athlon Dual Core @2.10 GHz	1 GB	80 GB	19" LCD Monitor	APC BACK-UPS RS 600
8	Sports Room	1	AMD Athlon Dual Core @2.10 GHz	1 GB	80 GB	19" LCD Monitor	APC BACK-UPS RS 600

### Printers and Photocopier

Sr. No.	Location	Type	Quantity	Make
1	Computer Laboratory-I	Dot-Matrix Printer	1	EPSON LQ-300 + II
3	Library	Laser Printer	1	HP LaserJet P1108
4	office	Laser Multifunction Printer	1	Brother MFC-1911 NW
5	Office	Photocopier	1	Canon F136600
6	Office	Laser Printer	1	Brother HL- L2321D

### LCD Projectors

Sr. No.	Location	Make	Quantity
1	Computer Laboratory-I	ACER	1
2	Portable	ACER	2
3	Portable	BenQ	1
4	Portable	BenQ	1
5	Mounted	BenQ	8

### Notebook Computers

Sr. No.	Location	No. Of Computers	Make	Processor	RAM	Hard Disk
1	Stock	1	ACER	Intel Atom CPU N570 @ 1.66 GHz	1GB	320 GB
2	Departments	4	HP	Intel Ci3	2 GB	500 GB

### Network and Telecom Equipment

Sr. No.	Location	Type	Quantity	Make and Model
1	Server Room	Internet Router	1	iBall Baton
2	Server Room	Firewall	1	Sophos SG 135
3	Office	Ethernet Switch	1	10/100, 12 Port Switch
4	Office	EPABX	1	EPABX
5	Server Room	Ethernet Switch	1	DLink 10/100 , 24 Port Switch

6	Server Room	Ethernet Switch	1	CISCO SF 100-24 , 10/100 , 24 Port Switch
7	Library	Ethernet Switch	1	Digisol 10/100, 16 Port Switch
8	Server Room	Ethernet Switch	1	DLink 10/100 , 24 Port Switch
9	Server Room	Ethernet Switch	1	D Link 10/100 , 24 Port Switch

### Backup Device

SR.NO	PARTICULARS
1	1 TB Western Digital External USB Hard disk
2	NETGEAR NAS (Network Attached Storage)

### Server

Sr. No.	Location	No. Of Servers	Make	Processor	RAM	Hard Disk	Monitor	UPS
1	Server Room	1	IBM	Intel Xeon	4 GB	500 GB	19" LCD Monitor	APC-UPS-RS 1500

- **Computer-student ratio** : 1:1
- **Standalone facility** : All computers have LAN connection
- **LAN facility** : Yes
- **WIFI facility** : To limited extent
- **Licensed software** :

Following table give details of licensed software.

Sr. No.	Location	Licenses Quantity	Description
1	Computer Laboratory-I	30	Microsoft Windows 7 Professional
	Computer Laboratory -I	30	Microsoft office 2010
	Computer Laboratory -I	30	e-Scan Antivirus SMB
2	Computer Laboratory -II	33	Microsoft Windows 7 Professional
	Computer Laboratory -II	33	Microsoft office 2010
	Computer Laboratory -II	33	e-Scan Antivirus SMB
3	Library	11	Microsoft Windows 7 Professional
	Library	11	Microsoft office 2010
	Library	11	e-Scan Antivirus SMB
4	Office	4	Microsoft Windows 7 Professional
	Office	4	Microsoft office 2010
	Office	4	e-Scan Antivirus SMB
5	Examination Room	1	Microsoft Windows 7 Professional
	Examination Room	1	Microsoft office 2010
	Examination Room	1	e-Scan Antivirus SMB
6	Principal Cabin	1	Microsoft Windows 7 Professional
	Principal Cabin	1	Microsoft office 2010
	Principal Cabin	1	e-Scan Antivirus SMB

7	Staff Room	3	Microsoft Windows 7 Professional
	Staff Room	3	Microsoft office 2010
	Staff Room	3	e-Scan Antivirus SMB
8	Computer Laboratory	5	Oracle 11g- R2
10	Office		Tally
	Computer Laboratory		Tally
11	Sports Room	1	Microsoft Windows 7 Professional
	Sports Room	1	Microsoft office 2010
	Sports Room	1	e-Scan Antivirus SMB
12	Department Laptops	4	Microsoft Windows 7 Professional
	Department Laptops	4	Microsoft office 2010
	Department Laptops	4	e-Scan Antivirus SMB

- **Number of nodes/computers with Internet facility** : 84
- **Any Other** :

#### ELECTRONICS LABORATORY DETAILS

Sr.No.	Description	No.of Kits
1	Fundamental of Digital Computing Kits	9
2	Electronics and Communication Technology Kits	9
3	Cathod Ray Oscilloscope	2
4	Digital Multimeter	6
5	Cupboard	1
6	Microporocessor Kits(Anshuman)	12
7	Microporocessor Kits(Kitek)	2
8	Microprocessor 8086 Kit	1
9	Microcontroller 8051 Kit	1
10	8051 Programmer Kit	1

#### 4.3.2 Details on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- The computers in Laboratory-I are of higher configuration to meet the syllabus content of the IT course
- The computers in Laboratory-II are of relatively lesser configuration for general programmes
- All computers in college are connected with internet and with LAN facility
- LAN connectivity in all the class rooms

#### 4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- The policy of the institution is primarily to develop adequate infrastructure and upgrading the IT infrastructure
- Due to the natural growth of the college there is demand for the computer facilities and software
- The Infrastructure and Maintenance Committee and IQAC along with the faculty members of the IT course discuss the requirements and prepare a perspective plan and the budget for fulfilling the requirement

- The proposals are forwarded to the Principal for further consideration. It is then placed before the Local Management Committee for its final approval

**4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

Below table gives the information on annual budget of the computers and their accessories.

**Annual Budget of the Computers and their Accessories**

Sr. No	Year	Budget			Actual		
		Procurement, Upgradation	Repairs and Maintenance	Total	Procurement, Upgradation	Repairs and Maintenance	Total
1	2011-12	1000000	---	1000000	1214198	27040	1241238
2	2012-13	---	22000	22000	151356	66840	154167
3	2013-14	200000	80000	280000	127900	49125	177025
4	2014-15	2183000	90000	2273000	1207783	124969	1332752
5	2015-16	2143800	294125	2437925	1499040	115603	1614643
	<b>Total</b>	<b>5526800</b>	<b>486125</b>	<b>6012925</b>	<b>4150248</b>	<b>383577</b>	<b>4541963</b>

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?**

- College provides laptops and projector to faculty members for teaching
- Video screening on various subjects and speeches of eminent personalities are encouraged
- e -notes and e-books are maintained for the ready references list
- Power point presentations are available on the computer in the library for the students
- LAN connectivity in all classrooms



**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the center of teaching-learning process and render the role of a facilitator for the teacher.**

The ICT teaching and learning process facilitates the teacher to be facilitator in the following ways.

- LAN connections in the classrooms support the faculty members in teaching and learning
- Independent learning is possible due to availability of computer in ratio of 1:1
- Study materials are stored in computers and are accessed by students

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

- Not Availed

#### **4.4 MAINTENANCE OF CAMPUS FACILITIES**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statement by providing details of budget allocated during last four years)**

##### **BUDGET ALLOCATION AND ACTUAL AMOUNT SPENT FOR LAST FOUR YEARS MAINTENANCE (FROM 2012-13 TO 2015-16)**

Particulars		2012-13		2013-14	
		BUDGETED	ACTUAL	BUDGETED	ACTUAL
a.	Building	720000	720000	720000	720000
b.	Furniture	468000	51525	150000	185294
c.	Equipment	0	63161	100000	65191
d.	Computers	0	0	200000	122100
e.	Vehicles	N.A.	N.A.	N.A.	N.A.
f.	Any Other:				
	1.Cleaning	384000	249083	300000	273129
	2.Security	0	304682	300000	249505
	3. Telephone	40000	38056	50000	74347
	4. Electric charges	240000	289346	400000	275912
	5. Water Charges	20000	43117	100000	81232
	6.Repairs and maintenance	222000	426166	280000	274451

Particulars		2014-15		2015-16	
		BUDGETED	ACTUAL	BUDGETED	ACTUAL
a.	Building	720000	720000	900000	900000
b.	Furniture	139000	49312.5	39000	39000
c.	Equipment	170000	--	55000	46665
d.	Computers	0	84362	705000	59641
e.	Vehicles	N.A.	N.A.	N.A.	N.A.
f.	Any Other:				
	1.Cleaning	300000	285467	422400	416906
	2.Security	300000	278443	255000	331065
	3. Telephone	140000	129558	108000	107452
	4. Electric charges	336000	332326	432000	396333
	5.Water Charges	108000	131989	108000	95153
	6.Repairs and maintenance	240000	472213	539125	395156

**4.4.2 What are the institutional mechanism for maintenance and upkeep of the infrastructure, facilities and equipment of the College?**

- College has Infrastructure and Maintenance Committee for maintenance and upkeep of the infrastructure, facilities and equipment of the college
- House Keeping is outsourced
- Comprehensive Annual Maintenance Contract for all equipment beyond the warranty period
- Calibration of instruments in Electronic lab and Fire Extinguishers done on regular basis
- Maintenance of hygienic system including canteen are monitored by Infrastructure and Maintenance Committee periodically
- Pest Control on AMC basis

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?**

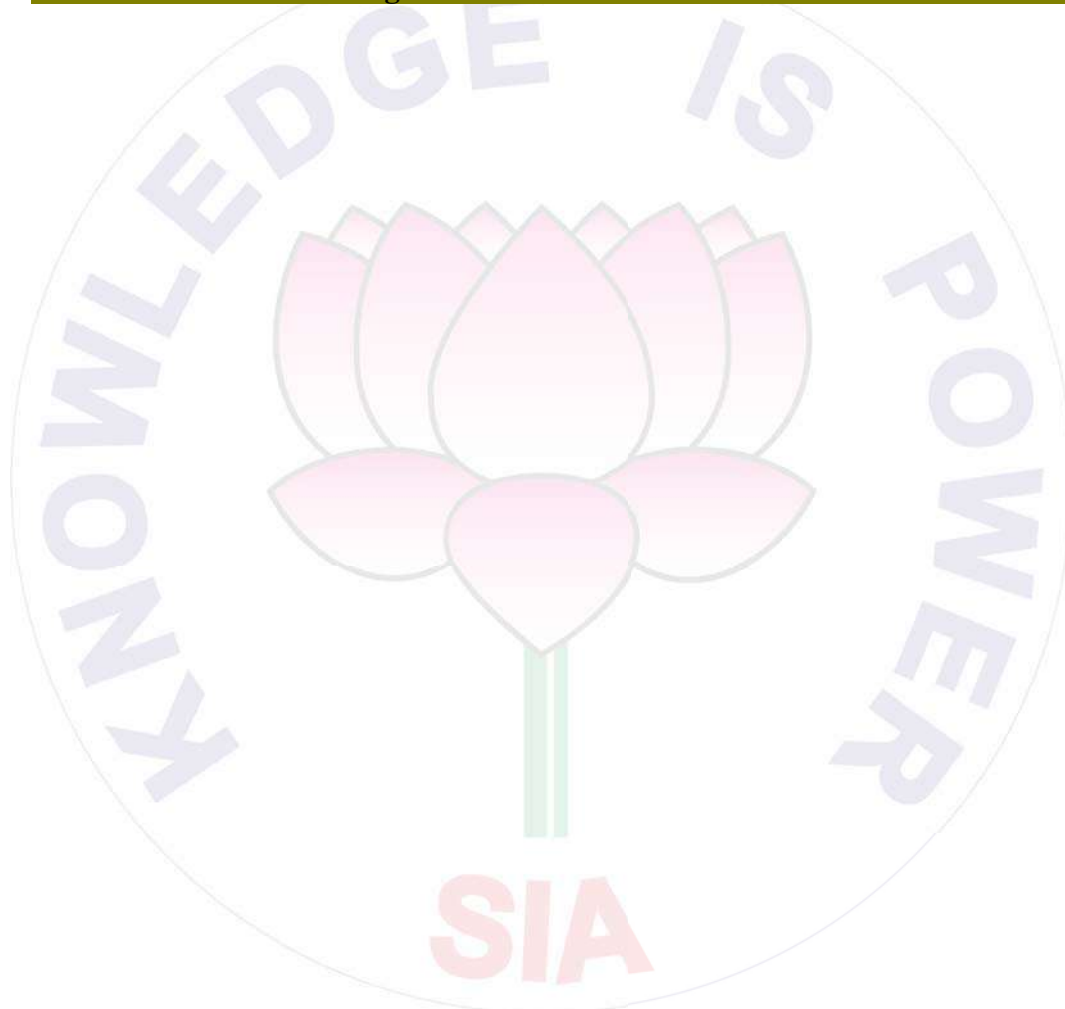
- Annual maintenance and repair of the infrastructure is taken care by the college in a systematic manner
- The laboratory is maintained on requirement basis for maintenance
- Computers are administrated by Lab Administrator

Sr No.	Item	Date of purchase	Last date of inspection	frequency
1.	Water Tank	2010	16.12.15	Half yearly
2.	Fire Extinguisher	2010	14.03.2016	Yearly
3.	Pest Control	2014	13.11.14	Bi- Yearly

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

- Exclusive meter area is available in a separate place in the campus
- Generator is secured and protected by proper fencing
- All computers have UPS facility and antivirus installed
- Separate backup is taken for computer data
- Provision of water tankers as per requirement
- Water purifier is installed for safe drinking water on each floor

**Any other relevant information regarding infrastructure and Learning Recourses which the college would like to include**



Managed by The South Indian Association, Dombivli  
**THE S.I.A. COLLEGE OF HIGHER EDUCATION**  
DOMBIVLI (E), THANE, MAHARASHTRA  
(Affiliated to University of Mumbai)

NAAC ACCREDITATION – 1st CYCLE

SELF STUDY REPORT



**Criterion V :**  
**Student Support and Progression**



## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

#### 5.1.1 Does the institution publish its updated prospectus / handbook annually? If yes, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes.

The College publishes Prospectus with following information and is uploaded on the Website.

- The Prospectus highlights the vision, mission and objectives of our college
- It provides the list of courses offered by the college, admission procedures, course wise eligibility conditions, fees structure, rules for cancellation of admission; fees refund procedure and academic calendar
- It includes rules and regulations pertaining to Examination
- It emphasizes on code of conduct with specific reference to attendance and discipline
- Information about infrastructural facilities is also available
- Details regarding curricular, co-curricular, extra-curricular and extension activities
- Scholarship details are also provided
- List of various committees, list of teaching and non-teaching staff is also available

#### 5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The following table reveals the institutional scholarships/free ships to the students during the last four years.

Sr. No.	Category	2012-13 Amt in Rs	2013-14 Amt in Rs	2014-15 Amt in Rs	2015-16 Amt in Rs
1	SC	58910	103550	53995	-
2	ST	0	0	0	-
3	OBC	46650	141180	18195	-
4.	SIA Management	8420	9110	62970	71000
<b>TOTAL</b>		<b>113980</b>	<b>253840</b>	<b>135160</b>	<b>71000</b>



**5.1.3 What percentage of students receives financial assistance from state Government, Central Government and other National Agencies?**

The following table shows the percentage of students receiving financial assistance from State Government, Central Government and other National Agencies:

**PERCENTAGE OF STUDENTS RECEIVING FINANCIAL ASSISTANCE**

Sr. No	Category	2012-13	2013-14	2014-15	2015-16
		Percentage	Percentage	Percentage	Percentage
1	SC	28.57%	25.00%	14.29%	-
2	ST	-	-	-	-
3	OBC	6.12%	15.09%	1.54%	-
4	SIA Management	0.30%	0.40%	1.43%	10.00%
	<b>Total</b>	<b>2.49%</b>	<b>2.53%</b>	<b>1.82%</b>	<b>10.00%</b>

**5.1.4 What are the specific support services/facilities available for:**

- **Students from SC/ST, OBC and Economically weaker sections:**
  - ✓ Allotment of seats as per the quota prescribed by Government / University
  - ✓ Facilitating the students by coordination with social welfare department for financial support
  - ✓ Financial support by management for economically weaker section
  - ✓ Book bank scheme initiated by management
- **Students with physical disabilities:**
  - ✓ Departmental Library, Computer Laboratory are located in the ground floor which facilitates for easy mobility
  - ✓ Ramp and wheel chair facilities are available
  - ✓ Installation of lift is under process
  - ✓ Seating arrangement for examination is allotted in the ground floor classes taking into consideration the physical disability
  - ✓ Provision of extended time & writer during the examination as per the rules and regulations
  - ✓ Personal attention and guidance are provided to enhance the self-confidence and to boost the morale of the physically disabled
- **Overseas students:**
  - ✓ Currently there are no overseas student in the college
  - ✓ However Admission Committee is oriented to facilitate the admission process for the overseas students
  - ✓ Administrative support is also available to coordinate with Government Agencies for the smooth admission process
  - ✓ Provision of comfortable accommodation facilities for overseas students participating in cultural activities

- **Students to participate in various competitions/National and International:**
  - ✓ Special lectures and additional examination are conducted as per University norms for students who are unable to attend regular lectures / examinations in view of participation in the sports events
  - ✓ Relaxation in attendance is provided as per the norms by University of Mumbai
  - ✓ Travelling and other incidental expenses, for participants in intercollegiate events organized by the university, borne by the college
  - ✓ 50% of expenditure on sports uniform borne by college management
  - ✓ Sports kit fully financed by college management
  - ✓ Recognizing the performers in public function by the hands of persons of eminence
  - ✓ Grace marks are awarded as per the University norms
  - ✓ Appointment of physical instructor and support from neighboring sports club is available for practice
  - ✓ Medical facilities are available through the nearby hospital
- **Medical assistance to students:Health Centre, Health Insurance etc**
  - ✓ Hospital is located within 0.5 km from college and also provision of doctor on call facility in case of emergency
  - ✓ Group Insurance facilities are provided to the students as per the norms laid down by University of Mumbai
  - ✓ First aid facilities available in the college
- **Organizing coaching classes for competitive exams:**
  - ✓ Initiatives taken at the department level with the support of visiting faculty from industry
  - ✓ Placement and Counseling Cell organizes sessions for training through Times Institute
- **Skill development (Spoken English, Computer Literacy, etc.):**
  - ✓ A“Basic Computer Literacy Programme of 30 hours is in place to sharpen IT skills among students
  - ✓ Certificate course in Basic Communication Skills is being conducted for strengthening basic communication skills of the students
  - ✓ Case Studies are used frequently as part of the lecture to develop critical and analytical thinking
- **Support for slow learners**
  - ✓ Remedial Coaching and study material in simple language are provided
  - ✓ Tutorials in batches of 30 in the subjects of Mathematics and Communication Skills are scheduled
  - ✓ Efforts are taken by the class teacher to enhance self confidence
  - ✓ Extra lectures and class tests are conducted to improve academic performance
  - ✓ Advanced learners provide guidance to slow learners

- **Exposures of students to other Institution of higher learning/ Corporate/business house etc.**
  - ✓ Investment Awareness Programme conducted by the Institute of Company Secretary
  - ✓ Session on ‘How to become a Smart Investor?’ is conducted by NSS unit
  - ✓ Industrial visit and industry based projects provides opportunity for students expose themselves to real time learning
  - ✓ Series of 8 to 10 lectures organized by Industry Academia Interface Committee helps to bridge the gap between the academics and industry
  - ✓ Group discussion, power-point presentation at intra and inter college level helps to develop the qualities of leadership, self-confidence and communication skills
  - ✓ Internship facilities provide ample of opportunity for students to develop employability
  - ✓ The college organizes seminars on topics in emerging areas such as Networking and Security, Android Development by inviting experts from industry
- **Publication of student magazines:**
  - ✓ The college publishes annual magazine “Ratnottama” which gives the platform to the students and staff to project their ideas and talent
  - ✓ Special efforts are taken to release the magazine with the specific theme:
    - 2013-14-Theme: “Women Empowerment” with the tagline “Women are nature, Nurture them.”
    - 2014-15 - Theme: “Culture” with the tagline “Dance to the Rhythm and feel it!”
    - 2015-16 – Theme: “Tourism” with the tagline “Journey beyond the Dreams”
  - ✓ The students are given the responsibility as editors and sub-editors for the magazine which enhances scope to develop editing skills and critical thinking.
  - ✓ Radiancean Annual Cultural Leaflet released on the day of Sparklers (An Annual Cultural Event). It contains the cultural theme of the year. It also provides platform for the students to express their views and ideas of their festival.

#### **5.1.5 Describe the efforts made by the institution to facilitate Entrepreneurial Skills, among the students and the impact of the efforts.**

- College invites professionals from industry as guest faculty to provide required knowledge to develop Entrepreneurial Skills of our students
- Various competitions are held to identify the skills to be developed for entrepreneurship
- Initiatives are taken to identify various avenues for developing the Entrepreneurial Skill through alumni and interaction with various other persons who are involved in the self-employment

- College encourages students to organize events such as M-Pulse, Banking and Insurance Mela through which they get practical exposure to the corporate world
- National Level NIIT Aptitude Test by NIIT and Psychometric Test by EduSharp Consultancy Pvt. Ltd. conducted to guide students in career selection
- Internship facilities in Media and Insurance Industry are made available to students
- Initiatives to inculcate Entrepreneurial Skills among students through Industrial Visits
- Practical component in certain departments in the form of interaction with entrepreneurs
- Exposure to students as service provider through SIATechLink
- Faculty members undergo training by ICTACT to orient students in Entrepreneurial Skills

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

\* **additional academic support, flexibility in examinations**

\* **special dietary requirements, sports uniform and materials**

\* **any other**

• **Policies**

- ✓ To develop organization and event management skill, by providing facilities and support to students to organize various events in the college
- ✓ To develop leadership quality and healthy competitive spirit among students
- ✓ To mould the students into a multifaceted personality through various activities
- ✓ To inculcate the spirit of values in life

• **Strategies**

- ✓ The Institution has formed Student Council a statutory committee as per University Norms to encourage the students to organize various activities and function as contingent leader
- ✓ The Student Council is trained to prepare the budget for various activities so as to inculcate a sense of responsibility and being prudent in financial matters
- ✓ Financial support is provided where ever it is required
- ✓ Mobilization of resources through sponsorship for conducting various activities
- ✓ Appointment of physical instructor to train the students and also to inculcate sports discipline and sportsmanship among the students
- ✓ Liberal provision in the budget for various activities
- ✓ Involvement of student council members in certain committees to observe as well to participate in the deliberations
- ✓ Extension unit such as NSS provide ample opportunities for students in exposure to social issues and spirit of community service

- ✓ Various activities conducted by the departments through the respective Clubs
- ✓ The library club Riddlers organizes events such as debate and discussions, quiz competitions, union budget review etc.
- ✓ The Eco-Club, through tie up with “Eco-Echo”, an NGO, organizes events such as green rally, Tree plantation and adoption by students, model making competition, best out of waste workshop, signature campaign for conservation of environment to create awareness on environment issues
- ✓ Faculty members conduct extra lectures and additional examinations as per norms of the University to ensure the participants are not put to any hardship in view of academic loss
- **Any other**
  - ✓ Medical facilities for sports participants
  - ✓ Recognition to the performers in public functions by awarding prizes and certificate of appreciation

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central / State services, Defense, Civil Services, etc.**

- College Library has good collection of books related to competitive examination
- The collection includes books on General Studies Paper-I & II 2014-15 Series, Thorns of Competition, General Knowledge-2015, RBI Bulletin, Bank Quest-Talent Management, Competition Success, Economic and Political Weekly, How to pass Numerical Reasoning Test, General Studies Paper-I (Civil Service Preliminary Examination)
- Placement and counseling Cell organizes lectures and training programmes for competitive examination
- Orientation programme by the faculty of neighborhood management institute to help the students in preparing for CAT

**5.1.8 What type of counseling services are made available to the students (Academic, Personal, Career, Psycho-social etc.)**

- **Academic**
  - ✓ Admission Committee comprising of faculty members provide counseling to the students in appropriate choice of the course
  - ✓ Induction / Bridge Courses are organized in the beginning of the academic year at first year level to bridge the knowledge gap
  - ✓ Remedial programme for slow learners and challenging projects for advanced learners
  - ✓ Counselor appointed by the college provides personal and psycho-social counseling
  - ✓ The counselor visits the college twice a week
  - ✓ Students are encouraged to take industry oriented projects which enhances employability



- **Personal:**

- ✓ The Class teachers provide support and guidance to enhance their self-esteem and self-confidence
- ✓ The issues pertaining to sexual harassment are placed before Women Development Cell and Anti Ragging Committee for further action

- **Career:**

- ✓ Placement and Counseling Cell initiates to invite corporates to the campus for placing the students and also coordinate with the University for Pool Campus
- ✓ The Departmental Clubs organizes events such as M-Pulse, Banking and Insurance Mela for practical exposure to the corporate world
- ✓ Aptitude Tests were conducted in association with NIIT and Seed InfoTech to assess skill, aptitude and interest for the career. Score cards were generated to understand the potential and capability of the students. Recommendations were provided to select the domain area for career
- ✓ Internship facilities in Media and Insurance Industry help them to develop and provide knowledge and entrepreneurial skill

- **Psychosocial:**

- ✓ Women Development Cell organizes guest lectures to create awareness on preventive and constitutional provisions on sexual harassment
- ✓ Subjects like Foundation Course, Environmental Studies, Principles of Management, and Organizational Behavior etc. instill the values like social responsibility, ecofriendly way of life, leadership skill, competitive Spirit, teamwork, decision making, self-reliant qualities etc. to enhance their personality

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If yes, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

Yes.

- The institution has Placement and Counseling Cell which looks after the placement opportunities for the students
- The Cell coordinates with HR Managers of the different companies for placement camps in the college

The following table provides information about the placement

YEAR	NAME OF THE COMPANY	NO. OF STUDENTS REGISTERED	NO. OF STUDENTS SELECTED	PERCENTAGE OF STUDENTS SELECTED
2013-14	Wipro Co	13	4	30.77
	L & T Pvt.Ltd	3	3	100.00
	Axis Bank	18	2	11.11
	Himalaya Publication Pvt. Ltd	6	2	33.33
	Tata Consultancy Services	1	1	100.00
2014-15	TATA AIG General Insurance Ltd	15	15	100.00
	Loksatta Group Ltd	15	15	100.00
	City Union Bank	66	5	7.58
2015-16	L&T Pvt. Ltd.	10	NIL	0.00
	Infosys	10	1	10.00
	The Institute for Computer Accounts	19	NIL	0.00
	Energia Well Being Pvt.Ltd	2	NIL	0.00
	ICICI Bank Pvt.Ltd.	19	NIL	0.00
	AXIS Bank	96	In Process	In Process

**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any)the grievances reported and redressed during the last four years.**

Yes.

- The Grievance Redressal Cell consists of the following faculty members

Sr. No	Name of the Faculty	Designation
1	Mrs. Nandini Kadam	Convenor
2	Mrs. Sandhya Pandey	Member
3	Mrs. Booma Halpeth	Member

- College has received minor grievances orally related to amenities which were duly resolved
- Grievences related to University Examination are addressed as per the University norms

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

- The institution has constituted Sexual Harrasment Prevention Cell and Women Development Cell (WDC) to resolve issues pertaining to sexual harassment
- No instance of this kind has been reported since inception of the institution.
- Faculty members of Women Development Cell have undergone training conducted by University of Mumbai to handle issues related to sexual harassment

**5.1.12 Is there an Anti-Ragging Committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

Yes

- The college has constituted an Anti-Ragging Committee comprising of the following faculty members

Sr. No	Name of the Faculty	Designation
1	Mr. Mahesh Kandalkar	Convenor
2	Ms. Babita Nagdev	Member
3	Mrs. Sreekala Nair	Member
4	Mrs. Sandhya Thakkar	Member

- There had been no instance of ragging since inception of the institution

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

- The college has committees such as Admission Committee, Library Advisory Committee, Placement and Counseling Cell to orient the students on various welfare schemes
- The welfare schemes include book bank facility, free-ship, scholarship and other financial support
- Every department has library to support the needy students
- Total/partial fee waive facility by management
- Financial support by the faculty members for needy students
- Group Insurance for all students

**5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

Yes

- The Alumni provides feedback on curriculum and extends support in student projects and placements
- Few alumni also participate in the interaction with the students on emerging trends in the employment market
- Few members of the Alumni support the institution by designing various printing material at a concessional rate
- One of the member of Alumni is actively involved in FireFly LED Products Pvt. Ltd Vasai, Thane, Maharashtra, India. Project of SIATechLink [IT and Development Division]
- Substantial number of Alumni members support in organising extension activities
- Alumni members conduct interaction programmes with new entrants

## 5.2 Student Progression

### 5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches), highlight the trends observed.

The college was established in the year 2010 and the first batch of students appeared for university examination in the year 2013.

The following table provides the details of student progression

STUDENT PROGRESSION				
	2012-13 %	2013-14%	2014-15%	2015-16%
UG to PG	NA	33.33%	16.12%	17.65%
PG to M.Phil	NA	NA	NA	NA
PG to Ph.D	NA	NA	NA	NA
EMPLOYED				
Campus selection	NA	5.38%	11.11%	In Process
Other than campus recruitment	NA	Data Not Available	Data Not Available	In Process

### 5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)?Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Following tables and charts provides details of course wise passing percentage for the last four years.

#### BACHELOR OF COMMERCE

YEAR	COLLEGE %		UNIVERSITY %	
	SEM V	SEM VI	SEM V	SEM VI
*2013-2014	54.17	69.44	Not Available	55.68
2014-2015	51.47	61.76	Not Available	67.30
2015-2016	60.42	Appeared	61.92	

(\* First batch of students appeared in 2013-14)

### BACHELOR OF MANAGEMENT STUDIES

YEAR	COLLEGE %		UNIVERSITY %	
	SEM V	SEM VI	SEM V	SEM VI
2012-2013	25.00	33.33	66.02	66.15
2013-2014	45.71	54.29	51.10	68
2014-2015	45.45	48.48	Not Available	Not Available
2015-2016	41.86	Appeared	Not Available	Appeared

Year	College % SEM V	College % SEM VI
2012-2013	25.00	33.33
2013-2014	45.71	54.29
2014-2015	45.45	48.48
2015-2016	41.86	Appeared

### BACHELOR OF COMMERCE (BANKING AND INSURANCE)

YEAR	COLLEGE %		UNIVERSITY %	
	SEM V	SEM VI	SEM V	SEM VI
2012-2013	71.43	85.71	76.70	84.40
2013-2014	57.14	71.43	65.16	NA
2014-2015	66.67	66.67	Not Available	Not Available
2015-2016	77.77	Appeared	Not Available	Appeared

Year	College % SEM V	College % SEM VI
2012-2013	71.43	85.71
2013-2014	57.14	71.43
2014-2015	66.67	66.67
2015-2016	77.77	Appeared

### BACHELOR OF SCIENCE (INFORMATION TECHNOLOGY)

YEAR	COLLEGE %		UNIVERSITY %	
	SEM V	SEM VI	SEM V	SEM VI
*2013-2014	56.41	92.31	45.09	56.60
2014-2015	32.43	45.94	Not Available	Not Available
2015-2016	45.41	Appeared	Not Available	Appeared

Year	College % SEM V	College % SEM VI
*2013-2014	56.41	92.31
2014-2015	32.43	45.94
2015-2016	45.41	Appeared

(\* First batch of students appeared in 2013-14)



The following table reflects comparison of passing percentage with other colleges in the vicinity.

**(BACHELOR OR COMMERCE)**

Sr. No.	Name of the college	2013-14		2014-15	
		SEM V	SEM VI	SEM V	SEM VI
1	SIA College	54.17	69.44	51.47	61.76
2	Model College	74.46	82.08	70.33	70.08
3	Pragati College	Not Available	73.03	67.21	75.00

**(BACHELOR OF MANAGEMENT STUDIES)**

Sr. No.	Name of the college	2012-13		2013-14		2014-15	
		SEM V	SEM VI	SEM V	SEM VI	SEM V	SEM VI
1	The SIA College	25.00	33.33	45.71	54.28	45.45	48.48
2	Model College	89.58	70.55	76.21	86.96	67.09	45.49
3	Pragati College	50.00	81.08	60.00	57.77	26.67	49.00

**BACHELOR OF COMMERCE (BANKING AND INSURANCE)**

Sr. No.	Name of the college	2012-13		2013-14		2014-15	
		SEM V	SEM VI	SEM V	SEM VI	SEM V	SEM VI
1	The SIA College	71.43	85.71	57.14	71.43	66.67	66.67
2	Model College	98.18	100.00	78.72	95.74	90.57	88.46
3	Pragati College	85.71	85.71	73.58	81.13	73.68	67.24

**BACHELOR OF SCIENCE (INFORMATION TECHNOLOGY)**

Sr. No.	Name of the college	2013-14		2014-15	
		SEM V	SEM VI	SEM V	SEM VI
1	SIA College	56.41	92.31	32.43	45.94
2	Model College	72.72	80.30	54.41	80.88
3	Pragati College	41.16	63.14	32.14	60.17

**5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

- The college arranges seminar by inviting experts from the Institute of Professional Courses like The Institute of Company Secretaries of India
- The College conducts Guidance Lecture by inviting Directors / Senior faculty members from reputed B-Schools such as ITM, Bharati Vidyapeeth, D.Y. Patil University
- The college has the Research Committee which organizes student interaction on student research projects
- IQAC also contributes in this direction

- The college has well equipped library providing information to students
- Books related to competitive examinations are available in the library for encouraging the students for appearing in various Competitive Examinations
- Placement and Counseling Cell also plays a significant role in placing students in various industries and corporate sectors
- Internship is encouraged through placement cell by providing avenues for the practical exposure in the industry

#### **5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

- Based on the past experience, the institution has identified two major reasons for drop out viz. i) not able to cope up with the course ii) financial constraints
- For the benefit of students who are not able to cope up with the course special lectures are conducted periodically and supplemented by intensive coaching prior to examination
- Tutorials in small batches for the benefit of all students
- Study material in simple language supplemented by remedial lectures for the benefit of slow learners
- Regular monitoring of the academic progress by the class teachers
- Periodical meetings between parents and faculty
- Personal attention and guidance are given to the students for preparing their projects
- Intensive coaching and Library Sessions are provided to give in depth knowledge to the students
- The likely drop outs due to financial constraints are taken care by management by providing total or partial fee waive
- Staggered fee payment facility provided by management for the benefit of possible drop outs

### **5.3 Student Participation and Activities**

#### **5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and programme calendar**

- **Sports and Games**
  - ✓ College has a Sports Committee to plan the sports activities along with budget
  - ✓ The Sports Committee consists of teachers and students
  - ✓ The members manage activities of gymkhana
  - ✓ College has a huge playground and a Physical Instructor to train our students in different sports events
  - ✓ The college provides necessary facilities and encourages students to participate in various sports activities
  - ✓ The college has a gymkhana which provides facilities for indoor and outdoor games such as chess, carrom, table tennis, cricket, tug of war, football, volleyball, kabaddi, kho kho and badminton

• Objectives of Sports and Games

- ✓ To organize inter-collegiate event
- ✓ To provide adequate space and encourage indoor games

The following table shows the activities organized by Sports Committee in order to achieve the objectives

**LIST OF SPORTS RELATED ACTIVITIES (2014-15)**

MONTH	DATE	ACTIVITY	PARTICIPATION
August	6 <sup>th</sup> August 2014	Inter school Chess competition Organized for Kalyan Taluka Sharirik Shikshan Mandal for under 19 age group	400
	28 <sup>th</sup> August 2014	National Sports Day ( Birth Day of Major Dhyanchand)-Box Cricket, Recreational Games,Aerobic Dance	200
September	9 <sup>th</sup> September 2014	Inter Class Carrom Competition	60
	23 <sup>rd</sup> September 2014	Inter college competitions of MU(Football,Volleyball,Tug of War, Cricket, Badminton,Chess , Kabbadi, Kho-Kho)	150
November	23 <sup>rd</sup> November 2014	MNS sports competition (Kabbadi)	12
December	17 <sup>th</sup> to 19 <sup>th</sup> December 2014	DAZZLERS –Intercollegiate sports competition (Volleyball, Football, Boxcricket, Chess, Carrom)	180 (15 Colleges)
January	17 <sup>th</sup> January 2015	Inter- Collegiate JUDO Competition ( Mumbai university)	01
February	6 <sup>th</sup> February 2015	Inter collegiate competition- ROHAK FEST (Tug of war competition)	10

**LIST OF SPORTS RELATED ACTIVITIES (2015-16)**

MONTH	DATE	ACTIVITY	PARTICIPATION
August	29 <sup>th</sup> August 2015	National Sports Day (Tug of war , box cricket,Volleyball were conducted for students & staff.Mr.Ashutosh Lokre ,TYBMS student ,was felicitated for his achievement in JUDO.)	220
December	17 <sup>th</sup> to 19 <sup>th</sup> December 2015	DAZZLERS -Intercollegiate sports competition	450 (35 colleges)

• **Cultural activities:**

- ✓ College has Student Council as per the norms laid down by the University of Mumbai which plays a vital role in organizing various cultural activities thereby providing a platform for the students to exhibit their talents
- ✓ Student Council prepares a plan for various events during the academic year
- ✓ These events include cultural activities at the college level, competitions at intercollegiate level and University level
- ✓ Students presented an event based on the state culture in a festival organized by Bharthi Tamil Sangam in association with All Tamil Associations of Bengal, Kolkata

• **Objectives of Student Council:**

- ✓ To provide training for developing self-discipline leadership and followership
- ✓ To promote teamwork and acceptance of responsibility
- ✓ To provide a forum for student expression
- ✓ To develop intellect through “Knowledge Sharing Forum”

The following table shows the activities organized by Student Council in order to achieve the objectives:

**LIST OF ACTIVITIES ORGANIZED BY STUDENT COUNCIL  
(2014-15)**

MONTH	DATE	ACTIVITY	PARTICIPATIONS
July	11 <sup>th</sup> July 2014	World Population Day	90
	12 <sup>th</sup> July 2014	GuruPurnima Celebration	20
	15 <sup>th</sup> July 2014	First Year Student Orientation Programme	180
	26 <sup>th</sup> July 2014	Kargil Vijay Divas	70
	26 <sup>th</sup> July 2014	Essay Writing Competition with reference to Kargil Vijay Divas	20
August	3 <sup>rd</sup> August 2014	Friendship Day, Treasure Hunt Competition and Mob Dance	15 groups
	14 <sup>th</sup> August 2014	Spontaneous Write up Competition	23
	15 <sup>th</sup> August 2014	Independence Day celebration	50
	23 <sup>rd</sup> August 2014	Lecture on Animation by 3-Dimension institute	120
	23 <sup>rd</sup> August 2014	Shravansari—a poetic programme	107
September	1 <sup>st</sup> September 2014	Celebration of GanpatiUtsav	All the students
October	1 <sup>st</sup> October 2014	Saraswati Pooja&GarbaRaas	80
November	26 <sup>th</sup> November 2014	Constitutional Day Celebration	100
	16 <sup>th</sup> to 22 <sup>nd</sup> December 2014	Cultural Week- various programmes and activities are	All the students

December		scheduled	
	23 <sup>rd</sup> & 24 <sup>th</sup> December 2014	SPARKLERS –Intercollegiate Fest– “the Iconic Mumbai” organized various competitions such as Rangoli, Mehendi, Poster Painting, Tattoo Making, Nail Art, T-shirt Painting, Wall Painting, LAN Gaming, Dance Competitions, Singing Competitions, Fashion Show etc.	30 outside colleges
	24 <sup>th</sup> December 2014	Christmas Celebration	All the Students
January	15 <sup>th</sup> January 2015	Sankranti and Pongal Celebration	All the Students
	26 <sup>th</sup> January 2015	Republic Day Celebration	50
February	14 <sup>th</sup> February 2015	Stem cell Donatiom Campaign	50
	26 <sup>th</sup> February 2015	Marathi Poetry Recitation Competition with reference to Marathi Bhasha Divas	15
	27 <sup>th</sup> February 2015	Marathi Bhasha Divas Celebration Chief Guest : Mr. Deepak Welankar from Aakashwani Programmes: Granth Dindi and Lezim, Ganesh Vandana, Powada, Lavani, Gondhal Jagran and Koli Dance	60
April	1 <sup>st</sup> April 2015	Cheerio- farewell for TY	130

**LIST OF ACTIVITIES ORGANIZED BY STUDENT COUNCIL  
(2015-16)**

MONTH	DATE	ACTIVITY	PARTICIPATIONS
July	11 <sup>th</sup> July 2015	World Population Day	200
	31 <sup>st</sup> July 2015	Guru Purnima	20
August	3 <sup>rd</sup> August 2015	Friendship Day	21 teams
	4 <sup>th</sup> August 2015	Youth festival	30 (participated in 12 competitions)
August	15 <sup>th</sup> August 2015	Independence Day celebration	100



	28 <sup>th</sup> August 2015	Onam celebration	150
September	5 <sup>th</sup> September 2015	Teachers' Day Celebration	100
	21 <sup>st</sup> September 2015	Ganesh Pooja & Aarti	200
	14 <sup>th</sup> September 2015	Youth Convention	28
October	20 <sup>th</sup> October 2015	Garba Raas	100
December	16 <sup>th</sup> to 22 <sup>nd</sup> December 2015	College Days celebration Miss.& Mr.SIA competition	120
	22 <sup>nd</sup> & 23 <sup>rd</sup> December 2015	SPARKLERS -Intercollegiate Fest Inaguration Publication of RADIANCE, (A cultural leaflet) competitions :Rangoli,Ad-Mad show,Nail art,Tattoo making,Talent hunt,LAN gaming,Street Play,Group Dance, Solo singing, Mehendi,T-Shirt painting, Black coding, Logo making, Web designing, Intrumental music, Mono acting, Egg painting, Mimicry, Beat boxing, Debate, Sketching, Photo morphing, Paper cutting, Pot painting&Fashion show	16 colleges participated (150 Students)
January	1 <sup>st</sup> January 2016 to 15 <sup>th</sup> January 2016	Marathi Sanvardhan Pandharvada	100 students
	15 <sup>th</sup> January 2016	Pongal Celebration	All students
February	27 <sup>th</sup> February 2016	Marathi Bhasha Divas	All students
March	30 <sup>th</sup> March 2016	Cheerio- Farewell for TY	150

• **Library**

The quality and the standard of any college can be measured on the basis of the library. Library always work to fulfill certain objectives.

• **Objectives of the Library:**

- ✓ To orient the F.Y. students of all courses about library resources
- ✓ To develop and maintain reading habits among the students
- ✓ To provide access to resource and information service necessary to support the learning and teaching activities
- ✓ To assist the students in their personal growth and sharpen their intellectual curiosity
- ✓ To provide necessary information for learning in the subject of interest.

- ✓ To help the students to acquire the latest information in their area of specialization

In order to achieve the objectives of Library, the following facilities are provided to the students:

- ✓ Well-equipped library with necessary books, journals, magazines and periodicals.
- ✓ Internet facilities.
- ✓ Computers exclusively for the students to work on their projects.

The following table shows the activities conducted to achieve the above said objectives:

**LIST OF ACTIVITIES ORGANIZED BY LIBRARY  
(2014-15)**

MONTH	DATE	ACTIVITY	PARTICIPATION
July	15 <sup>th</sup> July 2014	Formation of Library Club , Riddlers	15 core members and other supporting members selected
August	7 <sup>th</sup> to 11 <sup>th</sup> August 2014	Library week	
	7 <sup>th</sup> August 2014	Inauguration of library week	100
	8 <sup>th</sup> & 9 <sup>th</sup> August 2014	Book Exhibition	103
	7 <sup>th</sup> August 2014	Quiz competition 1 <sup>st</sup> round	16 groups
	8 <sup>th</sup> August 2014	Quiz competition 2 <sup>nd</sup> round	12 groups
	9 <sup>th</sup> August 2014	Quiz competition 3 <sup>rd</sup> round	8 groups
	11 <sup>th</sup> August 2014	Quiz competition Final round	4 groups
	12 <sup>th</sup> August 2014	1. Inauguration of Library Club 2. Celebration of National Library Day 3. Budget Presentation by students.	99
November	17 <sup>th</sup> November 2014	Class wise Library period	
January	17 <sup>th</sup> January 2015	Reflection 2014 “what where when and how”	25
March	2 <sup>nd</sup> March 2015	National Science Day	55
August	11 <sup>th</sup> & 12 <sup>th</sup> August 2015	Library day	
December	8 <sup>th</sup> December 2015	Debate competition	14

**LIST OF ACTIVITIES ORGANIZED BY LIBRARY (2015-16)**

MONTH	DATE	ACTIVITY	PARTICIPATION
August	11 <sup>th</sup> and 12 <sup>th</sup> August 2015	Union Budget Presentation by Students	52
		Celebration of National Library Day	77
		Inter Collegiate Quiz Competition	12
October	13 <sup>th</sup> to 22 <sup>nd</sup> October 2015	Dussera (Saraswati Pooja)	34
December	8 <sup>th</sup> December 2015	Debate Competition	68
February	11 <sup>th</sup> February 2016	Reflection of 2015: When, Where and What	61
	29 <sup>th</sup> February 2016	National Science Day <ul style="list-style-type: none"> <li>• Green Rally</li> <li>• Adoption of plant</li> <li>• Street play: Save the mother –earth</li> <li>• Science model Exhibition</li> <li>• Documentary Screening</li> </ul>	62
		Annual Book Fair	75 ( Staff and Students )

• **N.S.S.:**

The NSS Unit in our college takes active role in creating the awareness on various issues and encourages performing various activities in and around the college premises.

• **Objectives:**

- ✓ To develop student's personality through community service.
- ✓ To conduct a mini-project on social issue.
- ✓ To identify the needs and problems of the community in the solution of which they can be involved
- ✓ To enhance practical thinking to solve the problems of the community

The following table shows the activities which help to achieve the above said objectives:

**LIST OF ACTIVITIES ORGANIZED BY NSS (2014-15)**

<b>MONTH</b>	<b>DATE</b>	<b>ACTIVITY</b>	<b>PARTICIPATION</b>
July	11 <sup>th</sup> July 2014	World Population Day (Rally)	25
	18 <sup>th</sup> July 2014	Mega Tree Plantation	48
	26 <sup>th</sup> July 2014	Blood Donation Camp and Thalassemia check up	90
August	1 <sup>st</sup> August 2014	Consumer Guidance Workshop	208
	4 <sup>th</sup> to 8 <sup>th</sup> August 2014	Leadership Training Programme	02
	8 <sup>th</sup> August 2014	YuvakBiradri Programme	09
	20 <sup>th</sup> August 2014	Motivational Lecture	02
	23 <sup>rd</sup> August 2014	YuvakBiradri Programme	25
September	1 <sup>st</sup> to 4 <sup>th</sup> September 2014	NSS Week(Chart Exhibition, Career Guidance Lecture, Health Awareness Programme, Cleanliness Drive)	30
October	1 <sup>st</sup> October 2014	Swacchata Abhiyan	43
November	26 <sup>th</sup> & 27 <sup>th</sup> November 2014	Workshop on Street Play	24
December & January	1 <sup>st</sup> December 2014	Blood Donation Camp	42
	28 <sup>th</sup> December 2014 to 3 <sup>rd</sup> January 2015	NSS Camp	26
	13 <sup>th</sup> January 2015	Yuva Diwas	93
	14 <sup>th</sup> January 2015	Road Safety	135
	16 <sup>th</sup> to 21 <sup>st</sup> February 2015	Computer Literacy Programme	33

**LIST OF ACTIVITIES ORGANIZED BY NSS (2015-16)**

<b>MONTH</b>	<b>DATE</b>	<b>ACTIVITY</b>	<b>PARTICIPATION</b>
July	05 <sup>th</sup> July 2015	Eye camp	175
	11 <sup>th</sup> July 2015	World Population Day	200
August	7 <sup>th</sup> August 2015	Blood donation camp	80 bags
	31 <sup>st</sup> August to 4 <sup>th</sup> September 2015	Civil Defense Course	40
September	15 <sup>th</sup> September 2015	Consumer awareness programme	210

October	2 <sup>nd</sup> October 2015	Gandhi Jayanathi Celebration (students participated in Gandhi Jayanathi Celebration and took an oath of cleanliness under Swacch Bharat Mission)	200
December	1 <sup>st</sup> December 2015	AIDS AWARENESS Campaign	50
	5 <sup>th</sup> December 2015	Cleanliness Drive	50
	15 <sup>th</sup> December 2015	Charity drive for Chennai flood victims	25
	25 <sup>th</sup> to 31 <sup>st</sup> December 2015	NSS Camp	25
January	12 <sup>th</sup> January 2016	Yuva Diwas	30
	13 <sup>th</sup> January to 23 <sup>rd</sup> January 2016	Computer Literacy Programme	15
	26 <sup>th</sup> January 2016	Participated in the rally on National Integration organized by Tilak Nagar Police Station	10

• **WDC – Women Development Cell**

WDC actively promotes and generates awareness on the issues concerning women's development.

Following are the objectives of WDC:

- ✓ To encourage promotion, development and dissemination of knowledge regarding health and legal constitution
- ✓ To stress on creating self confidence

The following table highlights the activities conducted to achieve the objectives of WDC:

**LIST OF ACTIVITIES ORGANIZED BY WOMEN DEVELOPMENT CELL  
(2014-15)**

MONTH	DATE	ACTIVITY	PARTICIPATION
July	21 <sup>st</sup> July 2014	1. Inauguration of WDC 2. Lecture on Gender Equality	150
August	7 <sup>th</sup> August 2014	Self Defense training for girls	50
January	23 <sup>rd</sup> & 24 <sup>th</sup> January 2015	National Seminar on "Challenges and Opportunities for Women in the Dynamic Society".	40 paper presentations
February	16 <sup>th</sup> February 2015	Cancer awareness Lecture and General Health check up	160 students attended the lecture 85 girls and 30 outside women undergone through health checkup
February	February 2015	Online Training on Handling Sexual Harassment cases	2 teachers



<b>LIST OF ACTIVITIES ORGANIZED BY WOMEN DEVELOPMENT CELL (2015-16)</b>			
<b>MONTH</b>	<b>DATE</b>	<b>ACTIVITY</b>	<b>PARTICIPATION</b>
July	16 <sup>th</sup> July 2015	Film Screening and Discussion session	55
	31 <sup>st</sup> July 2015	Guru Purnima	80
August	10 <sup>th</sup> August 2015 to 3 <sup>rd</sup> September 2015	Yoga session	20
November	27 <sup>th</sup> and 28 <sup>th</sup> November 2015	Gender and Leadership Training for girl students	35
December	10 <sup>th</sup> December 2015	Health Awareness Lecture and General Health Check Up	115 students attended session 94 students have undergone the medical check up.
January	16 <sup>th</sup> January 2016	Session on Legal Rights of Women	80 students
March	8 <sup>th</sup> March, 2016	Health Awareness Campaign	60 students

Other than this college is also having various clubs which initiates to inculcate additional qualities of enhancing knowledge and its significance through competitions, seminars, workshops and guest lectures.

The following table highlights the activities conducted by Calibre (B.Com Club):

**LIST OF ACTIVITIES ORGANIZED BY CALIBRE (B.COM CLUB)  
(2014-15)**

<b>MONTH</b>	<b>DATE</b>	<b>ACTIVITY</b>	<b>PARTICIPATION</b>
August	13 <sup>th</sup> August 2014	Guidance lecture on understanding capital markets and career guidance.	60
August	22 <sup>nd</sup> August 2014	Express your views – competition	25
September	11 <sup>th</sup> to 19 <sup>th</sup> September 2014	Guest lectures & subject expert lectures	50
December	10 <sup>th</sup> December 2014	Essay writing competition	17
January	15 <sup>th</sup> January, 2015	Inter-Departmental PPT Competition	18
February	21 <sup>st</sup> February 2015	Career Guidance Lecture on “Management and Banking & Insurance Sector”	40

**LIST OF ACTIVITIES ORGANIZED BY CALIBRE (B.COM CLUB)  
(2015-16)**

MONTH	DATE	ACTIVITY	PARTICIPATION
August	17 <sup>th</sup> August 2015	Power point presentation	22 groups
September	21 <sup>st</sup> September to 24 <sup>th</sup> September 2016	Guest lectures & subject expert lectures	60 students
January	20 <sup>th</sup> January 2016	Participation in Yog Shivar organized by Patanjali Yog Peeth	47 students
January	22 <sup>nd</sup> January 2016	Video screening session on social Issues	18 videos by 30 students
January	25 <sup>th</sup> January 2016	Industrial Visit to Bunty Food Pvt. Ltd. Ambernath	56 students
March	3 <sup>rd</sup> March to 5 <sup>th</sup> March 2016	Guest lectures & subject expert lectures	60 students

The following table highlights the activities conducted by Bankers & Movers (B&I Club):

**LIST OF ACTIVITIES ORGANIZED BY BANKERS & MOVERS  
B.Com (B&I CLUB) (2014-15)**

MONTH	DATE	ACTIVITY	PARTICIPATION
August	8 <sup>th</sup> August 2014	PowerPoint presentation competition on Bricks & Budget 2014	15
	13 <sup>th</sup> August 2014	Guidance Lecture on "Understanding Capital Markets & Opportunities for Company Secretary as per Companies Act, 2013".	20
September	18 <sup>th</sup> September 2014	Guest lectures & subject expert lectures	15
February	2 <sup>nd</sup> February 2015	Visit to Saraswat Bank, Dombivli (West)	15
	6 <sup>th</sup> February 2015	Banking and Insurance Mela	52
	21 <sup>st</sup> February 2015	Career Guidance Lecture on "Management and Banking & Insurance Sector"	20

**LIST OF ACTIVITIES ORGANIZED BY BANKERS & MOVERS  
B.Com (B&I CLUB) (2015-16)**

MONTH	DATE	ACTIVITY	PARTICIPATION
August	10 <sup>th</sup> August 2015	Ad-Mad show competition on Marketing of Banking Products Marketing of Insurance Products Consumer Awareness	60
October	6 <sup>th</sup> to 14 <sup>th</sup> October 2015	Guest lectures & subject expert lectures	36
January	25 <sup>th</sup> January 2016	PowerPoint Presentation competition on Green Banking, Role of RBI in Indian Economy, Use of Technology in Insurance Sector and FDI in B & I	60
March	10 <sup>th</sup> March 2016	Visit to RBI	36
November	30 <sup>th</sup> Nov 2015	Guest Lecture on Employability in Insurance sector	80

The following table highlights the activities conducted by Buoyancy (BMS Club):

**LIST OF ACTIVITIES ORGANIZED BY BUOYANCY (BMS CLUB)  
(2014-15)**

MONTH	DATE	ACTIVITY	PARTICIPATION
July	17 <sup>th</sup> July 2014	1. Formation of BMS Club 2. Public Speaking Event For BMS Course	15
August	5 <sup>th</sup> August 2014	Video Screening of well- established people from different fields	50
	13 <sup>th</sup> August 2014	Guidance Lecture on “Understanding Capital Markets & Opportunities For Company Secretary As Per Companies Act, 2013”	23
September	15 <sup>th</sup> September 2014	Logo Quiz Competition	50
	17 <sup>th</sup> September 2014	Corporate Guest Lectures on Brand Building, Corporate Social Responsibility, Public Relation Management And Newsletter	45
	26 <sup>th</sup> September 2014	Subject Expert Lectures	30

February	21 <sup>st</sup> February 2015	Career Guidance Lecture On “Management And Banking & Insurance Sector”	22
		Guest Lecture On Entrepreneurship Management	
	28 <sup>th</sup> February 2015	Guest Lecture On Retail Management	80
		Intercollegiate Group Discussion Competition	
		Intercollegiate Quiz Competition	

**LIST OF ACTIVITIES ORGANIZED BY BUOYANCY (BMS CLUB)  
(2015-16)**

MONTH	DATE	ACTIVITY	PARTICIPATION
August	6 <sup>th</sup> August 2015	Presentation competition	18
	13 <sup>th</sup> & 14 <sup>th</sup> August 2015	Interdepartmental quiz competition	150
	27 <sup>th</sup> August 2015	Intercollegiate competition	04
February	13 <sup>th</sup> February 2016	M-Pulse Intercollegiate Event	150
		Guest Lecture on Retail Management	150
		Case Study Competition	80

The following table highlights the activities conducted by Tech-Know (IT Club):

**LIST OF ACTIVITIES ORGANIZED BY TECH-KNOW (IT CLUB)  
(2014-15)**

MONTH	DATE	ACTIVITY	PARTICIPATION
February	7 <sup>th</sup> February 2015	PowerPoint Presentation on Multimedia video screening	1
		PowerPoint Presentation on Embedded system case studies	5
		PowerPoint Presentation on Recent Revolutions in IT	5

**LIST OF ACTIVITIES ORGANIZED BY TECH-KNOW (IT CLUB) (2015-16)**

MONTH	DATE	ACTIVITY	PARTICIPATION
September	14 <sup>th</sup> September 2015	SEED IT-Idol Competetion	50
October	11 <sup>th</sup> October 2015	IT Talent Hunt	50
October	19 <sup>th</sup> to 21 <sup>st</sup> October 2015	Three Days Workshop on Information Security Careers Globally in Information Technology and Network Security Courses in association with Trizeus Consulting Services	80
November	14 <sup>th</sup> November 2015	A Guest Lecture on Ethical Hacking in association with India-Tech Pvt Ltd.	40
January	18 <sup>th</sup> January 2016	SEED IT-Idol Competetion organised by Mumbai University	70

The following table highlights the activities conducted by Eco-Echo Club:

**LIST OF ACTIVITIES ORGANIZED BY ECO CLUB (2014-15)**

MONTH	DATE	ACTIVITY	PARTICIPATION
February, 2015	7 <sup>th</sup> February 2015	Eco Exhibition: Model Making Competition	104
		Poster Making Competition	11
		Best out of Waste Competition	10

**LIST OF ACTIVITIES ORGANIZED BY ECO CLUB (2015-16)**

MONTH	DATE	ACTIVITY	PARTICIPATION
February, 2016	29 <sup>th</sup> February 2016	Green Rally	56
		Adoption of Plants	
		Street Play on "Save the Mother Earth"	
		Eco-Exhibition	
		Best out of Waste	
		Poster Making Competition	



**5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State /Zonal / National / International, etc. for the previous four years.**

Following table shows achievements of the students in sports:

**ACHIEVEMENT OF STUDENTS IN SPORTS (2013-14)  
INTERCOLLEGIATE SPORTS EVENTS**

SR.NO	PARTICIPANTS	CLASS	VENUE	EVENT	LEVEL	PLACED AT
1	Ashutosh Lokre	F.Y.B.M.S	University of Mumbai	Judo Competition	University	1 <sup>st</sup> [Gold Medal]
2	Box Cricket Team	TYBCOM, TYBCOM (B&I) TYBMS	J.V.Mehta College,Airoli	Box Cricket	College	2 <sup>nd</sup> Prize

**ACHIEVEMENT OF STUDENTS IN SPORTS (2014-15)  
INTERCOLLEGIATE SPORTS EVENTS**

SR NO	PARTICIPANTS	CLASS	COLLEGE/ VENUE	EVENT	LEVEL	PLACED AT.
1.	Girls Kabaddi Team	-	M.N.S. Dombivli, at Bhagshala ground Dombivli (West)	Kabaddi	College	Runner
2.	Boys Volleyball Team	-	The SIA College Of Higher Education, Dombivli (East)	Volleyball	College	Runner
3.	Boys Cricket Team	-	The SIA College Of Higher Education Dombivli (East)	Cricket	College	Runner
4.	Mr.Kewal Shah	TYBMS	The SIA College Of Higher Education Dombivli (East)	Chess	College	Winner
5.	Mr.RamjiVardrajan	FYIT	The SIA College Of Higher Education Dombivli (East)	Chess	College	Runner
6.	Boys Tug of War team	-	Aacharya Institute Of Management, Shelu( Neral)	Tug Of War	College	Runner

7.	Girls Tug of War team	-	The Swayam Siddhi MitraSangh College of Management & Research, Bhiwandi	Tug Of War	College	Runner
8.	Boys Tug of War team	-	The Swayam Siddhi MitraSangh College of Management & Research, Bhiwandi	Tug Of War	College	Winner
9.	Ms.Uma Maheshwari Nadar Ms.Raksha Maurya	FYBCOM	The Swayam Siddhi MitraSangh College of Management & Research, Bhiwandi	Badminton Double girls	College	Winner
10.	Boys Tug of War team	-	Saket College,Kalyan	Tug Of War	College	Winner
11.	Boys Tug of War team	-	Saket College,Kalyan	Tug Of War	College	Runner
12.	Mr.Ashutosh Lokare	SYBMS	Mumbai University	Judo Competition	University	1 <sup>st</sup> & awarded with gold medal

**ACHIEVEMENT OF STUDENTS IN SPORTS (2015-16)  
INTERCOLLEGIATE SPORTS EVENTS**

SR. NO.	PARTICIPANTS	CLASS	VENUE	EVENT	LEVEL	PLACED AT
1	Boys Tug of War team	-	Joshi Bedekar College,Thane	Tug of War	Intercollegiate sports event	1 <sup>st</sup>
2	5 Boys and 2 Girls Tug of War team	-	Ruia College, Matunga	Tug of War	Mega Thone Intercollegiate Sports Event	1 <sup>st</sup>
3	Vivek.Khatu	FYB&I	Ruia College, Matunga	Badminton	Intercollegiate sports event	1 <sup>st</sup>
4	Boys Tug of War	-	The Swayam Siddhi Mitra Sangh College of Management & Research, Bhiwandi	Tug of War	Intercollegiate sports event	1 <sup>st</sup>
5	Boys Tug of War	-	Aacharya Institute Of Management, Shelu( Neral)	Tug of War	Intercollegiate sports event	1 <sup>st</sup>

6	Boys Tug of War	-	Bharti Vidyapeeth, Belapur	Tug of War	Intercollegiate sports event	1 <sup>st</sup>
7	Boys Tug of War	-	Bharti Vidyapeeth, Belapur	Tug of War	Intercollegiate sports event	2 <sup>nd</sup>
8	Boys Tug of War	-	NCRD'S Sterling Institute of Management Studies, Nerul	Tug of War	Intercollegiate sports event	2 <sup>nd</sup>
9	Boys Tug of War	-	Saket College, Kalyan	Tug of War	Intercollegiate sports event	1 <sup>st</sup>
10	Boys Tug of War	-	Mumbai Mayor Cup Championship	Tug of War	Intercollegiate sports event	4 <sup>th</sup>
11	Girls Tug of war team	-	Mumbai Mayor Cup Championship	Tug of War	Intercollegiate sports event	4 <sup>th</sup>
12	Boys tug of war team	-	Mumbai university	Tug of War	Intercollegiate sports event	4 <sup>th</sup>
13	Boys tug of war team	-	Mumbai university	Tug of War	Intercollegiate sports event	4 <sup>th</sup>
14	Boys Box-cricket team	-	The South Indian Association College Of Higher Education, Dombivli (East)	Box-cricket	Intercollegiate sports event	2 <sup>nd</sup>
15	Vivek Khatau	FYB&I	Bharti Vidyapeeth, Belapur	Badminton Singles	Intercollegiate sports event	1 <sup>st</sup>
16	Uday Gauda	FYB&I	Bharti Vidyapeeth, Belapur	Badminton Singles	Intercollegiate sports event	2 <sup>nd</sup>
17	Vivek Khatau	FYB&I	Bharti Vidyapeeth, Belapur	Badminton Doubles	Intercollegiate sports event	3 <sup>rd</sup>
18	Uday Gauda	FYB&I	Bharti Vidyapeeth, Belapur	Badminton Doubles	Intercollegiate sports event	3 <sup>rd</sup>
19	Vivek Khatu	FYB&I	Swayam Siddhi College, Bhiwandi	Badminton Doubles	Intercollegiate sports event	2 <sup>nd</sup>
17	Mithun Amin	FYB&I	Swayam Siddhi College, Bhiwandi	Badminton Doubles	Intercollegiate sports event	2 <sup>nd</sup>
18	Tanmay Choudhari	SYIT	Bharti Vidyapeeth, Belapur	Badminton Doubles	Intercollegiate sports event	2 <sup>nd</sup>
19	Vikas Mishra	TYB&I	Bharti Vidyapeeth, Belapur	Badminton Doubles	Intercollegiate sports event	2 <sup>nd</sup>

20	Ashutosh Lokare	TYBMS	Mumbai university	Judo	Intercollegiate sports event	2 Bronze Medals
21	Sayli Rathod	SYBCOM	The South Indian Association College Of Higher Education, Dombivli (East)	Chess girls	Intercollegiate sports event	1 <sup>st</sup>
22	Thanmozhe Nadar	FYIT	The South Indian Association College Of Higher Education, Dombivli (East)	Chess girls	Intercollegiate sports event	2 <sup>nd</sup>
24	Aaditya kadam	SYIT	Mumbai university	Gymnastics	All india university gymnastics competition	-
25	Omkar Rane	SYIT	NCRDS Sterling institute of management studies, nerul	Carrom Doubles	Intercollegiate sports event	1 <sup>st</sup>
26	Mihir Dalal	FYIT	NCRDS Sterling institute of management studies, nerul	Carrom Doubles	Intercollegiate sports event	1 <sup>st</sup>
27	Aashish Gupta	SYIT	NCRDS Sterling institute of management studies, nerul	Carrom Singles	Intercollegiate sports event	2 <sup>nd</sup>
28	Prathamesh Pawar	SYIT	Bharti Vidyapeeth, Belapur	NFS boys	Intercollegiate sports event	1 <sup>st</sup>

#### SPECIAL ACHIEVEMENTS OF ASHUTOSH LOKARE

SRNO	COMPETITION	MEDAL RECOGNITION
1	National Level Judo Competition Conducted by University of Mumbai In 2014-15	Appointed as Coach
2	Senior National Judo Championship, Dec' 14-15, Haridwar conducted by Judo Federation of India	Appointed as Coach (Mah-B)
3	All India Inter-University Judo Tournament, 2014-15, Amritsar Conducted by All India Inter-University	Awarded with Parti Medal (weight -56 Kg)
4	42nd Senior Maharashtra State Judo Championship 2014-15, Aurangabad Conducted by Maharashtra Judo Association	Awarded with Bronze Medal for age and weight group of 20+(-60Kg)
5	42nd Sub-Junior Maharashtra State Judo Championship 2014-15, Osmanabad Conducted by Maharashtra Judo Association	Appointed as Technical Official (Referee)

6	Inter-Collegiate Judo Tournament 2014-15 by Mumbai University	Awarded with Gold Medal (weight -56 Kg)
7	Thane district Senior Judo Championship 2014-15, Thane Conducted by Thane District Judo Association	Awarded with Gold Medal for age and weight group of 20+(-60Kg)
8	Thane district Junior and Cadet Judo Championship 2014-15, Thane Conducted by Thane District Judo Association	Appointed as Technical Official (Referee)
9	Thane district Sub-Junior Judo Championship 2014-15, Thane Conducted by Thane District Judo Association	Appointed as Technical Official (Referee)
10	Senior National Judo Championship, Conducted by Judo Fedration of India in December 2015-16, Chandigarh	Appointed as Coach for (Mah-B)
11	43nd Senior Maharashtra State Judo Championship Conducted by Maharashtra Judo Association in 2015-16, Aurangabad	Awarded with Bronze Medal for age and weight group of 20+(-60Kg)
12	43nd Junior and Cadet Maharashtra State Judo Championship Conducted by Maharashtra Judo Association in 2015-16, Nanded	Appointed as Technical Official (Referee)
13	43nd Sub-Junior Maharashtra State Judo Championship Conducted by Maharashtra Judo Association In 2015-16, Newasa	Appointed as Technical Official (Referee)
14	Inter-Collegiate Judo Tournament 2015-16 Conducted by Mumbai University	Awarded with Bronze Medal (weight -56 Kg)
15	Thane district Junior and Cadet Judo Championship Conducted by Thane District Judo Association 2015-16, Thane	Appointed as Technical Official (Referee)
16	Thane district Sub-Junior Judo Championship Conducted by Thane District Judo Association 2015-16, Thane	Appointed as Technical Official (Referee)
17	Junior Kurash State Championship Conducted by Maharashtra Kurash Association 2015-16, Hadupsar Pune.	Appointed as Technical Official (Referee)
18	Thane district Junior Kurash Championship Conducted by Thane District Kurash Association 2015-16, Dombivli	Appointed as Technical Official (Referee)
19	Kalyan Dombivli Judo Tournament District Competitions conducted by Kalyan Dombivli Judo Association 2015-16, Dombivli	Appointed as Technical Official (Referee)
20	4th Senior State Championships 2015-16, Chalisgaon, Jalgaon Conducted by Kurash Association of Maharashtra	Awarded with Bronze Medal for age and weight group of 20+(-56Kg)
21	4th Senior State Championships 2015-16, Chalisgaon, Jalgaon Conducted by Kurash Association of Maharashtra	Appointed as Team Manager (Thane District senior team)



22	4th Senior State Championships 2015-16, Chalisgaon, Jalgaon Conducted by Kurash Association of Maharashtra	Appointed as Technical Official (Referee)
23	Inter-Collegiate Judo Tournament 2015-16 by Mumbai University	Awarded with Bronze Medal for Open Weight (Free wt.)
24	Inter-Collegiate Judo Tournament 2015-16	Awarded with Bronze Medal for weight group of 56 kg
25	Sports For All Tournament 2015-16, D.Y.Patil College, Nerul- Inter-School Competitions Conducted by Mumbai Judo Association	Appointed as Technical Official (Referee)
26	Thane district Senior Judo Championship 2015-16, Thane Conducted by Thane District Judo Association	Awarded with Bronze Medal for age and weight group of 20+(-60Kg)
27	Thane district Senior Kurash Championship 2015-16, Dombivli Conducted by Thane District Kurash Association	Awarded with Gold Medal for age and weight group of 20+(-56Kg)

Following table shows achievements of the students in cultural and co-curricular activities conducted by student council and NSS:

**INTERCOLLEGIATE STUDENT COUNCIL AND NSS EVENTS  
ACHIEVEMENT OF STUDENTS IN CULTURAL AND COCURRICULAR  
ACTIVITIES 2013-14**

SR NO	PARTICIPANTS	CLASS	COLLEGE/V ENUE	EVENT	LEVEL	PLACED AT
1.	Ms.Shagufa Shaikh Mr. Sham Nikam	TYB&I	S.H.M. college Ulhasnagar	PPT presentation on B & I	College	1 <sup>st</sup>
2.	Mr.Shashikant Mehta Mr.Makarand Khandekar	TYB&I	R.K.T.College Ulhasnagar	PPT presentation on B & I	College	2 <sup>nd</sup>
3.	Ms Sangeeta Mishra Ms Sunita Panda	FYB&I	S.H.M. college, Ulhasnagar	PPT presentation on B & I Sector in rural area.	College	3 <sup>rd</sup>
4.	Mr. Joel Joseph Mr. Lionel D'silva, Mr. Prabhu Balakrishnan	SYIT	Big Games Institute of animation	LAN Gaming	College	2 <sup>nd</sup>
5.	Mr. Joel Joseph, Mr. Lionel D'silva, Mr. Prabhu Balakrishnan	SYIT	DKVC college, Thakurli.	LAN Gaming	College	2 <sup>nd</sup>
6.	Ms.Ramalaxmi Iyengar	SYB&I	Manjunath College, Dombivli.	Dance Competition	College	3 <sup>rd</sup>

7.	Ms.Ramalaxmi Iyengar Ms.Mansi Khatu Mr.Himanshu Loadaya Mr.Swastik Shetty.	SYB&I, FYBMS, SYBMS, FYBCOM	SIES College,Nerul	How Movie Should have ended?	College	1 <sup>st</sup>
8.	Ms.Sonali Jadhav(NSS)	SYBCOM	M.D. College, Parel.	Poster Painting Competition	College	2 <sup>nd</sup>
9.	Ms.Jeenal Gala(NSS)	SYBMS	Yuvak Biradari Group	Mock Parliament as Loksabha Speaker	College	Gold Medal
10.	Mr.Mayur Sadekar Mr.Makarand Khandekar	TYB&I	The S.I.A.College of Higher Education, Dombivli(East)	PPT Competition	College	1 <sup>st</sup>
11.	Mr.Mayur Sadekar Mr.Makarand Khandekar Mr. Amol Gore Mr.Vishal Yesare	TYB&I TYB&I TYB&I TYBCOM	The S.I.A.College of Higher Education, Dombivli(East)	Ad-mad Show	College	2 <sup>nd</sup>
<b>Special Achievement: 4 Students of our college participated in Onam Dance organized by Pendharkar College, Dombivli(East) which is in Guinness Book of World Records.</b>						

**INTERCOLLEGIATE STUDENT COUNCIL 2014-15**

SR. NO	PARTICIPANTS	CLASS	COLLEGE/ VENUE	EVENT	LEVEL	PLACED AT
1.	Ms.Divya Sawant	SYIT	Acharya College, Chembur	Dance	College	1st
2.	Ms. Sheetal Todkar Ms.Yamini Agrawal	FYIT	Bharat College, Badlapur and M.D. College, Parel	Power Point Presentation	College	2nd
3.	Ms.Manali Bille, Ms.Tanvi Kini.	SYBCOM	AdarshCollege, Badlapur	Power Point Presentation	College	1ST
5.	Ms.Rajitha Nair, Ms.Laxmi Gavande.	FYBCOM	AdarshCollege, Badlapur	Power Point Presentation	College	1ST
6.	Ms.Shalini Bhatt	SYIT	D.K.V.C.College, Thakurli	Hairstyle	College	3rd
7.	Ms.Shalini Bhatt	SYIT	D.K.V.C.College, Thakurli	Eye makeup	College	1st
8.	Fashion Show Team	-	The S.I.A.College of Higher Education, Dombivli(East)	Fashion Show	College	1st

**INTERCOLLEGIATE STUDENT COUNCIL 2015-16**

SR NO	NAME OF THE PARTICIPANTS	CLASS	EVENTS	VENUE	LEVEL	PLACED AT
1	Nair Rejitha Gavande Laxmi	SYBcom	Debate Competition (04/08/2015)	N.K.T.T. College Thane	48th Inter- Collegiate Youth Festival Zonal Round	2nd Prize
2	Nair Rejitha Gavande Laxmi	SYBcom	Debate competition (26/08/2015)	Vidyapeeth Vidyarthi Bhavan	48th Inter- Collegiate Youth Festival Final Round	Consolation Prize
3	Jatin Kulal Suraj Koli Mithun Amin Aniket Mijar Sameer Sawant Rahul Dubey Vaishak Iyer	FYB&I	Admad Show (26/08/2015) & (27/08/2015)	Mulund College of Commerce	Inter- collegiate Event Inspira	1st Prize
4	Reema Shetty Kajal Vichare Gayathri Thevar Rupali Singh Karuna Salunkhe Devika Mehetha	FYBMS	Ad Mad Show (26/08/2015) & (27/08/2015)	Mulund College of Commerce	Inter- collegiate Event Inspira	2nd Prize
5	Shubham Kadam Yogesh Mahajan Arjun Kakade Praveen Maurya Sanjay Gupta	FYIT	Seed IT Talent (15/10/15)	Seed Information Tech Pvt. Ltd	Inter- collegiate Event	1st Prize
6	Ninad Markandeya	SYIT	Counter Strike	Saket College, Kalyan	Inter- collegiate Event	2nd Prize
7	Ninad Markandeya	SYIT	Tech Quiz	Saket College, Kalyan	Inter- collegiate Event	1st Prize

8	Sangeeta Mishra Sunita Mourya	TYB&I	Power Point Presentation Competition (11/12/2015)	K.M. Patel Sr. College Dombivli	Inter- collegiate Event	1st Prize
9	Kanchan Patil Omkar Rane Sameer Sawant Sahil Mhatre Aditya Parad	SYBcom SYIT FYB&I SYBcom TYBcom	Dance Competition (30/12/2015)	Royal College	Inter- collegiate Event	2nd Prize
10	Jatin Kulal Suraj Koli Mithun Amin Aniket Mijar Vivek Khatau Rahul Dubey Vaishak Iyer Chandresh Yadav	FYB&I	Ad Mad Show 08/01/2016	Pragati college	Inter- collegiate Event	2nd Prize
11	Gayathri Thevar	FYBMS	CENSEA GYAAN - Financial Ad-Break Competition on (9/1/2016)	Model College	Inter- collegiate Event	Participation
12	Karuna Salunke Gayathri Thevar Devika Mehta Rajesh Kasturi Subhash Darji	FYBMS	Ad Mad Show (18/1/2016)	St.Paul College	Inter- collegiate Event	1st Prize
13	Sangeeta Mishra Sunita Mourya	TYB&I	Power Point Presentation Competition	L.d.Sonawane Degree college	Inter- collegiate Event	1st Prize
14	Sangeeta Mishra Sunita Mourya	TYB&I	Power Point Presentation Competition (23/1/2016)	Swami Hansumuni Maharaj Degree college of commerce	Inter- collegiate Event	3 <sup>rd</sup> Prize
15	Mishra Vikas Saurab Sugandhi Prathamesh Chavan	TYB&I	Film Quiz (23/1/2016)	J. Watumull Sadhubella Girls College	Inter- collegiate Event	2nd Prize

16.	Jatin Kulal Vivek Khatau Sameer Sawant Aniket Mijar	FYB&I	Ad Mad Show (30 <sup>th</sup> and 31 <sup>st</sup> /1/2016)	Swayam Sidhi College of Management and Research)	Inter-collegiate Event	Runner up
17.	Kanchan Patil Omkar Rane Sameer Sawant Sahil Mhatre Aditya Parad	SYBcom SYIT FYB&I SYBcom TYBcom	Dance Competition 30/1/2016	Saket College	Inter-collegiate Event	2nd Prize

**5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

The college collects feedback from the graduates during Alumni meet. The input received through the feedback is discussed in the staff meeting for further action. The college collects feedback from campus recruiters regarding the quality of the students and areas for improvement. The inputs received are taken in to consideration for framing policy decisions at various levels. This has brought considerable improvement in the employability of students.

**Alumni Involvement (2015-16)**

MONTH	DATE	ACTIVITY	NAME OF ALUMNI
November	24 <sup>th</sup> November 2015	Assigned as Team Leader for easy Plan MRP software for FireFly LED Products Pvt. Ltd Vasai, Thane, Maharashtra, India	Mr.Joel Joseph
December	18 <sup>th</sup> December 2015	Guidance for (M.Sc(IT) Emebdden System ) Projects by Faculty Members to Alumni	Mr.Prathemesh Nagavekar Mr.Amit Mr.Siddhant Vanjiwale Mr.Vikrant Prabalkar Mr.Smit Mistry
February	17 <sup>th</sup> February 2016	Practical Guidance Lecture on Data Warehousing	Miss.Neha Jain

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications / materials brought out by the students during the previous four academic sessions.**

- The college has a Magazine Committee which brings out annual magazine “Ratnottama”
- The Magazine Committee encourages students to publish their articles in the magazine
- Students publish cultural leaflet “Radiance” during the annual intercollegiate event “Sparklers”



### DETAILS OF PUBLICATIONS

YEAR	NAME OF PUBLICATIONS	NO. OF PUBLICATION
2012-13 and 2013-14	Ratnottama	VOLUME-I
2014-15	Ratnottama	VOLUME-II
2015-16	Ratnottama	VOLUME-III
2014-15	Radiance	Cultural leaflet
2015-16	Radiance	Cultural leaflet

Other than this, students can also reflect their talent during various programmes conducted by the college by Making Posters, Models, and Sketches. Following Table reflects the details of other artistic work created by the students:

### DETAILS OF ARTISTIC WORK CREATED BY THE STUDENTS

YEAR	ACTIVITY	PROGRAMME
2012-13	Poster Making	NSS Blood Donation
		Sparklers
2013-14	Poster Making	Blood Donation camp
		World population Day
		Sparklers
	Sketches	Contribution for Magazine
2014-15	Poster Making	Blood Donation camp
		World population Day Rally
		Sparklers
		Eco Club Poster Making competition
		WDC Poster Painting Competition
	Environmental Models	Eco Club model making competition
	Craft	Eco Club creating best out of waste competition
	Artistic Representations of Iconic Mumbai	Based on the Sparklers theme Iconic Mumbai

- Best projects of the students are preserved in the library and hand book is prepared for reference purpose
- Students presentation in the inter collegiate event organized by Student Council of the college under the aegis of Knowledge Sharing Forum are also brought in the form of a book

#### 5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes.

- The college has a student council , constituted as per the norms of the University
- The constitution of the Student Council is as under:
  - ✓ Principal –Chairperson.
  - ✓ One faculty as a convenor and 4 faculty members as Student Council members nominated by the Principal.

- ✓ One class representative from each class in the college nominated by the convenor.
- ✓ The student members of the Council elect the secretary of the council amongst themselves.
  
- The Student Council of the college prepare a calendar of student activities for the year
- Student Council has representation in all non-statutory committees of the college such as Sports Committee ,Magazine committee, Library committee, IQAC ,WDC
- Student Council organize the annual cultural event of the college
- Objectives of the Student Council:
  - ✓ To provide training for developing self-discipline, leadership and followership.
  - ✓ To inculcate team spirit, sense of responsibility and accountability
  - ✓ To provide a platform for students to exhibit their talents
- The Student Council organizes the following activities every year:
  - ✓ **Cultural Activities:**
    - ❖ Guru Purnima
    - ❖ Onam celebration
    - ❖ Independence Day
    - ❖ Ganesh Utsav
    - ❖ Saraswati Pooja
    - ❖ Garba Raas on Navratri
    - ❖ Cultural week (Days Celebration)
    - ❖ Sparklers, an Intercollegiate event
    - ❖ Christmas Celebration with Carol Song
    - ❖ Makar Sankranti and Pongal Celebration
    - ❖ Republic Day Celebration
    - ❖ Marathi Bhasha Divas based on ancient culture of state of Maharashtra (Granth Dindi, Lezim, Ganesh Vandana, Powada, Lavani, Gondhal Jagran and Koli Dance).
  - ✓ **Literary Activities**
    - ❖ First Year Students Orientation Programme
    - ❖ Essay Writing Competition on Kargil Vijay Divas
    - ❖ Shravansari—a poetic programme
    - ❖ Marathi Poetry Recitation Competition on Marathi Bhasha Divas
  - ✓ **Workshops**
    - ❖ Lecture on Animation by 3-Dimenison Institute
    - ❖ Photography Workshop
  - ✓ **Others**
    - ❖ Kargil Vijay Divas
    - ❖ Constitutional Day Celebration
    - ❖ Organized Stem Cell Donation Campaign
    - ❖ Cheerio- farewell for Final year students.

**EXPENSES AND FUNDS FOR CULTURAL ACTIVITIES**

<b>EXPENSES PARTICULARS</b>	<b>AMOUNT In Rs</b>	<b>INCOME PARTICULARS</b>	<b>AMOUNT In Rs</b>
<b>Celebration of Various Events</b>			
World Population Day	Rs.2134/-	Other Fees Received (125 X 791)	Rs.98,875/-
Independence Day	Rs.4554/-	Sponsorship for Sparklers	Rs.76000/-
Marathi Sanvardhan Pandharvada	Rs.4160/-	Sparklers Registration	Rs.4415/-
Pongal	Rs.1047/-	Contribution from students for cultural events	Rs.2759/-
Navratri	Rs.2601/-	Students Contribution for Cheerio- Third year Farewell	Rs.5700/-
Ganpati Arti	Rs.801/-	ManagementContribution	Rs.54600/-
Marathi Bhasha Divas	Rs.200/-		
Sparklers – Inter collegiate Fest	Rs.217352/-		
Cheerio- Third year Farewell	Rs.9500/-		
<b>Total</b>	<b>Rs.242349/-</b>	<b>Total</b>	<b>Rs.242349/-</b>

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

The following academic and administrative bodies have student representatives

- Student Council
- Sports Committee
- Women Development Cell
- IQAC
- Magazine Committee
- Placement and Counseling Cell
- Library Club

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

- Annual alumni meetings
- Inviting for guest lectures
- Inviting well placed Alumni to interact with students during NSS Residential Camp
- Active support by alumni in organizing cultural event including designing brochure, certificates and prospectus of the college
- Involvement of past students in extension activities of NSS unit like Blood Donation Camp

**Any other relevant information regarding Student Support and Progression which the college would like to include.**



Managed by The South Indian Association, Dombivli  
**THE S.I.A. COLLEGE OF HIGHER EDUCATION**  
DOMBIVLI (E), THANE, MAHARASHTRA  
(Affiliated to University of Mumbai)

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**



**Criterion VI :**  
**Governance, Leadership and Management**

## CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

#### Vision:

**“The SIA College of Higher Education strives for comprehensive education by equipping students with latest skills and tools to acquire competence, quality education to face the dynamically evolving society.”**

#### Mission:

**“To develop rich pool of talented, employable professionals and with a strong foundation on ethical, moral and social values to become responsible citizens.”**

The Vision and Mission of the institution is in tune with the objectives of higher education, we continuously strive to march towards excellence by providing quality education to the students to equip them with necessary skills to face the ever changing needs of the future. The student centric activities imbibe values and discipline to become socially responsible citizens.

6.1.2 What is the role of Top Management, Principal and Faculty in design and implementation of its quality policy and plans?

#### Quality Policy

The institution value is **“Vidya Dhanam Sarva Dhana Pradhanam”** which means Knowledge is Power, to attain this value in every sphere, the institution has framed its quality policy incorporating the following elements of quality higher education, value based education, value based life, socially conscious and responsible citizenship.

#### IQAC:

- IQAC reviews and recommends the internal quality policy by organizing periodic meetings with the members from within the institution, members from sister educational institutions, industry captains and administrative staff
- IQAC also monitors the implementation of recommendations through interaction with parents, students and faculty members.

#### LMC:

- LMC recommends the institutionalizing the policies for quality education
- LMC coordinates with the top management and allocates judicious budget for various activities to implement the quality policy



- Evaluates various policy pronouncements by the Mumbai University from time to time and also implements all policy changes announced by the University periodically

#### **Top Management:**

- Top management frames the quality policy taking inputs from IQAC, LMC and various stakeholders.
- Timely allocation of fund which are necessary for the smooth functioning of the college.
- Investment decision on infrastructure
- Academic enhancement support

#### **Principal**

- Principal is the lynchpin in implementing the quality policy framed by the various agencies like IQAC, LMC, management and faculty members
- Regular meetings with faculty members and suggestions offered by them are presented to the IQAC for further consideration
- The budget is prepared well in advance to provide adequate infrastructure and academic enhancement
- The Principal along with LMC members interact with the management for various programmes and activities to be organized for the progress of the college.
- Timely disbursement of fund for undertaking various activities
- Motivating the staff to undertake research activities
- Formation of committees to implement the recommendations and quality policy

#### **Faculty**

- Faculty members provide suggestions to the IQAC through their interaction with parents and students
- Faculty members provide their inputs for various add-on courses to facilitate the employability among students
- They interact with the industry experts and organize lectures to support their curricular needs
- They organize activities in association with the NGOs and other agencies to inculcate social and moral values
- Provide inputs for academic excellence

### **6.1.3 What is the involvement of the leadership in ensuring:**

- **The policy statements and action plans for fulfillment of the stated mission**
  - ✓ Provide liberal financial support for the fulfillment of the mission of the college and bridge the gap between Industry and Academics
  - ✓ Involvement of leadership in fulfillment of stated mission is reflected in the following table:

Sr. No	Head of Expense	2012-13		2013-14		2014-15		2015-16	
		Budget allocated	Actually spent	Budget allocated	Actually spent	Budget allocated	Actually spent	Budget allocated	Actually spent
1	Administrative Expenses	896000	712912	790000	1747062	1042945	1472260	1316865	2083959
2	Cultural Activities	74000	238543	285000	314380	598554	466969	777812	588327
3	House Keeping	719000	886228	1120000	902873	1074000	1086481	1242400	1196020
4	Salary	4246540	3023046	4300000	5052688	6849996	6628601	7991715	7806138
5	Infra Structure	222000	426166	280000	1714451	960000	1372213	1619125	1475156
6	Seed Money	190000	6251	593000	59207	1708000	194887	2944000	358193
7	University Fees	186400	122900	592000	570488	660934	863573	1263164	911640
8	Library	180000	167791	280000	201527	310000	310594	400000	302648
9	Academic Expenses	30000	92580	70000	670547	410000	524931	755500	812499
10	Student Services	83600	234332	246000	91526	167754	234193	5159144	5077202
11	Repair and Maintenance	741000	1149265	11362000	969104	1187800	1384328	1664125	1406661
12	Academic Audit and NAAC	--	3660	28500	7260	101800	45000	504500	52500

In bridging the gap between the Industry and academics the college has entered into an MOU for IT based business solutions, with M/S Firefly LED Pvt. Ltd. Vasai, Thane, Maharashtra, India

• **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:**

- ✓ Perspective plan is prepared by the Principal and IQAC in consultation with the top management and incorporates policies for academic excellence, and all round development of the students
- ✓ Representation of top management in all committees constituted for the purpose of fulfillment of the mission
- ✓ The Principal in consultation with the head of the departments prepare the academic plan and the implementation of the same is monitored by IQAC
- ✓ The departmental heads prepare the plans for the smooth functioning of the course to achieve academic excellence
- ✓ The Convenors of the various committees plan activities according to the perspective plan for the overall development of the college

• **Interaction with stakeholders:**

The management and principal interact with the internal and external stakeholders

✓ **Internal stakeholders:**

- ❖ The management organizes a minimum of two meetings in an academic year with the IQAC and LMC members to discuss on institutionalizing various plans
- ❖ Principal organizes frequent meetings with the faculty members of various committees to ensure smooth functioning of the college
- ❖ Principal interacts with the students periodically through open house to address their concerns and take their inputs

✓ **External Stakeholders:**

- ❖ Faculty committee interacts with the parents to discuss various issues regarding the all round progress of the students and the college

✓ **Alumni:**

- ❖ College has registered Alumni Association. There is frequent interaction with the faculty members and alumni. They are equally interested to know the various progress and growth of college in various fields. They also play a vital role in creating awareness about the progress and achievement of the college and the community at large

✓ **Community interaction:**

- ❖ The NSS, WDC and Eco Club has undertaken several community oriented projects in association with different NGOs under the guidance of the Principal

✓ **Industry Interface:**

- ❖ The college organizes regular lectures of industry experts to bridge the gap between academics and industry

• **Proper support for policy and planning through need analysis, research inputs and consultation with the stakeholders.**

The Principal in consultation with the stakeholders identifies the needs and takes supportive measures for the growth and the development of the college

- ✓ Employability needs of the students are identified and suitable add-on courses are introduced
- ✓ To fulfill the expectations of the industry the students are assigned real time projects which enhances their employability
- ✓ Training needs of the faculty members are identified and are addressed by sending them to seminars and workshops
- ✓ Community oriented projects are identified and are undertaken by the students with the support of extension units

• **Reinforcing the culture for excellence:**

- ✓ Students are felicitated when they excel in their academics and extra-curricular activities during the Prize Distribution Ceremony
- ✓ Endowment prizes are instituted for those who excel in academics
- ✓ Students who are excelling in sports, cultural activities, social services are also felicitated

• **Champion Organizational Change:**

- ✓ The college though just 6 years old has already signed an MOU with M/sFirefly LED Products Pvt. Ltd. Vasai, Thane, Maharashtra, India. and has delivered the first module of the project
- ✓ The college is also moving towards bridging the gap between the industry and academics by organizing lectures from the industry
- ✓ The college has undertaken a project on Data Warehousing where the entire examination related information is being analyzed and presented in the form of reports
- ✓ Feedback from parents are taken during the Parents'-Teachers' meeting and the same has been incorporated for further changes
- ✓ Introduction of technology based systems like RFID for monitoring students' and staff attendance, internet facility in all the class rooms, provision of ICT facilities
- ✓ Entire administration related activities like financial accounting, results are fully automated and library is semi-automated

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

- Formation of various committees to implement the policies framed time to time
- Departmental meetings are held twice per semester. This provides information about the functional aspect of the course

- Inter-departmental audit is conducted every year to throw light on the areas of improvement
- Academic Calendar plays a vital role in evaluating the plans and its effective implementation
- Departmental reports are generated every semester to understand the various activities and short falls so that necessary actions can be implemented
- Management Information System is in place wherein information about the various events organized every month is reported and sent to the Principal and management on the first week of every month. This helps to understand the progress and at the same time provides areas for improvement
- Performance Appraisals play a significant role to recognize the contribution of the faculty towards the institution and for self-development
- Annual Report provides detailed information about the various activities and functions related to overall aspect of the college. This is presented during the Annual Prize Distribution Ceremony
- LMC meetings provide a platform to discuss on the academic and administrative issues where the representatives are from the teaching and non-teaching staff. In this meeting various programmes that were organized are reviewed. It also helps to propose new programmes for the growth of the institution and is placed for consideration and sanction
- Committee reports also analyze the various events that were organized during the academic year. It also provides suggestions and improvements for future activities
- Academic Audit is conducted to monitor the implementation of the guidelines from the University of Mumbai
- LIC visit reports also act as a tool to evaluate and monitor the functioning of the college

#### **Composition of Local Managing Committee 2015-16**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>
1.	Mr. Harihar S. Sharma	Chairman
2.	Dr. (Mrs.) Padmaja Arvind	Secretary
3.	Mr. K.V. Ranganathan	Management Representative
4.	Mr. S. Jambunathan	Management Representative
5.	Dr. A. P. Mahajan	Education Field Representative
6.	Mr. K.Venkataramani	Education Field Representative
7.	Dr.Pravathi V.	Education Field Representative
8.	Mrs. Tejaswini Shivsharan	Teaching Staff Representative
9.	Mr. Mahesh Kandalkar	Teaching Staff Representative
10.	Mrs. Salochna Nagdev	Teaching Staff Representative
11.	Mrs. Joglekar Priyanka	Non - Teaching Staff Representative
12.	Mr. S. Vijayaraghavan	Special Invitee



### 6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- Provision of budget for all the academic related activities
- Complete Support to the head of the Institution to pursue activities related to academic excellence
- Encouraging and providing support to organize conferences and workshops.
- Provides adequate facilities such as ICT, library resource to develop academic excellence
- Add on courses and certificate courses are initiated to compete at various aspects for the growth and development
- Deputation of faculty members for the training programmes organized by outside agencies on various spheres like research methodology, advanced excel, entrepreneurship development, seminars and conferences
- Motivating faculty members to undertake major and minor research projects

### 6.1.6 How does the college groom Leadership at various levels?

The college undertakes various measures to groom leadership at different levels:

- **Faculty**
  - ✓ Faculty members are appointed as convener for the departments on rotation
  - ✓ Appointment of faculty as convener for various committees for the smooth functioning of the college
  - ✓ Opportunity to arrange different events like conferences and seminars
  - ✓ Encouraging faculty members to present papers and attend workshops thereby fostering social interaction
  - ✓ Decentralization of power, play a vital role in grooming leadership
- **Students**
  - ✓ Students are appointed as committee heads and are encouraged to develop leadership skills
  - ✓ Various committees that are formed by the college represent students as a leader to perform various duties
  - ✓ Students are encouraged to organize the intercollegiate cultural and sports events
  - ✓ Students also interact with different sponsors to promote various events and fetch sponsorship thereby promoting leadership skills
  - ✓ The students contribute to the college magazine “Rattnotama” and are actively involved in publishing the same thereby getting an opportunity to explore their creative skills
- **Administrative & Supportive Staff**
  - ✓ Training Programmes for administrative and supportive staff on advanced excel, communication skills, office management and personality development were organized
  - ✓ Library has organized a state level Seminar on “Library as a source of Information and Knowledge” which gave exposure and experience of organizing events

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

Being a young college to ensure operational freedom without relinquishing controls the following positions, committees have been formed to achieve the desired goals.

- Decentralization of power ensures smooth functioning of the departments
- Course conveners are appointed to monitor and ensure that the effective teaching, completion of syllabus, adherence to timelines is maintained. They also interact with the students to understand the academic performance of the course
- Formation of various committees to facilitate smooth functioning of the college
- Committee convener ensure that co-curricular and extra-curricular activities also get due importance and ensure availability of quality time for such activities in co-ordination with course convenors
- The students in co-ordination with the committee conveners undertake the responsibility of carrying out various activities for the progression of the students / institution
- The college gives freedom to faculty members to arrange guest lectures from the industry and provide freedom to express the views and thoughts for the progress of the institution

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

Yes, The institution maintains participative Management

- **Management:**
  - ✓ The management believes in empowerment to achieve stated objectives. They have entrusted the responsibilities and independence to the Principal to attain the mission and vision of the college
  - ✓ Cooperation, suggestions and advice to the Principal are provided by the management for the attainment of academic and administrative excellence
  - ✓ Encouragement for innovative and creative ideas suggested by the Principal for the growth and development of the institution
- **Principal**
  - ✓ Open door policy to encourage faculty members to approach the head of the institution
  - ✓ Liberal approach is entertained by the head of the institution to encourage growth and development of faculty members
  - ✓ Faculty members are treated equally and provide opportunities to share their opinions and ideas for the betterment of the college
  - ✓ Discussions and meetings are organized with the faculty members for the smooth functioning of the college
  - ✓ Ideas and suggestions are invited from them and the same is incorporated for the progress of the institution
  - ✓ Team work is a part of the DNA and is reflected on the functioning of the college

- **Faculty members:**
  - ✓ They are entrusted with the responsibilities of department administration, examination, extension activities etc.
  - ✓ Faculty members are involved in the decision making process through their suggestions
  - ✓ Autonomy to implement decisions within the rules and regulations
  - ✓ Support and encouragement to the faculty to undertake new responsibilities
- **Non-Teaching Staff:**
  - ✓ The administration of the office is under the supervision of the Office Superintendent
  - ✓ The office Superintendent is encouraged to perform various activities with the office team effectively
  - ✓ The office Superintendent also shares opinion and suggests various measures to Principal for the smooth functioning of the system
- **Students**
  - ✓ Student Council acts as a parent body to conduct various activities pertaining to extra-curricular and co-curricular activities
  - ✓ Students are also encouraged to participate in the smooth functioning of the college
  - ✓ The student council paves a way for them to share their views and ideas for the development of the college
  - ✓ They also provide various ideas and suggestions to create conducive atmosphere in the college
  - ✓ Brainstorming sessions takes place with the committee conveners during the time of activities that are conducted by the Student Council

## 6.2 Strategy Development and Deployment

### 6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the institution has a formally stated quality policy.

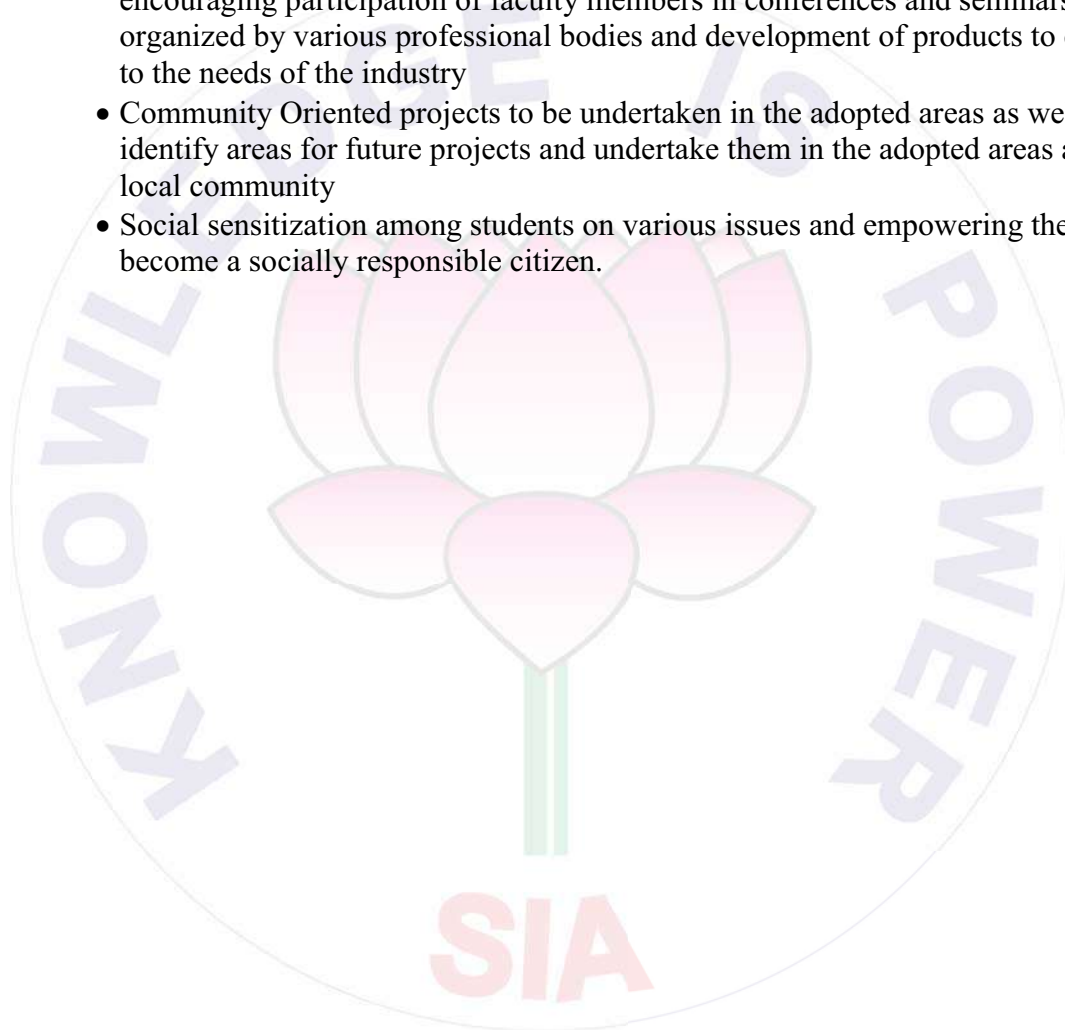
- The founders of the institution believes in the value “ Vidya Dhanam Sarva Dhana Pradhanam” which is translated into the motto – “Knowledge is Power”, to fulfil this, the institution has framed its quality policy by focusing on quality higher education, value based education, value based life, socially conscious and responsible citizenship
- College has formally stated quality policy which is based on vision and mission of the college
- It is developed by the top management in consultation with the Principal, IQAC, LMC, Standing Committee and faculty members
- It is implemented with the support of the faculty members and administrative staff
- The implementation of the same is reviewed by the IQAC and LMC

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

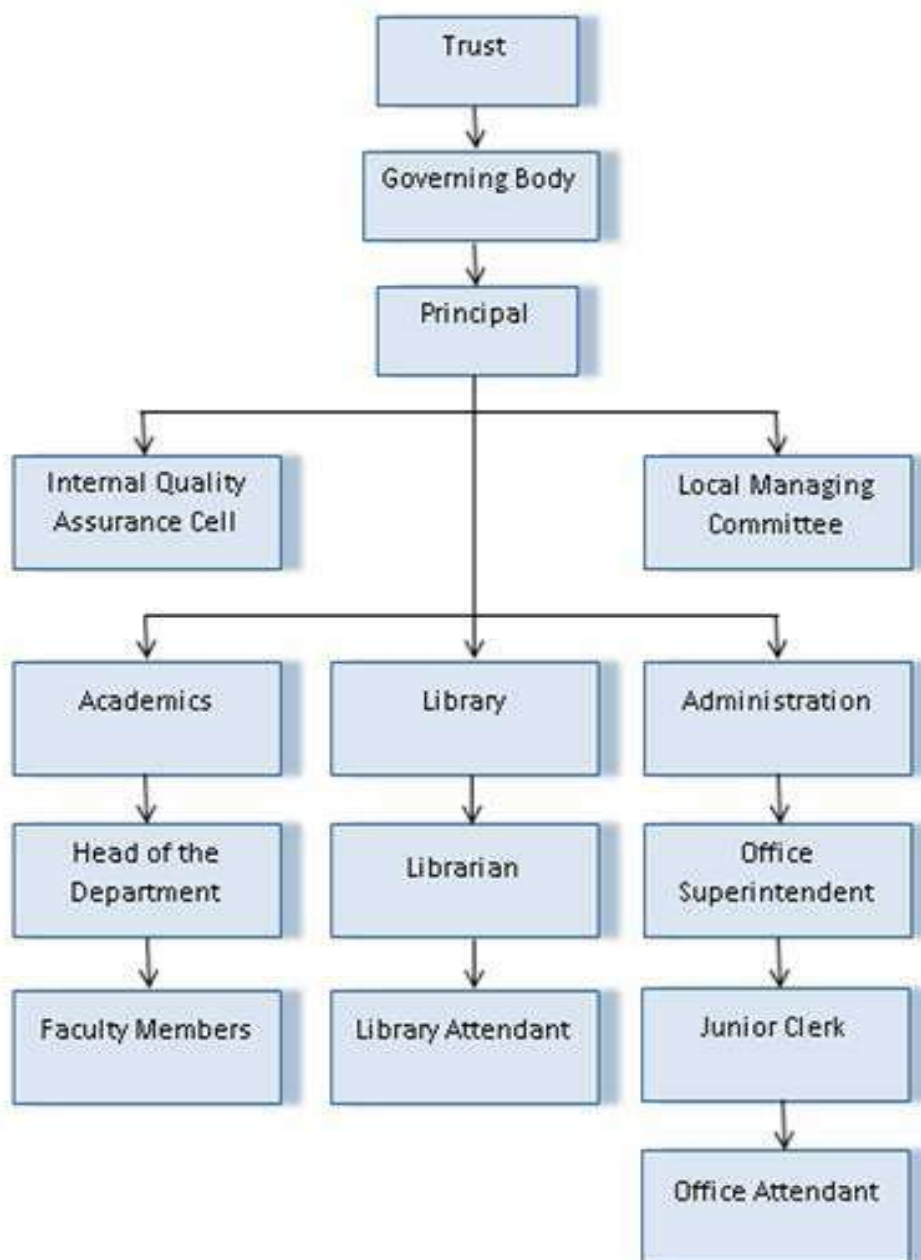
Yes

The following aspects are considered for inclusion in the plan

- Achieve Academic Excellence through holistic development by focusing on Practical learning and teaching and introduction of new courses
- Human Resource Development through capacity building, attracting talented pool of faculty members and encouraging internship for faculty members
- Infrastructural development to cater to the needs of the additional emerging New courses
- Promote Research culture by organizing seminars and conferences, encouraging participation of faculty members in conferences and seminars organized by various professional bodies and development of products to cater to the needs of the industry
- Community Oriented projects to be undertaken in the adopted areas as well as identify areas for future projects and undertake them in the adopted areas and local community
- Social sensitization among students on various issues and empowering them to become a socially responsible citizen.



**6.2.3 Describe the internal organizational structure and decision making processes.**



Various committees draw plans for curricular, co-curricular and extra-curricular and sports activities. The suggestions of these committees are routed through local managing committee and decisions are taken accordingly as some decisions involve financial provisions. In the end, co-ordination is sought to achieve the desired objectives.



**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

• **Teaching & Learning:**

- ✓ The management focuses on quality teaching and learning process by recruiting qualified and competent teaching faculty
- ✓ ICT enabled teaching practices
- ✓ Capacity building programmes for faculty members
- ✓ Infrastructure facilities for real-time teaching and learning

• **Research & Development:**

- ✓ Organize state level and national level conferences
- ✓ Faculty members to undertake minor projects
- ✓ Present and publish research papers in journals and seminars
- ✓ Student and faculty members to undertake real time projects

• **Community engagement:**

- ✓ Community engagement programmes organized through NSS and WDC
- ✓ Various activities like Blood Donation Camp, Eye Checkup Camp, Thalassemia Awareness and Checkup, Cleanliness Drive, Programmes on Anti-Addiction and Anti-Superstition
- ✓ Lectures on various social issues for students and community

• **Human resource management**

- ✓ Capacity building programmes for the faculty members to enhance their knowledge and skill
- ✓ Retention of faculty members through welfare measures and conducive work environment
- ✓ Experienced faculty members from other colleges and Industry experts as visiting faculty
- ✓ University approval for fully qualified faculty members

• **Industry interaction**

- ✓ Organizing Industry expert lectures through Industry Academia Interface committee.
- ✓ Industrial visits and corporate visits are undertaken
- ✓ Developing software for industry

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

• **Top Management**

- ✓ Standing Committee comprises of the office bearers of The SIA Managing Committee. Meeting of the standing committee is conducted every 2 months to discuss the academic and administrative matters besides need based meetings

- ✓ Monthly report containing information regarding the various academic, co-curricular and extra-curricular activities from feedback are presented to the Management
- ✓ The Local Managing Committee has representation of teaching and non-teaching staff which paves way to interact with the management
- **Stakeholders**
  - ✓ Information regarding the various measures taken with regard to academics and other related activities are provided during the Parents Teachers meeting
  - ✓ Information regarding the performance of the ward, examination schedule etc. are sent to the parents through RFID
  - ✓ Monthly meetings with faculty members to strengthen the academics

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

- Having staff representative in the College's Local Managing Committee (LMC)
- Constituting various committees with teachers as convenors, members and coordinators
- The grievance redressal is another forum through which the improvement programmes are undertaken
- Providing opportunities to faculty members to further their career enhancement
- Presence of management during various cultural events and co-curricular events
- Special programme for teachers are organized on teachers day

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

The following resolutions were passed in the Governing Council Meetings held during the academic Year 2014-2015

Sr. No.	Particulars of Resolutions	Date of Meeting	Status
1	Additional Classrooms	13 <sup>th</sup> April 2014	In use
2	Apply for Bachelor of Commerce 2 <sup>nd</sup> division and Bachelor of Mass Media courses	16 <sup>th</sup> November 2014	Not granted
3	2 <sup>nd</sup> Computer Laboratory	16 <sup>th</sup> November 2014	In Operation
4	Approval of qualified faculty members	19 <sup>th</sup> March 2015	Approved by the University of Mumbai
5	Organized two national seminar by Department of Information Technology and Mathematics and Department of Commerce and Banking & Insurance	19 <sup>th</sup> March 2015	Conducted

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by institution in obtaining autonomy?**

Not applicable at the current juncture.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?**

- The Grievance Redressal Cell of the college addresses the complaints so far no serious offence has been registered
- Oral and written complaints are analysed and brought to the notice of the head of the institution and satisfactory measures were taken to the satisfaction of the aggrieved
- Examination related grievances are addressed separately by a committee providing photocopy of the answer books as per University norms

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

No.

There has been no court case against the institution.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

Yes, the college has a feedback committee which oversees the feedback procedure

- The feedback is electronically taken twice a year
- Feedback is collected pertaining to academics, infrastructure and extra-curricular activities and administration
- Based on the feedback additional classrooms, canteen facility, additional books, computer laboratory, computers in the library and add-on courses were introduced by the institution
- Perception study of the institution was undertaken with the students

**6.3 Faculty Empowerment Strategies**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?**

- Organizing seminars and conferences by the college
- Advanced Excel training in tie-up with Embedded Techno Solutions for the teaching and non-teaching staff
- Soft skill training for Non-teaching staff
- Personality development programme for teaching and non-teaching staff
- Organizing workshop on office administration

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

- Deputation of Faculty members to orientation, refresher courses, workshops, conferences and other academic programmes organized at State and University levels
- Regularizing the services of the staff by the University
- Formation of several committees and nominating the staff as a member of various committees to develop leadership skill, enhancing creativity and innovation in organizing various events
- Providing opportunities to lead the committees and recognizing the performance

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

- Staff performance is appraised through evaluation, assessment and judgments on the basis of their performance in shouldering their assigned duties and responsibilities in the area of academic, co-curricular, extra-curricular, administrative affairs, institutional development, research work and social service by self assessment form
- The performance is also evaluated on the basis of feedback sought from the students
- The teaching staff fills up their performance appraisal form and PBAS score sheet
- Internal Course audits also a fair indicator on the teacher's academic performance

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

- The management along with the principal reviews the performance appraisal and provides supportive measures for improvement in the areas of concern
- The feedback is shared with the faculty members and the areas of improvement is suggested to the concerned faculty member and suitable measures are taken and monitored
- The IQAC also provides suggestions for improvement

**6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

- The female staff including the ones on temporary basis are being paid their leave salary during their maternity leave period
- The temporary teaching staff are also paid leave salary during their summer vacation
- Interest free loan provided for non-teaching staff as and when required by them

- 10% staff members have availed of the benefit of such schemes in the last four years
- The management provides two set of uniforms to the class IV employees once in two years

#### **6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

- Regularizing the service of the staff by the University
- Encouraging them to attend and organize seminars and conferences
- Faculty members are encouraged to qualify for higher studies
- Support systems like lectures from industry experts, constant training, congenial working environment, quality infrastructure and a democratic leadership also helps a long way in retaining the talent
- The core faculty members have been in the institution from the inception of the college
- Soft skill development programmes
- Providing leadership roles at the appropriate forum and activities
- Free access to Electronic Library (INFLIBNET-N-LIST)

#### **6.4 Financial Management and Resource Mobilization**

##### **6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

The preparation of budget is based on the inputs from the various departments of the institution and also taking into account the growth of the institution. The LMC recommends the budget and the same is ratified by the top management- LMC periodically reviews the budget vis a vis the actuals.

##### **6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

The institution has an internal auditor who conducts the audit of accounts. Further, the external audit is conducted by the CA firm M/S.MSL Associates as a part of the audit of The South Indian Association. The last audit was conducted for the financial year ending 31st March 2016. No objections have been raised by the external audit firm pertaining to the accounts of the college.

##### **6.4.3 What are the major sources of institutional receipts / funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund / corpus available with Institutions, if any.**

The major sources of funding for the institution are as under:

- Local fund being collected from enrolled students in the form of fee as per the fee structure of University
- Major investments in the form of capital purchases is funded by the parent body The South Indian Association



- Some of the activities like sports, annual socials, seminars attract corporate sponsorship. The accounting system is computerized and all the expenses incurred in the college carries the approval of the governing council of the Trust
- The accounts are duly audited on an annual basis. The deficit with respect to the college is being funded by the parent body The South Indian Association

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

Not applicable

**6.5 Internal Quality Assurance System (IQAS)**

**6.5.1 Internal Quality Assurance Cell (IQAC)**

**a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

Yes

**b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

The decisions of IQAC are approved by the management and the same are implemented as under:

**c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

Yes

- Suggested to undertake industry oriented projects
- To start skill development courses for improving the employability of the students

**d. How do students and alumni contribute to the effective functioning of the IQAC?**

- Students share their ideas and thoughts in relation to effective functioning and progress of the college
- Alumni share their experience and the expectations of the industry

Sr. No	Date of Meeting	Resolutions	Current Status
	27.04.2015	1. To prepare academic calendar for curricular and co-curricular activities.	Implemented
		2. To scrutinize admission forms as per University rules and regulations.	Implemented
		3. To start bridge courses to equip and familiarise the students with basic concepts of respective courses.	Implemented
		4. To organize National level seminar and conferences for Department of Information Technology and Mathematics and Department of Commerce and Department of Banking and Insurance.	Implemented
		5. To identify certificate and Short Term Courses for Employability.	Implemented
2	01.08.2015	1. To organize environmental awareness program.	Implemented
		2. To inculcate and preserve the cultural values.	Implemented
		3. To arrange remedial and intensive coaching for semester end examination.	Implemented
		4. To identify real time projects and collaborate with industry.	Implemented
		5. To organize training and workshop for faculty members.	Implemented
		6. Certificate and Short Term Courses for Employability.	Implemented
3	21.11.2015	1. To analyse results and necessary actions to be implemented to improve passing percentage.	Implemented
		2. To arrange internship and career counselling for the students.	Implemented
		3. To identify companies and provide employment opportunities.	Implemented
4	30.01.2016	1. Internship and career counselling for the students	Implemented
		2. Identify companies and provide employment opportunities.	Implemented
		3. General functioning method.	Implemented
		4. Earlier recommendation complied with.	Implemented
		5. List of activities for staff training.	Implemented
		6. Student support measures.	Implemented
		7. Future plans: Proposed Short Term courses	In process
5	22.03.2016	1.To organise workshop on innovative teaching learning methods by IQAC	In process
		2.To organize National level seminar by BMS Department and NSS unit	In process

		3.To conduct soft skill training for teaching and non- teaching staff	Implemented
		4.To organize yoga session and Personality Development course for Faculty members for their enhancement	Implemented
		5.To conduct inter department internal audit	In process
		6.To search for avenues for internships and placement with industry collaboration	Implemented
		7.To collaborate with institutions for industry projects	Implemented
		8.To prepare Academic calendar for 2016-17	In process

**e. How does the IQAC communicate and engage staff from different constituents of the institution?**

- By conducting periodic meetings
- IQAC provide suggestions on the following areas
- For effective teaching organizing workshops and training for the faculty members was suggested
- To increase the number of computers to facilitate students learning
- To develop research culture, the college organize seminars and conferences
- Intensive and remedial lectures were suggested for betterment of the result

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.**

Yes

- The college has IQAC with adequate representation of stakeholders
- The college has a research cell to monitor the research activities by students and staff

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

Yes, the college provides training to its staff for effective implementation of the Quality assurance procedures to enhance their teaching learning methodology

- The teaching and non teaching staff was given training in Excel and Visual Basic software to equip them with computer skills
- Soft skills enhancement training was organized for the staff members to improve the communication skills in English language
- Personality Development course was organised for overall development of the staff

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

Yes

- Introduction of Book bank scheme for the needy students
- Faculty members participated in the capacity building workshop organized by the National Institute of Technology and ICSSR, Rourkela
- Placements for all courses are initiated
- Increase in the number of projectors
- Increase in the number of computers in the library

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

- The college has formed various committees to look into the implementation of the suggestions made by the external quality assurance agencies
- The committees meet periodically with the Principal and the staff representative of IQAC to discuss the progress on implementation and suggest new ideas for improvement in the quality mechanisms

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

- The faculty members prepare a teaching plan and the same is reviewed by the course convenor every month and the implementation of the same is monitored. Any deviations in the plan is brought to the notice of the concerned faculty and measures such as extra lectures are arranged accordingly
- Departmental meetings enhance the teaching learning process. The faculty members discuss about the new initiatives that are undertaken to enhance the process and the outcomes. Benchmarking with other departments are done to monitor the best process and the same is implemented in other departments
- Data sheets in certain courses are prepared and maintained by the course convenors to monitor the implementation of the timetable and plans
- Inter-department audit is done at the end of the semester and the observations are recorded

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

- Quality assurance policy manuals are developed for effective functioning of the various activities of the college
- The copy of the same is available in the library for the internal and external stakeholders

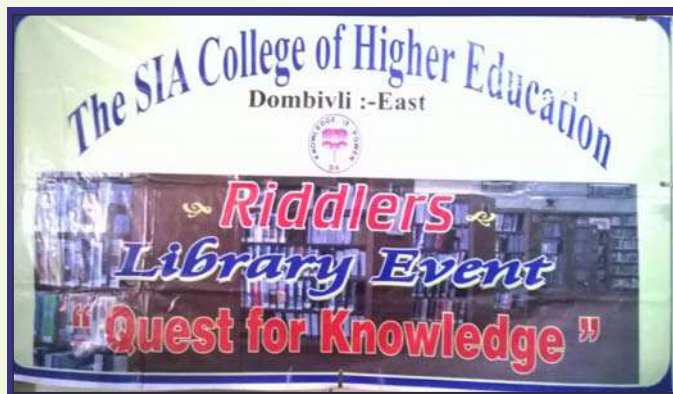
**Any other relevant information regarding Governance Leadership and Management which the college would like to include.**



Managed by The South Indian Association, Dombivli  
**THE S.I.A. COLLEGE OF HIGHER EDUCATION**  
DOMBIVLI (E), THANE, MAHARASHTRA  
(Affiliated to University of Mumbai)

NAAC ACCREDITATION – 1st CYCLE

**SELF STUDY REPORT**



**Criterion VII :**  
**Innovations and Best Practices**



## CRITERIA VII: INNOVATIONS AND BEST PRACTICES

### 7.1 Environment Consciousness

#### 7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes

The College has conducted Green Audit based on the recommendations of the audit committee. The college has undertaken several measures such as organising plantation drive within the college campus, planting flower garden, undertaking environmental awareness rally, formation of Eco club to sensitise students on environmental issues and gather their support for environmental initiatives and sustainability.

#### 7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- **Energy conservation**

- ✓ The college uses LED bulbs around the campus to conserve energy
- ✓ Awareness is created among the students, faculty members and non-teaching to switch off the electrical appliances when not in use
- ✓ Monitoring by the non-teaching staff to ensure that Projectors and Computers are switched off after the sessions

- **Use of Renewable energy**

NA

- **Water harvesting**

- ✓ The College has undertaken rain water harvesting system in the premises

- **Check dam construction**

No

- **Efforts for Carbon neutrality**

- ✓ The College has created a green environment by planting trees around the campus.
- ✓ The college has planted several varieties of flowering plants and trees in the premises.
- ✓ The garden is maintained by the Non-Teaching staff, students with the support of the faculty members and the management.

- **Plantation**

- ✓ The campus has variety of trees in and around.
- ✓ The Women Development Cell of the college has initiated butterfly garden with the support of the students.
- ✓ The WDC had organised a flower plantation drive on the eve of Guru Poornima and in memory of Late Dr. A.P.J Abdul Kalam where the students contributed the saplings for the same.

- **Hazardous waste management**

- ✓ The College has computer laboratories and hence no hazardous waste is being generated
- ✓ The disposal of hazardous waste of IT/Computer Department has been done following safety measures.

- **e-waste management**

The college follows prescribed procedure for the disposal of e-waste

**7.2 Innovations**

**7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

Sr No	Innovative Practice	2012-13	2013-14	2014-15	2015-16	Impact
1.	<b>Parents Teachers Meeting</b>	--	Parents Teachers Meeting conducted once in every semester to discuss about the progress of the ward.	Attendance, Examination, Discipline rules and regulations were discussed with the parents	Short Term Courses, academic performances of the ward were discussed.	Enrollment for short term courses Improvement in the academic performance
2.	<b>Adult Computer Literacy programme</b>	--	--	NSS unit of the college has developed Computer Literacy Programme for the housewives in the adopted area.	Same practice was extended to children and male members of the adopted area.	Positive support from the community Extension of the programme in future to other areas
3.	<b>Best Library User Award</b>	--	Award was instituted to encourage students to use library regularly	Practice continued	Practice continued	Increase in library users
4.	<b>Inter Departmental Audit</b>	--	Inter Departmental Audit is conducted once a year which facilitates to benchmark the activities and thereby improve the same	Practice continued	Practice continued	Transparency Benchmarking and thereby leading to Quality Enhancement

5.	<b>Faculty Development Programme</b>	--	Organized FDP related to selection of research topic, Soft Skill Development and Teaching Methodology	Organized FDP related to Office Administration	Organized FDP Related to Proficiency in computer and Personality Development	Quality Teaching and Learning
6.	<b>Community Interaction Programme</b>	--	--	NSS had organized community interaction programme with the housewives of the adopted area and counselling on nutrition and general health was provided and a cultural programme was organised	Survey was conducted on menstrual problem and guidance was provided	Better community relationship community engagement
7.	<b>Community Health Check up</b>	--	--	Community health check up was organised by WDC and NSS in association with Global Vision an NGO	Community health check up was organised by WDC in association with Swasthayam Reseach Centre	Fulfilment of social responsibility
8.	<b>Special Library session</b>	--	--	Special Library session is conducted where the students are made to solve the previous question papers and refer additional books	Practice continued	Improvement in results

9.	<b>Library Club</b>	--	--	Library club comprises of 15 student representatives and they organise various programmes such as Union Budget discussion, debate session etc. which encourages students to undertake and build awareness about current affairs	Practice continued	Leadership and Team Spirit among the students  Improvement in presentation and public speaking skills
10.	<b>Students Involvement in Real Time Project</b>	--	--	--	College has entered into an MOU with Fire Fly LED Vasai, Thane, and Maharashtra. Students are involved in the project	Bridging gap between industry and academics Experiential Learning  Fosters better relationship with the stakeholders
11.	<b>RFID</b>	--	--	--	RFID is being used to communicate with the parents regarding the examination, attendance and other important information	

12.	<b>Workshop on Entrepreneurial Development</b>	--	--	--	10 day workshop on entrepreneur development was organised in association with ICTACT	Helped students identify their business acumen Provided opportunity for students to interact with the entrepreneurs and identify their area of interest
13.	<b>Preliminary Examination for first year and second year Students</b>	--	--	--	Preliminary Examination is conducted for first year and second year students in some courses	Result Improvement



### 7.3 Best Practices

**7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college**

#### Best Practice - I

**1. Title of the Practice:**

- Student Centric Approach for the Holistic Development of Students

**2. Goals**

**Describe the aim of the practice followed by the institution. Mention the underlying principles or concepts in about 100 words**

- **To attain academic excellence:**
  - ✓ The college in its journey towards excellence has identified a number of curricular and co-curricular activities and has been successful in implementing the same
  - ✓ Curricular activities include class room based learning, practical learning via projects and assignments, presentations, tutorials, intensive coaching, remedial lectures and bridge courses
  - ✓ Co-curricular activities such as club activities which include debates and group discussions on current affairs, budget discussion, quiz competition, motivational video screening session and subject expert lectures
- **To improve the Employability of students**
  - ✓ The college has undertaken several measures to enhance the employability of the students
  - ✓ The college organizes several capacity building programmes such as communication training, personality development programmes, soft skill training, psychometric test, certificate programmes in financial market, IT related certificate programmes
  - ✓ The college also organizes industry expert lectures to bridge the gap between industry and academia and provide practical insight to the students
  - ✓ The college also encourages students to undertake summer and winter internship
- **To develop Community Consciousness**
  - ✓ The NSS, WDC and Eco-club jointly organize various activities to sensitize students on community issues and develop number of programmes for adopted area
  - ✓ The annual residential NSS camp helps the students acclimatize with the hardships of the society and empowers them to handle the challenges and be humane in nature
  - ✓ The NSS team had organised a massive camp and collected relief material for the Chennai flood

### **3. The Context**

**Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.**

- The college has heterogeneous group of students with substantial number of students having less marks in the qualifying examination
- The financial Condition of students is a factor which prevents them to join other courses in skill development
- The college being permanently self financing can not avail any financial support from UGC or any central funding agencies. However the management, well-wishers and philanthropist extend support to a larger extent
- Being a new college, the placement is picking up slowly through pool placement to major companies
- Over enthusiasm of the students on social issues is a challenge to channelise

### **4. The Practice**

**Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.**

- The students from non-mathematical and non-accounting background are identified in the beginning of the course and suitable bridge courses are organized
- The bridge courses were conducted over and above the regular timetable.
- Identifying the needs of the students and developing suitable short term courses so as to enhance the employability
- It was very challenging to make the students understand the benefits of the short term courses
- A suitable orientation programme regarding the courses was organized for parents
- Orienting the students about the goals of NSS so as to create awareness about the contributions made by the NSS volunteers towards the society

### **5. Evidence of Success**

- The academic performance of the students has improved significantly at all levels
- The college has introduced seven short term /certificate courses
- The students have successfully completed short term courses
- The Computer Literacy programme organised by NSS at the adopted area has become as a continuous activity which is conducted on a yearly basis. The response is encouraging

### **6. Problems Encountered and Resources Required**

- The college admissions are purely on merit basis with no capitation fees at any stage
- The college has to manage within the revenue from students admission and deficit being met by the college management
- Identifying many sponsors is a challenge

## 7. Notes (Optional)

**Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution ( about 150 words).NIL**

### **Best Practice - II**

#### **1. Title of the Practice:**

- Research and Collaboration

#### **2. Goals**

**Describe the aim of the practice followed by the institution. Mention the underlying principles or concepts in about 100 words**

- **To instil research aptitude among faculty members and students.**
  - ✓ The college believes that research is essential for the progress of a teacher hence to instil research aptitude among them the college has undertaken several measures
  - ✓ The college has Research Committee which motivates teachers for research and for academic publications.
  - ✓ The Research Committee organises special lectures/workshops related to different aspects of research process
  - ✓ The committee also helps in formulating objectives and hypothesis, where necessary
  - ✓ Teachers are encouraged to write papers for the conferences/seminars organized by the institution or others
  - ✓ Proceedings of the in-house conferences are published and provide a platform for the teachers to bring out their research work
  - ✓ The teachers are encouraged to apply for the UGC and University's minor research grants
- **To promote real-time projects**
  - ✓ The college has a Multi-disciplinary Research Center namely "SIATechLink [IT and Development Division]" under which real time projects are undertaken
  - ✓ The College has collaborated with FireFly LED Products Pvt. Ltd Vasai,Thane,Maharashtra,India for development of MRP application – "EasyPlan" and another major project is on Data warehousing
- **To arrange IAI to bridge the gap**
  - ✓ The Industry Academia Interface Committee invites eminent personalities from different fields to address our faculty members and students
  - ✓ The Industry Academia Interface committee works towards bridging the gap between academics and industry and provide first-hand learning experience.

### **3. The Context**

**Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.**

- The faculty members belong to the age group of 25 to 40 years, inculcating the habit of regular research was a challenge as many of them were not exposed
- Being a new college it was difficult for the college to undertake research projects funded by outside agencies
- As far as the collaboration, is concerned, it was a challenge for us to acquire industry related projects as we are only six years old college
- Building credibility was also another challenge faced from the client side. However this was resolved through frequent meetings, discussions and by sending the sample modules. It created goodwill about our service
- The data warehousing project requires huge data to be processed and motivating students to work on this real time project was a challenge

### **4. The Practice**

**Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.**

- College through support of the Management organises State, National conferences/seminars annually and provide a platform for writing, participation and publication.
- The college has organised 3 national conferences/ seminars in different arenas to provide platform for the researchers to present their ideas
- Encouraging the faculty members to present papers at conferences, seminars and attend workshops on research methodology. Accordingly faculty members of the college have completed their course/workshop in research methodology
- The college also works towards developing research aptitude among the students by organizing student's paper presentations.
- Providing hands-on experience to the students in various areas by assigning real-time projects under the guidance of the faculty members
- well-stocked library along with e-resources facilitate the research work
- The college has tied up with British Council Library and has subscribed to INFLIBNET-N-LIST thereby helping the faculty members and students to access the work done by researchers across the glob



### 5. Evidence of Success

**Provide evidence of success such as performance against targets and benchmarks and review results. What do these results indicate? Describe in about 200 words.**

- The college has managed to organise 3 national conferences on different aspects and had overwhelming participation from faculty members and students from across India. The college has also published the proceedings of the conferences with ISBN
- The Research work undertaken by the college has not only helped the teachers in facilitating better classroom experience for the students but also helped the students to undertake real time projects
- College has tied-up with M/S FireFly LED Products Pvt. Ltd, Vasai, Thane, Maharashtra, India in providing software solution for their production and inventory requirements
- The project has been successfully delivered and implemented
- The client is satisfied with the project and the overwhelming response indicates that credibility concerns are addressed successfully

### 6. Problems Encountered and Resources Required

**Please identify the problems encountered and resources (Financial, Human and other) required to implement the practice in about 150 words.**

- Being a newly established college, financial resources is the major constraint and in addition most of staff members are in the initial years of teaching profession
- Most of the research projects need to be funded by the management and getting the financial support of outside agencies is a difficulty that the college encounters

### 7. Notes (Optional)

**Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution (about 150 words).NIL**

**Contact Details:** 0251-2449893

**Name of the Principal:** Dr.Padmaja Arvind

**Name of the Institution:** The S.I.A. College of Higher Education

**City:** Dombivli (East)

**Pin Code:** 421203

**Accredited Status:** SSR submitted for Cycle -I

**Work Phone:** 0251- 2449891

**Fax:** 2449891

**Website:** [www.thesiacollege.com](http://www.thesiacollege.com)

**E-mail:** sia.college@yahoo.com

**Mobile:** 09323786842



Managed by The South Indian Association, Dombivli

# **THE S.I.A. COLLEGE OF HIGHER EDUCATION**

**DOMBIVLI (E), THANE, MAHARASHTRA**

*(Affiliated to University of Mumbai)*

---

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**

---



**Evaluative Report of the Departments**

### Evaluative Report of the Departments

**1. Name of the department:** Department of Management Studies and Economics

**2. Year of Establishment:** 2010

**3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG:01 (BMS)

**4. Names of Interdisciplinary courses and the departments/units involved:**BMS

**Departments Involved:**

Sr.No.	Course	Departments involved	Participation /Subjects
1.	Bachelor of Mangement Studies	Commerce and Allied Subjects	Business Law, Business Communication, Industrial Law
		Accountancy and Financial Management	Financial Accounting ,Accounting for Managerial Decision, Corporate Finance , Financial Management, Special Study in Finance , Cost Accounting , Direct Tax , Advance Costing and Auditing , Equity and Debt Market , Investment Analysis and Portfolio Management, International Finance
		Banking and Insurance	Cost Accounting , Training and Development , Leadership and Motivation , OrganisationalBehaviour, Foundation of Human Skills
		Department of Information Technology and Mathematics	Computer Applications in Business-I and II, Business Statistics, Business Mathematics, Operation Research

**5. Annual/ semester/choice based credit system (programme wise):**

Credit Based Semester and Grading System

**6. Participation of the department in the courses offered by other departments**

Sr.No.	Course	Department	Participation
1.	Bachelor of Commerce	Department of Commerce and Allied Subjects	Foundation Course
2.	Bachelor of Commerce (Banking and Insurance)	Department of Banking and Insurance	Marketing in Banking and Insurance and Strategic Management

**7. Courses in collaboration with other universities, industries, foreign institutions, etc.**

- a. Certificate Course under “PradhanmantriKaushalVikasYojana” conducted by Bombay Stock Exchange
- b. Certificate Course “Certified Financial Consultant” in collaboration with Eminent Minds

**8. Details of courses/programmes discontinued (if any) with reasons: NIL**

**9. Number of Teaching Posts**

	Sanctioned	Filled
Professors	Not Applicable	Not Applicable
Associate Professors	Not Applicable	Not Applicable
Asst. Professors	03	03

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Yearsof Experience	No.of Ph.D. Students guided for the last 4years
Dr.Padmaja Arvind	MA, MPhil, PhD	Principal(I/C)	Social Sciences	18 years	Nil
Mrs.Booma Halpeth	MBA,MDBA, PGDRM	Assistant Professor	Management	11 years	Nil
Mrs. Kalaivani Mudaliar	MA ,B.Ed	Assistant Professor	Economics	5 years	Nil
Mrs.Snehalata Sankpal	MCom, MPhil	Visiting Faculty	Management	6 years	Nil
Mr Laxmikant R.Kulkarni	DME, DEE	Visiting Faculty	Management	36 years Industry Experience,7years Teaching experience	Nil

**11. List of senior visiting faculty:**

SNo	Name of the Faculty	Qualification	Name of the Institution
1	Prof. Varahan	B.Sc.,MBA	Birla College
2	Prof.GangadharHugar	MCom,MBA, PGDMM,MPhil,PhD	SwayamSiddhi College

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

Programme wise: 60%

**13. Student -Teacher Ratio (programme wise):**

Programme	Student-Teacher Ratio
Bachelor of Management Studies	72:1

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:**

Support Staff (Technical):01

Administrative Staff : Centralised Pool

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

Name	Qualification
Dr.Padmaja Arvind	MA, MPhil, Ph.D
Mrs. Booma V Halpeth	MBA, MDBA, PGDRM
Mrs. KalaivaniMudaliar	MA,B.Ed

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:NIL**

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**

Sr.No	Type of Project	Name of the faculty	Name of the Project	Source of funding	Amount
1	Departmental (BMS)	Dr.Padmaja Arvind	Digital Marketing	Management	Rs.75,000

**18. Research Centre /facility recognized by the University: NIL**

**19. Publications:**

**\* a) Publication per faculty**

Name of Faculty	Proceedings of State Seminars	Proceedings of National Seminars	Proceedings of International Seminars	Journals	Total
Dr.Padmaja Arvind	NIL	03	02	07	12
Mrs.Booma.V Halpeth	NIL	02	-	02	04

**Name:Dr Padmaja Arvind**

Sr No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	7 <sup>th</sup> & 8 <sup>th</sup> March 2014	Qualities of Teachers in 21st Century	Proceedings of International conference on "Relevance of higher education for the development of Human resources."	Sunit's Institute of English Literature and Research, Jalgaon	978-81-926449-9-8
2.	27 <sup>th</sup> & 28 <sup>th</sup> September 2014	WOMEN Ideological and cultural challenges	Proceedings of International seminar on "Women Empowerment"	Environmental Advisory for Sustainable Trust, Panayankottai, Tirunelveli, Tamilnadu	978-81-924744-6-5
3.	26 <sup>th</sup> and 27 <sup>th</sup> November 2014	Women Media and Empowerment	Proceedings of UGC sponsored National seminar on "women and Politics in India: 1913-2013"	Department of Political Science, LALBABA College, Howrah	Under Publication
4.	21 <sup>st</sup> and 22 <sup>nd</sup> August 2015	e-Retailing in India	Proceedings of two day National conference on "Revolution and Transformation in Information Technology"	The SIA College of Higher Education, Dombivli	978-93-5202-851-1



Name: Mrs Booma Halpeth

Sr. No	Date	Title of the Paper Published	Name of the Journal	College /Institution	ISBN/ISSN No.
1.	21st & 22nd August 2015	“e-Retailing in India”	Proceedings of two day National conference on “Revolution and Transformation in Information Technology”	The SIA College of Higher Education	978-93-5202-851-1
2.	20th February 2016	Changing role of women in advertising	Proceedings of one day national interdisciplinary conference on women empowerment for sustainable development of India- Opportunities and Challenges	Saket College of Arts, Science and Commerce, Kalyan East	978-81-931-391-9-6

\* Number of papers published in peer reviewed journals (national / International) by faculty and student

Name of faculty	Journal publication
Dr. Padmaja Arvind	07
Mrs. Booma V Halpeth	02
Mrs Kalaivani Mudaliyar	Nil

Name: Dr Padmaja Arvind

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	October 2014	Marketing as a Social Construction of Reality	EPRA International Journal of Economics Business Review of monthly peer reviewed, refereed and indexed international Journal, vol ii issue 10	--	Impact factor 0.998 ISSN : 2349-0187

2.	August – July 2015-2016	Advertising and communication management for business activity, a case Study on Raymonds.	EPRA International Journal of Economics Business and Management Studies of annual peer reviewed, refereed and indexed international Journal, vol iii	--	Impact factor of 3.059 ISSN: 2347-4378
3.	13th& 15th February 2016	Emerging trends in Marketing	Proceedings of International Seminar on Management & IT : INSEMIT 2016	Institute of Management & Computer Studies , Thane, Mumbai	under publication
4.	January-February 2016-17	Case Study on Dabur Honey – Socio-Cultural and environmental aspect of Marketing	International Journal of Socio-economic Environmental Outlook Vol iii	--	P-ISSN-2348-1401 Impact Factor:4.312
5.	January 2016	Parson's Pattern Variable in Marketing	International Journal of Research, Commerce, IT, engineering and Social Science, Vol iii, Issue 1	Enriched scientific Publication	ISSN: 2349-7793 Impact factor: 3.908
6.	February 2016	Framing Analysis	International Journal of Humanities and Social Studies	--	ISSN-2321-9203 Impact Factor:0.981
7.	18th February 2016	Education- A Brand Game	Scaling New heights and horizons in Higher Education	Thakur College, Kandivali	ISSN-22311475 Impact Factor:1.2

Name: Mrs Booma V Halpeth

Sr.No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	14th and 15th February 2016	Maggi- Pre and Post Crisis	Proceedings of International Seminar on Management & IT : INSEMIT 2016	Institute of Management & Computer Studies , Thane, Mumbai	under publication

2.	18th February 2016	Education-A Brand Game	Scaling New heights and horizons in Higher Education	Thakur College, Kandivali	ISSN-22311475 Impact Factor:1.2
----	--------------------	------------------------	--	---------------------------	------------------------------------

**Book Publication:**

Name of the Faculty	Publication	Publisher	ISBN NO.
Mrs.BoomaHalpeth	Text book on “Recruitment & Selection” for SYBMS	Himalaya publications	978-93-5202-763-7
	Text book on “Consumer Behaviour” for SYBMS	Himalaya publications	978-93-5202-654-8
	Text book on “ Organizational Behaviour& HRM” for SYBMS	Himalaya publications	978-93-5202-641-8
	Text book on “ Change Management” for SYBMS	Himalaya publications	978-93-5202-082-9
	Text book on “ Integrated Marketing Communication” for SYBMS	Himalaya publications	978-93-5202-188-8

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host etc) :NIL

\* Monographs: NIL

\* Chapter in Book: 1

\* Books Edited: NIL

\* Books with ISBN / ISSN numbers with details of publishers: 5

\* Citation Index: NIL

\* SNIP: NIL

\* SJR: NIL

\* Impact Factor: NIL

\* h-index: NIL

**20. Areas of consultancy and income generated: NIL**

**21. Faculty as members in**

- a) National committees : NIL
- b) International Committees :NIL
- c) Editorial Boards : NIL

**22. Student projects**

a) Percentage of students who have done in-house projects including inter departmental/programme:100%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: -100%

**23. Awards / Recognitions received by faculty and students**

TYBMS student Mr.AshutoshLokare has participated at state level and national level Judo Championships.The following table indicates the recognitions received by him

**National Competitions Conducted by All India Inter-University**

Sr. No.	Competitions	Medal	Wt.& Age Grp.
1.	Junior National Kurash Championship, Jan'13-14, Delhi	Parti	U/20(-60kg)
2.	Junior National Kurash Championship, Oct'12-13, Ahmadnagar	Gold	U/20 (-55kg)
3.	Junior National Kurash Championship, Oct'12-13, Ahmadnagar	Best Player	U/20(-55kg)

**National Competitions conducted by Judo Federation of India**

Sr. No.	Competitions	Medal	Wt.& Age Grp.
1.	Senior National Judo Championship, Dec'15-16, Chandigarh	Appointed as Coach (Mah-B)	
2.	Senior National Judo Championship, Dec'14-15, Haridwar	Appointed as Coach (Mah-B)	
3.	National Youth & Junior Judo Championship, Feb'13-14, Dehradun	Parti	U/20 (-60kg)

**State Competitions Conducted by Maharashtra Judo Association**

Sr. No.	Competitions	Medal	Wt. Grp. & Age Grp.
1.	43 <sup>rd</sup> Senior Maharashtra State Judo Championship 2015-16, Aurangabad	Bronze	20+ (60kg)
2.	43 <sup>nd</sup> Junior and Cadet Maharashtra State Judo Championship 2015-16, Nanded	Technical official (Referee)	

3.	43 <sup>nd</sup> Sub-Junior Maharashtra State Judo Championship 2015-16, Newasa	Technical official (Referee)	
4.	42 <sup>nd</sup> Senior Maharashtra State Judo Championship 2014-15, Aurangabad	Bronze	20+ (60kg)
5.	42 <sup>nd</sup> Sub-Junior Maharashtra State Judo Championship 2014-15, Osmanabad	Technical official (Referee)	
6.	41 <sup>st</sup> Youth & Junior Maharashtra State Judo Championship 2013-14, Amravati	Bronze	U/20 (60kg)

#### State Competitions Conducted by Kurash Association of Maharashtra

Sr. No.	Competitions	Medal	Wt. Grp. & Age Grp.
1.	4 <sup>th</sup> Senior State Championships 2015-16, Chalisgaon, Jalgaon	Bronze	+20(-56kg)
2.	4 <sup>th</sup> Senior State Championships 2015-16, Chalisgaon, Jalgaon	Appointed as Team Manager (Thane District senior team)	
3.	4 <sup>th</sup> Senior State Championships 2015-16, Chalisgaon, Jalgaon	Technical official (Referee)	
4.	School Kurash State Championship 2015-16, Hadupsar, Pune	Technical official (Referee)	
5.	2 <sup>nd</sup> Junior & Senior State Championships 2013-14, Nashik	Gold	+20 (-60kg)
6.	2 <sup>nd</sup> Junior & Senior State Championships 2013-14, Nashik	Gold	U/20(-60kg)
7.	2 <sup>nd</sup> Junior & Senior State Championships 2013-14, Nashik	Technical official (Referee)	
8.	1 <sup>st</sup> Junior & Senior State Championships 2012-13, Ahmadnagar	Gold	U/17(-60kg)
9.	Pune Mayor cup Kurash Tournament 2013, Pune	Silver	+17(-60kg)
10.	Pune Mayor cup Kurash Tournament 2013, Pune	Technical official (Referee)	
11.	Pune Mayor cup Kurash Tournament 2012-13, Pune	Gold	+17(-56kg)

#### Inter- Collegiate Competitions Conducted by Mumbai University

Sr. No.	Competitions	Medal	Wt. Grp.
1.	Inter-Collegiate Judo Tournament 2015-16	Bronze	Open Weight(Free wt.)
2.	Inter-Collegiate Judo Tournament 2015-16	Bronze	-56kg
3.	Inter-Collegiate Judo Tournament 2014-15	Gold	-56kg
4.	Inter-Collegiate Judo Tournament 2013-14	Gold	-56kg
5.	Inter-Collegiate Judo Tournament 2011-12	Silver	-56kg
6.	Inter-Collegiate Judo Tournament 2009-10	Gold	-55kg



### School State Competitions

Sr.No.	Competitions	Medal	Wt.& Age Grp.
1.	School State Judo Championship 2009-10, Mumbai	Silver	U/19 (-50kg)

### Inter-School Competitions Conducted by Mumbai Judo Association

Sr. No.	Competitions	Medal
1.	Sports For All Tournament 2015-16, D.Y.Patil College, Nerul.	Technical official (Referee)

### District Competitions Conducted by Thane District Judo Association

Sr No.	Competitions	Medal	Wt. Grp. & Age Grp.
1.	Thane district Senior Judo Championship 2015-16, Thane	GOLD	(-60kg) +20yrs
2.	Thane district Junior and Cadet Judo Championship 2015-16, Thane	Technical official (Referee)	
3.	Thane district Sub-Junior Judo Championship 2015-16, Thane	Technical official (Referee)	
4.	Thane district Senior Judo Championship 2014-15, Thane	GOLD	(-60kg) +20yrs
5.	Thane district Junior and Cadet Judo Championship 2014-15, Thane	Technical official (Referee)	
6.	Thane district Sub-Junior Judo Championship 2014-15, Thane	Technical official (Referee)	
7.	Thane district Junior and Cadet Judo Championship 2013-14, Thane	GOLD	(-60kg) -20yrs
8.	Thane district Sub-Junior Judo Championship 2013-14, Thane	Technical official (Referee)	

**District Competitions Conducted by Thane District Kurash Association**

Sr. No.	Competitions	Medal	Wt. Grp. & Age Grp.
1.	Thane district Senior Kurash Championship 2015-16, Dombivli	Gold	+20 (-56kg)
2.	Thane district Junior Kurash Championship 2015-16, Dombivli	Technical official (Referee)	
3.	Thane District Kurash Competition 2013-14, Dombivli	GOLD	U/20yrs (-60kg)
4.	Thane District Kurash Competition 2013-14, Dombivli	GOLD	Ab/20yrs (-60kg)

**District Competitions Conducted by Kalyan-Dombivli Judo Association**

Sr. No.	Competitions	Medal	Wt. Grp. & Age Grp.
1.	KalyanDombivli Judo Tournament 2015-16, Dombivli	Technical official (Referee)	

**24. List of eminent academicians and scientists / visitors to the Department**

Sr.No	Name of the Expert	Designation	Name of the Institution	Date
1	Mr.B. Venkataraman,	Vice president at Global Sales and Marketing	Aditya Birla Group	28/02/15
2	Mr.VivekG. Sonawane	heading the Trade Education Institute and Trade Promotional activities	World Trade Center	28/02/15
3	Mr. Jitesh C Nair	Operations Manager	Pantaloon Retail India Pvt Ltd	28/02/15
4	Mr.Tithanker Banerjee	HR Head	O & M advertising	13/09/14
5	Mr.R.Krishnan	Vice President	Tata Motors	17/09/14
6	Mr. Venkatesh	Journalist	ETV	10/10/14 & 17/10/14

7	Prof. Ranjit Krishnan and CS Meghna Shah	Company Secretary	Institute of Company Secretaries	17/09/14
8	Mr.Prasanjit	Assistant Professor	ITM – SIA	21/02/15
9	Miss Shivani Gala	Digital Marketing – content developer	Coupon Duniya	12/09/15
10	Mr. ArunSukumarkaimal	HR Head	Danaher India	12/09/15
11	Mr. Anupam Acharya	Chief Executive Officer	MINDFLEX	26/11/15
12	Mr. Raveesh Pandey	Deputy Manager	Mother Diary Fruits and Vegetables Pvt Ltd	03/12/15
13	Dr(Prof) Radhakrishnan Pillai	Author, Director	Chanakya Institute of Public Leadership	04/12/15
14	Mr Dino Shankar	Production Designer	Fox Star Studios	10/12/15
15	Mrs. Maitreyi Ghosh	Director	Plumes n Pages	15/12/15
16.	DrSriniSrinivasan	Associate Professor	JBIMS	13/02/16
17.	Mr. Sankarnarayanaa	General Manager	Future Group	13/02/16
18.	Mr. Sanjeev Mahauli	Vice President	Reliance Retail	13/02/16
19.	Mrs. Maitreyi Ghosh	Director	Plumes n Pages	13/02/16

**25.Seminars/ Conferences/Workshops organized & the source of funding**

a) National –NIL

b) International-NIL

**26. Student profile programme/course wise:**

Nameofthe Course/ programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass percentage	
				*M	*F	Sem-V	Sem-VI
Bachelor of Management Studies	2011-12	84	49	29	20	45.71%	54.28%
	2012-13	72	35	17	18	45.45%	48.48%
	2013-14	75	45	22	23	41.86%	Appeared
	2014-15	90	63	33	30	----	----
	2015-16	140	72	40	32	----	----

\*M=Male \*F=Female

## 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Management Studies	100%	NIL	NIL

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? –NIL**

## 29. Student progression

Student progression	Against % enrolled	
	2014-15	2015-16
UG to PG	4.35%	NIL
PG to M.Phil.	NA	NA
PG to Ph.D.	NA	NA
Ph.D. to Post-Doctoral	NA	NA
<b>Employed</b>		
• Campus selection	35.30%	In Process
• Other than campus recruitment	Data Not Available	Data Not Available
Entrepreneurship/Self-employment	03	NA

## 30. Details of infrastructural facilities:

### a) Library:

#### Record of Centralised Library holdings

Sr. No.	Library holdings	No .of Copies
1.	Text Books	1035
2.	Reference Books	510
3	General Reading	145
4.	Journals	7
5.	Periodicals	18
6.	E-resources	INFLIBNET N-List
7.	CD	119

**b) Internet facilities for Staff & Students:** 73 nodes with internet facilities

**c) Class rooms with ICT facility:** 02 Classrooms with mounted Projector Facility

and portable projector facility is also available

d) **Laboratories:** NIL

**31. Number of students receiving financial assistance from college, university, government or other agencies**

Programme	College	University	Government	Other Agencies
2012-13	1	NIL	NIL	NIL
2013-14	2	NIL	NIL	NIL
2014-15	1	NIL	NIL	NIL
2015-16	18	NIL	In process	NIL

**32. Details on student enrichment programmes (special lectures/ workshops/ Seminar)withexternalexperts:**

The college arranges special lectures and guest lectures on various subjects. Students are sent to other colleges to attend seminars and workshops:

Year	Enrichment Programme	Topic	Name of the Institution/ Person
<b>2013-14</b>			
1	Guest Lecture	Human Resource Management	Prof. Seema
2	Guest Lecture	Special Studies in Finance	Prof Smita
3	Guest Lecture	Special Studies in Marketing	Prof. Hanif Lakhdawala
4	Guest Lecture	Business Ethics and Corporate Social Responsibility	Dr. Shanti Suresh
5	Guest Lecture	Special Studies in Finance	Prof. Gayathri
6	Guest Lecture	Financial Management	Prof. Dharmadhikari
7	Guest Lecture	Logistics and supply chain Management	Prof. Varahan
8	Guest Lecture	International Finance	Dr. Parvati Venkatesh
9	Guest Lecture	International Marketing	Prof. Jaimine Vaishnav
1	Guest Lecture	Investment Analysis and Portfolio Management	Prof. Abhishek Sood
2		Financial Management	Prof. Dhanabalu
3	Guest Lecture	Business Economics	Prof. Shivaji Pawar
4	Guest Lecture	Special Studies in Finance	Prof. Karandikar
<b>2015-16</b>			
1	Guest Lecture	Logistics and Supply chain Management	Prof. Usha Rao
2	Guest Lecture	International Finance	Dr. Parvati Venkatesh
3	Guest Lecture	Investment Analysis and Portfolio Management	Prof Abhishek Sood
4	Guest Lecture	Retail Management	Prof Varahan
5	Guest Lecture	International Marketing	Prof Rinkesh Cheddha



### 33. Teaching methods adopted to improve student learning:

- Traditional Class room teaching with chalk and duster
- Group Discussions
- Quiz
- Presentation
- Case study Presentation
- Practical assignments
- Debate
- Use of ICT facilities
- Role Plays
- Industrial Visits

### 34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

The institution takes efforts to inculcate the social responsibility in our students by organizing the following extension activities:

- Ms.KalaivaniMudaliar has been the member of NSS and has volunteered for arranging the material for Chennai Relief Fund

### 35. SWOC analysis of the department and Future plans Strengths

1. Competent and energetic faculty members
2. Fully qualified faculty
3. Availability of industry expert lectures
4. Practical exposure to industries through Industrial Visit
5. Supportive and Democratic Management for academic excellence
6. Specialisation for students from Second Year

#### Weaknesses

1. First generation learners

#### Opportunity

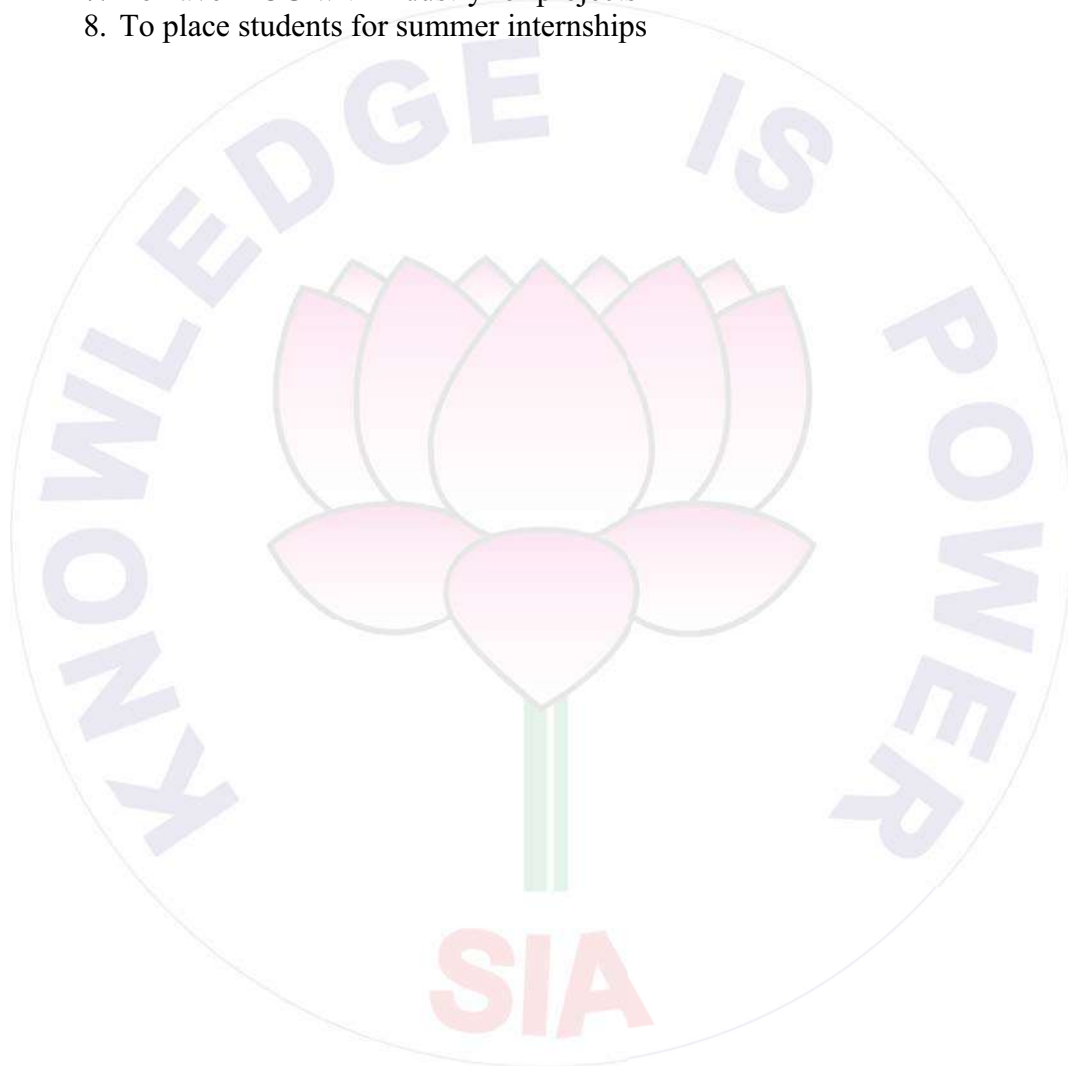
1. Provision of real time projects to be undertaken by students and faculty
2. Demography of faculty is young and there is a large scope for Research and Development
3. Management encourages for research
4. Provision for minor research

#### Challenges

1. Identifying suitable Internships for all the students
2. Developing the global outlook to become competent management professional

### **Future Plans**

1. To achieve 100 % results
2. To organise national level seminars
3. Encourage faculty to undertake PhD
4. Encouraging faculty to publish research papers and participate in research seminars.
5. Extending the communication skills programme to the schools and colleges in Dombivli.
6. Identifying courses for improving employability of our students
7. To have MOU with industry for projects
8. To place students for summer internships



### Evaluative Report of the Departments

**1. Name of the department:** Department of Banking and Insurance

**2. Year of Establishment:** 2010

**3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**

UG:01 (BCom (B&I))

**4. Names of Interdisciplinary courses and the departments/units involved:**

**Interdisciplinary Courses:** BCom (B&I)

**Departments involved:**

Sr.No	Course	Department	Participation/Subjects
1	Bachelor of Commerce (Banking and Insurance)	Accountancy and Financial Management	Financial Market, Human Resource Management, Central Banking, Entrepreneurship Management, International Business, International Banking and Finance, Financial Accounting, Financial Management, Taxation of Financial Services, Financial Reporting Analysis, Security Analysis and Portfolio Management, Auditing, Cost Accounting, Management Accounting
2		Commerce and Allied Subjects	Environmental Management of Financial Services, Principles and Practices of Banking and Insurance, Financial Service Management, Turnaround Management, Organisational Behaviour, Innovations in Banking and Insurance, Effective Communication
3		Management Studies and Economics	Marketing in Banking and Insurance, Strategic Management, Economics
4		Information Technology and Mathematics	Quantitative Methods, Introduction to Computer Systems

**5. Annual/ semester/choice based credit system (programme wise):**  
Credit Based Semester and Grading System.

**6. Participation of the department in the courses offered by other departments**

Sr.No	Course	Department	Participation
1	Bachelor of Commerce	Commerce & Allied Subjects	Foundation Course
2	Bachelor of Management Studies	Management Studies and Economics	Foundations of Human Skills, Organisational Behaviour and Human Resource Management, Leadership and Motivation, Introduction to Cost Accounting, Training and Development

**7. Courses in collaboration with other universities, industries, foreign institutions, etc.:**

- a. Certificate Course under “Pradhanmantri Kaushal Vikas Yojana” conducted by Bombay Stock Exchange
- b. Certificate Course “Certified Financial Consultant” in collaboration with Eminent Minds

**8. Details of courses/programmes discontinued (if any) with reasons: NIL**

**9. Number of teaching posts:**

	Sanctioned	Filled
Professors	Not Applicable	Not Applicable
Associate Professors	Not Applicable	Not Applicable
Asst. Professors	02	01

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs.Renu Verma	M.com, B.Ed	Assistant Professor	Accountancy	6.5 Years	NIL
Mr. Gangadhar Hugar	M.com, MBA, M.Phil.	Visiting Faculty	Marketing	17 years	NIL

**11. List of senior visiting faculty:**

Name	Qualification
Mr. Gangadhar Hugar	M.com, MBA, M.Phil.

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 20 to 25%**

**13. Student -Teacher Ratio (programme wise):**

Programme	Student -Teacher Ratio
Bachelor of Commerce (Banking and Insurance)	72:1

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:**

Support Staff (Technical) : 01  
 Administrative Staff : Centralised Pool

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

Name	Qualification
Mrs.Renu Verma	M.com, B.Ed.

**16. Number of faculty with on going projects from a) National b) International funding agencies and grants received- NIL**

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received- NIL**

**18. Research Centre /facility recognized by the University: NIL**

**19. Publications:**

**\* a) Publication per faculty:**

Name of Faculty	Proceedings of State Seminars	Proceedings of National Seminars	Proceedings of International Seminars	Journal Publications	Total
Mrs.Renu Verma	Nil	02	01	Nil	03



Name: Mrs. Renu Verma

Sr No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	2nd February 2016	"Make in India - A landscape for Textile industries in India"	National seminar on - Opportunities, threat & issues of "Make In India"	SHM College, ulhasnagar	978-93-84659-25-7
2	20th February 2016	"study of leadership Qualities among Women"	One day National Inter- Disciplinary conference on "Women Empowerment For sustainable Development of India : Opportunities & challenges"	Saket College, Kalyan	978-81-931391-9-6
3	16th April, 2016	Social-Ethical Issues in advertising	One day International Conference on "Business 2020: Issues and challenges"	NCRD's Sterling Institute of Management Studies Nerul, Navi Mumbai	978-93-5254-816-3.

\* Number of papers published in peer reviewed journals (national / international) by faculty and students: NIL

\*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host etc) : NIL

\* Monographs: NIL

\* Chapter in Books: NIL

\* Books Edited: NIL

\* Books with ISBN / ISSN numbers with details of publishers: NIL

\* Citation Index: NIL

\* SNIP: NIL

\* SJR: NIL

\* Impact Factor: NIL

\* h-index: NIL

**20. Areas of consultancy and income generated-NIL**

**21. Faculty as members in**

- a) National committees : NIL  
 b) International Committees : NIL  
 c) Editorial Boards : NIL

**22. Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme-100%  
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: NIL

**23. Awards / Recognitions received by faculty and students- NIL**

**24. List of eminent academicians and scientists / visitors to the Department**

Sr. No.	Name of person	Date	Topic covered	Name of Institution
1.	Prof. Ranjit Krishnan	13 <sup>th</sup> September 2014	Capital Market elementary level.	Institute of Company Secretaries
2.	Ms.CS Mehgna Shah	13 <sup>th</sup> September 2014	Capital Market elementary level.	Institute of Company Secretaries
3.	Mr. Kishor Mushrif	11th September 2015	Management of Banking sector in India	ITM SIA Business School
4.	Mr. Shreepad Parkhe	30 <sup>th</sup> November 2015	Employability in Insurance	Pacific Training and Consulting Solution

**25. Seminars/ Conferences/Workshops organized & the source of funding**

- a) National  
 b) International

**a) National**

Sr.No	Theme	Year	Funding	Amount (Rs.)
1.	Emerging Trends in Business: Issues, Opportunities and Challenges	2015-16	Management Sponsorship	49,857.00
			Delegates Fees	61,500.00
			Sponsorship	14,000.00

**b) International: NIL**

**26. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass Percentage	
				*M	*F	Sem V	Sem VI
Bachelor of Commerce (Banking & Insurance)	2011-12	41	24	09	15	57.14%	71.43%
	2012-13	33	16	07	09	66.67%	66.67%
	2013-14	65	39	15	24	77.77 %	Appeared
	2014-15	93	65	20	45	--	--
	2015-16	112	72	27	45	--	--

\*M=Male \*F=Female

**27. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Commerce (Banking & insurance)	100%	NIL	NIL

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

NIL

**29. Student progression**

Student progression	2014-15	2015-16
UG to PG	33.33%	NIL
PG to M.Phil.	NIL	NIL
PG to Ph.D.	NIL	NIL
Ph.D. to Post-Doctoral	NIL	NIL
<b>Employed</b> • Campus selection • Other than campus recruitment	NIL Data Not Available	In Process Data Not Available
Entrepreneurship/Self-employment	Data Not Available	Data Not Available

**30. Details of Infrastructural facilities:**

**a) Library**

**Record of Centralised Library Holdings**

Sr.No.	Library holdings	No .of Copies
1.	Text Books	393
2.	Reference Books	100
3	General Reading	145
4.	Journals	4
5.	Periodicals	18
6.	E-resources	INFLIBNET N-List
7.	CD	119

**b) Internet facilities for Staff & Students:** 73 nodes with internet facilities

**c) Class rooms with ICT facility:**02 classrooms with mounted projector Facility and portable projectors are also available

**d) Laboratories:** NIL

**31. Number of students receiving financial assistance from college, university, government or other agencies**

Year	College	University	Government	Other agencies
2012-13	NIL	NIL	01	NIL
2013-14	NIL	NIL	NIL	NIL
2014-15	03	NIL	04	NIL
2015-16	18	NIL	In process	NIL

**32. Details on student enrichment programmes (special lectures / workshops seminar) with external experts.**

The college arranges special lectures and guest lectures on various subjects. Students are sent to other colleges for seminars and workshops.

Year	Enrichment programme	Topic/Subject	Name of the Resource person /Name of the institution
2013-14	Guest Lecture	International Business	Prof Aarti
2015-16	Guest Lecture	Financial services Management	Prof Mrunmayee Thatte, Bedekar College Thane
2015-16	Two Day National Seminar	Emerging Trends in Business: Issues, Opportunities and Challenges	Chief Guest: Dr. Shashidharan K. Kutty Director, AICAR Business School, Neral, Maharashtra Keynote Address: Mr. Manoj Sathe Vice President- National Securities Depository Limited (NSDL)

### **33. Teaching methods adopted to improve student learning**

- Traditional class room teaching with chalk and duster
- Problem based learning
- Group Discussion
- Assignments
- Presentation
- Industrial Visit

### **34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

- Mrs. Renu Verma has been the member of NSS from 2015 to till date
- Faculty members contribute for the fees of needy students
- Participation of the faculty members in providing funds for Chennai Flood Relief

### **35. SWOC analysis of the department and Future plans**

#### **Strengths:**

1. Relevance of the course to the industry requirement
2. Practical exposure to the students through bank, RBI visits
3. Industry expert lectures
4. Project on Banking and Insurance in the 5<sup>th</sup> and 6<sup>th</sup> semester

#### **Weakness:**

1. First generation learners
2. Finding Internships with banks have been difficult

#### **Opportunities**

1. Enormous employment opportunities in Insurance Sector
2. Preference to undergraduate students with Banking and Insurance qualification by Insurance companies
3. Opportunities for internship in insurance companies
4. Opportunities for direct recruitment with Banks
5. Career opportunities in diversified areas
6. Self-employment opportunities

#### **Challenges:**

1. To meet up the industry expectations through the curriculum
2. To develop the students to face the global competition

#### **Future Plans**

1. To provide 100% placement for the students
2. To tie-up with insurance companies and start courses to improve their employability
3. To prepare students for IRDA examination
4. To provide training for competitive examinations in Banking and Insurance Sector
5. Encourage faculty to undertake PhD
6. Encouraging faculty to publish research papers and participate in research seminars.
7. To place students for summer internships



### Evaluative Report of the Departments

**1. Name of the department:** Department of Commerce and Allied Subjects

**2. Year of Establishment:** 2011

**3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**

UG: 01(BCom)

**4. Names of Interdisciplinary courses and the departments/units involved:**

**Interdisciplinary Courses:** BCom

**Departments involved:**

Sr.No	Course	Department	Participation/Subjects
1.	Bachelor of Commerce	Information Technology and Mathematics	Maths and Statistics, Computer Programming, Computer Systems and Applications
2.		Management Studies and Economics	Economics
3.		Accountancy and Financial Management	Accountancy and Financial Management, Management Accounting, Cost Accounting, Direct and Indirect Tax, Financial Accounting

**5. Annual/ semester/choice based credit system (programme wise):**

Credit Based Semester and Grading System.

**6. Participation of the department in the courses offered by other department:**

Sr.No	Course	Department	Participation/Subjects
1	Bachelor of Commerce (Banking and Insurance)	Banking and Insurance	Environmental Management of Financial Services, Principles and Practices of Banking and Insurance, Financial Service Management, Turnaround Management, Organisational Behaviour, Innovations in Banking and Insurance

**7. Courses in collaboration with other universities, industries, foreign institutions, etc.**

- a. Certificate Course under “PradhanmantriKaushalVikasYojana” conducted by Bombay Stock Exchange
- b. Certificate Course “Certified Financial Consultant” in collaboration with Eminent Minds

8. Details of courses/programmes discontinued (if any) with reasons: NIL

9. Number of Teaching posts

	Sanctioned	Filled
Professors	Not Applicable	Not Applicable
Associate Professors	Not Applicable	Not Applicable
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. Babita Nagdev	MCom	Assistant Professor	Commerce	9 years	Nil
Mrs. Sucheta Gandhi	MA	Assistant Professor	Communication Skills	11 years	Nil
Mrs. Neelima Bharat Kamat	LLM	Visiting Faculty	Human Rights	6 years	Nil

11. List of senior visiting faculty: NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 40 to 50%

13. Student -Teacher Ratio (programme wise):

Programme	Student-Teacher Ratio
Bachelor of Commerce	130:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Support Staff (Technical):01

Administrative Staff : Centralised Pool

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Ms. Babita Nagdev	MCom
Mrs.Sucheta Gandhi	MA

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:NIL**

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:NIL**

**18. Research Centre /facility recognized by the University: NIL**

**19. Publications:**

**\* a) Publication per faculty:**

Name of Faculty	Proceedings State Seminars	Proceedings National Seminars	Proceedings International Seminars	Journal Publications	Total
Babita Nagdev	02	06	02	04	14

**Name: Ms. Babita Nagdev**

Sr No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No
1.	31st August 2013	Five Laws of Library Science and its General Applicability	Proceedings of one Day State Level Seminar on "Library as a source of Information and Knowledge"	The SIA College of Higher Education, Dombivli	978-93-5142-133-7
2	8 <sup>th</sup> February 2014	Technological Innovations in Banking Sector	Proceedings of State level Seminar on Reforms in Banking & Insurance	Swami HansmuniMaharaj Degree college of Commerce	978-81-924894-6-9
3.	21st & 22nd February 2014	E-Commerce: Its Prospects and Challenges	Proceedings of One day National Conference on "New Horizons in Business, Economics and Management	SIES (NERUL) College of Arts, Science and Commerce	978-93-83681-90-7
4.	19 <sup>th</sup> April 2014	Challenges faced by HR Manager in 21st Century Organisation	Proceedings of National Conference on "Changing Trends and Sustainable Management Practices: Developments and Dimensions in the Area of Commerce"	Kamala Devi College of Arts and Commerce at University Kalina Campus, Mumbai University	ISBN NO.978-93-83072-217

5.	20th August 2014	Rural Marketing: Its Opportunities, Challenges and Future Prospects	Proceedings of One Day National Conference on "Indian Economy in 21st Century" (Opportunities and Challenges)	Seth HirachandMutha College of Arts, Commerce and Science	978-93-83072-44-6
6.	20th Dec 2014	Financial Inclusion and Rural Development	Proceedings of International Conference on Indian Political and Economic Scenario: Issues, Opportunities and Challenges	Chandrabhan Sharma College of Arts, Science and Commerce	978-93-83072-65-1
7.	14 <sup>th</sup> January 2015	ITC E-Choupal an Idea for Uplitment of Rural India	Proceedings of International Conference on Rural India in 21st Century	B.L. Amlani college of Commerce and Economics	978-93-83072-69-9
8.	23 <sup>rd</sup> & 24 <sup>th</sup> January 2015	Study on Job satisfaction level of nurses in private hospitals with reference to Ulhasnagar city	Proceedings on Two day National Seminar on "Challenges and Opportunities for women in the Dynamic Society"	The SIA College of Higher Education	978-93-5202-383-7
9.	11 <sup>th</sup> & 12 <sup>th</sup> Sept 2015	Retail Banking: Opportunities and Challenges	Proceedings of Two day National seminar on Emerging Trends in Business: Issues, Opportunities and Challenges	The SIA College of Higher Education, Dombivili	978-93-5202-876-4
10	12 <sup>th</sup> March 2015	Overview of online Marketing	Proceedings of One Day National Conference on Contemporary Issues in Management. " A Path Way for Vision 2020"	RamanandAry a D.A.V. college	

\* Number of papers published in peer reviewed journals (national / International) by faculty and students:

Name of Faculty	Journal Publication
Babita Nagdev	04

Sr.No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ ISSN No.
1.	9 <sup>th</sup> &10 <sup>th</sup> January 2015	Challenges and future prospects of rural marketing in India	MNDC Journal of Arts and Sciences	Mahatma Night Degree College of Arts and Commerce	ISSN 2394- 1480
2.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	Impact of Social Networking Sites on youth	International Journal of Multidisciplinary Research	P.D. Karkhanis College of Arts and commerce	ISSN- 2277-9302
3.	7 <sup>th</sup> March, 2015	Niche Marketing- Targeting the right customer	Journal of International Conference on Skill Development: The Key to Economic Prosperity	RamanandAr ya D.A.V. college	2319-7935 (Print) 2319-7943 (Online) Impact Factor 2.1632
4.	4 <sup>th</sup> & 5 <sup>th</sup> February, 2016	Globalisation and Indian Culture	Journal Sameeksha-Shodh	MaghanmalUd haram College of Commerce	ISSN : 2348-2362

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host etc) : NIL

\* Monographs : NIL

\* Chapter in Books : NIL

\* Books Edited :NIL

\* Books with ISBN / ISSN numbers with details of publishers: NIL

\* Citation Index: NIL

\* SNIP :NIL

\* SJR :NIL

\* Impact Factor :NIL

\* h-index :NIL



**20. Areas of consultancy and income generated: NIL**

**21. Faculty as members in**

- a) National committees : NIL  
 b) International Committees : NIL  
 c) Editorial Board : NIL

**22. Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: NIL  
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: NIL

**23. Awards / Recognitions received by faculty and students: NIL**

**24. List of eminent academicians and scientists / visitors to the Department:**

Sr. No.	Name of Speaker	Date	Topic	Name of Institution
1	Prof. Ranjit Krishnan	13 <sup>th</sup> September, 2014	Capital Market Elementary Level.	Institute of Company Secretaries
2.	CS Mehgna Shah	13 <sup>th</sup> September, 2014	Capital Market Elementary Level.	Institute of Company Secretaries
3.	Prof. Pransjit Yesambare	6th March, 2015	Management as a Career Option	ITM SIA Business School
4.	Mr. Kishor Mushrif	11th September, 2015	Management of Banking sector in India	ITM SIA Business School
5.	Ms. Shivani Gala	12th September, 2015	Digital Marketing	Coupon Duniya
6.	Mr. Arun Sukumar Kaimal	12th September, 2015	Human Resource Management	Danaher India
7.	Mr Anupam Acharya	26 <sup>th</sup> November, 2015	Entrepreneurship in India	MINDFLEX
8.	Mr Raveesh Pandey	3rd December, 2015	Marketing to Rural Consumers	Mother Dairy Fruits and Vegetables Pvt Ltd

**25. Seminars/ Conferences/Workshops organized & the source of funding**

- a) National  
b) International

**a) National**

Sr. No	Theme	Year	Source	Amount
1.	Emerging Trends in Business: Issues, Opportunities and Challenges	2015-16	Management Sponsorship: Delegates Fees: Sponsorship:	49,857 61,500 14,000

**b) International: NIL**

**26. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass Percentage	
				*M	*F	Sem V	Sem VI
Bachelor of Commerce	2011-12	161	94	51	43	54.17%	69.44%
	2012-13	230	112	66	46	51.47%	61.76%
	2013-14	202	120	66	54	60.42%	Appeared
	2014-15	180	125	59	66	--	--
	2015-16	251	131	65	66	--	--

\*M=Male \*F=Female

**27. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Commerce	100%	NIL	NIL

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

Sr. No.	Academic year	No. of Students	Examination Type
1.	2013-14	03	MBA Entrance
2.	2014-15	01	LLB Entrance
3.	2015-16	Nil	—

### 29. Student progression

Student progression	Against % enrolled	
	2014-15	2015-16
UG to PG	8%	14.29%
PG to M.Phil.	NIL	NIL
PG to Ph.D.	NIL	NIL
Ph.D. to Post-Doctoral	NIL	NIL
<b>Employed</b> • Campus selection • Other than campus recruitment	7.35% Data Not Available	In process Data Not Available
Entrepreneurship/Self-employment	Data Not Available	Data Not Available

### 30. Details of Infrastructural facilities

#### a) Library

##### Record of Centralised library holdings

Sr. No.	Library holdings	No .of Copies
1.	Text Books	955
2.	Reference Books	124
3	General Reading	179
4.	Journals	6
5.	Periodicals	18
6.	E-resources	INFLIBNET N-List
7.	CD	119

b) **Internet facilities for Staff & Students:** 73 nodes with internet facilities

c) **Class rooms with ICT facility:** 01 classroom with mounted Projector Facility and portable projectors are also available

d) **Laboratories:** NIL

### 31. Number of students receiving financial assistance from college, university, government or other agencies

	College	University	Government	Other agencies
2012-13	NIL	NIL	02	NIL
2013-14	NIL	NIL	05	NIL
2014-15	03	NIL	NIL	NIL
2015-16	17	NIL	In process	NIL

### 32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

The college arranges special lectures and guest lectures on various subjects. Students are sent to other colleges to attend seminars and workshops:

Year	Enrichment Programme	Topic/subject	Name of the Resource Person / Name of the Institution
2014-15	Guest Lecture	Marketing and Human Resource Management	Dr. ParagAjgaonkar, Assistant Professor, Mithibai College
2015-16	Guest Lecture	Marketing and Human Resource Management	Mrs. Savita Punjabi, Assistant Professor, Bharat College
2015-16	Two Day National Seminar	Emerging Trends in Business: Issues, Opportunities and Challenges	Chief Guest: Dr. Shashidharan K. Kutty Director, AICAR Business School, Neral, Maharashtra  Keynote Address: Mr. ManojSathe Vice President- National Securities Depository Limited (NSDL)

### 33. Teaching methods adopted to improve student learning:

- Traditional class room teaching with chalk and duster
- Group discussions
- Case study
- Presentation
- Assignments
- Role playing
- Model making and Film screening on environmental studies
- Industrial Vist

### 34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Ms. Babita Nagdev has been a member of Women Development Cell in the college from 2013-14 till date.
- Faculty members contribute for the fees of needy students
- Participation of the faculty members in providing funds for Chennai flood relief

### 35. SWOC analysis of the department and Future plans

#### Strengths:

- 1) Healthy interaction between Students and Teachers
- 2) Healthy Competitive work environment
- 3) Good demand ratio
- 4) Supportive Management
- 5) Active participation of students in extension activities
- 6) Inviting Guest Speakers

#### Weaknesses:

- 1) Restricted number of optional subjects

#### Opportunities:

- 1) Scope to enhance academic level of output
- 2) Facilities for Research projects
- 3) Scope for organizing Seminars, Workshops etc.
- 4) Scope for additional division

#### Challenges:

- 1) To bridge the gap between industry and academics
- 2) To strengthen the employability skills
- 3) To strengthen the communication skill

#### Future Plans:

- 1) To encourage faculty members to pursue a doctoral programme.
- 2) To encourage faculty and students to present and publish research papers.
- 3) To undertake Research projects.
- 4) To organise National and International Seminars.
- 5) To introduce PG programmes.



### Evaluative Report of the Departments

**1. Name of the department:** Department of Accountancy and Financial Management

**2. Year of Establishment:** 2011

**3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**

UG: 01 (B.Com)

**4. Names of Interdisciplinary courses and the departments/units involved:**

**Interdisciplinary Courses:**B.Com

**Departments involved:**

Sr.No	Course	Department	Participation/Subjects
1	Bachelor of Commerce	Commerce and Allied Subjects	Commerce Paper, Business Communication, Environmental Studies, Foundation Course
2		Management Studies and Economics	Economics
3.		Information Technology and Mathematics	Mathematics and Statistics, Computer Programming, Computer Systems and Application

**5. Annual/ semester/choice based credit system (programme wise):**

Credit Based Semester and Grading System.

**6. Participation of the department in the courses offered by other departments**

Sr.No	Course	Department	Participation
1.	Bachelor of Commerce (Banking & Insurance)	Banking and Insurance	Business Law, Corporate Law, Financial Market, International Banking and Finance, Human Resource Management, International Business, Entrepreneurship Management, Central Banking
3.	Bachelor of Management Studies	Management Studies and Economics	Service Sector Management, Entrepreneurship Management

**7. Courses in collaboration with other universities, industries, foreign institutions, etc.:**

a. Certificate Course under “PradhanmantriKaushalVikasYojana” conducted by Bombay Stock Exchange

b. Certificate Course “Certified Financial Consultant” in collaboration with Eminent Minds

**8. Details of courses/programmes discontinued (if any) with reasons: NIL**

**9. Number of teaching posts:**

	Sanctioned	Filled
Professors	Not Applicable	Not Applicable
Associate Professors	Not Applicable	Not Applicable
Asst. Professors	3	4

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms.Salochana Nagdev	MCom	Assistant Professor	Accountancy	9Years	NIL
Mr.Mahesh Kandalkar	M.Com. B.Ed.	Assistant Professor	Accountancy	7years	NIL
Mrs. Ranjana Mhalgi	M.Com, CWA	Assistant Professor	Cost Accountancy	6 Years	NIL
Mr.Hasitkumar Nagariya	M.Com,B.Ed, DIM,PGDIM, PGDFM, MBA(Finance), GDCA& CHM, Research Scholar	Assistant Professor	Accountancy	7 Years	NIL

**11. List of senior visiting faculty :NIL**

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:07%**

**13. Student -Teacher Ratio (programme wise):**

Programme	Student -Teacher Ratio
Bachelor of Commerce	130:1

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:**

**Support Staff (Technical) : 01**  
**Administrative Staff : Centralised Pool**

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

Name	Qualification
Ms.SalochanaNagdev	M.com
Mr.MaheshKandalkar	M.com. B.Ed
Mrs .RanjanaMhalgi	M.com, CWA
Mr.HasitkumarNagariya	M.com, B.Ed, MBA(Finance), GDCA& CHM

**16. Number of faculty with on going projects from a) National b) International funding agencies and grants received- NIL**

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received- NIL**

**18. Research Centre /facility recognized by the University: NIL**

**19. Publications:**

**\* a) Publication per faculty:**

Name of Faculty	Proceedings of State Seminars	Proceedings of National Seminars	Proceedings of International Seminars	Journal	Total
Ms.Salochana Nagdev	02	06	01	04	13
Mr.Mahesh Kandalkar	01	03	NIL	02	06
Mrs. Ranjana Mhalgi	02	05	02	02	11
Mr.Hasitkumar Nagariya	03	03	02	05	13

**Name: Ms.SalochnaNagdev**

SrNo	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN -No.
1.	31st August 2013	Five Laws of Library Science and its General Applicability	Proceedings of one Day State Level Seminar on "Library as a source of Information and Knowledge"	The SIA College of Higher Education, Dombivli	978-93-5142-133-7

2..	8 <sup>th</sup> February 2014	Impact of Reforms on Indian Banking Industry	Proceedings of State level Seminar on Reforms in Banking & Insurance	Swami HansmuniMaharaj Degree college of Commerce	978-81-924894-6-9
3.	21st & 22nd February 2014	Health Insurance Portability in India	Proceedings of One day National Conference on "New Horizons in Business, Economics and Management	SIES (NERUL) College of Arts, Science and Commerce	978-93-83681-90-7
4.	19 <sup>th</sup> April 2014	Globalization of Indian Business: Factors in its Favour and Against	Proceedings of National Conference on "Changing Trends and Sustainable Management Practices: Developments and Dimensions in the Area of Commerce	Kamala Devi College of Arts and Commerce at University Kalina Campus, Mumbai University	ISBN No. 978-93-83072-217
5.	20th August 2014	Role of Self Help Groups in Economic Development	Proceedings of One Day National Conference on "Indian Economy in 21st Century" (Opportunities and Challenges)	Seth HirachandMutha College of Arts, Commerce and Science	978-93-83072-44-6
6.	20 <sup>th</sup> December 2014	Role of Agriculture Insurance in Economic Development : with reference to Agriculture Insurance Co. of India.	Proceedings of International Conference on Indian Political and Economic Scenario: Issues, Opportunities and Challenges	Chandrabhan Sharma College of Arts, Science and Commerce	978-93-83072-65-1
7.	23 <sup>rd</sup> & 24 <sup>th</sup> January 2015	Shahnaz Husain: Woman of the Decade-	Proceedings on Two day National Seminar on "Challenges and Opportunities for women in the Dynamic Society"	The SIA College of Higher Education	978-93-5202-383-7

8	11 <sup>th</sup> &12 <sup>th</sup> September 2015	Non-Banking Finance Companies: An Overview Inter- relationship between Organization al Structure and organizational Culture	Proceedings of Two day National seminar on “Emerging Trends in Business: Issues, Opportunities and Challenges”	The SIA College of Higher Education, Dombivli	978-93- 5202-876-4
9.	12 <sup>th</sup> March 2015	Globalization and Human Resource Management	Proceedings of One Day National Conference on Contemporary Issues in Management. “ A Path Way for Vision 2020”	RamanandArya D.A.V. college	

**Name: Mr. Mahesh Kandalkar**

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/Institution	ISBN/ISSN No.
1.	31 <sup>st</sup> August 2013	Role of Library in Research	Proceedings of One day State Level Seminar on “Library as a Source of Information and Knowledge”	The SIA college of higher Education, Dombivli	978-93-5142-133-7
2	22 <sup>nd</sup> & 23 <sup>rd</sup> August 2014	Small women entrepreneurs working in service sector their role, factors responsible to become entrepreneur & challenges ahead	Proceedings of Two Day National Seminar on “Challenges and Opportunities for Women in the Dynamic Society	KM Agrawal College Arts, Commerce & Science, Kalyan	81-89217-08-9
3	23 <sup>rd</sup> & 24 <sup>th</sup> January 2015	VeenaPatil: The Queen of Indian Tourism Industry	Proceedings of Two Day National Seminar on “Challenges and Opportunities for Women in the Dynamic society	The SIA College of Higher Education, Dombivli	978-93-5202-383-7



4	24 <sup>th</sup> January 2015	The changing scenario of retail entrepreneurship in India & its impact on unorganised retailers	Proceedings of One Day International Conference CENTUM on Emergence of India as a Global Economy: Challenges and Opportunities	Sterling Institute of Management Studies, Nerul (Navi Mumbai)	ISSN 2231-1475
---	-------------------------------------	---	--	---	----------------

**Name: Mrs. Ranjana Mhalgi**

Sr No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
	31st August 2013	Role of Library in Research	Proceedings of State level Seminar on Library as a Source of Information & Knowledge	The SIA College of Higher Education, Dombivli	:978-93-5142-133-7
1.	8th February 2014	FDI in Insurance Sector	Proceedings of State level Seminar on Reforms in Banking & Insurance	SHM College of Commerce, Ulhasnagar	978-81-924894-6-9
2.	22 <sup>nd</sup> February 2014.	Micro Insurance- Emerging Trends in Insurance.	Proceedings of INNOVA -2014 National Conference on New Horizons in Business, Economics & Management.	SIES College Of Arts, Science & Commerce, Nerul	978-81-926449-9-8
4	7 <sup>th</sup> & 8 <sup>th</sup> March 2014	Application of ICT in teaching learning Process.	Proceedings of Interdisciplinary International Conference on Relevance of Higher Education for Development of Human Resources	Sunit's Institute of English Literature and Research, Jalgaon	978-81-926-449-9-8
5.	23 <sup>rd</sup> January 2015	Entrepreneurship in India --- Rise of Female Entrepreneurs in India	Proceedings of International Conference on Emergence of India as a Global Economy- Challenges & Opportunities.	NCRD Sterling Institute of management Studies, Nerul	ISSN: 2231-147

6.	24th January 2015	Women in Police	Proceedings of Two Day National Seminar on Challenges of women in dynamic society	The SIA College of Higher Education, Dombivli	978-93-5202-383-7
7.	21 <sup>st</sup> August 2015	E-Payment newbies	Proceedings of Two Day National Seminar On“Revolution and Transformation in Information Technology.”	The SIA College of Higher Education, Dombivli	978-93-5202-851-1
8.	11 <sup>th</sup> & 12 <sup>th</sup> September 2015	Mutual Funds	Proceedings of Two Day National Seminar on “Emerging Trends in Business: Issues, Opportunities and Challenges”	The SIA College of Higher Education, Dombivli	978-93-5202-876-4
9.	13 <sup>th</sup> January 2016	Green Banking	Proceedings of National Conference on Green banking	K.T.Vaze and Kelkar College of Science, Mulund	0976-8564

**Name:Mr. Hasitkumar Nagaria**

<b>Sr. No</b>	<b>Date</b>	<b>Title of the Paper Published</b>	<b>Name of the Journal</b>	<b>College/ Institution</b>	<b>ISBN/ISSN No.</b>
1.	9 <sup>th</sup> February 2013	"FDI in various sectors including service sectors ,their problems and prospects"	Proceeding of one day state level conference on Foreign Direct Investment in India-Challenges and Opportunities	P.D Karkhanis College of Arts and Commerce, Ambernath	978-93-5097-952-5
2	31 <sup>st</sup> August 2013	"Dr.S.R. Rangnathan's contribution to Library Science"	Proceeding of one day state level conference on Library as a source of Information and Knowledge	The SIA College of Higher Education, Dombivli east	978-93-5142-133-7

3.	18 <sup>th</sup> January 2014	"New issues and challenges in Capital Market"	Proceeding of one day international level conference on Transformation of Business Trends and challenges	SIES College of Management Studies, Nerul	978-81-921528-8-2
4.	8 <sup>th</sup> February 2014	"Asset - Liability Management in Indian Banks :Issues and Challenges"	Proceeding of one day state level conference on Reforms in Banking and Insurance	Swami Hansmuni Maharaj Degree College of Commerce, Ulhasnagar	978-81-924894-6-9
5.	21 <sup>st</sup> & 22 <sup>nd</sup> February 2014	"Corporate valuations in Mergers and Acquisitions"	Proceedings of INNOVA -2014-2 day National Conference on New Horizons in Business, Economics & Management	SIES College of Arts, Science & Commerce, Nerul	978-93-83681-90-7
6.	7 <sup>th</sup> & 8 <sup>th</sup> March 2014	"Indian Share Market- Overview"	Proceeding of two day international level conference on Relevance of Higher Education for the Development of Human Resources	Sunit's Institute of English language, Literature & Research ,Jalgaon	978-81-926449-9-8
7.	23rd & 24th January 2015	"Women in Politics: Case Study Of Indira Gandhi"	Proceeding of two day national level conference on Challenges and Opportunities for Women in the Dynamic Society	The SIA College of Higher Education, Dombivli east	978-93-5202-383-7
8.	20th February 2016	"Analysis of Impact of Green Finance for Growth of India's Economy"	Proceeding of one day national level conference on "Analysis of Impact of Green Finance for Growth of India's Economy"	Vikas College of Arts, Science and Commerce, Vikhroli East	Under Publication

\* Number of papers published in peer reviewed journals (national / international) by faculty and students:

Name of faculty	Journal publication
Ms.SalochnaNagdev	04
Mr.MaheshKandalkar	02
Mrs.RanjanaMhalgi	02
Mr.HasitkumarNagaria	05

Name: Ms.SalochnaNagdev

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	10 <sup>th</sup> January 2015	Whistle blowing: An Effective Tool in Fight against Corruption	MNDC Journal of Arts and Sciences	Mahatma Night Degree College of Arts and Commerce	ISSN 2394- 1480
2.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	Student Buying Behaviour towards Online-Shopping	International Journal of Multidisciplinary Research	P.D. Karkhanis College of Arts and commerce	ISSN- 2277-9302
3.	7th March ,2015	Opportunities and Challenges in Human Resource Development (HRD)	Journal of International Conference on Skill Development: The Key to Economic Prosperity	RamanandArya D.A.V. college	2319-7935 (Print) 2319-7943 (Online) Impact Factor 2.1632
4.	4 <sup>th</sup> and 5 <sup>th</sup> February, 2016	Inter-relationship between Organizational Structure and organizational Culture	Journal Sameeksha-Shodh	ManghanmalUdhar College of Commerce	ISSN-2348-2362

**Name: Mr. Mahesh Kandalkar**

<b>Sr. No</b>	<b>Date</b>	<b>Title of the Paper Published</b>	<b>Name of the Journal</b>	<b>College/ Institution</b>	<b>ISBN /ISSN No.</b>
1.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	Advent of technology in insurance sector & changing role of insurance Agent	MNDC Journal of Arts and Sciences- Emerging Issues in Industry and Service Sector, A Global Scenario	Mahatma Night Degree College of Arts And Commerce, Chembur	ISSN 2394- 1480
2	9th January 2015	Advent of Technology & Retail Industry	International Journal of multidisciplinary research	P.D.Karkhanis College of Arts and commerce	978-93-5202-851-1

**Name: Mrs. Ranjana Mhalgi**

<b>Sr. No</b>	<b>Date</b>	<b>Title of the Paper Published</b>	<b>Name of the Journal</b>	<b>College/ Institution</b>	<b>ISBN/ISSN No.</b>
1.	8th & 9th January 2015	Social Entrepreneurship -- An Emerging phenomenon in India	Proceedings of International Journal of Business, Management & Social Sciences (IJBMS)	P.D.Karkhanis college, Ambarnath	ISSN – 2249-7463
2.	22 <sup>nd</sup> & 23 <sup>rd</sup> August 2015	Accounting for Expenditure on Corporate Social Responsibility Activities by companies	International Journal of Business , Management and Social Sciences	PDEA's Institute of Technical Education, Research & Management, Akurdi, Pune In association with Indo Global Chamber of Commerce, Industries and Agriculture	ISSN: 2249-7463 Impact Factor: .3409



Name: Mr. Hasitkumar Nagaria

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	30 <sup>th</sup> September 2014	"A study of the causes & measures of sick industrial units located at Dombivli, Ambernath & Badlapur MIDC Industrial Zone"	International Journal of Business, Management & Social Sciences- Paradigm Shift in Commerce, Engineering, Technology and Social Sciences	K.J.Somaiya College of Arts, Commerce and Science, Kopergaon	ISSN:2249-7463, Impact Factor:1.3409
2.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	"Study of Efficiency of Business Administration of MIDC Units in Maharashtra"	International Journal of Business, Management & Social Sciences- Contemporary Issues in Commerce, Management, Law & Social Sciences	P.D.Karkhanis College of Arts and Commerce, Ambernath	ISSN 2277-9302
3.	9 <sup>th</sup> & 10 <sup>th</sup> January 2015	"Problems and Prospects of Chemical Industries in Maharashtra MIDC Area"	MNDC Journal of Arts and Sciences- Emerging Issues in Industry and Service Sector, A Global Scenario	Mahatma Night Degree College of Arts & Commerce, Chembur	ISSN:2394-1480
4.	1st January 2015	"Effect of Insurance Regulation on Market Development"	Asian Journal of Multidisciplinary Studies	-----	ISSN: 2321-8819 (Online) 2348-7186(Print), Impact Factor:0.923
5.	15 <sup>th</sup> March 2016	"Analysis of Indian Women Entrepreneurs"	Journal on Women related Issues	Sree Narayan Guru College, Chembur	978-81-931023-1-2

\*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host etc) : NIL

\* Monographs: NIL

\* Chapter in Books: NIL

\* Books Edited: NIL

\* **Books with ISBN / ISSN numbers with details of publishers:** NIL

\* **Citation Index:** NIL

\* **SNIP:** NIL

\* **SJR:** NIL

\* **Impact Factor:** NIL

\* **h-index:** NIL

**20. Areas of consultancy and income generated-NIL**

**21. Faculty as members in**

a) **National committees** : NIL

b) **International Committees** : NIL

c) **Editorial Boards** : NIL

**22. Student projects**

a) **Percentage of students who have done in-house projects including inter departmental/programme-NIL**

b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: NIL**

**23. Awards / Recognitions received by faculty and students- NIL**

**24. List of eminent academicians and scientists / visitors to the Department**

<b>Sr. No.</b>	<b>Name of person</b>	<b>Date</b>	<b>Topic covered</b>	<b>Name of Institution</b>
1.	Prof. Ranjit Krishnan	13 <sup>th</sup> Sept 2014	Capital Market elementary level.	Institute of Company Secretaries
2.	Ms.CSMehgna Shah	13 <sup>th</sup> Sept 2014	Capital Market elementary level.	Institute of Company Secretaries
3.	Mr. KishorMushrif	11th Sept2015	Management of Banking sector in India	ITM SIA Business School

**25. Seminars/ Conferences/Workshops organized & the source of funding**

- a) National  
b) International

**a) National**

Sr. No	Theme	Year	Source	Amount (Rs.)
1.	Emerging Trends in Business: Issues, Opportunities and Challenges	2015-16	Management Sponsorship Delegates Fees Sponsorship	49,857 61,500 14,000

**b) International: NIL**

**26. Student profile programme/course wise:**

Nameofthe Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass Percentge	
				*M	*F	Sem V	Sem VI
Bachelor of Commerce	2011-12	161	94	51	43	54.17%	69.44%
	2012-13	230	112	66	46	51.47%	61.76%
	2013-14	202	120	66	54	60.42%	Appeared
	2014-15	180	125	59	66	--	--
	2015-16	251	131	65	66	--	--

\*M=Male \*F=Female

**27. Diversity of Students**

Nameofthe Course	%of students fromthe sameState	%ofstudents fromother States	%of students from abroad
Bachelor of Commerce	100%	NIL	NIL

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

Sr. No.	Academic year	No. of Students	Examination Type
1.	2013-14	03	MBA Entrance
2.	2014-15	01	LLB Entrance
3.	2015-16	Nil	—

**29. Student progression**

Student progression	Against Percentage Enrolled	
	2014-15	2015-16
UG to PG	8%	14.29%
PG to M.Phil.	NIL	NIL
PG to Ph.D.	NIL	NIL
Ph.D. to Post-Doctoral	NIL	NIL
<b>Employed</b> • Campus selection • Other than campus recruitment	7.35% Data Not Available	In Process Data Not Available
Entrepreneurship/Self-employment	Data Not Available	Data Not Available

**30. Details of Infrastructural facilities:**

**a) Library**

**Record of Centralised Library Holdings**

Sr.No.	Library holdings	No .of Copies
1.	Text Books	868
2.	Reference Books	139
3	General Reading	145
4.	Journals	1
5.	Periodicals	18
6.	E-resources	INFLIBNET N-List
7.	CD	119

**b) Internet facilities for Staff & Students:** 73 nodes with internet facilities

**c) Class rooms with ICT facility:** 01 classroom with mounted Projector Facility and portable projectors are also available

**d) Laboratories:** NIL

**31. Number of students receiving financial assistance from college, university, government or other agencies**

Year	College	University	Government	Other agencies
2012-13	NIL	NIL	02	NIL
2013-14	NIL	NIL	05	NIL
2014-15	03	NIL	NIL	NIL
2015-16	17	NIL	In process	NIL

**32. Details on student enrichment programmes (special lectures / workshops seminar) with external experts.**

The college arranges special lectures and guest lectures on various subjects. Students are sent to other colleges for seminars and workshops.

Year	Enrichment programme	Topic/Subject	Name of the Resource person /Name of the institution
2013-14 to 2015-16	Guest Lecture	Financial Accounting	Prof DhanabaluNaikar, Somaiya college
2014-15 & 2015-16	Guest Lecture	Cost Accounting	Prof Sunita, Swami Vivekanandcollege ,Chembur
2014-15 & 2015-16	Guest Lecture	Management Accounting	Prof Bambardekar, Model College ,Dombivli
2014-15 & 2015-16	Guest Lecture	Auditing	Prof Sunita, Swami Vivekanand college ,Chembur
2013-14 & 2015-16	Guest Lecture	Taxation	Prof SatishPharate, Adarsh College Badlapur
2015-16	Guest Lecture	Financial Management	Prof DhanabaluNaikar, Somaiya college
2015-16	Guest Lecture	Financial Management	Prof Dharmadhikari, Birla College Kalyan
2014-15 & 2015-16	Guest Lecture	Financial Reporting Analysis	Prof DhanabaluNaikar, Somaiya college
2014-15 & 2015-16	Guest Lecture	Security analysis & Portfolio Management	Prof AbhishekSood, St Andrews College Bandra
2015-16	Two Day National Seminar	Emerging Trends in Business: Issues, Opportunities and Challenges	Chief Guest: Dr. Shashidharan k. Kuty Director, AICAR Business School, Neral, Maharashtra  Keynote Address: Mr. ManojSathe Vice President- National Securities Depository Limited (NSDL)

**33. Teaching methods adopted to improve student learning**

- Traditional class room teaching with chalk and duster
- Problem based learning
- Group Discussion
- Assignments
- Presentation



### **34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

- Ms.SalochnaNagdev has been Convenor of Women development cell in the college from Oct 2013 to till date
- Mr.MaheshKandalkar has been the NSS programme officer from 2012-13 to till date
- Mrs.RanjanaMhalgi has been the member of NSS from 2014 to till date and also the member of Women Development Cell from 2013 to till date
- Faculty members contribute for the fees of needy students
- Participation of the faculty members in providing funds for ChennaiFlood Relief

### **35. SWOC analysis of the department and Future plans**

#### **Strengths:**

1. Experienced and dedicated faculty members
2. Student Friendly Faculty members
3. Introduction of Short term course on Mutual funds and Chartered Financial Analyst
4. Disciplined First Generation Students

#### **Weakness:**

1. Inadequate industry interaction

#### **Opportunities**

1. Exposure to Professional courses like Chartered Accountancy and Company Secretaries
2. Interface between industry and students in terms of internship and placements
3. Student's participation in intercollegiate and university level competitions and workshops

#### **Challenges:**

1. Fill the gap between the Academic and the Industry requirements

#### **Future Plans**

1. To introduce TALLY Accounting short term course for students
2. To undertake minor research projects by faculty and students
3. To increase the number of national and international conferences and seminars on topics related to Accounting, Finance and related subjects

### Evaluative Report of the Departments

**1. Name of the department:** Department of Information Technology and Mathematics

**2. Year of Establishment:** 2011

**3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**

UG: 01 (B.Sc.(IT))

**4. Names of Interdisciplinary courses and the departments/units involved:**

Interdisciplinary courses: B.Sc (IT)

**Departments Involved:**

Sr.No.	Course	Departments involved	Participation/Subjects
1.	B.Sc.(Information Technology)	Department of Commerce and Allied Subjects	Professional Communication Skills

**5. Annual/ semester/choice based credit system (programme wise):**

Credit Based Semester and Grading System.

**6. Participation of the department in the courses offered by other departments:**

Sr. No	Course	Department	Participation
1.	Bachelor of Commerce	Department of Commerce and Allied Subjects	Environmental Studies

**7. Courses in collaboration with other universities, industries, foreign institutions, etc.:**

- a) Certificate Course in Arm-7 by Embedded Techno Solutions Pvt. Ltd.
- b) Certificate Course in Personality Development by Era Consultancy Services.
- c) Certificate Course in Personality Development by Mindflex and Ecobricks

**8. Details of courses/programmes discontinued (if any) with reasons:** NIL

**9. Number of teaching posts**

	Sanctioned	Filled
Professors	Not Applicable	Not Applicable
Associate Professors	Not Applicable	Not Applicable
Asst. Professors	08	08

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4years
Mrs. Sreekala Nair	MSc. B.Ed	Asst Professor	Mathematics	5 years	Nil
Mrs. Tejaswini Shivsharan	MSc. B.Ed	Asst Professor	Electronics	6 years	Nil
Mrs. Nandini Kadam	MCA	Asst Professor	-	6 years	Nil
Mrs. Sandhya Thakkar	P.G.D.C.A MCA	Asst Professor	-	6 Years	Nil
Mrs. Sandhya Pandey	MCA	Asst Professor	-	8 years	Nil
Ms. Neetu Kukreja	MCA	Asst Professor	-	4 years	Nil
Mrs. S. Sai Sree	M.Sc.(IT)	Asst Professor	-	5 years	Nil
Mrs. Aarti Nerkar	MCM	Asst Professor	-	5 years	Nil
Mr. Seshadri	M.Sc.	Visiting Faculty	Mathematics	25 years	Nil
Mrs. Lynette Rebello	MSc.	Visiting Faculty	Mathematics	10 years	Nil
Mrs. Neelima Chaudhari,	MCA,	Visiting Faculty (Sem V)	-	17 years	Nil
Ms. Deepika Mishra	MCA	Visiting Faculty	-	3 years	Nil
Mrs. Ashwini Kulkarni	MCA	Visiting Faculty	-	10 years	Nil

**11. List of senior visiting faculty**

Name	Qualification
Mrs. Neelima Chaudhari	MCA
Mr. Seshadri	MCA

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 40%**

**13. Student -Teacher Ratio (programme wise):**

Programme	Student-Teacher Ratio
Bachelor of Information Technology	55:1

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:**

Support Staff (Technical): 01

Administrative Staff : Centralised Pool

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

Sr.No	Name	Qualification
1	Mrs. Sreekala Nair	MSc.
2	Mrs. TejaswiniShivsharan	MSc.
3	Mrs. NandiniKadam	MCA
4	Mrs. SandhyaThakkar	P.G.D.C.A, MCA
5	Mrs. SandhyaPandey	MCA
6	Ms. NeetuKukreja	MCA
7	Mrs. S.SaiSree	M.Sc.(IT)
8	MrsAartiNerkar	MCM

**16. Number of faculty with on-going projects from a) National b) International funding agencies and grants received-NIL**

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**

Sr.No	Project Name	Funded by	Total Grant
1	Datawarehousing	SIA Management	2,50,000/-
2	“EasyPlan v1.0” MRP Software System	Firefly LED Products Pvt. Ltd., Vasai, Thane, Maharashtra, India	75000/-

**18. Research Centre /facility recognized by the University: Nil**

**19. Publications:**

**\* a) Publication per faculty:**

Name of the Faculty	Proceedings of State Seminars	Proceedings of National Seminars	Proceedings of International Seminars	Journals Publications	Total
Sreekala Nair	01	02	01	Nil	04
TejaswiniShivsharan	01	02	01	Nil	04
Nandini Kadam	01	03	02	Nil	06
SandhyaThakkar	01	02	01	01	05
SandhyaPandey	Nil	04	01	03	07

**Name:Mrs. Sreekala Nair**

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	31 <sup>st</sup> August 2013	Library and its Multi dimensional Role	Proceedings of One day State Level Seminar on "Library as a Source of Information and Knowledge"	The SIA College of Higher Education, Dombivli ( E )	978-93-5142-133-7
2	7 <sup>th</sup> and 8 <sup>th</sup> March 2014	Linear Algebra and its Relevance	Proceedings of Two Day International Conference on "Relevance of Higher Education for the Development of Human Resources"	Sunit's Institute of English Literature and Research Center, Jalgaon	978-81-926449-9-8
3.	23 <sup>rd</sup> & 24 <sup>th</sup> January 2015	Shakuntala Devi-Human computer	Proceedings of Two Day National Seminar on "Challenges and Opportunities for Women in the Dynamic Society	The SIA College of Higher Education, Dombivili ( E )	978-93-5202-383-7
4.	20 <sup>th</sup> February 2016	Women entrepreneurs hip	Proceedings of One Day National Inter Disciplinary Conference on "Women Empowerment for Sustainable Development of India 'Opportunities & Challenges	Saket College of Arts, Science and Commerce , Kalyan (EAST)	978-81-931-391-9-6



Name: Mrs. Tejaswini Shivsharan

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	31 <sup>st</sup> August 2013	Role of Library in Research	Proceedings of One Day State Level Seminar on "Library as a source of information and knowledge"	The SIA College of Higher Education, Dombivli( E )	978-93-5142-133-7
2		Solar Energy: Natural Energy Resource	Proceedings of Two Days Interdisciplinary International Conference on Relevance of Higher Education on Human Development	Sunit's Institute of English Literature and Research Center, Jalgaon	978-81-926449-9-8
3.	23 <sup>rd</sup> August 2014	Embedded Machines in Communication Technology"( Emerging trends in IT)	Proceedings of National Conference on Advancement in IT: Current Trends, Future Scenario and Impact on Society	S.M.Shetty College Powai	978-93-5142-876-3
4.	21 <sup>st</sup> & 22 <sup>nd</sup> August 2015	The Mathematical Enactment in ARM Processor	Proceedings of Two Days National Conference on Revolution and Transformation in IT	The SIA College of Higher Education, Dombivli ( E )	978-93-5202-851-1

Name: Mrs. Nandini Kadam

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	31st August 2013	Dr.Ranganathan's Contribution to Library Science	Proceedings of One day State Level Seminar on "Library as a Source of Information and Knowledge"	The SIA College of Higher Education, Dombivli	978-93-5142-133-7
2	23rd & 24th January 2015	challenges and opportunities faced by women as social activist	Proceedings of Two Day National Seminar on "Challenges and Opportunities for Women in the Dynamic Society	The SIA College of Higher Education, Dombivli	978-93-5202-383-7
3.	24th January 2015	Data Mining & Data Warehousing	Proceedings of One Day International Conference CENTUM on Emergence of India as a Global Economy: Challenges and Opportunities	NCRD's Sterling Institute of Management Studies, Nerul (Navi Mumbai)	978-93-5202-383-7
4	21st & 22nd August 2015	Feeling Machines	Proceedings of Two Day National Conference on Revolution and Transformation in IT	The SIA College of Higher Education, Dombivli	978-93-5202-851-1
5	22nd & 23rd January 2016	The Role of ICT in Building Smart cities	Proceedings of Two Day National Seminar on India 2025- A Vision for the next Decade	Vidyalankar School of Information Technology	978-93-85880-98-8
6	16th April	Blue eyes Technology	Online Journal NCRD's Technical Review 'Business2020-issues& challenges"	NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai	978-93-5254-816-3.

Name: Mrs. Sandhya Thakkar

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	31 <sup>st</sup> August 2013	Technological Revolution in Library Management	Proceedings of One day State Level Seminar on "Library as a Source of Information and Knowledge"	The SIA College of Higher Education, Dombivli(E)	978-93-5142-133-7
2	23 <sup>rd</sup> August, 2014	GIS Technology for Environmental Management	Proceedings of National Conference on Advancement in IT: Current Trends, Future Scenario and Impact on Society	S.M.Shetty College Powai	978-93-5142-876-3
3.	21 <sup>st</sup> &22 <sup>nd</sup> August, 2015	Remote Sensing and GIS Techniques in Environmental Management	Proceedings of Two Days National Conference on "Revolution and Transformation in Information Technology	The SIA College of Higher Education, Dombivili (E)	978-93-5202-851-1

Name: Mrs. Sandhya Pandey

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1.	23 <sup>rd</sup> August 2014	Internet and Economic revolution	Advancement in IT: Current Trends, Future Scenario and Impact on Society	S. M. Shetty College, Powai	978-93-5142-876-3
2.	24 <sup>th</sup> January 2015	Data Mining & Data Warehousing	Proceedings of One Day International Conference CENTUM on Emergence of India as a Global Economy: Challenges and	Sterling Institute of Management Studies, Nerul (Navi Mumbai).	2231-1475

			Opportunities		
3.	23 <sup>rd</sup> & 24 <sup>th</sup> January 2015	Challenges and Opportunities for women in the Dynamic Society	Proceedings of Two Day National Seminar on "Challenges and Opportunities for Women in the Dynamic Society	The SIA college of higher Education, Dombivli	978-93-5202-383-7
4.	21 <sup>st</sup> & 22 <sup>nd</sup> August 2015	Data Mining in Education Sector	Proceedings of One Day National Seminar on "Revolution and Transformation in Information Technology"	The SIA College of Higher Education, Dombivli	978-93-5202-851-1
5.	22 <sup>nd</sup> & 23 <sup>rd</sup> January 2016	The Role of ICT in Building Smart cities	Proceedings of Two Day National Seminar on India 2025- A Vision for the next Decade	Vidyalankar School of Information Technology	978-93-85880-98-8

\* Number of papers published in peer reviewed journals (national /international) by faculty and students: 04

Name: Mrs.SandhyaPandey

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISSN No.
1	15th December 2014	Development of women entrepreneurship through SHG-A case study	Online Journal -"Episteme"	Bharat College, Badlapur	2278-8794
2.	15 <sup>th</sup> December 2015	Data Mining In Different Scope	Online Journal -"Episteme"	Bharat College, Badlapur	278-8794
3	16th April	Datamining in Educational Sector	Online Journal NCRD's Technical Review 'Business 2020-issues & challenges"	NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai	2455-166X

Name: Mrs. Sandhya Thakkar

Sr. No	Date	Title of the Paper Published	Name of the Journal	College/ Institution	ISBN/ISS N No.
1	16th April 2016	Exploring Big data and Analytical tools for Educational Eco system	Online Journal NCRD's Technical Review 'Business 2020-issues & challenges'	NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai	2455-166X

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host etc) : NIL

\* Monographs: NIL

\* Chapter in Books: NIL

\* Books Edited: NIL

\* Books with ISBN / ISSN numbers with details of publishers: NIL

\* Citation Index: NIL

\* SNIP: NIL

\* SJR: NIL

\* Impact Factor: NIL

\* h-index: NIL

## 20. Areas of consultancy and income generated:

The department has made a humble beginning under SIATechLink [IT and Development Division] by signing MOU M/s.Firefly LED Products Ltd. ,Vasai,Thane, Maharashtra, India which has yielded an income of Rs 75000/-

## 21. Faculty as members in

a) National committees : NIL

b) International Committees :NIL

c) Editorial Board :NIL



## 22. Student projects

### a) Percentage of students who have done in-house projects including inter Departmental/programme: 100%

Datawarehousing projects: 16.7% (22 students out of 144 students)

### b) Percentage of students placed for projects in organizations: Outside the institution i.e.in Research laboratories/Industry/other agencies:

“EasyPlanv1.0” MRP System for Firefly LED Products Ltd, Vasai, Thane, Maharashtra, India 2.09% (3 students out of 144 students)

## 23. Awards / Recognitions received by faculty and students:

Sr. No	Name of the Faculty/Student	Name of the University/Institution	Award/ Recognition	Remarks
1	Mrs.Sandhya Pandey	SMU-DDE (2014-15)	Approved Project Guide for MCA(registration number "ITMH0783")	
2	Mrs.Sandhya Thakkar	Department Geoinformatics, University of Pune	Project Guide for MSc. (Geoinformatics)	Pilot Project
3	Mrs.Sandhya Pandey	SMU-DDE (2015-16)	Engaged as University-approved faculty MCA(registration number "ITMH0783")	

## 24. List of eminent academicians and scientists / visitors to the Department:

Sr. No	Name of Person	Date	Topic	Name of the Institution
<b>2014-15</b>				
1	Mr.Sanoop Thomas	16/08/14	Ethical Hacking and Information Security	IIS Mumbai
2	Prof. Abhijeet Kale	11/12/14	Project Demonstration	Bandodkar College, Thane
3	Mr.Saikumar Muthukrishan	13/12/14	Networking Basics	Corporate
<b>2015-16</b>				
1	Mr.Sanjay Bhalerao	19 -21 /10/15	Ethical Hacking & Networking Security	Trizus IT Solution Pvt. Ltd.
2	Mr.Max D'Costa	22/08/15	Corporate Campus Relationship	Quinox IT services Pvt. Ltd
3	Mrs.Kamatchi	22/08/15	Research in Information Technology	Somaiya Institute of Management and research
4	Mr.HarishChandar	14/11/15	Cyber Crimes	India Tech Pvt. Ltd

**25. Seminars/Conferences/Workshops organized & the source of funding**

- a) National**  
**b) International**

**a) National**

Sr No	Theme	Year	Sources	Amount
1.	Revolution and Transformations in Information Technology	2015-16	Management Sponsorship	Rs.19694/-
			Delegates Fees	Rs. 62250/-
			Sponsorship: Mother Dairy	Rs.25000/-

**b) International: NIL**

**26. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass percentage	
				*M	*F	Sem V	Sem VI
Bachelor of Information Technology	2011-12	76	44	36	08	56.41%	92.31%
	2012-13	88	43	30	13	32.43%	45.94%
	2013-14	97	58	33	25	45.41%	Appeared
	2014-15	87	61	48	13	---	---
	2015-16	87	43	35	08	---	---

\*M=Male \*F=Female

**27. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Information Technology	100%	NIL	NIL

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?**

Sr.No.	Academic year	No. of Students	Examination Type
1.	2013-14	08	MCA Entrance
2.	2014-15	01	MCA Entrance
3.	2015-16	01	MCA Entrance

**29. Student progression (takes last four year data and check how many students have enrolled)**

Student progression	Against % enrolled	
	2014-15	2015-16
UG to PG	58.33%	29.41%
PG to M.Phil.	---	---
PG to Ph.D.	---	---
Ph.D. to Post-Doctoral	---	---
<b>Employed</b>		
•Campus selection	5.40%	In process
•Other than campus recruitment	Data Not Available	Data Not Available
Entrepreneurship/Self-employment	---	---

**30. Details of Infrastructural facilities**

**a) Library**

**RECORD OF CENTRALISED LIBRARY HOLDINGS**

Sr. No.	Library holdings	No .of Copies
1.	Text Books	768
2.	Reference Books	393
3.	General Reading	145
4.	Journals	02
5.	Periodicals	18
6.	E-resources	INFLIBNET N-List
7.	CD	119

**b) Internet facilities for Staff & Students:** 73 nodes with internet facilities

**c)Class rooms with ICT facility:**02Classrooms with mountedProjector Facility and portable projectors are also available

**d) Laboratories:** 02 Computer Laboratories and 01 Electronics Laboratory

**31. Number of students receiving financial assistance from college, university, government or other agencies**

Year	College	University	Government	Other agencies
2012-13	NIL	NIL	4	NIL
2013-14	NIL	NIL	10	NIL
2014-15	01	NIL	NIL	NIL
2015-16	18	NIL	In process	NIL

**32. Details on student enrichment programmes (Special lectures/workshops/seminar) with external experts:**

The college arranges special lectures and guest lectures on various subjects. Students are sent to other colleges to attend seminars and workshops

Year	Enrichment Programme	Topic	Name of the Person /Institution
<b>2013-14</b>			
1	Guest Lecture	Supply chain Management and Data Warehousing	Mr. K.V. Ranganathan
2	Seminar	C#.NET and Ethical Hacking	JETKING
3	Seminar	Android Development	Cygnus IT Solution Ltd
<b>2014-15</b>			
1	Guest Lecture	Network Security and Ethical Hacking	Sanoop Thomas IIS Mumbai
2	Guest Lecture	Networking Basics	Mr.SaikumarMuthu krishnan
3	Guest Lecture	Project Demonstration	Prof.Abhijeet Kale Bandokar College
<b>2015-16</b>			
1	TwoDay National Conference Revolution and Transformation in Information Technology	Corporate Campus Relationship	Mr.MaxD'costa Quinox IT services Pvt. Ltd
2	2 Day National Conference Revolution and Transformation in Information Technology	Automation and Software	Dr.P.D.Shendge College of Engineering, Pune
3	2 Day National Conference Revolution and Transformation in Information Technology	Research in Information Technology	Dr.R.Kamatchi Somaiya Institute of Management and Research, Vidyavihar
4	2 Day National Conference Revolution and Transformation in Information Technology	Cloud Computing	Prof.HirenDand Mulund College of Commerce, Mulund.
5	3 Days Workshop	Ethical Hacking and Network Security	Sanjay Bhalerao Trizus IT Solution Pvt. Ltd.

### **33. Teaching methods adopted to improve student learning:**

- Use of ICT.
- Audio visual teaching methods are used for making the sessions interactive.
- Assignments and presentations.
- Field Visits and Industrial Visits
- Student Presentations on Assigned Topics
- Case study

### **34. Participation in Institutional Social Responsibility (ISR) and Extension activities**

- Prof. Sreekala Nair and Prof. SandhyaThakkar are members of NSS
- Prof. SandhyaThakkar is a convenor of Eco Club which conducts the activities related to environmental awareness
- Prof. SandhyaPandey is a member of Women Development Cell
- Faculty members contribute for the fees of needy students.
- Participation of the faculty members in providing funds for Chennai flood Relief.

### **35. SWOC analysis of the department and Future plans**

#### **Strength**

1. Support and encouragement by management to develop projects from industries.
2. Adequately equipped Computer and Electronics Laboratories with updated licensed Software
3. Portable ICT facilities.
4. Well stocked library with reference books and e-books.
1. Accessibility of internet facility in all the computers.
2. Sufficient number of classrooms.
3. Involvement of faculty members in research and live projects.
4. Disciplined students

#### **Weakness**

1. Instability in the student's intake.

#### **Opportunities**

1. Scope for strengthening the involvement of Department in Real Time Projects.
2. Scope for tie-up with IT companies for Placement.
3. Scope for Short Term/Diploma/Certificate Courses

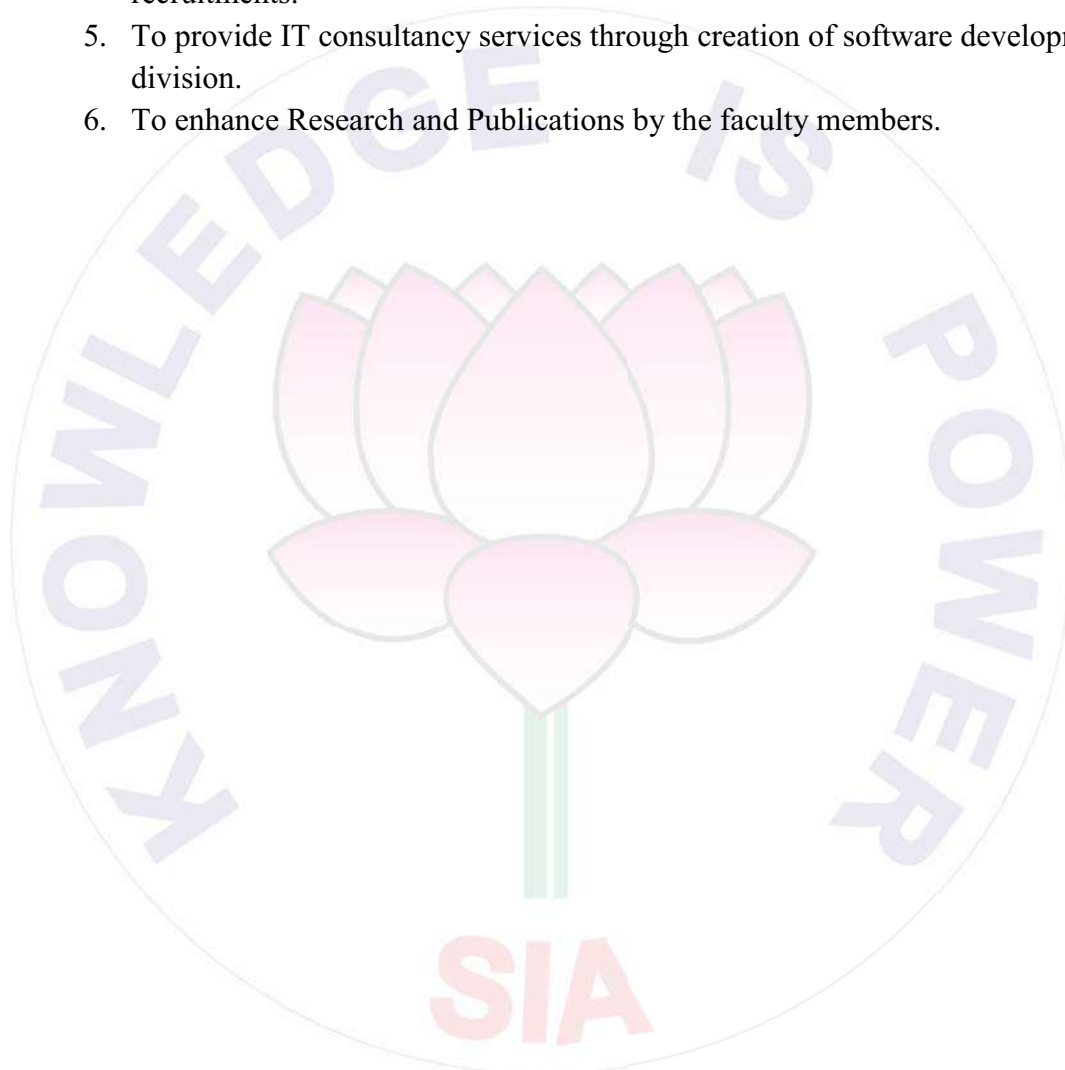
#### **Challenges**

1. To cope up with technological revolution.
2. To reduce the gap between industry and academics.



**Future Plans:**

1. To orient students at +2 level regarding the career opportunities in Information Technology.
2. To undertake minor-major research project.
3. To introduce certificate/diploma programmes to enhance employability to the students.
4. Taking initiatives for tie-up with IT companies for internship and campus recruitments.
5. To provide IT consultancy services through creation of software development division.
6. To enhance Research and Publications by the faculty members.



Managed by The South Indian Association, Dombivli

# **THE S.I.A. COLLEGE OF HIGHER EDUCATION**

**DOMBIVLI (E), THANE, MAHARASHTRA**

*(Affiliated to University of Mumbai)*

---

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**

---



**IEQA Format Submitted to NAAC**

Track ID-MHCOGN22966

College Name-THE S.I.A.  
COLLEGE OF HIGHER  
EDUCATION

Page 1 of 4

IEQA SUBMISSION DATE-11/06/2016

## INSTITUTIONAL ELIGIBILITY FOR QUALITY ASSESSMENT(IEQA) QUESTIONNAIRE

1 COLLEGE DETAILS			
Name of the college	THE S.I.A. COLLEGE OF HIGHER EDUCATION	Year of establishment	2010
Location of the college	RURAL		
2 ADDRESS			
Address	PLOT NO.P88, MIDC RESIDENTIAL AREA, DOMBIVLI GYMKHANA ROAD	City	Dombivli
State	Maharashtra	Pin Code	421203
Website	www.thesiacollege.com	E-Mail	sia.college@yahoo.com
Phone STD Code	0251	Phone No	2449890
Fax STD Code	0251	Fax	2449891
3 HEAD OF THE INSTITUTION			
Name	Dr. PADMAJA ARVIND	Designation	PRINCIPAL INCHARGE
Status of appointment	ADDITIONAL CHARGE		
4 CONTACT DETAILS OF HEAD OF THE INSTITUTION			
Phone std code	0251	Phone number	2449891
Fax std code	0251	Fax	2449891
Mobile	+919323786842	E-Mail	padmaja_alamelu@yahoo.com
5 DOES THE COLLEGE FUNCTION FROM			
a. MAIN CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	2.97	5213.2	
RENTED BUILDINGS	0.0	0.0	
b. SATELLITE CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	0.0	0.0	
RENTED BUILDINGS	0.0	0.0	
6 NAME OF THE UNIVERSITIES TO WHICH THE COLLEGE IS AFFILIATED OR CONSTITUENT			
University1	University of Mumbai, Mumbai	Other	
Nature of relationship with the university	AFFILIATED	If affiliated, status of affiliation	TEMPORARY
University2		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
University3		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
7 STATUTORY PROFESSIONAL REGULATORY COUNCIL(S)			
Does the college offer any programme recognized by any Statutory Professional Regulatory Council(s)?			no
Programmes offered		Name of the Regulatory Council(s)	
8 COLLEGE FUNCTIONING			
Type of college	CO-EDUCATION	Time of functioning	DAY COLLEGE
Nature of funding	SELF-FINANCING	Management	MINORITY
9 MANAGEMENT/TRUST DETAILS			
Name of the Management	THE SOUTH INDIAN ASSOCIATION	Recognition under Ugc Act.1956	NEITHER 2f NOR 12B

10 MANAGEMENT/TRUST OF THE COLLEGE IS REGISTERED UNDER									
Society's registration Act of 1960		yes			Relevant Act of the respective state Govt.		yes		
Any other (please specify)									
11 NUMBER OF DEGREES OFFERED BY THE COLLEGE									
UG		4			PG		0		
Research		0			Others		7		
Total		11							
12 DETAILS OF DEGREES OFFERED (B.A., M.A., B.Com., M.Com., B.Sc., M.Sc., M.Phil., Ph.D., etc.,)									
Arts					Commerce		B.COM., B.COM(B&I)		
Science		B.SC.(IT)			Education				
Health Science					Engineering & Technology				
Management		B.M.S			Others		CERTIFIED FINANCIAL CONSULTANT, BASIC COMPUTER SKILL, BASIC COMMUNICATION SKILL, BSE MUTUAL FUNDS, PERSONALITY DEVELOPMENT PROGRAMME, ENTREPRENEURSHIP DEVELOPMENT PROGRAMME, ARM-7		
Is the college opting for Assesment & Accreditation of Teacher Education department separately?							no		
Is the college opting for Assesment & Accreditation of Physical Education department separately?							no		
Number of departments							5		
13 TOTAL NUMBER OF STUDENTS (EXCLUDING THOSE IN SELF-FINANCING PROGRAMMES)									
	UG		PG		M.Phil/Ph.D		Value Added Courses (Certificate/Diploma)		
	Male	Female	Male	Female	Male	Female	Male	Female	
General	0	0	0	0	0	0	0	0	
SC/ST	0	0	0	0	0	0	0	0	
OBC	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	
Grand Total	0								
14 TOTAL NUMBER OF STUDENTS IN SELF-FINANCING PROGRAMMES									
	UG		PG		M.Phil/Ph.D		Value Added Courses (Certificate/Diploma)		
	Male	Female	Male	Female	Male	Female	Male	Female	
General	339	368	0	0	0	0	0	0	
SC/ST	9	6	0	0	0	0	0	0	
OBC	36	33	0	0	0	0	0	0	
Total	384	407	0	0	0	0	0	0	
Grand Total	791								
Total number of students in the college			791						
15 NUMBER OF TEACHING, TECHNICAL AND ADMINISTRATIVE STAFF									
	Permanent		Temporary		Total				
	Male	Female	Male	Female	Male	Female			
Teachers with PG	2	5	1	11	3	16			
Teachers with M.Phil.	0	0	0	0	0	0			
Teachers with Ph.D	0	1	0	0	0	1			
Teachers with NET/SLET	2	5	0	0	2	5			
Technical staff	1	0	0	0	1	0			
Administrative staff	0	4	0	0	0	4			
Support staff	4	0	0	0	4	0			
Total no. of teachers	2	6	1	11	3	17			
16 SUPPORT SERVICES									
Number of titles of books					2591				
Number of journals					38				

Number of e-resources	174
Does the college have a registered Alumni Association?	yes
Does the college have a functional Placement Cell?	yes
<b>17 UNIT COST OF EDUCATION</b>	
Unit Cost=Total annual expenditure divided by no. of students enrolled	17817.0
Unit cost calculated excluding salary component	7948.0
<b>18 MENTION FIVE ACADEMIC MILESTONES OF THE COLLEGE</b>	
First	MORE THAN ADEQUATE INFRASTRUCTURE IN 2010, THE YEAR OF INCEPTION OF THE INSTITUTION.
Second	STRENGTHENING UG PROGRAMMES BY INTRODUCING B.SC.(IT) AND B.COM. BASED ON STAKEHOLDERS FEEDBACK
Third	STRENGTH OF THE COLLEGE LEAPED OVER 500 AND FIRST BATCH OF STUDENTS APPEARED FOR FINAL YEAR EXAMINATION
Fourth	STRENGTHENING AND SUPPLEMENTING THE CONVENTIONAL ACADEMIC ACTIVITIES WITH INDUSTRIAL VISITS, SEMINARS, CONFERENCES AND WORKSHOPS.
Fifth	INITIATION OF CERTIFICATE AND SOFT SKILL PROGRAMMES, CROSSING BREAK EVEN, MOU WITH M/S FIREFLY LED PRODUCTS PVT. LTD. VASAI, THANE, MAHARASHTRA,INDIA TO DEVELOP MATERIAL PLANNING SOFTWARE SYSTEM EASYPLAN V1.0, EXPANSION OF THE COLLEGE BUILDING, FORMATION OF IQAC AND RESEARCH COMMITTEE, ACADEMIC AUDIT AND INCREASING THE AVENUES FOR RESOURCE MOBILIZATION.
<b>Section 2: Institutional Data Questionnaire</b>	
1. The college has in place a structured internal quality assurance system for ensuring continuous quality monitoring or improvement	YES
2. Library has reading room facilities for students and faculty separately	YES
3. The college uses the students feedback for analysis and improvement purposes	YES
4. Basic computer literacy is ensured for all students in a structured way such as add on courses	YES
5. The college provides financial aid to at least 10% of the general category students	YES
6. The college has a mechanism for counselling students	YES
7. An annual in-house academic calendar is prepared and implemented by the college	YES
8. The college has a mechanism for addressing grievances of students and staff	YES
9. The college promotes scholarly activities of the faculty beyond the syllabus	YES
10. Internet facility is available in the college for faculty and students	YES
11. The college campus is differently-abled friendly	YES
12. The college has a formal mechanism to promote research activities of its students and faculty.	YES
13. The college has adequate sports facility	YES
14. The college has developed a short term and a long term plan for its development and growth	YES
15. Percentage of classrooms equipped with LCD projector	>50%
16. Percentage of teachers using audio-visual aids including computer-aided teaching	>40%
17. The average number of extension activities organised by the college during the last four years	>6
18. Average percentage utilization of annual allocated funds for the last four years	>75%
19. Maintenance expenditure on infrastructure as percentage of the total annual budget	>4%
20. Average pass percentage of graduating students	50-70%
21. Computer students ratio	<1:30
22. Percentage of faculty benefitted from UGC and other staff development programmes (average of last four years)	>10%
23. Percentage of permanent teachers with Ph.D. qualification	<20%
24. Percentage of classes taught by guest faculty or temporary teachers	20-50%
25. Students teacher ratio	30:1-50:1
26. Percentage of faculty positions filled against sanctioned posts	>80%
27. Number of add-on courses conducted by the college	>5
28. Awards received by the students in sports and cultural activities in the last four years	National or International Level
29. Percentage of teachers having on-going or completed research projects in the last four years	>25%
30. Number of academic seminars or conferences or workshops that the college has organized (average of last four years)	>4
31. Number of Journals subscribed in the library National or International	>20
32. Percentage of students admitted against the reservation category as per Government of India norms	50-75%



**Track ID-MHCOGN22966**

**College Name-THE S.I.A.  
COLLEGE OF HIGHER  
EDUCATION**

**Page 4 of 4**

**Certificate**

**This is to certify that the information given in the IEQA application is true to the best of my knowledge and ability and if the same is found to be false or misleading, I authorize NAAC to initiate any action which it deems fit including withholding the outcome of the Peer Team Visit.**

Managed by The South Indian Association, Dombivli

# **THE S.I.A. COLLEGE OF HIGHER EDUCATION**

**DOMBIVLI (E), THANE, MAHARASHTRA**

*(Affiliated to University of Mumbai)*

---

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**

---



**Declaration by the Head of the Institution**



## THE S.I.A. COLLEGE OF HIGHER EDUCATION

The S. I. A. Building, Plot No. P-88, MIDC Residential Zone,  
Dombivli Gymkhana Road, Dombivli (East) 421 203.

Ref. No. 09/2016-17

Date : 20.06.2016

### DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in the Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussion and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this, SSR during the peer team visit.

Place: Dombivli (EAST)

Date: 20.06.2016

*Padmaji (Ae)*

Signature of the Head of the Institution

**PRINCIPAL**  
The S.I.A. College of Higher Education  
DOMBIVLI (E)

Managed by The South Indian Association, Dombivli

# **THE S.I.A. COLLEGE OF HIGHER EDUCATION**

**DOMBIVLI (E), THANE, MAHARASHTRA**

*(Affiliated to University of Mumbai)*

---

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**

---



**Mandatory Compliance For Assessment and  
Accreditation of HEIs**





## THE S.I.A. COLLEGE OF HIGHER EDUCATION

The S. I. A. Building, Plot No. P-88, MIDC Residential Zone,  
Dombivli Gymkhana Road, Dombivli (East) 421 203.

Ref. No. 13/2016-17

Date : 20/6/2016

### Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **The S.I.A. College of Higher Education** fulfils all norms

1. Stipulated by the affiliating University and
2. The affiliation and recognition is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 20<sup>th</sup> June, 2016

Place: Dombivli (East)

Principal (I/c)

Dr.(Mrs.) Padmaja Arvind

Encl: Compliance of Conditions





## THE S.I.A. COLLEGE OF HIGHER EDUCATION

The S. I. A. Building, Plot No. P-88, MIDC Residential Zone,  
Dombivli Gymkhana Road, Dombivli (East) 421 203.

Ref. No. 13/2016-2017

Date : 20/06/2016

LIC members recommended that the affiliation of B.Com, B.Com (B&I), BMS, and B.Sc.(IT) programmes to the University of Mumbai be continued subject to the fulfilment of the following conditions: -

Sr. No.	Condition	Compliance
1.	Appointment of fully qualified permanent Principal	Advertised for the post of Principal in 2015-16. University panel did not find any candidate suitable. Senior most faculty was appointed as Principal (I/c) and University has approved the appointment. The process is still on for the appointment of permanent Principal
2.	The teaching staff should be recruited as per the norms prescribed by the University	Complied with
3.	To Pay the qualified Teaching and Non- Teaching staff as per the VI Pay norms and grant leaves as per University rules	Complied with
4.	Purchase of additional books	Complied with



Managed by The South Indian Association, Dombivli

# **THE S.I.A. COLLEGE OF HIGHER EDUCATION**

**DOMBIVLI (E), THANE, MAHARASHTRA**

*(Affiliated to University of Mumbai)*

---

**NAAC ACCREDITATION – 1st CYCLE**

**SELF STUDY REPORT**

---



**Annexures**

## महाराष्ट्र शासन

## उच्च व तंत्र शिक्षण विभाग,

आदेश क्रमांक: एनजीसी २०१०/ (२४७/१०)/ मशि-४

मंत्रालय विस्तार भवन, मुंबई ४०० ०३२

दिनांक : १५ जुलै, २०१०

- पहावे :** १) शासन निर्णय क्रमांक-एनजीसी २०१० / (७/१०) / मशि-४,  
दि.१५.१.२०१०, व दि. ३.४.२०१० (Task Force)
- २) शासन पत्र क्रमांक-एनजीसी २०१० / (७/१०) / मशि-४,  
दि.१५.३.२०१०; (Task Force)
- ३) संचालक, उच्च शिक्षण, महाराष्ट्र राज्य, पुणे यांचा प्रस्ताव  
क्र.अमवि २०१०/कोवि/प्रस्ताव २०१०-११/मवि-२-३/१३१०, दि.३१.०५.२०१०

## आदेश

महाराष्ट्र विद्यापीठ अधिनियम १९९४ मधील कलम ८२ (४) नुसार राज्यातील विद्यापीठांकडून नवीन (पारंपारिक/व्यावसायिक) महाविद्यालयांचे प्रस्ताव शासनाकडे परवानगीसाठी प्राप्त झाले आहेत. विद्यापीठांकडून प्राप्त झालेल्या प्रस्तावांची शासन निर्णय क्र. एनजीसी २०१०/ (७/१०)/ मशि ४, दिनांक १५.१.२०१०, ३.४.२०१० व अन्वये नियुक्त केलेल्या कार्यबलगटाद्वारे तपासणी करून घेतली आहे. विद्यापीठाच्या व कार्यबलगटाच्या शिफारशी विचारात घेऊन महाराष्ट्र विद्यापीठ अधिनियम १९९४ मधील कलम ८२ (५) अन्वये प्राप्त अधिकारानुसार खालील नवीन व्यावसायिक महाविद्यालयांना सन २०१० या शैक्षणिक वर्षापासून परिच्छेद २ व ३ मध्ये नमूद केलेल्या अटी व शर्तीच्या अधीन कायम विना अनुदान तत्वावर शासनाची परवानगी देण्यात येत आहे:-

अ.क्र.	संस्थेचे नांव व पत्ता	प्रस्तावित व्यावसायिक महाविद्यालयाचे नांव व ठिकाण	विद्याशाखेचे महाविद्यालय
<b>मुंबई विद्यापीठ, मुंबई</b>			
१.	अभय शिक्षण केन्द्र कबीर भवन, इमारत क्र. १९८ जवळ, कन्नमवार नगर, विक्रोळी (पू.), मुंबई ८३	डॉ. बाबासाहेब आंबेडकर भवन, कन्नमवार नगर, विक्रोळी (पू.), मुंबई	बी.एम.एस. (रात्र महाविद्यालय)
२.	पांचाळ समाज मध्यवर्ती मंडळ, ब्लॉक क्र. ६/अ, शला मजला, संत निवृत्ती को. ऑप. हौ.सो.लि., ९७/९८, आरे रोड, गोरेगांव (पू.), मुंबई	तेंभोडे, पालघर (प.), जि. ठाणे	बी.एम.एस. (महिला)



आदेश क्रमांक: एनजीसी २०१०/ (२४७/१०)/ मशि-४, दि. १५ जुलै २०१०  
(शैक्षणिक वर्ष २०१०-११ नवीन व्यावसायिक महाविद्यालयांना मंजूरी)

९.	दि. मोगावीरा व्यवस्थापक मंडळी, मानेक मेन्शन, ८ नानाभाई लेन, फोर्ट, मुंबई	मोगावीरा भवन, वि.रा. देसाई रोड, अंधेरी (प.), मुंबई ५८	१. बी.एम.एस. २. बी.एस्सी. (आय. टी.)
१०.	दी. कांदीवली एज्युकेशन सोसायटी, शांतीलाल मोदी रोड, कांदीवली (प.), मुंबई	कांदीवली (प.), मुंबई	विधी (५ वर्षे)
११.	वेदांता फाऊंडेशन निरंजन बिल्डींग कॉर्नर ऑफ 'इ' रोड, मरीन ड्राईव्ह, मुंबई	विठ्ठलवाडी, उल्हासनगर, जि. ठाणे	१. बी.एस्सी. (आय.टी.) २. बी.एम.एस.
१२.	दी बॉम्बे फ्लाइंग क्लब, जुहू अरोडॉम, जुहू, मुंबई	जुहू, मुंबई	बी.एस्सी. (एव्हीएशन)
१३.	गुरुकूल शिक्षण आणि संशोधन संस्था, बहादूरशेख नाका, मुंबई गोवा हायवे, चिपळूण, जि. रत्नागिरी	बहादूरशेख नाका, मुंबई गोवा हायवे, चिपळूण, जि. रत्नागिरी	बी.एस्सी. (आय.टी.)
१४.	लोकमान्य ट्रस्ट, सावंतवाडी, रामेश्वर प्लाझा, मोती तलाव जवळ, सावंतवाडी, जि. सिंधुदूर्ग	सावंतवाडी, जि. सिंधुदूर्ग	१. बी.एम.एस. २. बी. कॉम. (फायनान्शियल मार्केट)
१५.	वेताळ बांबुडे विभाग शिक्षण प्रसारक मंडळ, पणदूरतीठा, पो. पणदूर ता. कुडाळ, जि. सिंधुदूर्ग	पो. पणदूर ता. कुडाळ, जि. सिंधुदूर्ग	१. बी. एस्सी. (आय. टी.) २. बी. कॉम. (बँकींग अँड इन्शुरन्स)
१६.	शिवाजी इन्स्टिट्यूट ऑफ एज्युकेशन अँड रिसर्च, मु. पो. फोडाघाट, ता. कणकवली, जि. सिंधुदूर्ग	मु. पो. फोडाघाट, ता. कणकवली, जि. सिंधुदूर्ग	बी.एम.एस.
१७.	दी साऊथ इंडीयन असोसिएशन, एस. आय. ए. स्कूल बिल्डींग, कोपर रोड, शास्त्री नगर, डोंबिवली (प.), ठाणे	डोंबिवली (प.), ठाणे	१. बी. एस्सी. (आय. टी.) २. बी. कॉम. (बँकींग अँड इन्शुरन्स) ३. बी.एम.एस.
१८.	अलदेल एज्युकेशन ट्रस्ट, एस/२, वेस्ट व्ह्यू अव्हेन्यू को. ऑ. हौ. सोसा. लि., हॉली क्रॉस रोड, आय.सी. कॉलनी, बोरीवली (प.), मुंबई ४०० १०३	पालघर (प.) जि. ठाणे- ४०१ ४०४	बी. एस्सी. (हॉस्पिटॅलीटी स्टडीज)



**URGENT/BY HAND**  
No.Aff-I./ICD/15-16/ 1533  
Mumbai - 400 032  
18<sup>th</sup> November, 2015

To,

The Principal,  
The SIA College of Higher Education,  
P-88, MIDC Residential Area,  
Dombivli Gymkhana Road  
Near Balaji Mandir,  
Dombivli (East)-421 203.

Sub:- Your application for continuation/extension of affiliation for

Courses	Intake
B.Com.	120
B.M.S.	60
B.Com. (B&I)	60
B.Sc. (I.T.)	60

Sir,

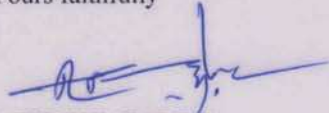
With reference to your application dated 25<sup>th</sup> August, 2014 requesting for continuation of affiliation for B.Com., B.M.S., B.Com(B&I) and B.Sc.(I.T) degree courses, I am directed to inform you that the Academic Council at its meeting held on 29<sup>th</sup> May, 2015 vide item No. 3.8 considered the report of the Local Inquiry Committee and **resolved** as under:-

**“It is resolved that the report of the Local Inquiry Committee be accepted and that in accordance therewith, the various colleges in Arts, Commerce, Science and Hospitality Studies be granted continuation/extension of affiliation for the teaching of the various degree courses leading to B.A./B.Com/B.Sc examination/s for the academic year 2015-16 and previous year/s, if any.**

**Further that aforesaid affiliation is granted subject to condition that the college authorities gives an undertaking in writing that they will fulfill the condition mentioned in the report to the satisfaction of the Academic Council and payment of the requisite affiliation fees for the respective years. Also the concerned college will participate in the examinations related work and the teachers involve in the Central Assessment Scheme of the University in both halves of the examinations.”**

In pursuance of the resolution of the Academic Council, (Sr. No. 23 (84) of Annexure to item) this is to inform you that the The Principal, The SIA College of Higher Education, P-88, MIDC Residential Area, Dombivli Gymkhana Road, Near Balaji Mandir, Dombivli (East)-421 203, has been granted continuation of affiliation for B.Com. degree course with intake of 120 students and B.M.S. B.Com.(B&I) and B.Sc. (IT), with intake of 60 students in each course for the academic year 2010-11 to 2015-16 subject to condition that the college authorities gives an undertaking in writing that they will fulfill the condition mentioned in the report to the satisfaction of the Academic Council and payment of the requisite affiliation fees for the respective years. Also the concerned colleges will participate in the examination related work and the teachers will involve in the Central Assessment Scheme of the University in both halves of the examination.

Yours faithfully

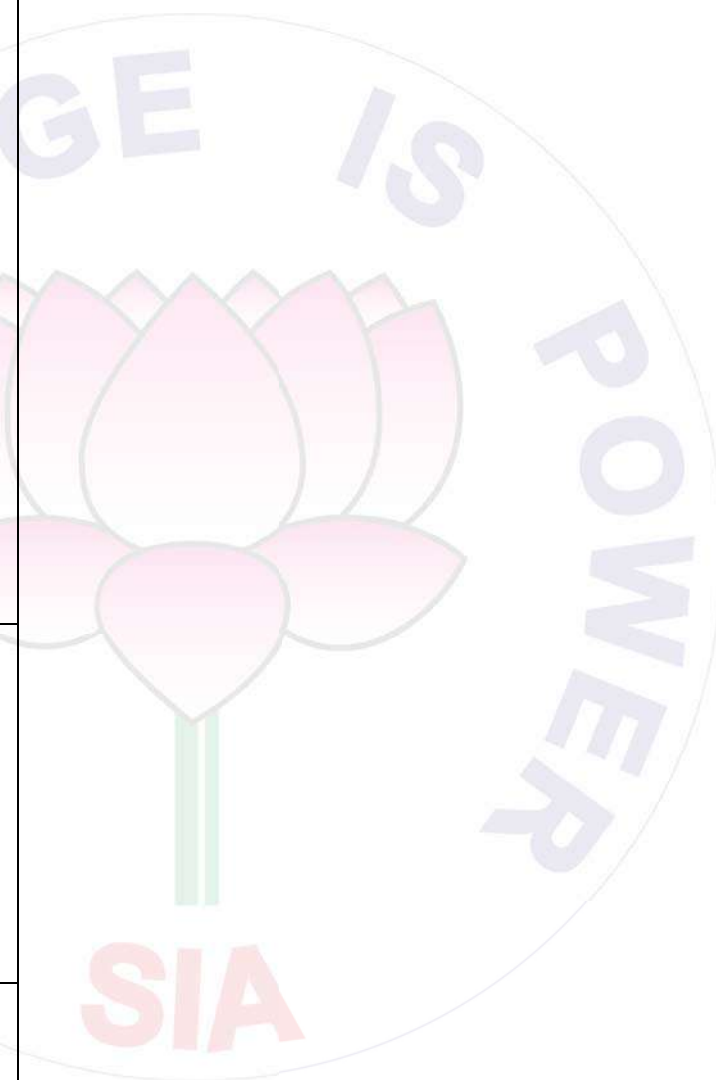
  
(Dr. ASHOK H. FARDE)  
DEPUTY REGISTRAR  
AFFILIATION SECTION



**List of teachers completed Orientation/Short term course/Workshops**

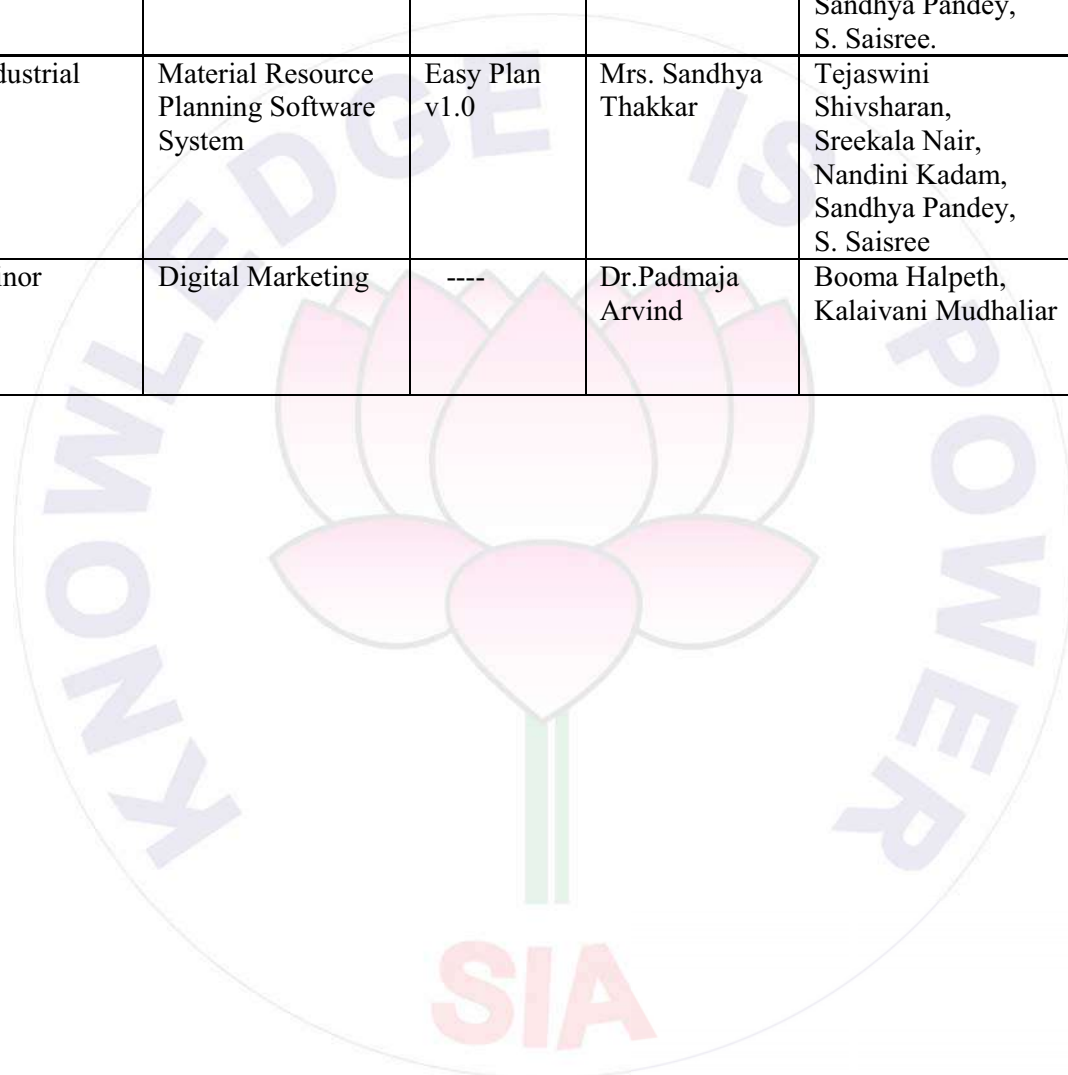
<b>Sr. No.</b>	<b>Date</b>	<b>Name of the Faculty</b>	<b>Orientation/ Short Term Course/ Workshops</b>	<b>Place</b>
1	5 <sup>th</sup> May 2014 to 15 <sup>th</sup> May 2014	Ms. Tejaswini Shivsharan	Workshop on Research Methodology for PHD Aspirants	K.J.Somaiya College of Engineering, Sion
2	5 <sup>th</sup> May 2014 to 15 <sup>th</sup> May 2014	Ms. Aarti Nerkar	Workshop on Research Methodology for PHD Aspirants	K.J.Somaiya College of Engineering, Sion
3	5 <sup>th</sup> May 2014 to 15 <sup>th</sup> May 2014	Ms. Sandhya Thakkar	Workshop on Research Methodology for PHD Aspirants	K.J.Somaiya College of Engineering, Sion
4	3 <sup>rd</sup> Nov 2014 to 18 <sup>th</sup> Nov 2014	Ms. Babita Nagdev	Short term course on Research Methodology	C.K.T. College, Panvel
5	3 <sup>rd</sup> Nov 2014 to 18 <sup>th</sup> Nov 2014	Ms. Salochna Nagdev	Short term course on Research Methodology	C.K.T. College, Panvel
6	16 <sup>th</sup> Feb 2015 to 21 <sup>st</sup> Feb 2015	Ms. Padmaja Arvind	Short term course on Mentoring students for their progression	University Grants Commission Academic Staff College, University of Mumbai
7	7 <sup>th</sup> June 2015 to 13 <sup>th</sup> June 2015	Mr. Hasitkumar Nagariya	Capacity Development Programme for Corporate Law	National Law University, New Delhi
8	7 <sup>th</sup> June 2015 to 13 <sup>th</sup> June 2015	Mr. Mahesh Kandalkar	Capacity Development Programme for Corporate Law	National Law University, New Delhi
9	20 <sup>th</sup> Aug 2015 to 16 <sup>th</sup> Sept 2015	Mr. Hasitkumar Nagariya	Orientation Programme for Commerce Subject	University of Mumbai, Mumbai
10	17 <sup>th</sup> Feb 2016 to 29 <sup>th</sup> Feb 2016	Ms. Renu Verma	Capacity Building Programme for faculty members of Management and Social Sciences	NIT, Rourkela, Orissa

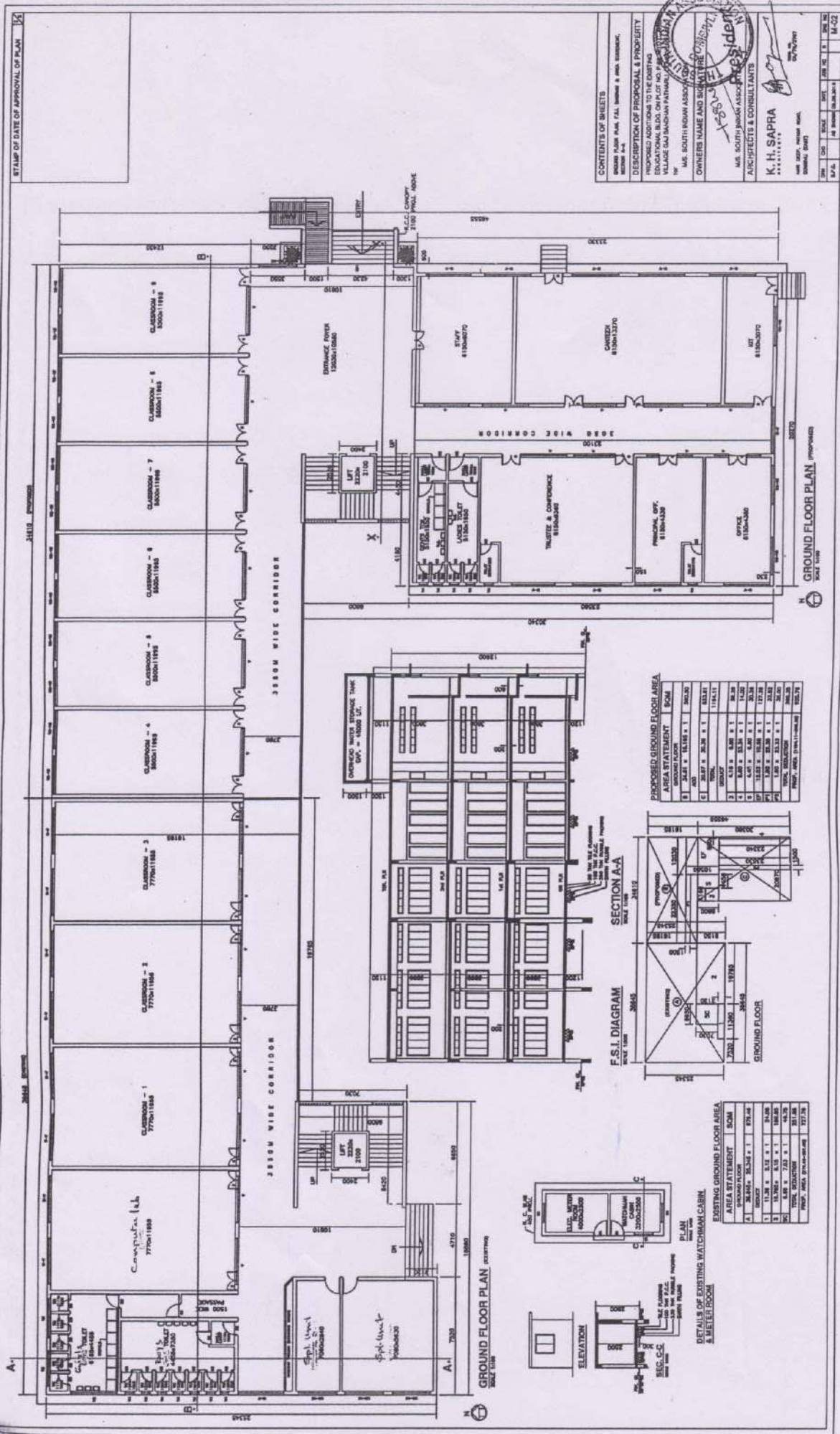
11	17 <sup>th</sup> Feb 2016 to 29 <sup>th</sup> Feb 2016	Ms. Booma Halpeth	Capacity Building Programme for faculty members of Management and Social Sciences	NIT, Rourkela, Orissa
12	26 <sup>th</sup> Feb 2016 to 27 <sup>th</sup> Feb 2016	Ms. Sreekala Nair	Workshop on R-Tool	S.K.Somaiya College, Mumbai
13	26 <sup>th</sup> Feb 2016 to 27 <sup>th</sup> Feb 2016	Ms. NandiniKadam	Workshop on R-Tool	S.K.Somaiya College, Mumbai
14	26 <sup>th</sup> Feb 2016 to 27 <sup>th</sup> Feb 2016	Ms. Sandhya Pandey	Workshop on R-Tool	S.K.Somaiya College, Mumbai
15	26 <sup>th</sup> Feb 2016 to 27 <sup>th</sup> Feb 2016	Ms. Sandhya Thakkar	Workshop on R-Tool	S.K.Somaiya College, Mumbai
16	27 <sup>th</sup> March 2016 to 8 <sup>th</sup> May 2016	Mr. HasitkumarNagariya	PhD Course Work for Commerce Subject	Savitribai Phule Pune University, Pune



List of Minor and Major Research

Sr. No.	Type of the Project	Name of the Project	Name of the Application	Name of the Project Co-ordinator	Name of the Faculty members	Year
1	Major	SIA-Datawarehouse	QuickView v1.0	Mrs. Sandhya Thakkar	Tejaswini Shivsharan, Sreekala Nair, Nandini Kadam, Sandhya Pandey, S. Saisree.	2014-2016
2	Industrial	Material Resource Planning Software System	Easy Plan v1.0	Mrs. Sandhya Thakkar	Tejaswini Shivsharan, Sreekala Nair, Nandini Kadam, Sandhya Pandey, S. Saisree	2015-2016
3	Minor	Digital Marketing	----	Dr.Padmaja Arvind	Booma Halpeth, Kalaivani Mudhaliar	October 2015- October 2016





STAMP OF DATE OF APPROVAL OF PLAN

**CONTENTS OF SHEETS**

GROUND FLOOR PLAN, F.S.L. STATEMENT & AREA STATEMENT, SECTION A-A

**DESCRIPTION OF PROPOSAL & PROPERTY**

PROPOSED ADDITIONS TO THE EXISTING EDUCATIONAL BLDG. ON PLOT NO. 14, VILAGE DAI INDIAN PATRIAL, SION, MUMBAI - 400 022

**OWNERS NAME AND DESIGNATION**

MRS. SOUTH INDIAN ASSOCIATION

**ARCHITECTS & CONSULTANTS**

**K. H. SAPRA**  
 ARCHITECTS & CONSULTANTS  
 408/207, ANAND NAG, DOMBIVLI (E)

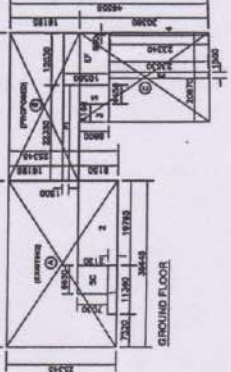
**SCALE**

1:100

**K. H. SAPRA,**  
 G. D. SETHI A. I. I. I.  
 ARCHITECTS  
 1, HARI DEVI, DOMBIVLI (E)

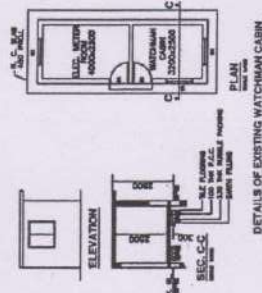
**PROPOSED GROUND FLOOR AREA**

AREA STATEMENT	SCAM
1. 30.27 x 30.28 x 1.1	1032.27
2. 30.27 x 30.28 x 1.1	1032.27
3. 30.27 x 30.28 x 1.1	1032.27
4. 30.27 x 30.28 x 1.1	1032.27
5. 30.27 x 30.28 x 1.1	1032.27
6. 30.27 x 30.28 x 1.1	1032.27
7. 30.27 x 30.28 x 1.1	1032.27
8. 30.27 x 30.28 x 1.1	1032.27
<b>TOTAL</b>	<b>8265.00</b>



**EXISTING GROUND FLOOR AREA**

AREA STATEMENT	SCAM
1. 30.27 x 30.28 x 1.1	1032.27
2. 30.27 x 30.28 x 1.1	1032.27
3. 30.27 x 30.28 x 1.1	1032.27
4. 30.27 x 30.28 x 1.1	1032.27
<b>TOTAL</b>	<b>4132.50</b>





2

