



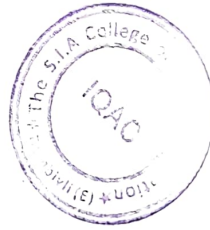
The South Indian Association's
The S.I.A. College of Higher Education
Affiliated to University of Mumbai
Accredited B+ by NAAC
P-88, MIDC Residential Area Dombivli Gymkhana
Road,
Near Balaji Mandir, Dombivli (East), 421203.

8TH November, 2022

NOTICE

A Meeting of Internal Quality Assurance cell is organised on 17th November 2022 at 11 am in the board room. All the members are requested to be attend. Please find attached the agenda for the meeting.

IQAC Coordinator
IQAC Co-ordinator
The S.I.A College of Higher Education
Dombivli (E)



Principal
PRINCIPAL
The S.I.A. College of Higher Education
DOMBIVLI (E)



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Agenda

The following is the agenda for the IQAC meeting to be held on 17th November 2022 at 11 am:

1. Presenting minutes of the previous meeting
2. Brief review of the IQAC activities done during June to October 2022
3. Recommendation for deputation of faculty members to Refresher and Faculty Development Program
4. Discussion on status of AQAR 2021-22
5. Proposed activities to be undertaken by IQAC between November to March 2023
6. Any other Matter with the permission of the chair

V. Beema

IQAC Convener

IQAC Co-ordinator

The S.I.A. College of Higher Education
Dombivli (E)



Padmapati

Principal

PRINCIPAL

The S.I.A. College of Higher Education
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Date : 17th November 2022

Committee Name	IQAC	Date and Time of the Event	17 th November 11-1 PM 2022
Event Name	IQAC Meeting	Venue	Board Room.

Attendance

SNO	NAME OF THE MEMBER	DESIGNATION	Signature
1.	Dr Padmaja Arvind	Chairperson & Principal	Padmaja
2.	Mrs. Booma Halpeth	Convenor	Booma
3.	Mrs. Ranjana Mhalgi	Internal Member	Ranjana
4.	Mrs. Salochana Nagdev	Internal Member	Salochana
5.	Mrs. Babita Nagdev	Internal Member	Babita
6.	Mrs. Nandini Kadam	Internal Member	Nandini
7.	Mrs. Shilpa Nimbre	Internal Member	Shilpa
8.	Mrs. Sunita Sidhani	Internal Member	Sunita
9.	Mrs. Rasika Shinde	Internal Member	Rasika
10.	Mrs. Deepika Iyer	Internal Member	Deepika
11.	Ms. Shweta Gopalakrishnan	Internal Member	Shweta
12.	Mr. Gopalakrishnan	Management Representative Secretary	Gopalakrishnan
13.	Mr. Jambunathan	Management Representative Treasurer	Jambunathan
14.	Mrs. Savita Joshi	Administrator	Savita





The S.I.A. College of Higher Education

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(Affiliated to University of Mumbai)

T. 88, M.I.A. Residential Area, Dombivli (Zyankhana Road), Near Balaji Mandir, Dombivli (East), 421 203.

E-mail: office@thesiacollege.com Website: www.thesiacollege.com

Ref. No.

Date 2022-23

Minutes of the meeting

The following are the minutes of the IQAC meeting held 17th November 2022

Agenda 1: Review of Minutes of Meeting held on 8th April 2022

- Dr Padmaja Arvind welcomed the members and gave a brief introduction about the academic and non-academic activities undertaken during the academic year.

Mrs. Booma Halpeth presented the minutes of the previous meeting and the same were reviewed and approved by the chair.

Agenda 2: Review of the IQAC activities done during June to October

- The Academic activities undertaken by IQAC in collaboration with the departments from June to October were reviewed.
- The Stand-alone activities undertaken by IQAC were discussed and Mr. Gopalakrishnan, Secretary suggested to conduct Advanced Excel workshop for non-teaching staff.
- Secretary, Mr. Gopalakrishnan suggested to conduct short term course in Digital Marketing.
- He also suggested to video record important activities conducted in the college that can be shared with Junior college and school students.

Agenda 3: Deputation of faculty members to Refresher and Faculty Development Program





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Ref No

Date : 2022 - 23

- Mrs. Booma Halpeth proposed to depute faculty members to orientation, refresher and short-term courses conducted by UGC HRDC

Agenda 4: Discussion on status of AQAR 2021-22

- Mrs. Booma Halpeth placed AQAR for 2020-21 and 2021-22 before the committee for suggestions and approval.

Agenda 5: Proposed activities to be undertaken by IQAC between November to March 2023

- The following activities were proposed to be undertaken by the IQAC:
 - Student Centric Workshop
 - Workshop on Basic Computer Skills for students of SY classes
 - Workshop for Teaching and Non-Teaching
 - Teaching learning tools
 - excel for non-teaching.

Others:

- Dr Uma Shankar Suggested to apply for patent for e-Sanchalan Software
- Mrs. Booma Halpeth suggested to have linkages with the institutions approached the management for internships.

The meeting ended with vote of Thanks.


IQAC Coordinator
IQAC Co-ordinator

The S.I.A College of Higher Education
Dombivli (E)




Principal

Principal
The S.I.A. College of Higher Education
DOMBIVLI (E)



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28th February 2023

Notice

A meeting of Internal Quality Assurance Cell of the college is organised on 4th March 2023 at 10 am. All the members are requested to attend the same.

V. Bama

IQAC Convener
IQAC Co-ordinator
The S.I.A. College of Higher Education
Dombivli (E)



Padmaji
Principal

Principal
The S.I.A. College of Higher Education
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Near Balaji Mandir, Dombivli (East), 421213.

Agenda

The following will be the agenda for the meeting to be held on 4th March 2023

1. Discussion on minutes of the previous meeting held on 17th November 2022
2. Proposed Admissions strategies for 2023-24
3. Proposal to start Additional division for FYBMS and FYBAF
4. Recruitment of faculty members for the academic year 2023-24
5. Proposed Short Term certificate courses for 2023-24
6. Discuss on avenues for collaboration for Placement
7. Any other matter.



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Date : 4th March 2023

Committee Name	IQAC	Date and Time of the Event	4 th March 2023
Event Name	IQAC Meeting.	Venue	Board Room

Attendance

SNO	NAME OF THE MEMBER	DESIGNATION	Signature
1.	Dr Padmaja Arvind	Chairperson & Principal	
2.	Mrs.Booma Halpeth	Convenor	
3.	Mrs.Ranjana Mhalgi	Internal Member	
4.	Mrs.Salochana Nagdev	Internal Member	
5.	Mrs. Babita Nagdev	Internal Member	
6.	Mrs.Nandini Kadam	Internal Member	
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9.	Mrs. Rasika Shinde	Internal Member	
10.	Mrs. Deepika Iyer	Internal Member	
11.	Ms.Shweta Gopalakrishnan	Internal Member	
12.	Mr. Gopalakrishnan	Management Representative Secretary	
13.	Mr. Jambunathan	Management Representative	
14.	Mrs. Savita Joshi	Office Representative	



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Ref. No.

Date: 2022-23

Minutes of the meeting

The following are the minutes of the meeting held on 4th March 2023:

Agenda 1 -Discussion on minutes of the previous meeting held on 17th November 2022

- Dr Padmaja Arvind welcomed the members and gave a brief introduction about the academic and non-academic activities undertaken during the academic year.
- Mrs. Booma Halpeth, IQAC Coordinator presented the minutes of the previous meeting and the same were reviewed and approved by the chair

Agenda 2-Proposed Admissions strategies for 2023-24

- It was placed before the meeting to discuss regarding various strategies such as social media promotion, hoardings, presentation to junior college students and prathirambh junior college event to be organised to create awareness about the programs, cultural, co-curricular and extracurricular activities of the college.

Agenda 3-Proposal to start Additional division for FYBMS and FYBAF

- It was placed before the committee about the increased demand for the above said programmes and the need to apply for additional divisions from the academic year 2023-24 and the same was accepted.

Agenda 4- Recruitment of faculty members for the academic year 2023-24

- It was discussed and placed before the committee to fill the vacancies and also to fill the post because of natural growth and the same was accepted.





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Date : 2022-23

Agenda 5 -Proposed Short Term certificate courses for 2023-24

- To continue the short-term courses offered during the last academic year
- It was suggested by Dr Uma Shankar to identify industry relevant short-term courses and offer the same.
- Mr. Gopalakrishnan, Secretary suggested to take a survey online among students to understand their need and interest towards various certificate courses.

Agenda 6- Discuss on avenues for collaboration for Placement.

- The Secretary stressed on the need to create avenues for placement so that the admissions can be increased.
- The IQAC Coordinator placed before the committee that efforts will be taken to ensure to provide employment through placement cell by inviting various companies to the campus

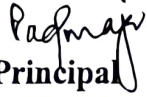
Agenda 7- Any other matter.

- Vote of thanks was proposed by the IQAC Coordinator.


IQAC Coordinator
IQAC Co-ordinator

The S.I.A College of Higher Education
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Action Taken Report -2022-23

SNO	INITIATIVES	DATE	ACTIVITIES	REMARKS
	A. <u>Faculty Empowerment Workshops</u>			
1	Revised Naac Guidelines	14 th June 2022	Prof. Peeyush Pahade was the resource person for the workshop and he had provided hands on training on documentation, activity planning and academic calendar preparation.	31 faculty members attended the training.
2	Stress Management	2nd July 2022	The workshop was conducted in collaboration with Shri Shiv Krupanand Swamy foundation	25 faculty members attended the session



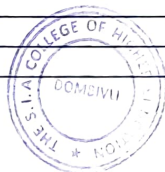
3	Teaching Learning	1st December 2022	One day workshop on Contemporary Pedagogy for Millennials was organised. Prof. M.S. Devi, Shiv Nadar University and her team conducted the session and provided training on case method teaching, tools available for classroom engagement and gamification of lectures and games and in class activities that can be conducted.	31 faculty members attended the training
B. <u>Student Empowerment Workshops</u>				
Personality Development and Communication				
4	Personality development Session	19 th July to 27th July 2023	Five days Personality development sessions in collaboration with Brahmakumari was conducted	175 students from FYBCOM class attended the session for five days
5	communication, interpersonal interaction, team skills	08th August 2022	One day group discussion and activity-based workshop on intergeneration solidarity was organised for students of FYBMS, FYBAF, FYBBI and FYBAMMC classes	63 students from FYBMS, FYBBI, FYBAMMC, FYBAF attended the session



6	Empowering Minds	28th and 29th March 2023	A two days workshop titled Empowering minds was organised in collaboration with Counselling hub for students. The session covered. The workshop covered various issues faced by the students. Experts addressed the problems like Time management, stress management, peer pressure, body acceptance, breaking boundaries during the workshop One day group discussion and activity-based workshop on intergeneration solidarity was organised for students of FYBMS, FYBAF, FYBBI and FYBAMMC classes	150 students attended the session from various programs of the college
7	Campus to Corporate Training	21 st November 2022 to 13 the December 2022	A 10 hours Workshop on Campus to Corporate training was organised by the placement cell in collaboration with Garware Institute of Career Development	250 students attended the workshop from FY, Sy and TY classes of all the programs offered by the college
	IQAC recommended activities			
	Skill Development courses – Placement Cell			
8	Basic Communication Skills	19th July to 25th July 2023	A 10 hours workshop in basic communication skills was conducted for FYBMS, FYBBI, FYBAF and FYBAMMC courses	233 students completed the course from FYBMS, FYBBI, FYBAF, FYBAMMC



9	Basic Computer Skills	24 th June to 15th July 2023	Certificate course in Basic computer skills was conducted for SYBMS students by IT department	63 students from SYBMS completed the certificate course
10	MSME - HR Certification	4th August to 27 th August 2022	30 hours Certificate course in HR analytics was conducted for SY and TYBMS HR specialisation in collaboration with MSME	34 students completed the certification course from SY and Ty BMS
11	MSME - Capital Market	5th August to 19th September 2022	30 hours certificate course in capital markets was conducted for SYBMS finance specialisation in collaboration with MSME	21 students completed the certification course
IT Department				
12	Certificate Course	27th June to 8 th July 2022	30 hours certificate course in PHP MYSQL, Graphic Designing, Android Programming and practical approach to IOT was conducted by IT department	Graphic Design - 30 students PHP MY SQL - 13 students, Android Programming - 24 students and Practical approach to IOT - 14 students completed the certificate course
13	Entrepreneurship Development Cell	12th February to 11 th March 2023	30 Hours certificate course in Entrepreneurship, Innovation and Venture Creation was offered in collaboration with Garware Institute of Career Development in collaboration with University of Mumbai	39 students from BCOM, BMS, BBI, BAF completed the course
Committees				



14	environment, Culture, Language		Recommended to conduct days of national and international importance relevant to environment, culture, language.	Activities were conducted by the committees related to environment, culture and language
15	Literary	14th March 2023	Tulunadu la Porlu, a day to celebrate Tulu Culture, language and literature was organised by Literary Club and cultural performances like dance, bhajan, Yakshagana were performed in Tulu Language, an exhibition depicting Tulu culture was organised	319 students attended the event from various programs
C. Collaborations:				
MOU's				
16	entrepreneurship Training	1 year	Garware Institute of Skill Development, University of Mumbai – for Entrepreneurship Training and certification, Duration 1 year	30 hours certificate course in entrepreneurship management was offered by the EDC cell of the college in collaboration with Garware Institute
17	Certificate courses	1 year	IBM Skill Build, Institution – For free certificate courses for students and faculty members, duration 1 year	
18	Training and Placement	1 year	Tech Mahindra Foundation, Institution – For Training and Placement, duration 1 year	Conducted a diploma programme in Accounting and 55 students completed the same and qualified for placement



19	Campus to Corporate Training	1 year	Garware Institute of Skill Development, University of Mumbai- For Campus to corporate and placement training, duration 3 years	A 10 hours workshop on Campus to corporate was conducted for students across FY,Sy and Ty classes of BCOM, BBI, BMS, BAF, BAMMC, BSc IT.
	Collaborations without MOU			
20	NCDEX examination and certification		NCDEX, Association – for certificate courses, duration 1 year	A 30 hours certificate course was conducted on introduction to commodities and Derivatives market.

V. Boman

IQAC Coordinator
 IQAC Co-ordinator
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