YEARLY STATUS REPORT - 2020-2021

Part A
Data of the Institution

1.Name of the Institution	The S.I.A. College of Higher Education
• Name of the Head of the institution	Dr Padmaja Arvind
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02512449891
• Mobile no	9323786842
• Registered e-mail	principal@thesiacollege.com
• Alternate e-mail	office@thesiacollege.com
• Address	P- 88 MIDC residential area,Dombivli Gymkhana Road , Near Balaji Mandir,Dombivli (East)-421203
• City/Town	Dombivli
• State/UT	Maharashtra
• Pin Code	421203
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Self-financing**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Ranjana Mhalgi**
• Phone No.	**02512449891**
• Alternate phone No.	**9820981163**
• Mobile	**9820981163**
• IQAC e-mail address	**sia.iqac@gmail.com**
• Alternate Email address	**iqac2020@thesiacollege.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://thesiacollege.edu.in/wp-content/uploads/2021/10/AQAR_19-20_FINAL.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://thesiacollege.edu.in/wp-content/uploads/2021/10/Academic-Calendar-od-2020-21FINAL.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.54**	**2016**	**05/11/2016**	**05/11/2021**

6.Date of Establishment of IQAC	**27/04/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File	

IQAC		
9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Workshops & FDP organized for teaching faculty members relating to teaching Learning and NAAC RAF, Smart classroom training , Use of LMS training etc

Deputed teaching staff for various workshops, seminars and FDP relating to NAAC, Teaching Learning ,administration , online and virtual modes of education and techniques etc

Empowered non- teaching /administrative staff for digitization process : workshops were organized related to online admission process, University documents upload etc .

Feedback Analysis : Curriculum related feedback from all stakeholders (students ,parents ,alumni, employers ,teachers) was obtained. Other feedback relating to faculty ,facilities and support ,infrastructure ,library ,office etc. was obtained .Feedback analysis is done

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To enhance teaching - learning	9th July,2020 Session on Virtual Classroom Training (47 participants) 27th to 29th

	July,2020 Training session on online teaching techniques on Microsoft Teams (44 Participants) 1st Oct,2020 E-Learning Assessment Tools (49 participants)
Research related activity	22 June,2020 Research Series I - Basics of Research (Online) 25 faculty members attended the seesion 30th June,2020 Research Series II - Writing Research Problem &(Online) 25 faculty members attended the seesion 7th July,2020 Research Series III - Developing Hypothesis (Online) 21 faculty members attended the session. 23rd July,2020 Research Series IV - Framework on writing Literature Review 23 faculty members attended the session.
Workshop & training for Staff members	8th June,2020 Online webinar on Key to Get Stress Free: Inner Connect for Powerful Living 306 participants attended the webinar28th August,2020 IPR Workshop 59 faculty members attended the session 18th July,2020 Online Webinar for Administrative staff on Application Process for colleges of University of Mumbai. 1025 Participants including 6 college non teaching staff 13th Feb,2021 "Systematic Data Organization in Revised Accreditation framework of NAAC
AQAR	AQAR 2019-20 was prepared and Uploaded on NAAC portal
Feedback	Feedback on curriculum and academics was taken and Feedback and analysis reports were prepared

FDP/Orientation/ Refresher ,Short Term courses	Deputed faculty members for FDP,Orientation and refresher coursed Orientation: 5 faculty members completed orientation programme FDP : 18 faculty members attended FDP related to their respective subjects One faculty completed refresher Seven faculty members completed short term course .
Research paper presented	2 research papers were published.
Bridge Course	21st Sept to 3rd Oct,2021 ; For FY Students in Bcom,B&I,BMS & IT Bridge course for 10 hrs in Electronics was conducted For FY Students in B.Sc(IT) Bridge course for 10 hrs in Political S cience,History,Sociology,economi cs, English Literature,Psychology was conducted For Fy students in BAMMC
Value added courses and add on courses	Basic Communication Skills ;95 students completed ; & Certification in BFSI-BDI ; 225 students completed the course
Placements Programs	Carrer guidance programmes were organised by the Placement Cell 03 - career guidance programmes : 186 students participated
Placements Programs	CET/CAT Guidance for Competitive exams was organised 131 students participated in the training
Internships	Students were given internships 33 students completed internships
Students placements:	41 students were placed

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Standing Committee	30/07/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	27/01/2022

15.Multidisciplinary / interdisciplinary

The SIA College of Higher Education provides Arts (BAMMC), Commerce (BCOM, BAF, BBI), Management (BMS) and Science, (BSc IT, MSc IT) programs. These programs have Foundation Course related to Social Sciences, Environment, Ethics, and so on, which are multidisciplinary and provided across the streams as per the guidelines of the University of Mumbai. Over and above, the institution is capable of introducing arts, which can provide value-based education along with language related courses which will facilitate global connect and employability across borders. STEM stands for Science, Technology, Engineering and Mathematics. The institution envisions to create courses that can promote students to go for careers with STEM skills. Although the institution offers credit-based curricula designed by the university, having limited options with respect to projects and community engagement, value-based education, it plans to create innovative and flexible curriculum once the new education policy is implemented through the university with proper procedures.

16.Academic bank of credits (ABC):

The institution is planning to have four-year course along with the academic bank of credit. This can be implemented once the institution is granted autonomy status in future. This will facilitate the leaners to have continuous learning along with their career growth as per the evolving demands and requirements of the job market.

17.Skill development:

The institution can provide scope for creating vocational education wherein the leaner will develop the capacity to become entrepreneurs, along with strengthening communication skills, soft

skills and personality development. In order to develop communication skills, the institution can offer social skills which will improve overall personality of the entrepreneur. Value-based education is the need of the hour and is required to develop morality within themselves. The institution can also offer life-skill courses that can enhance employability.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution is prepared to have bilingual mode of communication in lecture delivery. Moreover, in order to revive the Indian culture, activities related to celebration of Indian culture and traditions will be of prime importance during the coming years. Efforts will be taken in order to initiate Indian language courses as per the requirement and need.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution concentrates on transforming academics into experiential learning, thereby enhancing employability. Efforts are being taken to introduce more PG courses, so that students will be inclined to pursue higher education in the program of their choice. The institution also plans to collaborate with research institutions to augment research activities and output of the college.

20.Distance education/online education:

The SIA Techlink of the college can be utilized for initiating and providing blended learning for vocational courses as well as traditional courses through the software created by them. The IT department can take initiative in creating courseware for various software programs that can be administered to students in both online and offline mode. This will enhance the knowledge and skill of the learners. The institution already possesses adequate number of ICT-enabled tools that can stimulate blended teaching-learning processes

Extended Profile

1.Programme

1.1   **325**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	**View File**

2.Student

2.1 **1657**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	**View File**

2.2 **203**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	**View File**

2.3 **486**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	**View File**

3.Academic

3.1 **31**

Number of full time teachers during the year

File Description	Documents
Data Template	**View File**

3.2 **33**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**325**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1657**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**203**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**486**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**31**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	33

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	21
4.2 Total expenditure excluding salary during the year (INR in lakhs)	93.37
4.3 Total number of computers on campus for academic purposes	126

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to University of Mumbai and adopts a choice based credit system of evaluationand syllabus prescribed by University in modular form. The IQAC of the college provides suggestions and plans various strategies to be implemented for effective curriculum delivery. The following strategies are adopted for the same.

Departmental meetings:Periodical meetings conducted by the department about implementation of the curriculum.

Academic calendar:Academic calendar provides information about activities to achieve academic excellence. It is prepared by the IQAC of the college in consultation with the head of departments at the beginning of every academic year.

·Teaching plan:Teaching plan provides information about the framework, strategies and methodologies to be implemented in order

to complete the curriculum.

Time table:Creation of timetable provides a proper schedule of lectures of different courses, along with specification of the individual workload of each faculty. This paves a way to complete portions in a stipulated time.

Learning Resources:Lecture notes and reading material and LMS platform are provided to the students to supplement effective learning. In addition, library books are also available for additional reference.

Industry expert lectures and workshops:Industry expert lectures and workshops are arranged to bridge the gap between academics and industrial practices.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://thesiacollege.edu.in/wp-content/uploads/2022/12/1.1.1-Effective-curriculum-delivery.20_21pdf.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is created to provide a proper structure to the functioning of various curricular, cocurricular and extra-curricular activities in one academic year.

There are four levels in implementation :

1.University Academic calendar

2.College academic calendar

3.Department academic calendar

4.Teaching plans

The academic calendar comprises of :

- Important days celebrated by the institution
- Start and end of academic session

- **Mid-term and festival breaks**
- **Celebration of inter-collegiate events**
- **Internal and external examination tentative timetable**

- **Start and end of the academic sessions are followed properly, and any revision or modification suggested by the University are incorporated from time to time.**
- **Internal examination dates are provided well in advance to the students through the academic calendar, so that students can prepare for their examinations and make suitable arrangements for any personal commitment.**
- **Continuous internal evaluation in the form of class tests, mid-term examination , preliminary examinations and projects are mentioned in the calendar and conducted to improve the performance of the students academically.**
- **Performance of the students in these examinations are analysed and communicated to the parents and students during parent-teacher meetings. This helps parents and students understand the extent of learning and devise measures to improve scores in final examinations.**

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://thesiacollege.edu.in/wp-content/uploads/2022/12/1.1.2.Examination-details.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

320

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The courses are designed by the University of Mumbai to address the cross-cutting issues in the curriculum through the various programs and integrated directly or indirectly

Professional Ethics:Professional ethics are integrated in different courses of different programs.Exposure to such courses makes students aware of the various ethical practices that they should adhere to in their professional life.

Gender: Gender sensitization is an important component included in various courses offered under different programs. Students are made aware of the rights and laws and protection measures and sensitized towards gender equality to attain women empowerment.

Human Values: Knowledge alone cannot satisfy one emotionally and socially; a blend of information and feeling is required to attain a sense of fulfillment. The programs and courses are so designed to incorporate human values such as peace, honesty, equality, justice, patriotism, democracy, and so on.

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Environment and Sustainability: Environmental conservation and protection is another important value that students need to be aware of in the current scenario .Students need to be sensitive to the changing demands of the environment, and develop measures that focus on sustainability.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

57

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1326

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution | **A. All of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://thesiacollege.edu.in/wp-content/uploads/2021/10/20-21-%E2%80%8BCurriculum-Feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://thesiacollege.edu.in/wp-content/uploads/2021/10/20-21-%E2%80%8BCurriculum-Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

554

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

146

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order tofacilitate Curricular and co-curricular growth, we follow the below techniques for knowledge acquirement for slow learners and enhancement of the advanced learners.

a. Conducted subject expert lectures to provide in-depth knowledge of the courses.

b. Encourage students to participate in NPTEL courses which gives them an opportunity to expand their interests in various topics

c. Active participation of learners in club activities to improvise management skills

d. SIA Techlink an incubation center of the college facilitates the advanced knowledge to develop new software for the benefit of the college and outside clients

e. Question bank are also provided for slow learners to ensure their academic excellence.

Over and above these strategies, the college also organizes tests and employs game methods to improve attention and participation during lectures. While advanced learners are encouraged to participate in intercollegiate competitions, slow learners are given personal guidance and coaching whenever required. Orientation is organized for all students to guide them regarding their choice of specialization based on their knowledge and ability. The College boasts of well-equipped library and laboratory which facilitates students to improve their knowledge and learning

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1657	**30**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College focuses on different teaching methodologies for enhancing the learning experience and provide both theoretical and application-based knowledge of the concepts

The college provides various opportunities to learners to obtain industry experience while they are acquiring knowledge.

The experiential learning through SIA-Techlink, an incubation center for young minds, plays a vital role in developing indigenous customized software both for in-house as well as outside clients, providing them industry experience along with learning. It is a matter of pride that all the software currently functioning in our college is developed by our students and faculty members. The problem solving and logical thinking capability of the students is sharpened when they try to find and develop new logics to solve the real-world problems.

The participative learning is inculcated through club activities like Elocution, Debate, Group Discussion where students not only participate but also develop management skills to organize such events.

Thus college adheres to the requirement of experiencing, participative and problem solving methodologies for the enhancement of learning experience.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution also aims at establishing a strong foundation for use of ICT enabled tools by all stakeholders. The delivery of lectures has witnessed a marked improvement, where blackboard teaching is supplemented with ICT enabled teaching methodologies.

The institution has adopted certain measures to facilitate ICT-enabled teaching-learning process:

- **All classrooms have access to projectors, laptop connections and WIFI.**
- **Smart class facility has been set up in two classrooms.**
- **The library is well-equipped with 10 desktops, each having LAN connection, for students to access reading material and conduct research activity.**
- **College has also made provision for laptops for the faculty.**
- **Faculties of the College have used various online platforms in different capacity for engaging lectures and sharing reading material such as Zoom and Google Classroom.**
- **The College has initiated and invested in Microsoft campus agreement since 2018-19 which enabled faculty to conduct lectures effectively on Microsoft Teams, even during the outbreak of pandemic. This served as the uniform platform for lecture delivery extensively.**
- **Faculties also try to improve student participation and engagement by adopting different tools like videos, case studies, e-books, quiz, flip-classrooms, group-discussion methods, and so on.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

165

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution adheres to the rules and regulations of the University of Mumbai for conduct of internal and external examination at the UG as well as PG level.

External Examination:

Semester I to IV external examination assessment at the UG level is conducted by the College, in accordance with the rules and regulations framed by the University of Mumbai. At the PG level, semester examinations are conducted by the University.

Internal Examination:

As per the framework provided by Mumbai University, 75 marks are allotted for external evaluation and 25 marks are reserved for internal evaluation at the UG level whereas assessment at PG level is bifurcated into 60 marks for external examination and 40 marks for internal evaluation.

The working of internal committee is as follows:

- Notice and time table are circulated 15 days prior to commencement of internal examination
- Projects are allotted for subjects like Foundation Course
- Tutorials are conducted for subjects like Business Communication and Mathematics
- During the pandemic, internal examinations were conducted online

The overall marks scored by the students in this manner are submitted to the examination committee. These procedures ensure transparency in the conduct and evaluation of internal examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism:

The college is affiliated to University of Mumbai and follows the rules and regulations for the assessment and evaluation as specified by the university. Student's performances are evaluated through formative assessments and summative assessments. The College conducts first year and second year UG examinations on behalf of the University and third year examinations are conducted by the University. Grievances related to first year and second year examinations are handled by the Grievance Redressal Cell, while grievances related to university examinations are communicated to the University ExaminationDepartment. The Grievance Redressal Cell consists of 5 members.

The Grievance Redressal Cell receives Examination Grievance for Internal and External Examinations from students, which could be for obtaining Photocopy and/or Revaluation of answer sheets.

Process of applying for Grievances:

Students are informed to apply for grievances within 10 days from the date of result declaration.

Students fill form and pay stipulated fees

The final result is displayed on the notice board

Process of Grievances addressed:

Photocopy of the answer sheet of the respective sheet is given to the student Revaluation of answer sheets is carried out by experienced external evaluators who are appointed by the College The revaluation result is displayed on notice board

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution has adopted Outcome Based Education (OBE), and pursues it rigorously to improve teaching-learning processes. The Program Outcomes (PO) and Course Outcomes (CO) are specific to each program and course, and are already defined by National Board of Accreditation.

Every student pursuing a particular course and program should be aware of these outcomes so that they can take informed decisions about their future. Each faculty is informed about PO and CO through departmental meetings and interaction.

In this regard, the institution has taken proactive steps to ensure that faculty and students are informed about the POs and COs:

- **POs and COs are displayed on the website of the College**
- **POs are also mentioned in the prospectus, which is distributed to the students at the time of taking admission in the College**
- **A copy of the POs and COs is kept in the library for reference**
- **A copy of COs is kept in the department for reference**

- The POs are discussed briefly with the students during orientation
- Teachers are informed to frame COs for their respective subjects in the staff and departmental
- meetings
- Each course faculty is encouraged to COs to his/her PPT presentation and reiterate the same during lecture

File Description	Documents
Upload any additional information	[View File](View_File)
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	[View File](View_File)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has developed a system to measure the attainment of PO, PSO, and CO, which includes:

- Student Progression

After completing UG in our college, students have enrolled for higher education for PG courses for various programs which reflects the attainment of Program Outcome.

- Placement

The College boasts of an active placement cell, that works towards the progression of the students. The placement cell ensures that students get opportunities to explore jobs as well as higher studies in the market. Academically inclined students are sent for interviews, and many also got selected in campus placement.

Year

Students Placed

2020-21

41

- Result Analysis

The pass percentage of TY results provides data for the attainment of Program Outcomes. Further, the pass percentage is also calculated separately for each course in the final year, which reflects the attainment of the Course outcome. For courses that are common across the three years of UG, a comparison of pass percentage helps to check whether course outcomes have improved or declined. For standalone courses, the attainment is reflected as a separate data.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

452

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://thesiacollege.edu.in/wp-content/uploads/2021/11/General-feedback-20-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. **Incubation Centre: SIA Tech-link**
   - **Students are given exposure to work and create live projects with established companies which gives them hands-on experience at handling different responsibilities and makes them industry ready.**
   - **Faculty members identify need for creating indigenous software for automation and smooth functioning of college processes. In this process, faculty members identify students and prepare them for developing the software.**
   - **Many in-house software of the College including SIA Granthalaya, College Website, Online Admission Phase 1, Phase 2, Physiotherapy website and e-Ticketing System are designed and managed by the students.**

1. **IAI Cell**
   - **The College has initiated in the development of IAI Cell, which bridges the gap between industry and academics by bringing together aspiring students and enlightened experts. The industry experts share their valuable insights with the students, which eases their adaptability when they enter the corporate world as a professional.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities connect with the community by organizing various programs creating awareness on environment, health and wellness, cleanliness, and addressing social issues such as gender, old age, orphanage, and drug addiction. The following activities throw light on the relevance and significance of community participation in sensitizing the youth to become socially responsible.

Sensitizing towards Social Concerns:

1. **Mask Distribution: During the pandemic, students distributed self-made masks to the slums of Kopar and created awareness regarding importance of wearing masks to prevent the spread of coronavirus.**
2. **Activities associated with health and wellness:**
3. **Vaccination drives**
     - **Rubella**
     - **COVID-19**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

56

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4077

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES
4.1 - Physical Facilities
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is having 20 classrooms. 20 projectors and 2 smart classrooms available.

• Over 2000 square feet well equipped library with a seating capacity of 100 students.

• 3 computer laboratories with a total capacity of 96 computer systems and one Electronic Laboratory with all the necessary equipment.

• Server room installed with air conditioner and uninterrupted power supply unit.

• SIA-Techlink, incubation center of the College, has 5 computers with internet facility.

• Auditorium which is utilized extensively for conducting workshops, training, seminars, and conferences.

• Separate staff rooms for Commerce and Arts, Information Technology and Management having Wi-Fi, Desktop andPrinter.

• Separate committee rooms are available forco-curricular and extra-curricular activities.

• Canteen, spread over 2000 square feet.

• Garden with rose plants and medicinal plants, butterfly garden.

• Campus is under CCTV (36) surveillance.

• Lift facility is available for staff and divyang students. Ramp slopes have been provided.

• Wheelchair facility, Washroom is designed keeping in mind, needs of the divyang students.

• Availability of Sanitary wending Machine, Water dispenser, Fire extinguisher, Biometric system are available in each floor.

First-aid box are available in office and sports room.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://thesiacollege.edu.in/wp-content/uploads/2022/01/4.1.1.B_INFRASTRUCTURAL-FACILITY.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Auditorium:

A spacious auditorium which is utilized for celebrating cultural functions and festivals, both inter and intra-collegiate. It's having Podium with inbuilt sound System. Separate sound system with wireless mike facility for conducting seminars and other activities.

College Ground:

The spacious open ground serves as the ideal place for hosting inter and intra collegiate cultural fest- Sparklers and sports fest-Dazzlers.

Gymkhana:

Gymkhana houses adequate equipment required for smooth conduct of indoor games and activities including chess board, carrom boards, table tennis and taekwondo.

Common Room for Boys and Girls:

Exclusive rooms are provided separately for boys and girls to meet, discuss and spend leisure time with friends.

Other Facilities:

Portable trolley Speaker 3 sets of small speakers. Collar Mike(2)

Yoga Mats

Podium with inbuilt sound System.

The presence of these facilities contributes to overall personality development of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://thesiacollege.edu.in/wp-content/uploads/2022/12/4.1.2-A-Facilities-for-Cultural-and-Sports.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.32

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SIA Granthalaya (Version 2.0) further upgraded by adding the functions like updation of students database through e-sanchalan (office software), provision to upload E- resources like E- books, E- Journals, and EQuestion papers, generating, exporting and saving reports in excel format and Provision of OPAC in SIA Granthalaya Home page itself. The College has subscribed to INFLIBNET N LIST, which is an Electronic Resource Management package for E – Learners (teachers). Teachers are given their own username and password for remote access. 12 computers in the library with internet of 55 Mbps bandwidth. Reprography facility is available in library for the benefit of staff and students. Printer and scanner are also available for the official work and committee activities. SIA – Granthalaya Software: is a web-based, integrated software, customized on IP address http://103.190.14.234:8082/granthalaya , which computerizes all in house operations of library, manages and stores all information related to books and journals electronically. The system helps both students and library staff to keep a constant track of all the books available in the library. It consists of features like Users login, OPAC, Accessioning, Circulation and all kinds of Report generation for library administration.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://thesiacollege.edu.in/wp-content/uploads/2022/12/4.2.1-ILMS.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.06

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has well established mechanism for upgrading Information Technology infrastructure. Provision is made in the budget for annual maintenance of IT facilities in the college. The administrative section, library, examination section, 20 classrooms (Including two smart classrooms), and one auditorium are well-equipped with recent IT infrastructure. The college has 13 laptops, 133 computers (126 for academic and 20 for administrative work), 23 LCD projectors, 6 Printers, 2 Scanners, 1 high speed Xerox cum network printer and 1 high speed Xerox machines. All computers are provided power backup in the form of UPS.

The college has procured necessary licensed software along with Microsoft campus agreement which gives students and faculties'

access to MS Office 365 license with Microsoft Teams for online lectures, Microsoft outlook, Microsoft forms for online exam.

The entire system has constant scheduled maintenance which helps necessary upgrades like hardware up gradation. Microsoft campus agreement is renewed yearly. All other facilities are continuously upgraded in the form of hardware upgradation, addition of bandwidth, replacement of high-capacity cables, extension of continuous power supply facility, and so on. The campus is networked through LAN. High-speed internet lease line of 55 Mbps from Joister and 100 Mbps broadband, Wi-Fi facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

126

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.86

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College is having "Infrastructure and maintenance Committee" who recommends new infrastructure requirements and takes care of maintenance related activities.

Laboratory:

• Concerned HOD'S allocateslaboratory according to necessarytime table in such a manner that will ensure maximum utilization. System Administrator taking care the maintenance of computing facilities, LAN networks, Wi-Fi facilities, CCTV cameras and other technical aspects. Antivirus and firewalls are installed and updated regularly.

Library :

SIA-Granthalaya software makes effective utilization reference books, textbooks, journals and other reading material. The library is maintained by the library staff and assistants. SIA-Granthalaya software is updated periodically.

Sports:

Director of Physical Education and sports along with one staff handle sports related activities. All sports equipment are well-maintained and inspected periodically.

Support Facilities:

Housekeeping staff is responsible of Upkeep of classrooms, benches, windows, corridors, and other physical infrastructure, maintenance and repair for the same is performed as and when

required. Security guards hired for preventing entry of any unauthorized person in the campus. Lift facility, Maintenance and upkeep of garden and green surrounding is done periodically. Fire Extinguishers have been stationed in each floor for emergency. Generators are also provided as backup against load shedding/ power failure.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://thesiacollege.edu.in/wp-content/uploads/2021/10/Procedure-and-policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

25

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

317

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

317

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

34

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution provides opportunities for students through their representation in various bodies of the college. Student representatives are appointed in various committees such as Student Council, NSS, DLLE and WDC. In addition, the General Secretary and the Assistant General Secretary represent the students at various committees and forum like CDC and IQAC.

The following bodies has student representatives along with faculty members:

- The student council is the student welfare body that focuses on organising various events and activities to inculcate team spirit, leadership qualities and values among the students.
- Student representatives participate in several activities organized for women empowerment under the cell
- The internal Complaints Committee has student representatives to represent as well as handle grievances relating to sexual harassment
- The NSS unit of the college offers opportunities for the students to exhibit leadership skills, social consciousness and problemsolving skills.
- Student representation and engagement in Co-curricular and extracurricular activities.
- The College Magazine is designed and developed by the students. They work as editors, reporters, photographers and work collectively in bringing out the magazine.
- In addition, students participate and organize several competitions organized under the department clubs. The department club is managed by the students

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The S.I.A College has a registered Alumni association and being a 10 year old institution the alumni are in their early stages of their career. The Alumni association organizes annual activity to facilitate networking. In addition, the alumni contribute financially through material contribution for NSS, Sparklers, relief activities etc. In addition, the alumni also network the placement cell with the Key members of the HR cell of their employer and arrange for internships and placement for the students. The alumni also contribute academically by conducting training programmes, workshops and guest lectures for the current batches. They are associated with SIA techlink the incubation cell of the college and provide guidance for their juniors for software development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

"The SIA College of Higher Education strives for comprehensive education by equipping students with latest skills and tools to acquire competence, quality education to face the dynamically evolving society."

Mission:

"To develop rich pool of talented, employable professionals and with a strong foundation on ethical, moral values and social values to become responsible citizens."

The College strives to achieve academic and professional excellence through proper governance and decision-making. At the beginning of the academic year, IQAC meets up with the head of the departments and committees to discuss about new policies and strategies and proposals to be adopted year. Inputs and suggestions received in this meeting are discussed with the Principal, and presented to the Management Committee forapproval. IQAC team implements the same for the current academic year.

IQAC also plays a vital role in designing the perspective plan of the College that targets various benchmarks. Thestrategies are discussed and approved by the Principal and management committee

and incorporated in designing the perspective plan. Decisions regarding planning and implementation of all activities and programs in the college are undertaken by head of departments and committees, in cooperation with all faculty members and other stakeholders of the college.

File Description	Documents
Paste link for additional information	https://thesiacollege.edu.in/wp-content/uploads/2021/12/Minutes_ATR_20_21-1-1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is done through appointment of department heads and committee heads. The heads are responsible for guiding and leading their team to attain the desired outcomes. They design strategies collectively with the team members and involve the team in implementing the same. The committee heads work with their team in planning the activities for the year and involve them in smooth conduct of activities.

As a case study of decentralisation, the Student Council of the college represents a good example. The council organizes several activities throughout the year to bring out the potential of the students. The convener of the committee is the leader who steers the team through the process of planning the events. He delegates the responsibilities to the faculty team members and student representatives who take active part in the implementation of the plan. The committee celebrates various festivals and organizes cultural and student-centric activities throughout the year. Student representative such as GS and AGS and other student members are involved in all the stages of planning, budget preparation, coordination with the event heads, guests and other stages of event management. The head ensures smooth upward and downward communication and also takes feedback and suggestions from the team before and after implementing any strategies.

File Description	Documents
Paste link for additional information	https://thesiacollege.edu.in/student-council/#1638158300805-8d6d9522-a67f
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

perspective plan is executed in line with the vision and mission statement of the College.

Workshops, conferences, and seminars are organized to enrich and ignite the research potential of teachers and students alike, along with encouraging faculty members to register for Doctoral programs.

Human resource development was one of the important items in perspective plan.

This includes organising Capacity building programs and depute faculty for seminars, workshops,FDP, orientation and refresher courses.

Organized 4 training workshops and programs for teaching faculty to enhance teaching learning skills

In this regard , 31 faculty attended various seminars, workshops,FDP, orientation and refresher courses.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://thesiacollege.edu.in/wp-content/uploads/2022/12/6.2.1_PP_deploy_doc_final.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative set-up – Academic activities are managed through the Head of department and their team. The non-academic activities are managed through the committee convenors.

Office Superintendent and the junior clerk takes the responsibility of administration, finance and examination and University-related activities.

Admission

The admission committee constituted by the College ensures that admission policies and procedures are fair, transparent, ethical and timely, accessible to a diverse range of prospective students as per the directives of the affiliated University.

Selection and recruitment process

The institution ensures openness and transparency in all the steps to appoint eligible candidates without any discrimination by adopting policies as prescribed by University of Mumbai.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://thesiacollege.edu.in/wp-content/uploads/2022/01/Organogram_SIA.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution believes in providing a friendly, supportive and secure atmosphere to the staff, a comfortable environment for working, along with encouragement for progressing personally and professionally. In this regard, many welfare measures have been put in place for teaching as well as non-teaching staff:

Teaching Staff:

- **Financial support is provided to attend workshops, seminars and conferences**
- **PF and pension facility is provided**
- **3 months paid Maternity leave is provided**
- **Duty leave is granted for any academic purposes**
- **Browsing facility is available for teachers pursuing research**

Non-teaching staff:

- **Festival loans are provided**
- **Uniforms, bags and raincoats are provided to class IV employees**
- **Salaries are given in advance to non-teaching staff during festivals**

Other welfare measures include:

- **Interest-free personal loans are provided**
- **Canteen facility is available**
- **Internal complaints committee is formed to protect women from exploitation at workplace**

- Involvement in CA/CS and online examinations provides additional remuneration to all
- Staff academy arranges sessions on maintenance and improvement of physical, social and mental
- health for all
- Staff picnic is also arranged at the end of the academic year

Staff academy felicitates staff for their achievements, personal or professional

File Description	Documents
Paste link for additional information	https://thesiacollege.edu.in/wp-content/uploads/2021/12/Welfare-Measures-Policy-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

31

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraising and appreciating the contribution of teaching and non-teaching staff throughout the year is an important activity that the institution carries out. Performance appraisal not only highlights the efforts undertaken by the faculty, but also

provides room for further growth and development in the future. Based

on the appraisal, suitable suggestions are given to the staff to empower them and motivate them to excel professionally.

In this regards, the college has a structured performance appraisal system in place for teaching and non-teaching staff.

The performance appraisal consists of the following methodology for:

Teaching Staff:

A staff is assessed on the basis of strategies and methodologies used to deliver the curriculum effectively. Further, the staff involvement and contribution in various committees as conveners as well as supporting members is also assessed. Research contribution is assessed on the basis of their publications, presentations and participation in seminars, conferences and workshops.

Non-Teaching Staff:

Their contribution is assessed through the participation and completion of administrative work assigned to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

● The Management of SIA trust takes care of appointing the Internal Auditor with necessary skills to carry out the work.

Since Internal Audit is a continuous audit, the audit happens throughout the year and not restricted to any fixed time frame. .

• the Managing Committee recognised the need for a professional to occupy the position and hence appointed one professional Chartered Accountant firm from the year 2020-21 to do the internal audit work.

External Audit:

• The external auditor or the statutory auditor is appointed by in the Annual General Meeting of SIA as per the provisions of Bombay Trust Act 1952 since SIA is a registered Charitable Trust.

• Once the accounts are prepared, the statutory auditor to carry out the audit of accounts send the representatives to audit including vouching, reconciliation of bank accounts etc The findings are reported to the members of SIA Trust which covers transactions, books of accounts , balance sheet and income expenditure account

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a fully unaided one and therefore the resources are mobilized internally. The CDC of the college along with the college governing body takes decision on the basis of need about the allocation of funds for various activities. The same is audited at the end of the financial year. The following are the mechanism through which funds are mobilized.

• Fees: The academic and development fees are collected from the students are the major source of fund for the institution

• Fund support from Management: Additional fund requirements are fulfilled through the fund support from the college management

• Hosting outside examinations: The College acts as a host, lending the campus for conducting various examinations for the external educational bodies.

• Interest on fixed deposits

• Funds received from university of Mumbai for carrying out extension activities under NSS

• Funds received for sharing in-house developed software by SIA Techlink

The fund generated through the above-mentioned methods are utilized for development and maintenance for infrastructure, conducting activities, payment of salary and handling other miscellaneous expenses.

All transactions are accounted in the books of accounts, which are presented for internal as well as for the external audits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Feedback: The IQAC institutionalizing a formal and comprehensive structure of feedback on various parameters by all stakeholders.

A structured feedback questionnaire is designed and administered related to teaching-learning for faculty evaluation for every semester.

A curriculum feedback is administered to all stakeholders to understand the industry readiness of students and suggestions are invited to build the industry academia gap.

Feedback on academic and physical facilities such as library, physical infrastructural, administration, activities and other related parameters is also collected and analysed. Suggestions received provide an insight into student's perspective and preferences.

Promotion of Research Culture: The IQAC has recommended faculty to attend, and organize research related workshops and training.

IQAC has organized research series comprising four sessions for the faculty members to train them on the basics of research methodology,

Students of BMS & Banking & Insurance, Accounting & Finance are also required to submit research projects at TY level .

During the pandemic, students from across India were invited to write articles on the impact of Covid-19, in a pursuit to inculcate the idea of research in them. 73 articles from students were received. Best articles in each theme were proposed to be published in the college magazine.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the College takes proactive steps to ensure that quality initiatives are internalized into the general system of functioning of the institution, and any updates or improvements are periodically adopted.

Two such examples of implementing reforms are highlighted below:

Improving the Teaching & Learning process- using ICTICT-enabled teaching tools .Microsoft Teams is the official platform for conducting online lectures .Faculty members used LMS extensively for content creation and dissemination.

Capacity Building of Faculty:Capacity building programs have been arranged for the faculty members to train them to adapt to the changing needs of the curriculum.Faculty members have been deputed to various training programs, orientation courses, refresher programs and short-term courses to empower and up-skill them .Faculty members have participated and presented papers in various national and international conferences. They have also published papers in journals.Faculty members have also designed courseware for the students of B.Sc(IT) to enhance knowledge to develop various indigenous software through SIA Tech-link.Faculty members have developed content for Add-on courses which are offered to the students of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://thesiacollege.edu.in/wp-content/uploads/2022/01/Annual-Report-20-21.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The importance of promoting gender equity is well absorbed in fundamental build-up of the institution. The measures initiated by institution are as follows

Employment: The institution takes proper care to provide equal opportunities to both male as well as female professionals to be a part of the institution at the teaching as well as non-teaching level.

Admission: The enrollment of students is unbiased and transparent to maintain gender equity. Financial assistance has been provided to economically weak sections of both genders. Gender sensitization programs are organized such as POSH Training, Confidence Building Exercises to understand the various facets gender.

Committees and Cell: The 'Women's Development Cell', NSS, Student Council and DLLE organizes activities on gender-related issues such as training in self-defense mechanisms and medical check-up camps etc.

Representation in important bodies: Equal opportunities are provided to male and female staff to represent the college at various bodies like BOS, program officer for NSS, convenor for Student Council etc.

Complaint Redressal Cell: All first-year students are orientated

about Complaint Redressal Mechanisms like Anti-Ragging Cell, Internal Complaint Committee and Student Grievance Redressal Cell. Suggestion box is available and the complaints are immediately resolved by the Complaint Redressal Cell in an unbiased manner.

File Description	Documents
Annual gender sensitization action plan	https://thesiacollege.edu.in/wp-content/uploads/2022/12/7_1_1 Gender_Sensitization_Plan_-and_Gender_Audit-5_WEB.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://thesiacollege.edu.in/wp-content/uploads/2022/12/7_1_1_GirlsCommonRoom-CounsellingRoom_FINAL_WEB.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has taken proactive steps towards safe disposal of waste.

Solid Waste Management:

Dustbins are available for disposal of all kinds of solid waste. Waste is disposed off to garbage carriers of the Municipal Corporation every day. Decomposing plant is available for disposal of decomposable waste. Through NSS activities campus cleaning is maintained. Paper waste is given to shredding companies for recycling and reuse purposes.

Liquid Waste Management:

Liquid waste generated in the campus is discharged into the sewage provided by the municipality. Washrooms are cleaned daily by housekeeping staff.

Bio-medical Waste Management:

Bio-medical waste is not generated in the college.

e-Waste Management:

Since the college is relatively new and most of the computer systems are new, e-waste is not generated to a large extent. Toners and cartridges are refilled to be re-used and waste can be minimized. Computer laboratories and other electronic equipment are serviced by professional technicians periodically to avoid waste generation. e-waste generated in the campus are given to registered e-waste management companies for research.

Waste recycling system

Hazardous chemicals and radioactive waste is not generated in college and hence college does not have waste recycling system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college maintains tolerance and harmony towards gender, cultural, linguistic and socio-economic diversities. Participation of persons from diverse backgrounds in the academic and other activities shows inclusive environment in the institution. Students of all categories are given admission in the college as

per the reservation policy of the Government of Maharashtra.

Analysis of statistics of every year's admissions and participation of students in extra-curricular activities such as NSS, DLLE and cultural programmes shows that gender ratio and communal socio-economic diversity is maintained in the institution.

Our college also tries to preserve linguistic diversity in the society by celebrating the Marathi Bhasha Diwas. Navaratri Pooja and Pongal. Christmas celebrations are observed during the cultural fest at the end of December. Traditional Day is celebrated with great enthusiasm. It is observed as celebration of India's diverse culture. It's a day designated for students and staff to come in traditional attire from various states.

On this occasion students come to college wearing different attires and perform cultural aspect of different states. This day is creates the wonderful picture of Unity in Diversity and historical tradition. During

These occasions reflect communal harmony in the institution. Thus college strives continuously for preserving the cultural heritage.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College organizes various activities in order to promote and propagate Constitutional Awareness and value systems among the students.

The student council in order to inculcated values of patriotism celebrates Independence Day and Republic Day. It also instills the sense of respect towards teachers by celebrating Teachers Day and to preserve the cultural roots Navaratri Festival is celebrated, the sensitization towards girl child is done through celebration of National Girl Child Day.

The NSS unit , students pay homage to the warriors of Indian Army on Kargil Vijay Diwas and also various days are celebrated in the memory of these national heroes, days such as 100th Death Anniversary of Lokmanya Balgangadhar Tilak, 'Smruti Gandh' on the eve of Death Anniversary of Bal Keshav Thackeray, 125th Birth Anniversary of Netaji Subash Chandra Bose etc.

Sensitization towards national unity, environment and balanced health is inculcated through activities like National Unity Day, Constitution Day, and celebration of Maharashtra Day, World Environment Day, International Yoga day and Fit India Movement.

The Women Development Cell conducts many Workshops/Guest Lectures to educate the students on Laws pertaining to Women Empowerment and Safety. POSH Workshops are conducted to promote Gender Equity among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://thesiacollege.edu.in/wp-content/uploads/2022/12/7.1.9-Inclusion-Situateness.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution takes pride in celebrating events of National and International importance to create an awareness among the students.

The sessions on Yoga and Meditation are conducted in the college where students are encouraged to learn harmony between the mind and body On World Population Day students organize public rallies to create awareness about the problems of population explosion and recommend solutions to control population.

Ashadi Ekadashi & Guru Pournima are celebrated to promote reverence for the Guru and to spread the spirit of brotherhood.

Birth and Death Anniversaries of Eminent Leaders are celebrated to cultivate a sense of respect among the youth towards the ideologies and sacrifices made by eminent leaders of the nation.

Independence Day & Republic Day: These days are celebrated to instill the qualities of Patriotism, Sovereignty, Responsibility and a sense of belongingness towards the Motherland.

World AIDS Day: Students are educated about the awareness of the disease and ways to prevent it through public rallies, street plays and poster making competitions.

Celebrating Ganesh Ustav, Navaratri and Pongal festivals are celebrated spread the awareness of the rich cultural heritage of India. Human Rights and National Youth Day are also celebrated to imbibe knowledge about human rights.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

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Best Practice - I

Title :Student Support and Career Counselling

Goals

    • To improve the Employability of students
        ○ organizesseveral capacity-building programmes such as
          personality development programmes, soft skill
          training, certificate programmes. Industry experts'
          lectures are arranged. students are encouraged to take
          internships . The students were motivated to join
          online courses that can make them employable.


The Practice

The college has identified the needs of the students entering the
campus, and devised various programs and activities for their
benefit, such as Basic Communication Skill Program, Industry
Academia Interface (IAI) Lectures,Internship Programs,SIA-Techlink
Career Counselling and Personality Development Programs,Placement.


II

Title of the Practice: Community-Centred Extension activities

Goals

    • To Sensitise the students towards community related issues
      based on health, environment, cleanliness etc, the students
      are encouraged to participate in various programmes to
```

create awareness on well-being

The Practice

The NSS unit of the College plays an active role in conducting various community centred activities relatd to distribution of mask and Vaccination drive - COVID

File Description	Documents
Best practices in the Institutional website	https://thesiacollege.edu.in/wp-content/uploads/2022/12/Best-Practices-1-and-2-FINAL.pdf
Any other relevant information	https://thesiacollege.edu.in/wp-content/uploads/2022/12/Best_practise_docs_final.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Tthe college also provides avenues for students to put theoretical knowledge into practice by creating productive and workable models. The SIA Techlink is a platform wherein the students are given training and opportunity to develop software.

The SIA Techlink is an incubation center of the college, which tries to bridge the gap between academics and industry. Academic curriculum provides only theoretical inputs to Students of IT on creation of software. It provides employability. Further, the field of technology is continuously changing and evolving, which requires the faculty members to update themselves according to the recent technological changes. The SIA Techlink helps both teachers and students to upgrade and update themselves by creating software, that can be implemented, and used in a live environment , changes or modifications are made in coding periodically to make the software adaptable. This trial-and-error method helps teachers create workable software with the help of students, which also builds valuable knowledge based on experiences that can be cited during lectures. Some of the successfully implemented in-house software includes examination software, library software

In 2020-21 ,e-sanchalan-Admission Module and Balaji Temple Websitesoftwares are created by the faculty members and students of BSc-IT department of the college.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Plans for Academic Year – 2021-22

Administration:

- **Propose to create Vice-Principal Post to facilitate smooth functioning of various activities**
- **Appointment of new teaching faculty members as per the requirement of the Programs**
- **Appointment of new Department conveners and Formation of new committees**
- **Automation of MIS report**

Academic:

- **Learner assessment mechanism to be upgraded**
- **Adopt learners outcome mapping with Course outcomes**
- **Encourage faculty to publish research papers .**
- **Depute faculty members for various Faculty development programs, workshops/seminars /orientation/refresher Programs**

Learners:

- **Improve the articulation & performance of various pedagogical approaches to be implemented as teaching was online during pandemic period**
- **Skill development and soft skill courses to be organised for employability**

Infrastructure

- **Augment Infrastructure facilities for academics and non-academic as and when required**